

City of Las Vegas

**PARKS AND RECREATION ADVISORY COMMISSION
CITY HALL, 495 S. MAIN STREET
CITY CLERKS 2ND FLOOR CONFERENCE ROOM
CITY OF LAS VEGAS INTERNET ADDRESS: www.lasvegasnevada.gov**

MINUTES

**February 5, 2013
4:00 PM**

ITEMS MAY BE TAKEN OUT OF THE ORDER PRESENTED AT THE DISCRETION OF THE CHAIRPERSON. TWO OR MORE AGENDA ITEMS FOR CONSIDERATION MAY BE COMBINED; AND ANY ITEM ON THE AGENDA MAY BE REMOVED OR RELATED DISCUSSION MAY BE DELAYED AT ANY TIME.

DUPLICATE AUDIO CDs MAY BE AVAILABLE AT A COST OF \$5.00 PER CD THROUGH THE CITY CLERKS OFFICE.

1. **CALL TO ORDER**

Minutes:

CHAIR WHITE called the meeting to order at 4:25 p.m.

PRESENT: CHAIR WHITE and COMMISSIONERS BUCHMAN, ARMENIAN, THOMASON, LOPEZ, AKER, McCURDY and BECKER

EXCUSED: MEMBERS LEE, BASTIAN, SHERMAN, FOGER, FARLAR, TEEL and THOMSON

ALSO PRESENT: BOB SYLVAIN, Deputy City Attorney; ANGELA CROLLI, Deputy City Clerk; LONNY ZIMMERMAN, Deputy Leisure Services Director, Parks, Recreation and Neighborhood Services Department; and KELLY SCHWARZ, Senior Management Analyst, Parks, Recreation and Neighborhood Services Department

2. [ANNOUNCEMENT RE: COMPLIANCE WITH OPEN MEETING LAW](#)

Minutes:

ANNOUNCEMENT MADE - Meeting noticed and posted at the following locations: City Hall, 495 Main Street, 1st Floor, Clark County Government Center, 500 South Grand Central Parkway, Grant Sawyer Building, 555 East Washington Avenue, City of Las Vegas Development Services Center, 333 North Rancho Drive

3. [PUBLIC COMMENT DURING THIS PORTION OF THE AGENDA MUST BE LIMITED TO MATTERS ON THE AGENDA FOR ACTION. IF YOU WISH TO BE HEARD, GIVE YOUR NAME FOR THE RECORD. THE AMOUNT OF DISCUSSION, AS WELL AS THE AMOUNT OF TIME ANY SINGLE SPEAKER IS ALLOWED, MAY BE LIMITED](#)

Minutes:

None.

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4. [For possible action to approve the Final Minutes by reference of the Regular Meeting of December 4, 2012](#)

Motion made by WILLIAM McCURDY to Approve

Passed For: 7; Against: 0; Abstain: 1; Did Not Vote: 0; Excused: 7

ADROUSHAN "ANDY" ARMENIAN, MICHAEL R. AKER SR., DAVID ALEXANDER LOPEZ, LAURIE R. BUCHMAN, WILLIAM McCURDY, APRIL THOMASON, RICHARD R. BECKER; Against-(None); Abstain-MALCOLM WHITE; Did Not Vote-(None); Excused-HARRY LEE, BILLIE BASTIAN, LISA B. SHERMAN, CHARLES FOGER, JERRY FARLAR, WILLIAM J. TEEL, JEFFERY R. THOMSON

NOTE: CHAIR WHITE abstained as he was not present at that meeting.

5. [Discussion for possible action to approve the FY2013 Parks and Recreation Advisory Commission Calendar - All Wards](#)

Motion made by WILLIAM McCURDY to Approve the FY2013 meeting dates as submitted

Passed For: 8; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 7

ADROUSHAN "ANDY" ARMENIAN, MICHAEL R. AKER SR., DAVID ALEXANDER LOPEZ, MALCOLM WHITE, LAURIE R. BUCHMAN, WILLIAM McCURDY, APRIL THOMASON, RICHARD R. BECKER; Against-(None); Abstain-(None); Did Not Vote-(None); Excused-HARRY LEE, BILLIE BASTIAN, LISA B. SHERMAN, CHARLES FOGER, JERRY FARLAR, WILLIAM J. TEEL, JEFFERY R. THOMSON

Minutes:

LONNY ZIMMERMAN, Deputy Leisure Services Director, Parks, Recreation and Neighborhood Services Department, distributed the FY2013 Parks and Recreation Advisory Commission calendar.

CHAIR WHITE pointed out that the July 2 and September 3 meetings are before and after a holiday and asked if there was a desire not to hold these two meetings. However, the Commissioners preferred holding the two meetings.

6. [Report for possible action from Detention and Enforcement regarding park issues at City facilities and parks - All Wards](#)

Minutes:

SERGEANT JOHN DONOHUE, Detention and Enforcement, gave an overview on incidents that occurred in City parks. He reported that there have been no arrests in Ward 2, with the exception of some minor infractions. The bulk of the crime has been in Wards 3 and 5, with a serious battery incident with a deadly weapon. Most of the incidents involved young people robbing other young people for I-phones, skateboards and bicycles. As far as assault and battery, the majority occurred at sporting events, predominantly at soccer games.

SERGEANT DONOHUE outlined those parks he believes need Directed Patrol Activity (DPA), especially Doug Selby Park, Doc Romeo Park, W. Wayne Bunker Family Park, and Mountain Ridge Park for the next two weeks due to robberies and assaults that have occurred at these locations. The DPA consist of unmarked cars and plain clothes surveillance, as well as marked cars and uniformed arrest teams. On January 19, 2013 at an event held at Teton Trails Park two women were hit by bullet fragments, but the injuries was non-life threatening. The incident was reported to the Las Vegas Metropolitan Police Department (Metro) and a suspect was identified, who was charged for attempted murder. A search warrant was served on the suspect and the fire arm used in the shooting was recovered along with several other fire arms. The suspect lives very near Teton Trails Park. One sexual assault occurred at Clarence Ray Memorial Park, which was also reported to Metro's Sexual Offenses detail. The investigation has not been resolved yet.

CHAIR WHITE requested that the report be provided prior to the meeting. LONNIE ZIMMERMAN, Deputy Leisure Services Director, replied that he would provide today's report for the Commissioners.

At the request of COMMISSIONER McCURDY, SERGEANT DONOHUE reported that in Ward 5 there have been a number of assaults at the Doolittle Park occurring between young females. COMMISSIONER McCURDY suggested

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installing cameras on the outside of the building, to which SERGEANT DONAHUE replied that cameras are already installed; however, they are of poor quality; only able to get the race and sex of the person, but cannot get facial features. CHAIR WHITE verified that the cameras placed to record crimes were temporary, as Metro installed the cameras but removed them once the perpetrator was caught. He suggested that Detention and Enforcement work together with Metro regarding a temporary or short term cameras installation. He asked that the Sergeant provide a report once this issue is resolved.

SERGEANT DONAHUE, at the request of COMMISSIONER LOPEZ, reported that the primary concern in Ward 5 is Doug Selby Park as a number of assaults occurred where young students are robbing younger students. The Marshalls will conduct a DPA in the next two weeks. Most of these incidents occur at night and many of the victims do not report it to the police. There may be issues with the students who attend Desert Pines, but it seems that most of the kids behave when they see law enforcement and are discouraged from committing a crime. Few arrests were made for possession of amphetamine and other narcotics.

7. [Report regarding updates on City of Las Vegas Safekey Program - All Wards](#)

Minutes.

DR. LISA MORRIS HIBBLER, Deputy Director Parks and Recreation and Neighborhood Services Department, provided an update on the safekey program. The City of Las Vegas operates 68 safekey sites in elementary schools throughout the City of Las Vegas boundaries; each jurisdiction runs their own safekey program. The safekey program provides services for approximately 7,000 kids designed to provide recreational, nutrition, reading, homework and safety programs. Over the past two years, the City has tried to bring back structured programming into the safekey program; this changes the perception that safekey is a day-care. For many children safekey provides activities and keeps children from going home to an unsupervised household. Last year the City of Las Vegas Safekey Program established a partnership with Three Square to provide suppers at 15 safekey sites; the program was successful and many parents were thankful that their children were able to eat a meal. This year, the City is able to extend this to 44 additional safekey sites. The partnership allows the safekey program to address food and security because Southern Nevada has seen a rise on the number of households that do not have enough food due to the economic downturn.

A program called Coordinated Approach to Child Health (CATCH) Kids Club in partnership with the Southern Nevada Health District and the University of Las Vegas Nevada (UNLV) is designed to promote behaviors that assist in developing and maintaining good health and nutrition in school-age children. The safekey Program has also formed a partnership with the Clark County Library District; the program focuses on literacy and homework. DR. HIBBLER introduced PETER PRIEST, Community Program Supervisor, and ED JOST, Senior Citizens Program Manager, who were recognized last month by the City Council as Team of the Quarter. They oversee the operation for the 68 different safekey sites.

COMMISSIONER McCURDY asked what mechanism is used to reach parents of children that might not be aware of the safekey program, as well as information on funding that may be available for those parents who may not be able to afford the program. CHAIR WHITE asked about innovative ways she is using to achieve these goals. DR. HIBBLER replied that the East and West Las Vegas neighborhoods have low utilization of the safekey program, and she is not certain if it is due to its cost or to the fact that many students are responsible of picking up younger siblings from school. Meetings have been scheduled with the school district to establish a partnership with principals to help in reaching out to parents in this particular area. There is also a community meeting scheduled in March, as well as other events to get the word out. There is a brand new marketing campaign to advertise in different places and try to reach parents who may not see a need for safekey. There is also the intent of bringing ESL in East Las Vegas. Ultimately, the goal is to see a reduction of children going home to an unsupervised household.

COMMISSIONER McCURDY suggested modifying the language on marketing and outreach materials to say that financial aid is available instead of using the word "scholarship". He also suggested that DR. HIBBLER meet with the Southern Nevada Housing Authority to distribute information to their Family Self Sufficiency (FSS) program participants. DR. HIBBLER welcomed the Commissioner's feedback, and indicated that she is also working with the Mayor's Faith in Action

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initiative to reach out to the churches as well.

CHAIR WHITE thanked DR. HIBBLER for the report and her staff for the great work they do.

COMMISSIONER LOPEZ asked if DR. HIBBLER has used bi-lingual means to reach out to those people that do not speak English, especially in East Las Vegas. DR. HIBBLER replied that all the safekey information material is available in Spanish and English. She is also looking at attending neighborhood events in this particular area to get the information out. She welcomes the Commissioner's ideas.

8. [Report regarding City of Las Vegas Parks, Recreation and Neighborhood Services Strategic Business Plan - All Wards](#)

Minutes:

SUSIE QUINTANA, Administrative Officer, Parks, Recreation and Neighborhood Services Department, provided a PowerPoint presentation for the department's Strategic Business Plan for Fiscal Year 2013, which was submitted for the record. She indicated that the department's plan is a component of Performance Plus, which is a strategic management tool the City introduced in 2007. It is an annual plan that helps serve the department for planning, budgeting, reporting, and trackings progress as it relates to the business operation. For the Parks and Recreation Department, this helps to determine what programs and services are being offered to the community. The goal is to lead the City toward a more transparent government for its constituents and accountability for the taxpayers' money.

MS. QUINTANA provided an overview of how the plan is organized, how it is used to develop programs and services, results, output, demand and efficiency. In summary, the plan is a system for collecting data and measuring the achievement of the department goals, objectives, obtain results and make more informed decisions. The results are then tabulated every quarter and shared with the City Manager's Office, other departments and staff. The results are also to prepare for the department's budget. All strategic Business Plans are public record and are posted on line.

CHAIR WHITE stated that a couple of months ago the City of Las Vegas consolidated special events with business licensing in regards to major events, and asked how the transitioning and/or consolidation was received by the public. LONNIE ZIMMERMAN, Deputy Leisure Services Director, Parks, Recreation and Neighborhood Services Department, replied that the departments created a one-stop shop and the transition has been seamless and the department is working closely with Public Works for the special events. In the long term, it will provide good results.

COMMISSIONER BUCHMAN asked if this is a master plan document. MS. QUINTANA replied that it is considered a version of a master plan because every departments Strategic Business Plan rolls up into the City's overall plan in order to meet then Citys priorities. COMMISSIONER BUCHMAN asked information about deficiencies, as it relates to parks and facilities. MR. ZIMMERMAN replied that Public Works actually did the master plan and they generate a deficiency report set by standards. He would be happy to present that master plan to the Commission. At one time the Parks and Recreation master plan was five to ten years, bur with the downturn of the economy, it was changed to three-year master planning because of the economic uncertainties. He believes that Parks, Recreation and Neighborhood Services, will get back on track to forecasting ten years forward, because he is reasonably confident that the economy is not going to double-dip. The departments long range vision has been three years just to stabilize. Public works looks to the development of parks and recreation and their amenities into the future. Regarding this issue, COMMISSIONER BUCHMAN requested that a presentation be made at a future meeting.

COMMISSIONER McCURDY stated that the City of Las Vegas has adopted a 2020 Master Plan for the overall City. KELLY SCHARWZ, Senior Management Analyst, Parks, Recreation and Neighborhood Services Department, added that the Park Element is a master plan specifically for parks, and she will provide that for the Commission.

9. [Report regarding the City of Las Vegas FY2013 Youth Neighborhood Association Partnership Program - All Wards](#)

Minutes:

LISA CAMPBELL, Parks, Recreation, Neighborhood Services Department, Senior Neighborhood Outreach Specialist, reported on the Youth Neighborhood Association Partnership Program (YNAPP) and provided an overview of the program

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and list of the 25 applicants, which she submitted for the record. YNAPP offers \$1,000 grants for youth to create and implement neighborhood-based services. The youth is encouraged to develop an idea for their community that has a positive impact. The youth has to put together a project proposal, budget and make a presentation before the YNAPP Board, which consists of 17 members comprised of nine adults and eight youth. She indicated that COMMISSIONER LOPEZ was a Member of the YNAPP as a youth and is now one of the adult YNAPP Members.

MS. CAMPBELL stated that this year 25 applications were submitted, and there are some repeat projects where a group will start a project and then come back to apply for funding to complete the project they have started in the community. City staff supports each applicant with the application process through the implementation of the project. The YNAPP cycle begins in August, applications are due in November and the YNAPP Board reviews all applications and makes awards recommendations. In January the YNAPP Board recommended a \$1,000 for each of the 25 applicants and in February goes before the City Council for approval for the funding for all projects.

COMMISSIONER McCurry asked if all the information provided by MS. CAMPBELL is available on line because he would like to forward it to youth groups. MS. CAMPBELL replied she could refer them to the City's website.

CHAIR WHITE verified with MS. CAMPBELL that the report she provided was for the 2013 projects, and instructed her to provide the Commission with the information so that they can disseminate as they work with the community.

10. [Report regarding Neighborhood Outreach Activities - All Wards](#)

Minutes:

HARRY WILLIAMS, Parks, Recreation, Neighborhood Services Department, Neighborhood Outreach Specialist, outlined the outreach efforts in the Wards, specifically Wards 4 and 5. Regarding Ward 4, approximately 40 volunteers repainted the entire skate parks at Police Memorial Park and another group repainted the fence around the hockey rink. Through an Eagle project, a young man in Summerlin painted approximately 120 fire hydrants and red curbs. At W. William Bunker Family Park approximately 100 volunteers from the Latter Day Saints, along with Big Brother and Big Sister, removed weeds, graffiti, washed the playground equipment, helped trim trees and pick up debris. A church group will be doing a community project at W. William Bunker Family Park that involves cleaning graffiti and painting walls. There have been concerns at Police Memorial Park where children jump the fence on the east side of the park in the vicinity of the Mirabelli neighborhood. Staff met with the Marshalls, the property management company, Ward 4 Council staff to discuss plans to mitigate this issue. Painted Desert will be conducting neighborhood cleanups.

On January 24th staff conducted a homeless count in Ward 5 from 12:00 a.m. to 7:00 a.m. It was a joint effort with Clark County, the Cities of Henderson and North Las Vegas and many non-profit organizations who volunteered and counted the homeless. This is important in order to receive federal funding, in terms of how the City assists its homeless population. He did not have the results of the count, but the count conducted two years ago was approximately 13,000.

The West Side School is moving forward with its \$4 million renovation. An architect has been working on the project and Whiting and Turner will be the contractor for the project. MR. WILLIAMS acknowledged BRENDA WILLIAMS, who put together a West Side Story Alumni Book. Individuals who attended the West Side School were asked to provide stories about their experiences while they attended the school. COMMISSIONER McCURDY noted that his story is in the book as he attended the West Side School in 1956.

Staff is trying to address the continuing issue of feeding the homeless in James Gay III Park. There have been quite a few homeless living on B Street across from the park but they have moved since the improvements were made to the sidewalks. An outreach was done to the churches regarding the upcoming D Street improvements, which include sidewalks, lighting, planting trees, and installing a gateway sign.

MR. WILLIAMS outlined some upcoming events, such as the Berkley Square Historic District Unveiling of Community Banners on February 9 at noon. The banners will be placed on light poles throughout the community, as well as two bronze plaques commemorating the First African-American Housing Subdivision on the National Registry of Historic Places.

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The senior apartment complex completed by FRANK HAWKINS on H Street will be dedicated on February 12, 10:00 a.m., in the name of COUNCILMAN BARLOW'S late mother, ALDENE KLINE BARLOW.

The City of Las Vegas, along with COUNCILMAN BARLOW and the Parks, Recreation and Neighborhood Services Department will be teaming up with River of Life Word Ministries at Doolittle on March 9 between 10:00 a.m. and 2:30 p.m., for a community health fair and provide information about safekey and the different programs available.

The Kiwanis Club is interested in helping with the rehab of Heers Park and an event is planned for April 6. The Kiwanis Club has met with the community about some of the amenities they would like to see at Heers Park. Currently, the park is a large, grassy area with a few barbeque pits without any shade structures. The rehab will consist of installing shade structures, walking paths and other amenities that the community has requested.

MR. WILLIAMS distributed calendars to the Commissioners with photographs indicating the different events held during each month. All the events he mentioned are included in COUNCILMAN BARLOW'S monthly newsletter, along with volunteer opportunities.

CHAIR WHITE stated he can advertise the homeless count event for those who might be interested in volunteering.

11. CITIZENS PARTICIPATION: PUBLIC COMMENT DURING THIS PORTION OF THE AGENDA MUST BE LIMITED TO MATTERS WITHIN THE JURISDICTION OF THE COMMISSION. NO SUBJECT MAY BE ACTED UPON BY THE COMMISSION UNLESS THAT SUBJECT IS ON THE AGENDA AND IS SCHEDULED FOR ACTION. IF YOU WISH TO BE HEARD, GIVE YOUR NAME FOR THE RECORD. THE AMOUNT OF DISCUSSION ON ANY SINGLE SUBJECT, AS WELL AS THE AMOUNT OF TIME ANY SINGLE SPEAKER IS ALLOWED, MAY BE LIMITED

Minutes:

COMMISSIONER THOMASON indicated that she is associated with a Northwest Softball League and on April 21 from 9:00 a.m. to 12:00 p.m. they will be doing a league sponsored clean-up event at Majestic Park, in conjunction with World Day. The league is providing hot dogs, chips and sodas for all the girls who participate. They will be incorporating a treasure hunt, where special items will be placed throughout the park to be found by the girls while they clean up the park; they may find Snack Shack dollars that they may redeem or small gift cards.

HARRY WILLIAMS, Parks, Recreation, Neighborhood Services Department, Neighborhood Outreach Specialist, suggested that COMMISSIONER THOMASON contact him because he can provide some of the tools to assist in the cleanup.

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12. ADJOURNMENT

Minutes:

Meeting adjourned at 5:25 p.m.

Respectfully submitted,

Angela Crolli, Deputy City Clerk

Lonny Zimmerman, Deputy Director, Parks, Recreation and Neighborhood Services Department

Facilities are provided throughout City Hall for the convenience of disabled persons. If you need an accommodation to attend and participate in this meeting, please call the City Clerks office at 229-6311 and advise of your need at least 48 hours in advance of the meeting. The Citys TDD number is 386-9108.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS:

City Hall, 495 South Main Street, 1st Floor
Clark County Government Center, 500 South Grand Central Parkway
Grant Sawyer Building, 555 East Washington Avenue
City of Las Vegas Development Services Center, 333 North Rancho Drive