

City of Las Vegas

**PARKS AND RECREATION ADVISORY COMMISSION
CITY HALL, 495 S. MAIN STREET
CITY CLERKS 2ND FLOOR CONFERENCE ROOM
CITY OF LAS VEGAS INTERNET ADDRESS: www.lasvegasnevada.gov**

MINUTES

**November 6, 2012
4:00 PM**

ITEMS MAY BE TAKEN OUT OF THE ORDER PRESENTED AT THE DISCRETION OF THE CHAIRPERSON. TWO OR MORE AGENDA ITEMS FOR CONSIDERATION MAY BE COMBINED; AND ANY ITEM ON THE AGENDA MAY BE REMOVED OR RELATED DISCUSSION MAY BE DELAYED AT ANY TIME.

DUPLICATE AUDIO CDs MAY BE AVAILABLE AT A COST OF \$5.00 PER CD THROUGH THE CITY CLERKS OFFICE.

1. CALL TO ORDER

Minutes:

VICE CHAIR BUCHMAN called the meeting to order at 4:01 p.m.

PRESENT: VICE CHAIR BUCHMAN and COMMISSIONERS LEE, BASTIAN, AKER, SHERMAN, THOMSON, THOMASON, BECKER, and TEEL

EXCUSED: CHAIR WHITE and COMMISSIONERS LOPEZ, FOGER, FARLAR, McCURDY and ARMENIAN

ALSO PRESENT: LONNY ZIMMERMARN, Deputy Director, Parks Recreation and Neighborhood Services, KELLY SCHWARZ, Parks, Recreation and Neighborhood Services, DEPUTY CITY ATTORNEY BOB SYLVAIN and DEPUTY CITY CLERK ANGELA CROLLI

2. [ANNOUNCEMENT RE: COMPLIANCE WITH OPEN MEETING LAW](#)

Minutes:

ANNOUNCEMENT MADE - Meeting noticed and posted at the following locations: City Hall, 495 Main Street, 1st Floor, Clark County Government Center, 500 South Grand Central Parkway, Grant Sawyer Building, 555 East Washington Avenue, City of Las Vegas Development Services Center, 333 North Rancho Drive

3. [PUBLIC COMMENT DURING THIS PORTION OF THE AGENDA MUST BE LIMITED TO MATTERS ON THE AGENDA FOR ACTION. IF YOU WISH TO BE HEARD, GIVE YOUR NAME FOR THE RECORD. THE AMOUNT OF DISCUSSION, AS WELL AS THE AMOUNT OF TIME ANY SINGLE SPEAKER IS ALLOWED, MAY BE LIMITED](#)

Minutes:

VICE CHAIR BUCHMAN introduced and welcomed two new Commissioners, JEFF THOMSON and RICHARD BECKER. COMMISSIONER THOMSON has resides in Las Vegas since 1968 and has been with Southern Nevada Paving Company for 38 years. He has helped with the construction of housing developments and schools. He has six children and 16 grandchildren and resides in COUNCILMAN ANTHONY'S Ward.

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COMMISSIONER BECKER indicated he has been in Las Vegas since 1978 and attended school in Las Vegas and after college he returned to Las Vegas. He owns a company called Copywriting Inc., a strategic communication and writing service firm. He has been involved with the City of Henderson Parks and Recreation program, and he recently spoke at the Nevada Parks and Recreation Society on social media and how it is utilized for parks. He was pleased when he was invited to join the City of Las Vegas Parks and Recreation Commission. He resides in Ward 4.

4. [For possible action to approve the Final Minutes by reference of the Regular Meeting of October 2, 2012](#)

Motion made by BILLIE BASTIAN to Approve

Passed For: 15; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 0

ADROUSHAN "ANDY" ARMENIAN, HARRY LEE, MICHAEL R. AKER SR., BILLIE BASTIAN, DAVID ALEXANDER LOPEZ, MALCOLM WHITE, LAURIE R. BUCHMAN, LISA B. SHERMAN, CHARLES FOGER, JERRY FARLAR, WILLIAM McCURDY, WILLIAM J. TEEL, APRIL THOMASON, JEFFERY R. THOMSON, RICHARD R. BECKER; Against-(None); Abstain-(None); Did Not Vote-(None); Excused-(None)

NOTE: COMMISSIONER BECKER abstained as he was not yet a Commissioner.

5. [Report for possible action from Detention and Enforcement regarding park issues at City facilities and parks All Wards](#)

Minutes:

SERGEANT JOHN DONOHUE, Detention and Enforcement, distributed and submitted for the record a Crime Statistics report for all parks for the month of September broken down by individual wards. He mentioned that the Special Investigation Team is developing a tip line through the City of Las Vegas Communication Office with the cooperation of Channel 3 and City of Las Vegas Twitter account. They have already followed up on some cases. He described some of the crimes that occurred in parks, especially copper wire theft. He indicated that the crime statistics reflects a decrease in crime.

COMMISSIONER SHERMAN asked about the incidents at Kellogg-Zaher Park that occur during events. SERGEANT DONOHUE replied that there have been arrests while events are taking place, especially breaking into cars. He described an incident where a person had family members involved. During soccer tournaments Marshalls patrol the parks as much as possible.

COMMISSIONER TEEL verified the acronym for Calls For Service is CFS.

VICE CHAIR BUCHMAN was pleased that only one DUI (Driving Under the Influence) and one sexual assault were reported; everything else seems to be routine robberies. SERGEANT DONAHUE pointed out there has been a decrease in crime in all categories compared to 2011.

6. [Report for possible action regarding City of Las Vegas Golf Courses - All Wards](#)

Motion made by HARRY LEE to Approve to accept the report

Passed For: 15; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 0

ADROUSHAN "ANDY" ARMENIAN, HARRY LEE, MICHAEL R. AKER SR., BILLIE BASTIAN, DAVID ALEXANDER LOPEZ, MALCOLM WHITE, LAURIE R. BUCHMAN, LISA B. SHERMAN, CHARLES FOGER, JERRY FARLAR, WILLIAM McCURDY, WILLIAM J. TEEL, APRIL THOMASON, JEFFERY R. THOMSON, RICHARD R. BECKER; Against-(None); Abstain-(None); Did Not Vote-(None); Excused-(None)

Minutes:

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MIKE MAGNETS, Las Vegas Golf Club, appeared on behalf of LV Sports Maintenance and stated LV Sports took over the beginning of 2012; Eagle Golf was the previous management company. Since LV Sports took over they have made several improvements, not only to the golf facility but the restaurant area and the golf course itself. The golf course is now in a tremendous shape and many patrons that have played there for the last 50 years are pleased with the results. LV Sports purchased new flat screen televisions for the patio area, purchased new state-of-the-art range ball dispenser with improved range balls and switched to the color yellow, elevated merchandise inventory level to the excess of \$50,000, and purchased new golf cart fleets. MR. MAGNETS added that golf rounds have increased and that the average green fee is \$16, below City average, but with increased rounds, it will help. He reported that at the City satellite yard someone cut the fence and stole approximately \$3,000 worth of maintenance equipment and this past weekend someone cut the fence from Gibson Middle School and graffiti the bathrooms.

LONNY ZIMMERMARN, Deputy Leisure Services Director, asked if the hitting mats will be replaced. MR. MAGNETS replied that the cost for each mat has increased substantially over the course of the last few years, and to replace all the mats would be a capital expense in the excess of \$10,000. However, he has included the replacement of mats into his 2013 capital expense budget.

COMMISSIONER SHERMAN discussed with MR. MAGNETS that his staff currently cleans the graffiti at his expense.

MR. ZIMMERMAN discussed with VICE CHAIR BUCHMAN that a report on a quarterly basis would be best so that it will reflect more of an accurate total number of golf rounds.

7. [Report for possible action from Field Operations regarding City facilities and parks - All Wards](#)

Motion made by JEFFERY R. THOMSON to Approve to accept the report

Passed For: 15; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 0

ADROUSHAN "ANDY" ARMENIAN, HARRY LEE, MICHAEL R. AKER SR., BILLIE BASTIAN, DAVID ALEXANDER LOPEZ, MALCOLM WHITE, LAURIE R. BUCHMAN, LISA B. SHERMAN, CHARLES FOGER, JERRY FARLAR, WILLIAM McCURDY, WILLIAM J. TEEL, APRIL THOMASON, JEFFERY R. THOMSON, RICHARD R. BECKER; Against-(None); Abstain-(None); Did Not Vote-(None); Excused-(None)

Minutes:

PAT BATTE, Architectural Project Manager, Public Works Department, reported on four parks projects; three are renovations and one is a new park. Three parks are located in COUNCILMAN COFFIN'S Ward; Huntridge Circle Park, Stupak Park and Jaycee Park; the other is located in COUNCILMAN BARLOW'S Ward; Doolittle Park. Renovations for Huntridge Circle Park include removing the existing splash pad and turn it into a playground. A small amount of residential construction money will be allocated towards the renovation of the park. Two playground structures will be added, one tot-lot for two to five years old and one for five to 12 years old. If the budget allows, a three-bay swing will be added, as well as benches, a small community planter and a small drinking fountain. Both playground structures will have a fabric canopy cover.

The second project is the Stupak Park. The park will be located where at the site of the original Stupak Community Center. The site is not large and there is no on-site parking. On the north end of the site there will be a small artificial turf suitable for soccer and the park will be lighted to allow for soccer practices. There will be a two to five years old tot lots with a swing, as well as a small splash pad with water play features and four small picnic pavilions. The renovation for Stupak Park is scheduled for the first quarter of next year with a completion date at the end of 2013. The Huntridge Circle Park will be completed by June of 2013.

The Doolittle Park project includes removing the existing ball field and turn into a picnic area with turf and large and small picnic pavilion. The two to five years old tot lots will be relocated on the southwest corner of the park along with a new

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five to 12 years old tot lot; parking is available nearby. As requested by COUNCILMAN BARLOW, a small splash pad will also be added. This is about four acres of passive turf with a walking track, as well as two picnic pavilions. Construction is scheduled to start in March of 2013 and completed early 2014

Regarding Justice Myron E. Leavitt and Jaycee Community Park (formally referred as Jaycee Park), located at the intersection of St. Louis Avenue and Eastern Avenue, some improvements were made in Phase 1. Phase 2 includes a skate park in the northeast corner, as well as fabric covers over the bocce courts, horseshoe and shuffleboard areas. If budget allows, motion sensor LED lighting will be added that will be dim but will go on if someone is in the park after-hours. Some costs estimates are coming in and construction is expected to start early June 2013 and complete by February of 2014.

COMMISSIONER BASTIAN asked what will happen to the mural arts project. MR. BATTE replied that the walls are not structurally safe and will have to be repaired. Public Works worked with the adjacent residents, who asked that the wall be raised eight-feet. He will contact NANCY DEANER to get the art back on the wall once the project is completed.

COMMISSIONER AKER verified with MR. BATTE that the exercise area will remain.

8. [Report for possible action regarding Neighborhood Outreach - All Wards](#)

Motion made by LISA B. SHERMAN to Approve to accept the report

Passed For: 9; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 6

HARRY LEE, MICHAEL R. AKER SR., BILLIE BASTIAN, LAURIE R. BUCHMAN, LISA B. SHERMAN, WILLIAM J. TEEL, APRIL THOMASON, JEFFERY R. THOMSON, RICHARD R. BECKER; Against-(None); Abstain-(None); Did Not Vote-(None); Excused-ADROUSHAN "ANDY" ARMENIAN, DAVID ALEXANDER LOPEZ, MALCOLM WHITE, CHARLES FOGER, JERRY FARLAR, WILLIAM McCURDY

Minutes:

ROB LEVRANT, Parks, Recreation and Neighborhood Services, Neighborhood Outreach Specialist, stated he is assigned to Wards 3 and 6. He explained that Neighborhood Outreach is divided in four aspects; analysis, community outreach and engagement, community problem solving and volunteer coordination, which helps organize residents, businesses, tenants, and non-profit organizations to address in issues that may be occurring in their particular neighborhood. Neighborhood Outreach works closely with Code Enforcement to address issues as the many auto repairs that appear in neighborhoods, as well as assist residents with points of contact for different agencies. As part of the analysis, Neighborhood Outreach produces indicator maps that show the different trends in the neighborhood, such as crime statistics, graffiti and property maintenance calls for service. The specific categories are compared relative to the City's baseline and provide resources to those communities. Windshield survey is a drive-by form of assessing a neighborhood and report on the conditions of that neighborhood. Neighborhood Outreach also registers existing homeowners associations and/or neighborhood watch groups to engage them to find ways to improve their neighborhood through Neighborhood Partners Fund Board grants (NPFb). One community did a series of workshops with representatives from the Las Vegas Metropolitan Police Department (Metro) to educate residents on safety issues prevalent in their community.

MR. LEVRANT added that Neighborhood Outreach offers \$1,000 to the Youth Neighborhood Association Partnership Program (YNAPP) for projects in their neighborhood or parks. He provided examples where students from the International Charter School made blankets for homeless shelters, or students making bracelets to raise awareness about bullying, or the mural project done at Selby Park by another group of students. The students meet with residents to talk about what represents a neighborhood and what is needed. Volunteerism is another program offered; people volunteer to clean up parks, playground equipment and paint over graffiti. A fresh color of paint on a hydrant dresses up a neighborhood, and it creates a trickle effect where people clean up their yards and/or help their neighborhood.

MR. LEVRANT discussed with COMMISSIONER LEE that participation between non-gated and gated communities is even, but they focus on different issues. Gated communities tend to focus on specific crime issues and establish more

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neighborhood watch groups. Many gated communities have private parks and many apply for NPFB grants specifically to upgrade their community parks, as well as increase security systems for gates.

COMMISSIONER BASTIAN asked if the same statistics incorporated into the indicator map are the same as those reported earlier by SERGEANT JOHN DONOHUE. MR. LEVRANT replied that some are the same, but Neighborhood Outreach tends to look at incidents that are neighborhood specifics, such as burglary, assaults, illegal shooting, and theft. Sexual assaults are not reflected.

COMMISSIONER TEEL asked if this report will be provided monthly. LONNIE ZIMMERMAN, Deputy Leisure Services Director, responded that quarterly would be better, as far as accumulating data. However, if the Board is interested, a monthly report can be prepared by a Neighborhood Planner. COMMISSIONER TEEL asked if information can be obtained on line. MR. LEVRANT responded that they are in the process of working on an on-line program called Everything Neighborhoods where people can look at the indicator map, click on a eight-mile radius and access statistics, as well as up-to-date information about issues and projects that might be occurring in neighborhoods. MR. LEVRANT added that there was a problem with the indicator map, but it has been resolved and the last three quarters worth of data from Metro will be available in the middle of November.

COMMISSIONER SHERMAN asked if the volunteer program is specific to residents or does it include groups such as Eagle Scouts and Boys and Girls Scouts. MR. LEVRANT replied that everyone is included; he would love for it to be mostly residents. He remarked that every telephone call he receives is from someone who wants to better their community. He outlined the different projects that Neighborhood Outreach will be doing with school groups and the Eagle Scouts.

CHAIR BUCHMAN confirmed with MR. LAVRANT that the two other Neighborhood Outreach Specialists perform the same work but report to different Councilmembers. MR. LEVRANT indicated that HARRY WILLIAMS represents Wards 4 and 5 and ANNE KILPONEN represents Wards 1 and 2.

9. [Report from Deputy Director regarding administrative issues All Wards](#)

Minutes:

LONNIE ZIMMERMAN, Deputy Leisure Services Director, clarified that the challenge in reporting about golf courses is that they are maintained by third parties. He would rather add this issue as an agenda item, and act very carefully because there is a contract between these parties.

He reported that the Department is in the process of setting holiday hours for the community centers, as this year the City of Las Vegas will not go dark during the holidays. The Department will be doing a cost benefit analysis, as many staff COMMISSIONERs might be utilizing their vacations, particularly when Christmas falls during the week. Thanksgiving, Christmas and New Years admission will be free to the general public, the gates will be open and the park can be utilized by the public but staff will not be in attendance. Traditionally, this is what has been done every year.

CHAIR BUCHMAN verified that a tentative meeting schedule will be provided at next months meeting.

KELLY SCHWARZ, Parks, Recreation and Neighborhood Services, reported that to encourage people to use the trails at Floyd Lamb Park at Tule Springs, they will stop charging people who use the trail on bikes or horses. An upcoming press release will announce this change.

COMMISSIONER THOMASON referred to recyclable receptacles in Majestic Park not being utilized appropriately. Although the bin is blue and says recyclable only, people still use them as trash bins. MR. ZIMMERMAN indicated that the recycling program is being administered through the Administrative Services Department, and this issue was brought to their attention. Parks and Recreation is 100 percent behind the program but the challenge is educating the user group on the importance of recycling. This program is being tried at other facilities, such as Jaycee Park and Betty Wilson. COMMISSIONER THOMASON added that emails have been sent to coaches to inform parents about recyclable bins at Majestic Park. MR. ZIMMERMAN stated that the reality is that the user has difficulty adjusting to changes.

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10. CITIZENS PARTICIPATION: PUBLIC COMMENT DURING THIS PORTION OF THE AGENDA MUST BE LIMITED TO MATTERS WITHIN THE JURISDICTION OF THE COMMISSION. NO SUBJECT MAY BE ACTED UPON BY THE COMMISSION UNLESS THAT SUBJECT IS ON THE AGENDA AND IS SCHEDULED FOR ACTION. IF YOU WISH TO BE HEARD, GIVE YOUR NAME FOR THE RECORD. THE AMOUNT OF DISCUSSION ON ANY SINGLE SUBJECT, AS WELL AS THE AMOUNT OF TIME ANY SINGLE SPEAKER IS ALLOWED, MAY BE LIMITED

Minutes:

None.

11. ADJOURNMENT

Minutes:

CHAIR BUCHMAN wished everyone a Happy Thanksgiving.

Meeting adjourned at 4:56 p.m.

Respectfully submitted,

Angela Crolli, Deputy City Clerk

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Lonny Zimmerman, Deputy Director, Parks, Recreation and Neighborhood Services Department

Facilities are provided throughout City Hall for the convenience of disabled persons. If you need an accommodation to attend and participate in this meeting, please call the City Clerks office at 229-6311 and advise of your need at least 48 hours in advance of the meeting. The Citys TDD number is 386-9108.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS:

City Hall, 495 South Main Street, 1st Floor
Clark County Government Center, 500 South Grand Central Parkway
Grant Sawyer Building, 555 East Washington Avenue
City of Las Vegas Development Services Center, 333 North Rancho Drive