

CITY OF LAS VEGAS SENIOR CITIZENS
ADVISORY BOARD BYLAWS

Approved July 13, 2000

Modified February 17, 2010

Approved modifications on March 11, 2010

ARTICLE I - NAME

The name of this body is the Las Vegas Senior Citizens Advisory Board.

ARTICLE II PURPOSE

There is created a Senior Citizens Advisory Board, whose purpose is to advise and make recommendations to the City Council concerning subjects of particular interest to senior citizens and others who share the same interests as senior citizens. Such subjects include without limitation transportation, housing, utility rates and service, employment and other matters related to the health, safety and welfare of senior citizens. As used in this Chapter, the term Board refers to the Senior Citizens Advisory Board.

ARTICLE III OFFICERS

Section A The Board shall consist of those who have been appointed by the Mayor of Las Vegas and the Las Vegas City Council.

ARTICLE IV

Section A The Officers of the Board are the Chairperson and Vice Chairperson.

Section B The Chairperson shall preside at all meetings of members of the Board and shall exercise, subject to the control of the Board, a general supervision of the affairs of the Board, and shall perform generally all duties incident to the office and such other duties as may be assigned to him by the Board. The Chairperson or acting Chairperson presiding over a regular or special meeting of the Board shall have the same privilege of originating and seconding motions, voting on all matters, and participating in discussions and procedures, as allowed to all other members of the Board, without relinquishing the chair.

Section C The Officers shall be elected from among the members of the Board at the first Board meeting in July each year. Officers serve for a term of one year, or until their successors are elected. No officer shall serve more than two consecutive terms in the same office. Election shall be by ballot.

Section D The Vice-Chairperson shall fill a vacancy in the office of Chairperson. The remaining members of the Board shall fill a vacancy in the office of Vice-Chairperson. Any such officer shall serve for the unexpired term of the office being vacated.

ARTICLE V MEETINGS

Section A ~~*Except as otherwise provided in this Section, Regular*~~ ***regular*** meetings of the Board shall be held the first Thursday of the scheduled month at 1:00 p.m. at a place designated by the Board. ~~The Nevada Open Meeting Law applies.~~ ***Commencing in 2012 and each year thereafter, regular meetings shall be held in accordance with a meeting schedule that has been adopted by the Board at a meeting held in the previous calendar year.***

Section B Special meetings may be called by the (a) Chairperson (b) Executive Committee or (c) upon the written request of five members of the Board. Notice shall be given in accordance with the provisions of the Nevada Open Meeting Law.

Section C A majority of the voting members of the Board shall constitute a quorum.

Section D Any member who misses three (3) regular meetings of the Board within one calendar year, without being excused, shall be recommended for removal from the Board. Any member wishing to be excused must advise the Department Liaison or his/her assignee of their inability to attend a meeting.

Section E ~~Minutes of the meeting shall be taken by the Department Liaison or his/her designee. The liaison or his/her designee shall also have the duty to file the minutes with the City Clerk and mail them to the Board members and Council. The liaison shall be responsible for meeting sites, writing and posting notices, correspondence and mailings.~~ ***The Department Liaison or a designee shall be responsible for working with the Chairperson and Vice Chairperson to develop agenda items, facilitating pre-meeting correspondence, and providing technical support. All other functions relating to Board meetings, including the arranging of meeting sites, compliance with the Open Meeting Law, publishing of agendas, posting of notices, meeting-related mailings and the keeping and maintenance of meeting minutes and associated records shall be the responsibility of the City Clerks Office.***

ARTICLE VI PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Roberts Rule of Order Newly Revised shall govern the Board in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Board may adopt.

ARTICLE VII AMENDMENT OF BYLAWS

These bylaws may be amended ~~after consideration at two consecutive meetings of the Advisory Board, and only by a two-thirds majority vote of the entire membership.~~ ***by majority vote of the entire membership, provided that, in each case, at least twenty days written notice of the proposed amendment has been provided to Board members.*** Amendments to the bylaws must be consistent with LVMC Chapter 2.46.