City of Las Vegas

SENIOR CITIZENS ADVISORY BOARD
CITY HALL, 400 STEWART AVENUE
CITY CLERKS FIRST FLOOR CONFERENCE ROOM
CITY OF LAS VEGAS INTERNET ADDRESS: www.lasvegasnevada.gov

MINUTES

October 6, 2011
1:00 PM

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR ACTION UNLESS SPECIFICALLY NOTED OTHERWISE. UNLESS OTHERWISE STATED, ITEMS MAY BE TAKEN OUT OF THE ORDER PRESENTED AT THE DISCRETION OF THE CHAIRPERSON. TWO OR MORE AGENDA ITEMS FOR CONSIDERATION MAY BE COMBINED; AND ANY ITEM ON THE AGENDA MAY BE REMOVED OR RELATED DISCUSSION MAY BE DELAYED AT ANY TIME.

DUPLICATE AUDIO CDS MAY BE AVAILABLE AT A COST OF $5.00 PER CD THROUGH THE CITY CLERKS OFFICE.

1. CALL TO ORDER

Minutes:
CHAIR EVANS called the meeting to order at 1:02 p.m.

PRESENT: CHAIR EVANS and MEMBERS ZORN, DREWREY, GOLDSTEIN, BROWN and HENKIN

EXCUSED: MEMBERS MOORE and HEISE

Also Present: MARIA CASTILLO-COUCH, Parks, Recreation and Neighborhood Services, CHIEF DEPUTY CITY CLERK VICKY SKILBRED and DEPUTY CITY CLERK GABRIELA PORTILLO-BRENNER

2. ANNOUNCEMENT RE: COMPLIANCE WITH OPEN MEETING LAW

Minutes:
ANNOUNCEMENT MADE - Meeting noticed and posted at the following locations: City Hall Plaza, 400 Stewart Avenue, Vending Area; City Clerks Bulletin Board, 400 Stewart Avenue, 2nd Floor Skybridge; Las Vegas Library, 833 Las Vegas Boulevard North; Clark County Government Center, 500 S. Grand Central Parkway; Grant Sawyer Building, 555 E. Washington Avenue

3. PUBLIC COMMENT DURING THIS PORTION OF THE AGENDA MUST BE LIMITED TO MATTERS ON THE AGENDA FOR ACTION. IF YOU WISH TO BE HEARD, GIVE YOUR NAME FOR THE RECORD. THE AMOUNT OF DISCUSSION, AS WELL AS THE AMOUNT OF TIME ANY SINGLE SPEAKER IS ALLOWED, MAY BE LIMITED

Minutes:
None.

4. For possible action to approve the Final Minutes by reference of the regular meeting of September 1, 2011

Motion made by PATTI BROWN to Approve

Passed For: 6; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 2

ROBERT GOLDSTEIN, PATTI BROWN, BETTY EVANS, FRAN DREWREY, MEL HENKIN, JEAN ZORN; Against-(None); Abstain-(None); Did Not Vote-(None); Excused-(MARY ELLEN HEISE, MICKEY LEE MOORE)

Minutes:
MEMBER ZORN indicated that her intent at the previous board meeting was to make the members aware of what happened at Macy's, but not to imply that she was interested in doing a fundraiser with Macys, although it would be nice to have one. MARIA CASTILLO-COUCH, Parks, Recreation and Neighborhood Services, indicated that she could make the changes, but CHAIR EVANS pointed out that it was a wish list that did not require changes.

5. For possible action on adjustment to meeting frequency and bylaws amendment

Motion made by JEAN ZORN to Strike

Passed For: 6; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 2
ROBERT GOLDSTEIN, PATTI BROWN, BETTY EVANS, FRAN DREWREY, MEL HENKIN, JEAN ZORN; Against-(None); Abstain-(None); Did Not Vote-(None); Excused-(MARY ELLEN HEISE, MICKEY LEE MOORE)

Minutes:
Items 5 and 6 were heard together.

MARIA CASTILLO-COUCH, Parks, Recreation and Neighborhood Services, invited CHIEF DEPUTY CITY CLERK VICKY SKILBRED to explain the effects of the reorganization on board meetings. MS. SKILBRED explained that although the boards will continue to utilize their departmental support contacts, the City Clerk's office will now be providing meeting support that will include audio recordings, agenda preparation, packet preparation and the preparation of minutes. Benefits to the board include availability of audio recordings within 24 hours, more easily accessible backup documentation and a consistent look and feel to all meetings and agendas on the City website. However, because the City Clerk's office has taken over 15 boards in addition to their regularly scheduled meetings, including City Council and the Planning Commission, all meetings will now be held in the City Clerk's conference room. Once the move to the new City Hall is complete, all boards will have the added benefit of video recording capabilities. She also explained that the board operates under Robert's Rules of Order, which means that there is no need for second motions.

MS. SKILBRED then discussed the meeting schedule and explained that while the existing schedule fits in perfectly with the other boards, she suggested they may want to discuss the frequency of their meetings. MS. CASTILLO-COUCH explained that a review of agenda items highlighted the fact that most items are report reviews and not action items, suggesting that meeting every other month would be sufficient. She also confirmed for CHAIR EVANS that additional meetings could be held if necessary and that she would continue to keep the board up to date on issues, but that the decision was at the board's discretion.

MEMBER DREWREY said she would not mind meeting every other month.

MEMBER GOLDSTEIN asked if meetings could be held off-site, as previously done, to reach out to seniors living in senior complexes. MS. SKILBRED indicated that they could continue to participate in community outreach events provided they do not create a quorum (no more than four members attending at any given time). She also stated her belief that this would provide more fluidity for the planning of such events because they would not be subject to the Open Meetings Law. MS. CASTILLO-COUCH suggested that these events could be scheduled during off-meeting months.

CHAIR EVANS and MEMBER ZORN felt it would be a good idea to maintain the meeting schedule to the end of the year in order to get acquainted with the changes. MS. SKILBRED thought this was an excellent idea and stated that all boards were being asked not to meet during February 2012, in order to accommodate the City's move into the new City Hall. She also recommended this item be stricken since the schedule would stay as is.

6. Report from the City Clerk's Office
Minutes:

CHIEF DEPUTY CITY CLERK VICKY SKILBRED introduced DEPUTY CITY CLERK GABRIELA PORTILLO-BRENNER and indicated that there will be a monthly rotation of deputies attending the meetings.

MARIA CASTILLO-COUCH, Parks, Recreation and Neighborhood Services, inquired about training materials for parliamentarians or whether one of the City Clerk's parliamentarians could address seniors in the community. MS. SKILBRED stated that she would be happy to work with them and that they could discuss it later.

See Item 5 for related discussion.

7. For possible action on selection of a Senior of the Quarter

Motion made by ROBERT GOLDSTEIN to Approve Haywood Carter

Passed For: 6; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 2
ROBERT GOLDSTEIN, PATTI BROWN, BETTY EVANS, FRAN DREWREY, MEL HENKIN, JEAN ZORN; Against-(None); Abstain-(None); Did Not Vote-(None); Excused-(MARY ELLEN HEISE, MICKEY LEE MOORE)

Minutes:
MARIA CASTILLO-COUCH, Parks, Recreation and Neighborhood Services, indicated that this is scheduled for the Council meeting of October 19, 2011. CHAIR EVANS listed the two nominees, VENETTA WHITAKER and HAYWOOD CARTER.

MEMBER BROWN discussed MR. CARTER'S many community involvements and awards. She mentioned that he runs a country store two to three times a week and donates all profits to his senior housing fund and is always willing to help others any way he can despite his disabilities.

CHAIR EVANS discussed MS. WHITAKER'S background, her community involvements and her dedication to education.

MEMBER ZORN suggested selecting one nominee for this quarter and one for the next quarter.

8. Report regarding presentations on Medicare enrollment period provided at Sartini Plaza and James Down Towers

Minutes:
MARIA CASTILLO-COUCH, Parks, Recreation and Neighborhood Services, stated that they are working with the Division of Aging and Disability Services to provide information specifically about Medicare fraud and enrollment services to various senior facilities, housing authorities and possibly within the community. She explained that although they are also working with the Social Security Administration, which is more comprehensive, these presentations focus strictly on Medicare. She announced the next meeting will be held at James Down Towers and that she will send out an email about it.

DAVID KAREL, Director David Karel Group, clarified for CHAIR EVANS that he was not present at the latest Medicare enrollment meeting.

9. Report on the Jude 22 fundraiser in October 2011

Minutes:
CHAIR EVANS submitted a fundraiser flyer for Jude 22 being held October 21, 2011, at the East Las Vegas Community Center. She explained that the organizers had a need for volunteers and encouraged the members to get involved, as she has a prior engagement that evening. MEMBERS ZORN, HENKIN and DREWREY volunteered.

10. CITIZENS PARTICIPATION: PUBLIC COMMENT DURING THIS PORTION OF THE AGENDA MUST BE LIMITED TO MATTERS WITHIN THE JURISDICTION OF THE BOARD. NO SUBJECT

MAY BE ACTED UPON BY THE BOARD UNLESS THAT SUBJECT IS ON THE AGENDA AND IS SCHEDULED FOR ACTION. IF YOU WISH TO BE HEARD, GIVE YOUR NAME FOR THE RECORD. THE AMOUNT OF DISCUSSION ON ANY SINGLE SUBJECT, AS WELL AS THE AMOUNT OF TIME ANY SINGLE SPEAKER IS ALLOWED, MAY BE LIMITED

Minutes:
DAVID KAREL, Director David Karel Group, stated that attendance at the last meeting with COUNCILMAN ROSS was significant and some very good questions were brought up. He announced the next meeting will be held October 13, 2011, at the Mirabelli Community Center with COUNCILWOMAN TARKANIAN and another on October 20, 2011 with COUNCILMAN ANTHONY at the Durango Center. He also stated that new flyers have been created with the help of the City graphics department.

MEMBER HENKIN indicated COUNCILMAN ROSS sends out a Ward 6 newsletter.

CHAIR EVANS discussed a newspaper article highlighting a new low-income senior housing complex in Henderson where events can be held.

MEMBER ZORN commented that she spoke to COUNCILMAN BARLOW about putting out a food-drive receptacle and reminded the board members to speak to their Councilmen about this.

11. ADJOURNMENT

Minutes:
The meeting was adjourned at 1:45 p.m.

Respectfully submitted:

____
Gabriela Portillo-Brenner, Deputy City Clerk

____
Maria Castillo-Couch, Neighborhood Services Specialist

Facilities are provided throughout City Hall for the convenience of disabled persons. If you need an accommodation to attend and participate in this meeting, please call the City Clerks office at 229-6311 and advise of your need at least 48 hours in advance of the meeting. The Citys TDD number is 386-9108.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS:
City Hall Plaza, 400 Stewart Avenue, Vending Area
City Clerks Bulletin Board, 400 Stewart Avenue, 2nd Floor Skybridge
Las Vegas Library, 833 Las Vegas Boulevard North
Clark County Government Center, 500 S. Grand Central Parkway
Grant Sawyer Building, 555 E. Washington Avenue