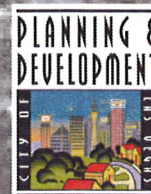
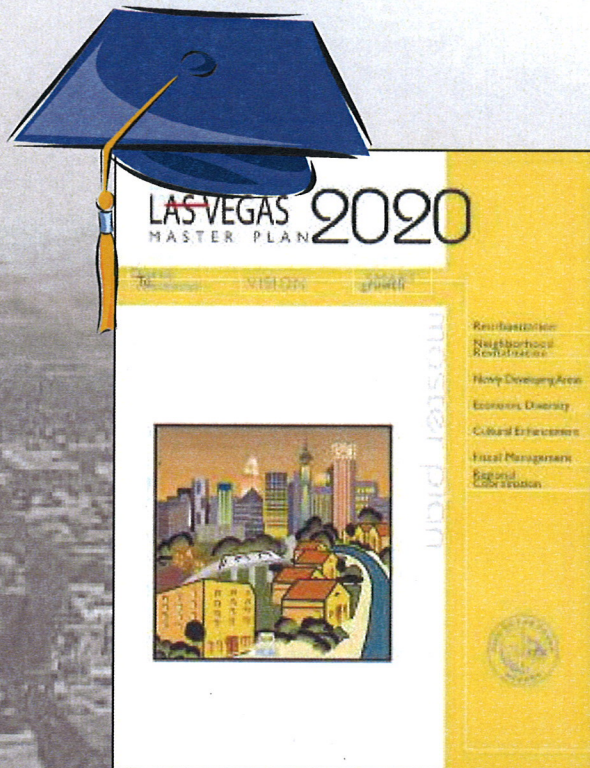


citizens' academy of planning

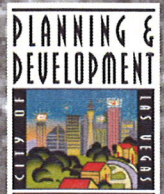
**presented by the city of las vegas
planning and development
department**



citizens' academy of planning



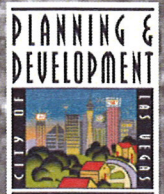
- get ready to put
your *c.a.p.* on!



background

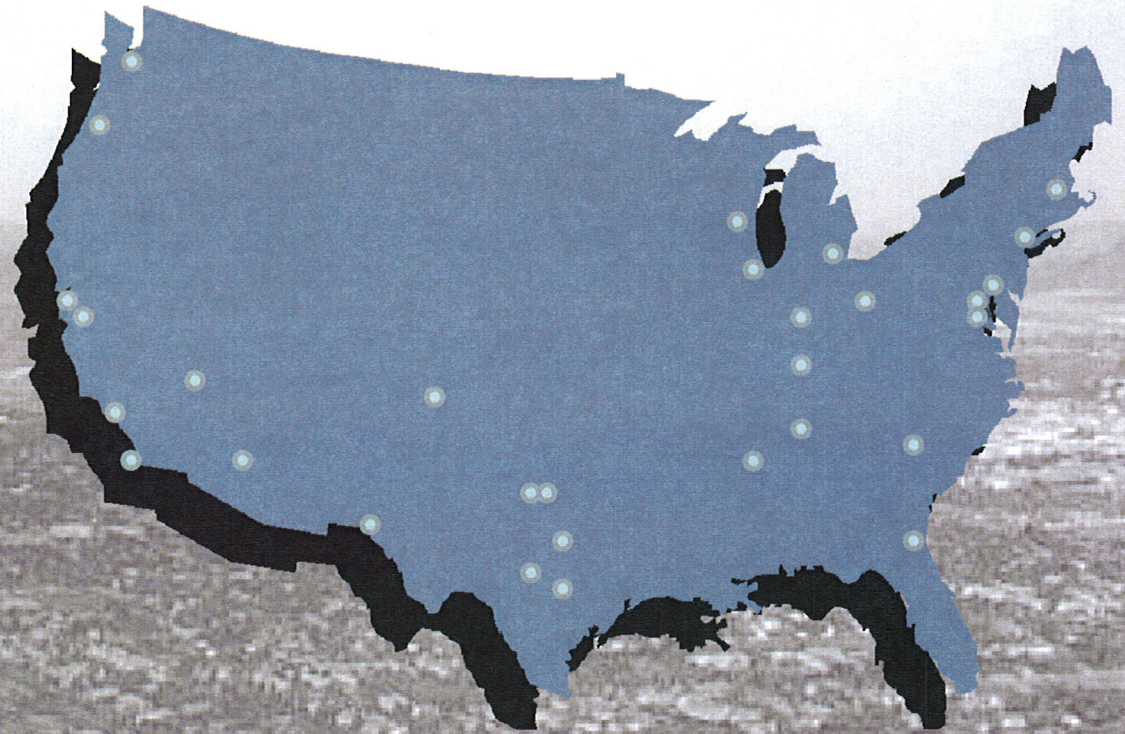
-what is a citizens' planning academy?

- an educational program designed to give community members an overview of the major elements that make up the planning process
- provides educational outreach opportunities to community members that strengthen institutions and relationships, and support healthy and sustainable communities
- programs typically function similarly to continuing education courses



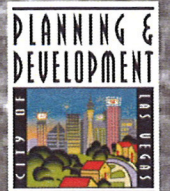
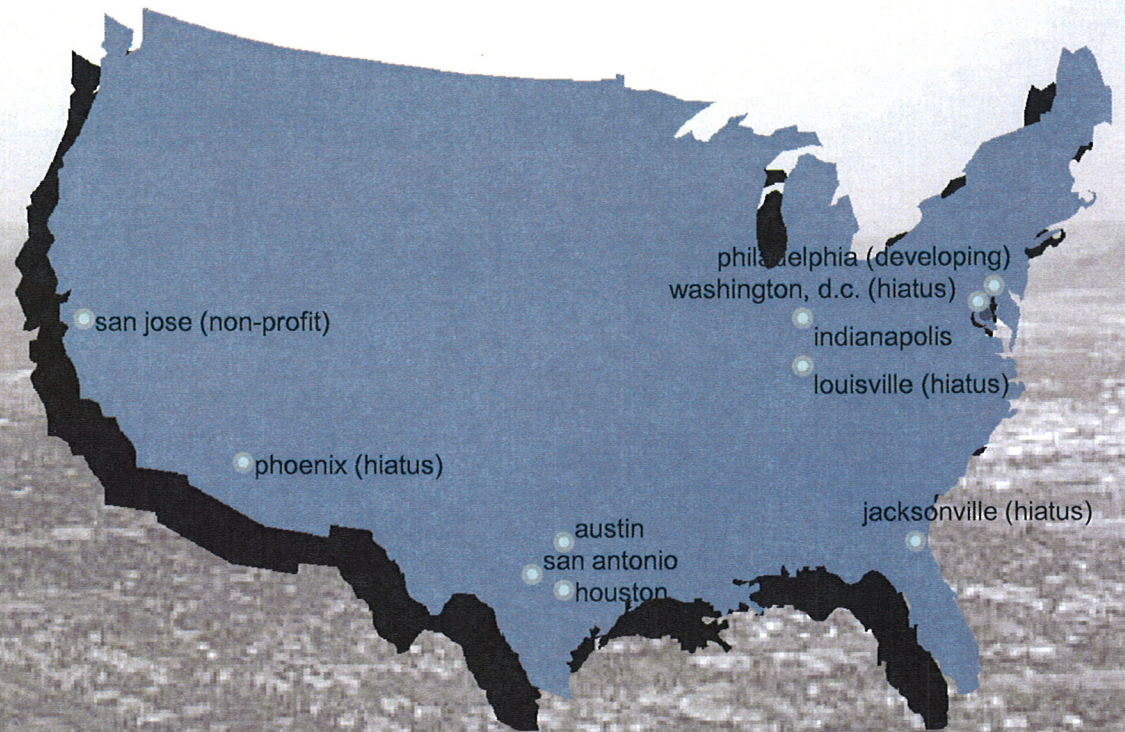
background

-planning reviewed
the top 30 most
populous cities in the
country to determine
where planning
academies were
offered



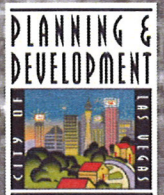
background

- of the cities examined, ten are at some point in the process of establishing a planning academy
- some are operational, others are in development and others are on hiatus



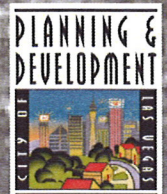
benefits

- create familiarity with the terms and concepts for more informed input
- address concerns or current trends - provide beneficial information to customers, community and stakeholders
- create awareness surrounding the zoning and entitlement process
- create advocates for sound planning practice within a creative local government context



proposal

- no-cost curriculum offered to the public
- 10 courses will be offered
- each course will be a one hour presentation and a 30-minute discussion session
- one course will be offered per week
- courses will be held over a 10-week period commencing in january 2011
- capacity of each course will be 25-30 members of the public
- members chosen from applicants sought through ward newsletters, channel 2 and other outreach
- topics will surround key city of las vegas planning elements

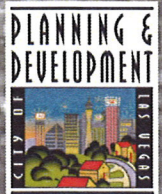
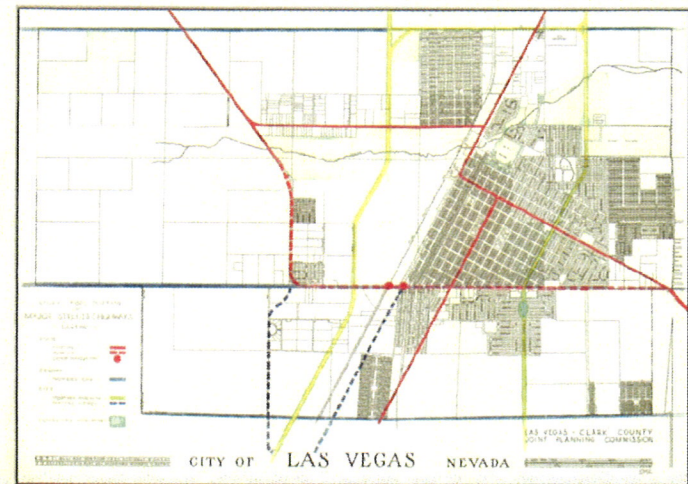


curriculum

history of planning

course #1

- origins of land use controls
- land use measures in nevada
- land use measures in las vega
- basics of land use
- basics of development standar
- zoning entitlements
- division of property

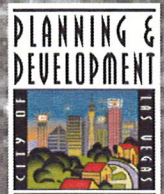
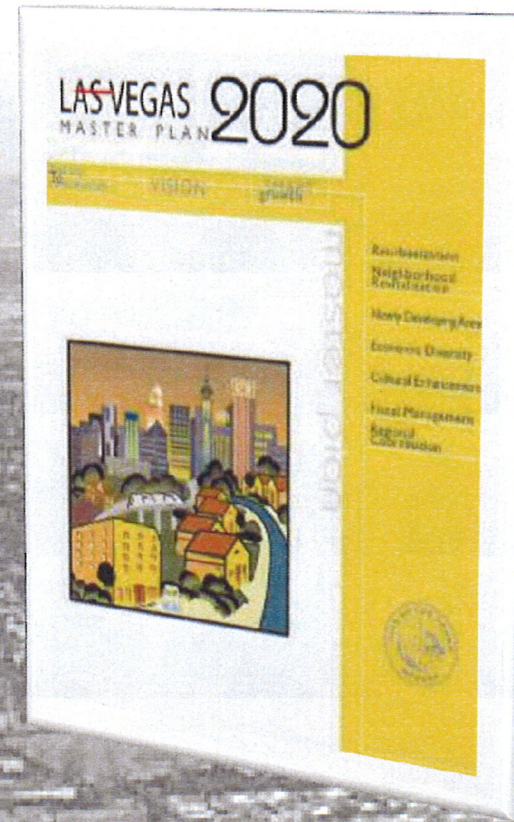


curriculum

master plan

course #2

- overview
- nrs requirements
- maintenance
- policies
- various elements
- implementation
- general plan effect on zoning

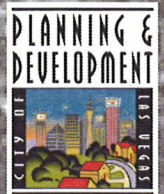
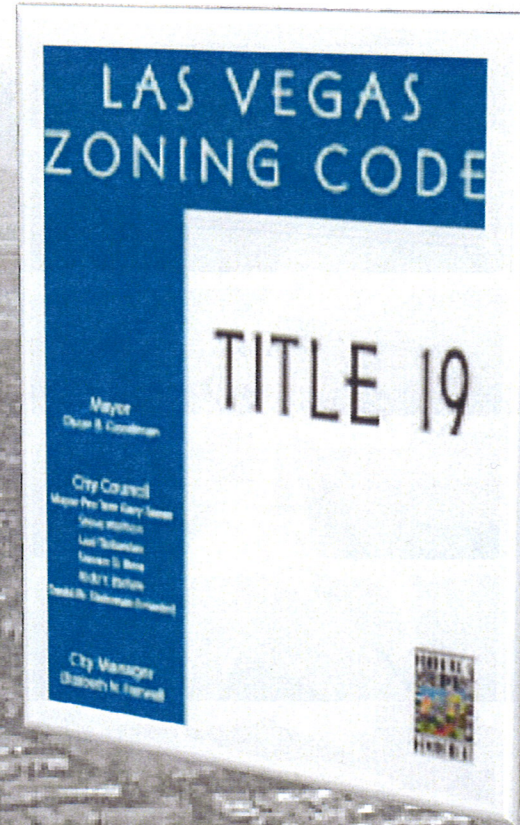


curriculum

title 19

course #3

- zoning code overview
- zoning districts
- land use
- setbacks
- design standards
- signage
- introduction to new form based code



curriculum

applications

course #4

- when
- where
- steps to be taken
- staff review process

PLANNING & DEVELOPMENT DEPARTMENT
HISTORIC PRESERVATION COMMISSION
APPLICATION FOR CERTIFICATE OF APPROPRIATENESS
Page 1 of 3

Application/Petition Fee: _____
Project Address (Location): _____
Project Name: _____
Address's Parcel(s): _____ Ward: _____
General Plan Designation: _____ Existing Zoning Designation: _____
Covers Acres: _____
Additional Information: _____

PROPERTY OWNER
Address: _____
City: _____ State: _____
E-mail Address: _____ Phone: _____

APPLICANT/REPRESENTATIVE
Address: _____
City: _____ State: _____
E-mail Address: _____ Phone: _____

Property Owner Signature* _____
Print Name: _____
Subscribed and sworn before me _____
This _____ day of _____, 20____
Notary Public in and for said County and State

FOR DEPT. USE ONLY
Case _____
Appr _____
Prep _____
MISC _____
Date _____
Accept _____
*No seal required for Planning Dept. use only.

Revised 10/2008

PLANNING & DEVELOPMENT DEPARTMENT
STATEMENT OF FINANCIAL INTEREST

Case Number: _____ APN: _____
Name of Property Owner: _____
Name of Applicant: _____
Name of Representative: _____

To the best of your knowledge, does the Mayor or any member of the City Council or Planning Commission have any financial interest in this or any other property with the property owner, applicant, the property owner or applicant's general or limited partner, or an officer of their corporation or limited liability company?
_____ Yes _____ No

If yes, please indicate the member of the City Council or Planning Commission who is _____ of the person or persons with whom the City Official holds _____ Parcel Number if the property in which the interest is _____
_____ State _____
*Department Public Form Application Packet/Statement of Financial Interest.doc

PLANNING & DEVELOPMENT DEPARTMENT
PRE-APPLICATION CONFERENCE REQUEST FORM

Applicant Key Contact Person: _____ Today's Date: _____
Business Name: _____ Site Address of Project: _____
Your Telephone Number: _____ Parcel Number(s): _____

PROJECT INFORMATION AND SUBMITTAL INSTRUCTIONS: Please provide the information requested below in the space provided. If you need assistance in completing this form, please contact a Planner at (702) 258-4301. Completed application forms and the required site photos shall be submitted at the final meeting of the Planning and Development Department, 733 South 4th Street, or may be faxed to (702) 474-6352.

Current Zoning Designation: _____
Current General Plan Designation: _____
Special Planning Areas (State Center, Suncoast, etc.): _____

Proposed Use: (For example: Residential/ Subdivision, Light Industrial, Mass Retail, etc.) _____
Previous Uses (if applicable): _____
City Applicable Code Section for Proposed Development (for Variance and Special Use Permit Application): _____

REQUIRED LAND USE APPLICATIONS: Please place an "X" in the box for the application type that is required for the proposed development.

☐ General Plan Amendment	☐ Special Use Permit	☐ Conditional Map
☐ Rezoning	☐ Variance	☐ Extension of Conditions
☐ Site Development Plan	☐ Master Site Plan	☐ Other

REQUIRED ATTACHMENTS: Please attach the following documents. Failure to provide the requested documents will result in the application being held until all attachments have been submitted.

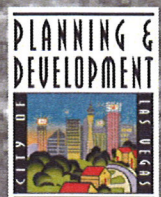
☐ **Justification Letter** (Describe the nature of the project and use, provide development data, identify stakeholders.)
☐ **Site Plan, Final Plan, Elevation, Landscape Plan** (Include all dimensional information, for Tentative Maps, include well-dimensioned.)

PREFERRED PRE-APPLICATION CONFERENCE DATES: Please note that preferred appointment dates are subject to staff availability and are scheduled after the submitted deadline on a first-come-first-served basis once the application is complete and all required attachments are submitted.

Date 1: _____ Date 2: _____ Date 3: _____

FOR DEPT. USE ONLY
Planner's Assigned: _____ City: _____
Meeting Date: _____ Time: _____ CR: _____
Date Confirmed: _____ With: _____ By: _____

Revised 10/2008 Planning/Development Application Packet/Pre-App, Request, Forms.doc DATE STAMP

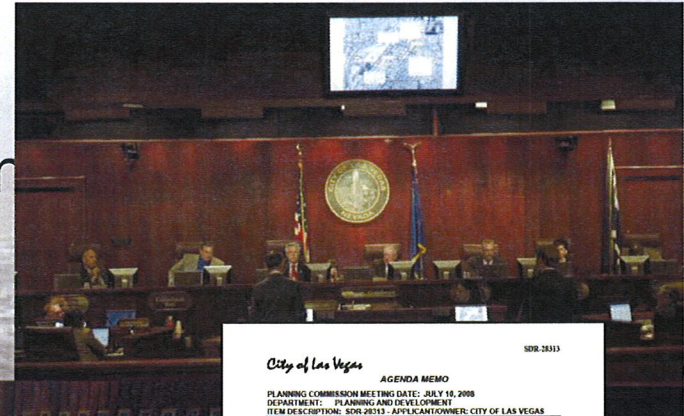


curriculum

public hearing process

course #5

- planning commission and city council
- appeal process
- public meetings
- staff reports
- public participation



City of Las Vegas SDR 26313

AGENDA MEMO

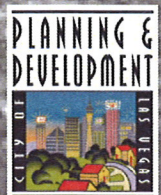
PLANNING COMMISSION MEETING DATE: JULY 16, 2008
DEPARTMENT: PLANNING AND DEVELOPMENT
ITEM DESCRIPTION: SDR 26313 - APPLICANT/OWNER: CITY OF LAS VEGAS

** CONDITIONS **

STAFF RECOMMENDATION: APPROVAL, subject to:

Planning and Development

1. Approval of and concurrence to the Certificate of Approval for General Plan Amendment (CPA-33112) Reasoning (2008-26313) and Waiver (WVR-26309) shall be required, if approved.
2. All development shall be in conformance with the site plan, landscape plan, and building elevations, date stamped 02/27/08, except as amended by conditions herein.
3. Pre-planting and post-planting landscape inspection are required to ensure the appropriate plant material, location, size of planters, and landscape plan are being utilized. The Planning and Development Department must be contacted to schedule an inspection prior to the start of the landscape installation and after the landscape installation is completed. A certificate of occupancy will not be issued or the final inspection will not be approved until the landscape inspections have been completed. For all development projects.
4. All utility boxes exceeding 37 cubic feet in size shall meet the standards of LVMS Title 19.1.010.
5. Parking lot lighting standards shall be no more than 30 feet in height and shall utilize downward-facing lights with full cut-off luminaires. Lighting on the exterior of buildings shall be shielded and shall be downward-directed. Non-residential property lighting shall be directed away from residential property or screened, and shall not create light spillage on adjacent properties.
6. All City Code requirements and design standards of all City Departments must be satisfied, except as modified herein.

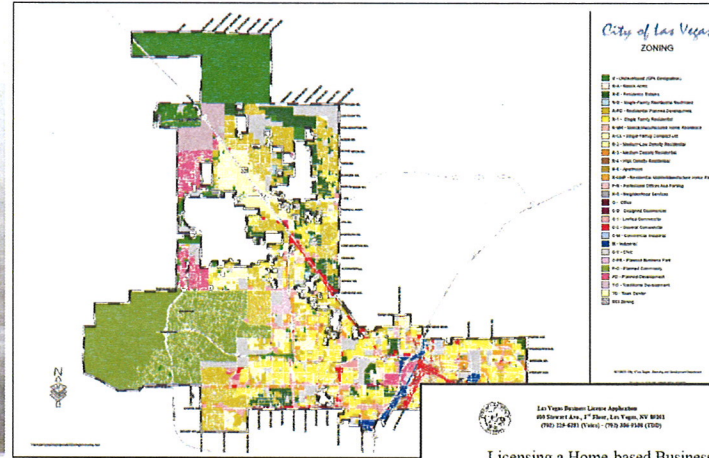


curriculum

permit process

course #6

- land use
- zoning
- building permit
- licensing business



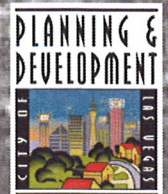
City of Las Vegas
ZONING

City of Las Vegas Business License Application
800 Stewart Ave., 1st Floor, Las Vegas, NV 89101
(702) 228-4331 (Toll-free) (702) 388-6348 (TDD)

Licensing a Home-based Business

1. Fill out a Las Vegas Business License Application.
2. If you have recently purchased your home, bring a copy of your trust deed for the property. If you rent or lease your home, bring a letter from the property owner or leasing agent giving you permission to apply for a home occupancy permit at that address.
3. Provide proof of compliance with the Nevada Secretary of State located at 315 East Washington Avenue, Suite 1200, Las Vegas, Nevada 89101. For additional information call (702) 486-2880 or visit their website at www.sos.state.nv.us.
4. Provide proof of compliance with the Nevada Department of Taxation located at 355 East Washington Avenue, Las Vegas, Nevada 89101. For additional information call (702) 486-2300 or visit their website at <http://tax.nv.gov>.
5. At this stage, you should have the following:
 - a. Your completed Las Vegas Business License Application.
 - b. A compliance letter from the Nevada Department of Taxation.
 - c. If applicable, a copy of your trust deed or the permission letter mentioned above (a letter).
6. Bring completed documentation to the Business Services Division, located at 800 Stewart Avenue, 1st floor, to complete the licensing process. The fee for a Home Occupancy Permit is \$15.00 and will be included with the fee for the Las Vegas Business License, which you pay at the time your Business License application is submitted.

Rev 02-14

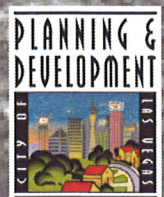
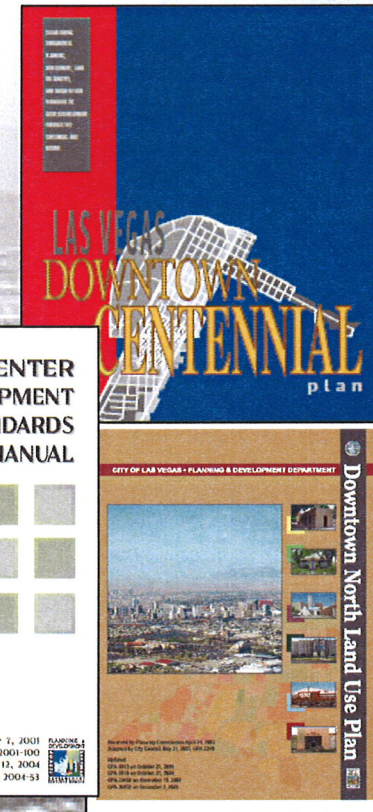
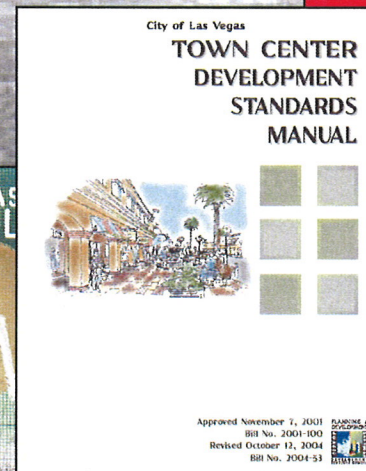
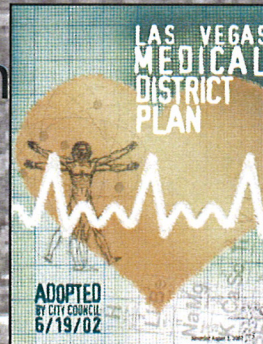


curriculum

special area plans

course #7

- overview
- las vegas downtown centennial plan
- town center
- medical district
- other special area plan

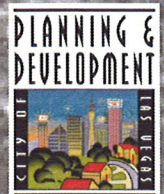
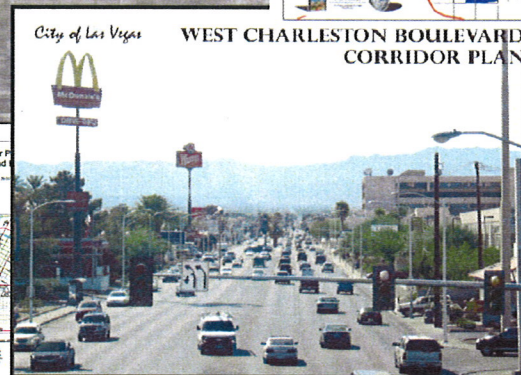
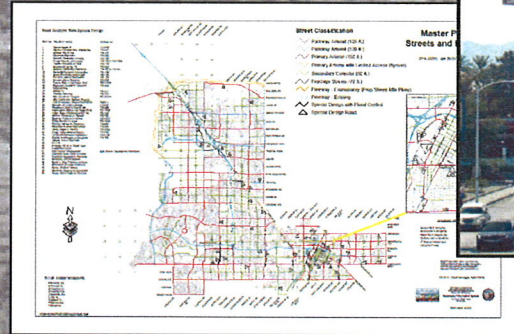
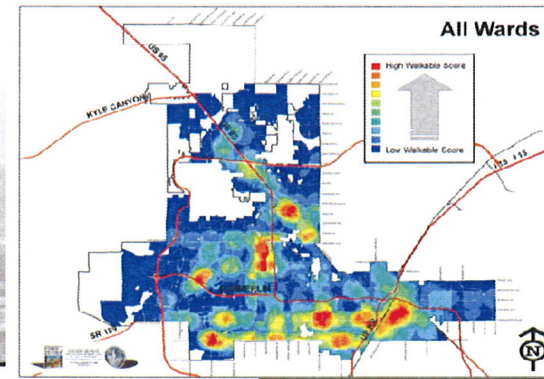


curriculum

walkable community plans in progress

course #8

- what is a walkable community
- community outreach
- corridor plans
- streets/right-of-way

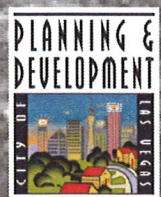
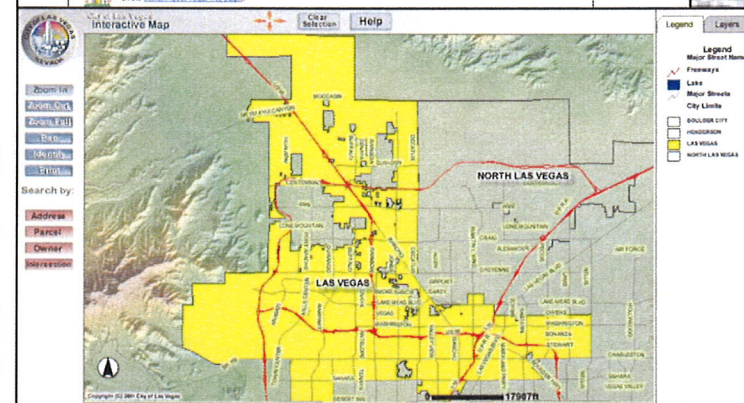
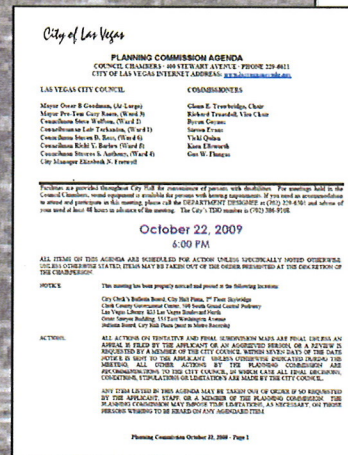
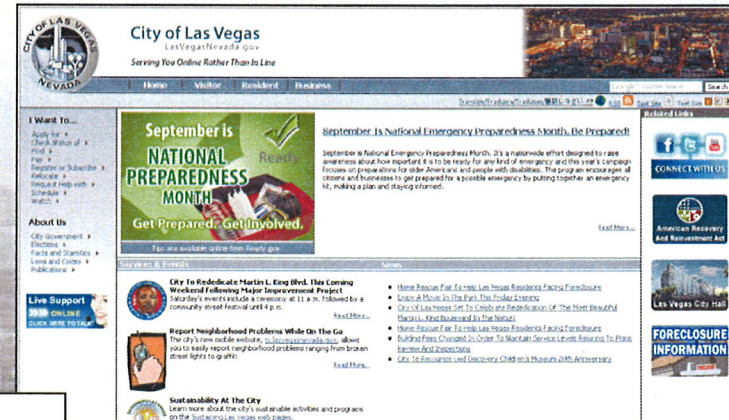


curriculum

website resources

course #9

- city website
- maps available online
- interactive map
- agendas

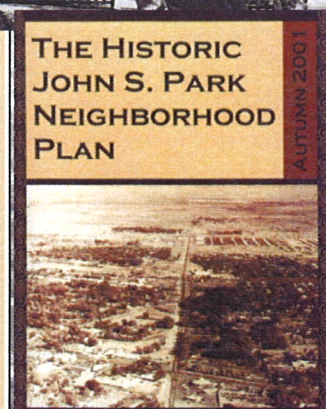
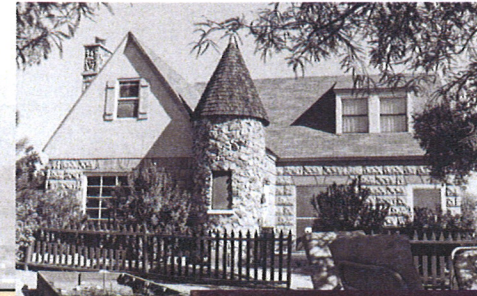


curriculum

historic preservation

course #10

- historic preservation in las vegas
- plans and documents
- historic preservation commission
- historic designation



timeline

- information will posted on planning and development's webpage, visit www.lasvegasnevada.gov/CAP
- invitations / applications to attend the citizens' academy of planning will be sent out to neighborhood associations in november 2010
- participant list will be announced in early january 2011
- classes will commence instruction in mid-january 2011
- classes will be taught by planning and development staff members and other volunteer subject experts
- graduation will occur in march 2011
- create a new class of alumni each year

