

City of Las Vegas

**PARKS AND RECREATION ADVISORY COMMISSION
CITY HALL, 400 STEWART AVENUE
CITY CLERK'S FIRST FLOOR CONFERENCE ROOM
CITY OF LAS VEGAS INTERNET ADDRESS: www.lasvegasnevada.gov**

AGENDA NOVEMBER 1, 2011 4:00 P.M.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR ACTION UNLESS SPECIFICALLY NOTED OTHERWISE. UNLESS OTHERWISE STATED, ITEMS MAY BE TAKEN OUT OF THE ORDER PRESENTED AT THE DISCRETION OF THE CHAIRPERSON. TWO OR MORE AGENDA ITEMS FOR CONSIDERATION MAY BE COMBINED; AND ANY ITEM ON THE AGENDA MAY BE REMOVED OR RELATED DISCUSSION MAY BE DELAYED AT ANY TIME.

DUPLICATE AUDIO CDS MAY BE AVAILABLE AT A COST OF \$5.00 EACH THROUGH THE CITY CLERK'S OFFICE.

1. CALL TO ORDER
2. ANNOUNCEMENT RE: COMPLIANCE WITH OPEN MEETING LAW
3. PUBLIC COMMENT DURING THIS PORTION OF THE AGENDA MUST BE LIMITED TO MATTERS ON THE AGENDA FOR ACTION. IF YOU WISH TO BE HEARD, GIVE YOUR NAME FOR THE RECORD. THE AMOUNT OF DISCUSSION, AS WELL AS THE AMOUNT OF TIME ANY SINGLE SPEAKER IS ALLOWED, MAY BE LIMITED
4. For possible action to approve the Final Minutes of the Regular Meeting of September 14, 2011 and approve the Final Minutes by reference of the Regular Meeting of October 4, 2011
5. Discussion for possible action regarding the Park Naming Policy - All Wards
6. Discussion for possible action to consider a request by Michael McDonald of a name change at All American Park - Buffalo Drive and Oakey Boulevard - Ward 2 (Wolfson)
7. Report regarding the Rafael Rivera Community Center Request for Proposal - 2900 Stewart Avenue - Ward 3 (Coffin)
8. CITIZENS PARTICIPATION: PUBLIC COMMENT DURING THIS PORTION OF THE AGENDA MUST BE LIMITED TO MATTERS WITHIN THE JURISDICTION OF THE COMMISSION. NO SUBJECT MAY BE ACTED UPON BY THE COMMISSION UNLESS THAT SUBJECT IS ON THE AGENDA AND IS SCHEDULED FOR ACTION. IF YOU WISH TO BE HEARD, GIVE YOUR NAME FOR THE RECORD. THE AMOUNT OF DISCUSSION ON ANY SINGLE SUBJECT, AS WELL AS THE AMOUNT OF TIME ANY SINGLE SPEAKER IS ALLOWED, MAY BE LIMITED
9. ADJOURNMENT

Facilities are provided throughout City Hall for the convenience of disabled persons. Reasonable efforts will be made to assist and accommodate physically handicapped persons. If you need an accommodation to attend and participate in this meeting, please call the City Clerk's office at 229-6311 and advise of your need at least 48 hours in advance of the meeting.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS:

City Hall Plaza, 400 Stewart Avenue, Vending Area
City Clerk's Bulletin Board, 400 Stewart Avenue, 2nd Floor Skybridge
Las Vegas Library, 833 Las Vegas Boulevard North
Clark County Government Center, 500 S. Grand Central Parkway
Grant Sawyer Building, 555 E. Washington Avenue

CITY OF LAS VEGAS PARKS AND RECREATION ADVISORY COMMISSION

SEPTEMBER 14, 2011 MINUTES

MEMBERS IN ATTENDANCE: Lonny Zimmerman, Craig Ballew, Malcolm White, Kyle Stephens, Laurie Buchman, Andy Armenian, William McCurdy, Harry Lee, William Teel, Lisa Sherman, Charles Foger, Mike Aker, David Lopez, Stavan Corbett, Jerry Falger

MEMBERS ABSENT: Lee Heenan

STAFF IN ATTENDANCE: Department of Parks Recreation and Neighborhood Services

CALL TO ORDER

The regular monthly meeting of the Parks and Recreation Advisory Commission was held on Wednesday, September 14, 2011, in the 2nd floor PRNS conference room. Malcolm White called the meeting to order at 5:00 p.m.

CONFIRMATION OF POSTING OF AGENDA

Candy Williams confirmed that the agenda was posted in accordance with Nevada's Open Meeting Law.

ROLL CALL

Board members present were so noted by Candy Williams.

Motion to approve minutes from the prior meeting with changes regarding All American Park and the attendance.

The Commission acknowledged Jerry Farler as a new member of the Parks and Recreation Advisory Commission. Jerry gave a brief synopsis of his background. He has worked in Ward 1 with Councilwoman Tarkanian in the past and is very happy to be a part of the Commission. The Commission went around the table and introduced themselves and what ward they represent.

After some additional discussion regarding the minutes from the prior meeting, there were some changes made to reflect the decision not to change the name of All American Park. There were questions asked by board members as to what the father of Councilman McDonald did to receive consideration of having a park named in his honor. It was brought up that the park was named by the police, fire fighters and the community after 9-11, in honor of the people who gave their lives.

Lonny Zimmerman informed the Board that the City Clerk's Office will be taking over the transcription of the meetings beginning with the October meetings. Due to the change, the meetings will need to be changed to the first Tuesday of the month at 4:00 p.m. with a motion was made and second. In addition, Vicky Skillbred informed the Commission that the minutes will be taped and video recorded for the internet.

A City of Las Vegas marshal was not present during the meeting; therefore, there was no update. Report given.

Daphne Legarza from Parks and Open Spaces gave a description of the numerous projects her department has going on right now. They just regained 12 new school sites to maintain as well as the fire stations. For awhile, Parks and Open Spaces gave the school sites back to the schools to maintain as well as the fire stations back to the fire stations to maintain their own landscaping. They were just given back to Parks and Open Spaces for to maintain. There will be

some improvements at Teton Trails Sports Park. The park will not close; the work will be done around the sports leagues. The sports parks are being over-seeded right now to support year round play. This will be happening through the months of August through November. Phase II at Lorenzi Park will begin soon.

Meeting adjourned at 5:35 p.m.

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MINUTES OCTOBER 4, 2011 4:00 P.M.

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1. CALL TO ORDER

Minutes:

CHAIR WHITE called the meeting to order at 4:17 P.M.

PRESENT: CHAIR WHITE and MEMBERS BUCHMAN, HEENAN, SHERMAN, McCURDY, CORBETT, LOPEZ and FARLER

EXCUSED: MEMBERS FOGER, AKER, LEE, STEPHENS, ARMENIAN, BALLEW and TEEL

Also Present: DEPUTY LEISURE SERVICES DIRECTOR LONNY ZIMMERMAN, DEPUTY CITY ATTORNEY BOB SYLVAIN and DEPUTY CITY CLERK GABRIELA PORTILLO-BRENNER

2. ANNOUNCEMENT RE: COMPLIANCE WITH OPEN MEETING LAW

Minutes:

ANNOUNCEMENT MADE - Meeting noticed and posted at the following locations: City Clerk's Bulletin Board, City Hall Plaza, 2nd Floor Skybridge; Clark County Government Center, 500 South Grand Central Parkway; Las Vegas Library, 833 Las Vegas Boulevard North; Grant Sawyer Building, 555 East Washington Avenue; Bulletin Board, City Hall Plaza (next to Metro Records)

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Minutes:

None.

4. For possible action regarding the adjustment of frequency of meetings beginning January 2012

Motion made to Hold in abeyance to 11/1/2011 made by WILLIAM McCURDY

Passed For: 8; Against: 0; Abstain: 0; Absent: 7

LETIA "LEE" M. HEENAN, DAVID ALEXANDER LOPEZ, MALCOLM WHITE, STAVAN R. CORBETT, LISA B. SHERMAN, JERRY FARLAR, LAURIE R. BUCHMAN, WILLIAM McCURDY; Against-(None); Abstain-(None); Did not Vote-(None); Excused-(ADROUSHAN "ANDY" ARMENIAN, HARRY LEE, MICHAEL R. AKER SR., KYLE STEPHENS, CRAIG BALLEW, CHARLES FOGER, WILLIAM J. TEEL)

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Minutes:

LONNY ZIMMERMAN, Deputy Leisure Services Director, Parks, Recreation and Neighborhood Services, indicated to CHAIR WHITE that the 9/6/2011 meeting minutes were not available because the person responsible for preparing those minutes has been on medical leave.

Regarding the frequency of meetings, MR. ZIMMERMAN explained this item is on the agenda to establish a meeting schedule for January-December 2012. The Commission has gone dark in the past for the fall season, meaning that no meetings were scheduled for that timeframe. CHAIR WHITE stressed that he would prefer to not go dark, even though it has been done for the summer months to accommodate vacations and not have to worry about a quorum.

MEMBER SHERMAN suggested meeting bi-monthly, during the months of January, March, May, July, September and November. MEMBER McCURDY was not in support. MEMBER CORBETT indicated that the Commission has gone dark one or two summer months and only call a meeting in December if necessary.

MEMBER McCURDY pointed out that Parks and Recreation generally holds outreach and community events for the various wards during the holidays. MR. ZIMMERMAN indicated that it is not to the concentration it used to be. The majority of the emphasis is now on daily operations. From Christmas to about the second week in January, programming is increased despite staff reductions. MEMBER McCURDY then suggested going dark in December.

The Commission opted to hold this matter for further discussion.

5. Report regarding Detention & Enforcement on issues at city facilities and parks - All Wards

Minutes:

SERGEANT JOHN DONOHUE, Detention and Enforcement, reported that he sent information to the City Manager's office that was categorized by crimes against people and against properties since 9/2011. There were 11 incidents against persons, including assault, battery, robbery, and 19 against properties, including malicious destruction, auto burglaries and theft. Many of the 1,168 arrests were due to the warrants program. Some of the cases are still pending.

SERGEANT DONOHUE noted that despite not being able to capture facial features on the cameras, they have contributed to the success of follow-ups.

LONNY ZIMMERMAN, Deputy Leisure Services Director, Parks, Recreation and Neighborhood Services, indicated that starting in November the marshal's report from LIEUTENANT MICHAEL BROWN, Detention and Enforcement, will be sent electronically to the Commissioners the Thursday before the meetings.

CHAIR WHITE commented that he uses the information to apprise constituents of the crimes occurring in his area. Receiving the report three days out would be convenient. MEMBER BUCHMAN stated that receiving it within 24 hours of the meeting would be sufficient. It was ultimately decided that the report would be submitted the Thursday prior to the meeting.

MEMBER CORBETT asked if there was anything the Commissioners could do to assist the marshals, to which SERGEANT DONOHUE replied that the members could relay the information and advise citizens to not confront offenders and to not leave personal belongings in a visible area.

MEMBER McCURDY discussed with SERGEANT DONOHUE the shortage of marshals due to the warrants program and the need for the marshals to assist the Las Vegas Metropolitan Police Department (Metro) for bookings. Unfortunately, all law-enforcement agencies are struggling with staffing issues.

6. Report on the status of the Municipal Sports Unit programming - All Wards

Minutes:

LONNY ZIMMERMAN, Deputy Leisure Services Director, Parks, Recreation and Neighborhood Services, reported that during the July meeting, which had significant public participation, CHAIR WHITE requested focus groups be formed for audit compliance with the field allocation process. The first one was scheduled for 10/5/2011, to meet with presidents of the largest sports organizations, as inviting the major stakeholders will ensure order. There were 13 audit recommendations, with the most significant dealing with field allocation, security policy (which requires security for events with 250 or more individuals) and the

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concession policy.

The field allocation policy is the most significant and challenging Staff hopes to implement a policy by October 2012. This may seem lengthy, but the Audit Committee members prefer the time be taken to ensure a common-sense approach and policy, rather than rushing.

MR. ZIMMERMAN indicated for MEMBER McCURDY that licensed security will be required for events with 250 or more people. This is adding a strain on the leagues, but the marshals cannot be burdened, especially when multiple events are scheduled on the same day.

CHAIR WHITE hoped that the focus groups will be able to cut down on some of the bureaucracy of government, which is what the audit has done to Parks and Leisure Services.

For MEMBER BUCHMAN, MR. ZIMMERMAN indicated the first meeting would be 10/5/2011, from 3:00 to 5:00 p.m. at City Hall. Future meetings will be held at the Municipal Swimming Pool facility. He hopes to facilitate all focus group meetings, depending on his schedule.

7. Report on the closure of the Rafael Rivera Community Center - Ward 3

Minutes:

LONNY ZIMMERMAN, Deputy Director of Parks, Recreation and Neighborhood Services, reported the City is no longer programming at Rafael Rivera Community Center and the majority of the programming has been moved to the East Las Vegas Community Center. This was done to eliminate duplicate services. No one was laid off, and the Rafael Rivera Center building is being put out to bid.

CHAIR WHITE stated that his only concern was the possibility of converting the Rafael Rivera Community Center tennis courts, which were rarely used, to basketball courts. He asked that staff look into the usage of the tennis courts. MR. ZIMMERMAN stated that the conversion of the courts met Council resistance due to lack of funding.

MEMBER McCURDY questioned COUNCILMAN COFFIN'S philosophy regarding the Rafael Rivera Community Center. MEMBER CORBETT indicated that he and MEMBER LOPEZ will discuss that in an upcoming meeting they have scheduled with COUNCILMAN COFFIN.

MEMBER SHERMAN verified with MR. ZIMMERMAN that programming was not really being changed, and that it is basically being relocated.

MEMBER McCURDY asked if consideration was given to naming another building in honor of Rafael Rivera. CHAIR WHITE suggested naming one of the flagship facilities after MR. RIVERA. MR. ZIMMERMAN indicated that the bidding contract could require that the building retain the name. CHAIR WHITE requested a report at the next meeting.

MEMBER CORBETT stated that the East Las Vegas Community Center is a vibrant facility, just like the Rafael Rivera was. MEMBER McCURDY agreed, adding that there are a lot of activities being scheduled there.

8. Report on the All American Park Naming Motion - Ward 2

Minutes:

LONNY ZIMMERMAN, Deputy Director of Parks, Recreation and Neighborhood Services, stated there was considerable discussion at the last meeting on the final motion. Consequently, the Commissioners requested the minutes of that meeting be reviewed. According to the audiotape of that meeting, CHAIR WHITE made a motion to recommend the park name of All American Park be retained and the City of Las Vegas explore an opportunity to name other areas of the park after the desired name, in addition to exploring ways of accepting financial contributions attached to the park naming.

MEMBER SHERMAN commented that the crux of the discussion was that the Commissioners want the City Council to understand that there is a park naming process in place that should be followed. MEMBER BUCHMAN added that All American Park was named that in consideration of what Americans were experiencing after 9-11. MR. ZIMMERMAN indicated that he would include that in his communication to the Councilman.

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MEMBER McCURDY questioned the action taken by the Council. MR. ZIMMERMAN indicated that no action has been taken, because an item regarding the renaming of the park has not been placed on the Council agenda. He suspects that the Council person inquiring just wanted to see how the park-naming process works.

CHAIR WHITE reiterated that the Commissioners would like the park-naming process to be adhered to. MR. ZIMMERMAN suggested the Commissioners educate the Council members on the process.

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Minutes:
None.

10. ADJOURNMENT

Minutes:
The meeting was adjourned at 5:10 p.m.

Respectfully submitted:

Gabriela Portillo-Brenner, Deputy City Clerk

Lonny Zimmerman, Deputy Director of
Parks, Recreation and Neighborhood Services

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