



AGENDA SUMMARY PAGE
CITY COUNCIL MEETING OF DECEMBER 7, 2011

DEPARTMENT: CITY MANAGER
DIRECTOR: ELIZABETH FRETWELL

☐ Consent ☒ Discussion

SUBJECT:
ADMINISTRATIVE:

Discussion of possible action on the appointment of Matthew Fisk as the Administrator of Municipal Court (\$125,000 annual salary + benefits - General Fund)

Fiscal Impact

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No Impact

Budget Funds Available

☐ Augmentation Required

Amount: \$125,000 annual salary + benefit

Funding Source: General Fund

Dept./Division: Municipal Court

PURPOSE/BACKGROUND:

Matthew Fisk is current the Reno Municipal Court Administrator, and previously was the Court Administrator for the Carson City Justice/Municipal & District Court. He has a Masters Degree in Management of Justice (Court Administration) and a BA in Criminal Justice (Community Policing). He also holds Certification by the NCSC Institute of Court Management. Mr. Fisk will work with Jim Carmany during a months transition period until Jim retires on January 5, 2012.

RECOMMENDATION:

Approve and ratify the appointment of Matthew Fisk to the position of Municipal Court Administrator

BACKUP DOCUMENTATION:

None

Motion made by STAVROS S. ANTHONY to Approve

Passed For: 7; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 0

RICKI Y. BARLOW, LOIS TARKANIAN, STEVE WOLFSON, CAROLYN G. GOODMAN, STAVROS S. ANTHONY, STEVEN D. ROSS, BOB COFFIN; (Against-None); (Abstain-None); (Did Not Vote-None); (Excused-None)

Minutes:

CITY MANAGER ELIZABETH FRETWELL introduced MATTHEW FISK for the appointment of Municipal Court Administrator. After an in-depth, detailed interview and selection process she is confident in his experience and knowledge.

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MAYOR GOODMAN thanked JAMES CARMANY for his dedication and service to the City. MR. CARMANY echoed CITY MANAGER FRETWELL'S thoughts on MR. FISK'S appointment. It has been an extreme pleasure to serve the City and he is proud of the Municipal Court system.

MR. FISK was grateful for the opportunity to work with MR. CARMANY for a brief time prior to his departure and is looking forward to working with the City.

CITY MANAGER FRETWELL confirmed for COUNCILMAN WOLFSON the purpose today is to ratify MR. FISK and that MR. CARMANY'S send off will be at a later date. The Councilman recognized the efficiency with which the courts operate and welcomed MR. FISK to the City.