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Director
Department of Conservation and
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RONALD M. JAMES
State Historic Preservation Officer

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STATE OF NEVADA



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DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES
STATE HISTORIC PRESERVATION OFFICE

August 15, 2011

Courtney Mooney
Urban Design Coordinator
Planning & Development
City of Las Vegas
731 S Fourth St.
Las Vegas, NV 89101

Re: 2011 Historic Preservation Fund (HPF) Grant Award, Kick-off Meeting and Request for Information

Courtney
Dear Ms. Mooney:

The State Historic Preservation Office finished its HPF grant selection for the 2011 calendar year and is pleased to announce that your organization has been awarded **\$44,000.00** for the following project: **City of Las Vegas 2011 Historic Preservation Fund Grant**. Enclosed is the official list of awarded projects for the 2011 grant cycle.

As administrator of this program, the State Historic Preservation Office would like to take this opportunity to point out several items of importance.

1. The HPF award is from the National Park Service (NPS) and requires a minimum 40% contribution from the grantee. Note: This represents 40% of the entire project not of the federal grant funds;
2. Each grant has been assigned an HPF project tracking number and SHPO grant reviewer (see below):
 - **Your HPF Project Tracking Number is: 32-11-31935 (3)**
Since we are dealing with multiple HPF grant years, it is very important to include your project number with all of your correspondence - emails, faxes, letters, memos, progress reports, and reimbursement requests.
 - **Your SHPO Grant Reviewer is: Elyse Jolly**

This individual is your primary contact regarding this grant and *all* project communication should be directed to him/her.

3. Project work as well as project costs should not be incurred or obligated until all participants have signed the funding agreement;
4. Your HPF award of \$44,000.00 will be available as soon as the following items have been completed:

a. Submission of a Revised Scope of Work *(if your grant award is less than originally requested)*

This should include the items your organization is planning on accomplishing with your HPF award. Please be as detailed as possible and include it in a list format.

b. Submission of a Revised Itemized Budget *(if your grant award is less than originally requested)*

This should reflect your HPF award and should be as detailed as possible. If the HPF award is part of a larger budget (e.g., if you are combining several funding sources), please make sure to identify the items that will be paid for by the HPF funds. The remainder will be considered match.

If your grant award equals the amount requested in your application, please let your grant reviewer that the scope of work and budget has not changed.

c. A Legal Property Description *(only if working on a historic property)*

This is the legal description of the historic property where the work will be done and may be obtained from your local recorder's office.

d. Main Project Contact Person

If changes have been made since the application was submitted to our office, please let your grant reviewer know as soon as possible.

Courtney Mooney
August 15, 2011
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Please mail items (b) through (d) to: Elyse Jolly
HPF Grant Program Manager
901 S. Stewart St., Ste 5004
Carson City, NV 89701

If you have any questions, please do not hesitate to contact your grant reviewer at the number and email listed below:

Ronald M. James, State Historic Pres. Officer	775-684-3440	rjames@shpo.nv.gov
Martin Williams, Fiscal Officer	775-684-3446	mwilliams@shpo.nv.gov
Elyse Jolly, HPF Grant Program Manager	775-684-3450	ejolly@shpo.nv.gov

Sincerely,



Ronald M. James
State Historic Preservation Officer