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November 5, 2009

Mr. Steven Harsin, Director
Neighborhood Services
City of Las Vegas
400 Stewart Avenue
Las Vegas, NV 89101

Dear Mr. Harsin,

Opportunity Village is asking for the chance to use approximately \$37,000 in remaining funds from our completed flooring project (CDBG grant for FY 08/09). It is our intention to utilize the remaining monies to replace a portion of the roof on the Lied Employment Training Center at our 6300 West Oakey campus.

The roof was installed in 1989 and today is in desperate need of replacement. The area we propose to replace has many leaks. Its condition affects the people with disabilities we serve and the in-house fulfillment contracts we have with local and national businesses that employ people with severe intellectual disabilities. In particular, the area that is most affected houses a new program, Document Imaging.

Currently, the Document Imaging program employs 18 individuals. It is in its first months of operation and when fully engaged, the program will employ over 30 people. The Document Imaging program provides vocational training that can be translated into community employment and gives them a chance to make a paycheck and accomplish a good day's work.

Opportunity Village will commit to the completion of this project within 60 days of receiving approval of this proposal. Please do not hesitate to contact me if you need further information.

Thank you so much for considering our request.

Sincerely,

Cary Harned
Major Gifts and Grants Officer

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