

**BYLAWS OF
CITY OF LAS VEGAS
YOUTH NEIGHBORHOOD ASSOCIATION PARTNERSHIP PROGRAM
BOARD**

**ARTICLE ONE
OFFICES**

The principal offices of the Youth Neighborhood Association Partnership Program (Board) shall be located at 400 East Stewart Avenue, 2nd Floor, Las Vegas, Nevada. The Board may have such other offices as the City of Las Vegas may determine from time to time.

**ARTICLE TWO
MEMBERS**

Section 1. Members and Alternate Members. The Board shall consist of fifteen (15) members. There shall also be two (2) alternate members to serve in the absence of a Board member.

Section 2. Election of Members and Alternate Members. All members and alternate members of the Board shall be appointed by the Mayor and City Council (City Council) of the City of Las Vegas. The Board shall be comprised of the Mayors two (2) designees, one (1) Council designee from each of the six Council Wards. The Mayor shall also appoint one (1) alternate adult member designee. The Mayor shall also appoint seven (7) youth designees as members to the Board and one (1) youth designee to serve as an alternate member. All youth designees shall come from geographically diverse locations throughout the City of Las Vegas.

Section 3. Voting Rights. Each member in good standing shall be entitled to one vote on each matter submitted to a vote of the Board. An alternate member who serves on the Board in the absence of a member, said alternate member shall be entitled to one vote on each matter submitted to a vote of the Board.

Section 4. Termination of Membership. If any member of the Board misses two (2) consecutive meetings without prior authorization of the Chairperson, the Board shall send a letter to the member suggesting the members resignation. If said resignation is not forthcoming, the City of Las Vegas staff may recommend to the City Council that the member be removed from the Board.

Section 5. Resignation. Any member may resign by filing a written resignation with the Chairperson of the Board.

Section 6. Term. The initial term of office for each member shall be one year. Members may be reappointed to consecutive one year terms as necessary.

Section 7. Transfer of Membership. Membership on this Board is not transferable or assignable.

ARTICLE THREE

MEETINGS OF MEMBERS

Section 1. **Notice of Meetings.** Written notice stating the place, day, and hour of any meeting of members shall be posted in accordance with the Open Meeting Laws of the State of Nevada and delivered, either personally, by mail, or electronic mail to each member entitled to vote at such meeting and to the alternate members not less than three (3) nor more than seven (7) days before the date of such meeting, by or at the direction of the Chairperson of the officers or two (2) members of the Board calling the meeting. If mailed, the notice of a meeting shall be deemed to be delivered when deposited to the United States mail addressed to the member and alternate member at his or her address as it appears on the records of the Board, with postage thereon prepaid.

Section 2. **Quorum.** Attendance by eight (8) members of the Board shall constitute a quorum at such meeting. Alternate members who fill in for an absent member shall be included for the purpose of constituting a quorum at such meeting. If a quorum is not present at any meeting of members, a majority of the members present may adjourn the meeting from time to time without further notice.

ARTICLE FOUR BOARD OF MEMBERS

Section 1. **General Purpose.** The purpose of the Board is to review Youth Neighborhood Association Partnership Program applications and recommend awards to the City of Las Vegas City Council.

Section 2. **Number, Tenure, and Qualifications.** The number of Board members shall be fifteen (15) and two (2) alternate members to serve in the absence of a member. All members and alternate members of the Board shall be appointed by the Mayor and City Council (City Council) of the City of Las Vegas and need not be City residents.

Section 3. **Regular Meetings.** A regular meeting of the Board members shall be held without any other notice than the requirements in these bylaws. The Board may provide, by resolution, the time and place for holding additional regular meetings and provide notice of the additional regular meetings as required in these bylaws. Additional regular meetings shall be held at a location to be designated by the City Neighborhood Services Department or appropriate City Department.

Section 4. **Board Decisions.** The act of a majority of the members present at a meeting at which a quorum is present shall be the act of the Board members, unless the act of a greater number is required by law or by these bylaws.

Section 5. **Vacancies.** Any vacancy occurring in the Board members and any membership to be filled by reason of any increase in the number of members, shall be filled by an appointment by the City Council of the City of Las Vegas. A member appointed to fill a vacancy shall serve for the unexpired term of his or her predecessor in office.

Section 6. **Compensation.** Members of such Board shall not receive any stated salaries for their services.

ARTICLE FIVE OFFICERS

Section 1. **Officers.** The officers of the Board shall be a Chairperson, one Vice-Chairperson, and such other officers as may be appointed in accordance with the provisions of this article.

Section 2. **Election and Term of Office.** All officers of the Board shall be elected by the Board. Members may be reappointed to consecutive one-year terms as necessary.

Section 3. **Removal.** Any officer appointed may be removed by the Board members whenever an officer misses two (2) consecutive meetings without prior authorization from the Chairperson and the Board sends a letter to the officer suggesting resignation. If said resignation does not occur, the Board may recommend to the City Council that the officer be removed.

Section 4. **Vacancies.** A vacancy in any office because of death, resignation, removal, disqualification, or otherwise, may be filled by the City Council for the remaining portion of the term.

Section 5. **Powers and Duties.** The several officers shall have such powers and shall perform such duties as may from time to time be specified in resolutions or other directives of the Board. In the absence of such specifications, each officer shall have the powers and authority and shall perform and discharge the duties of officers of the same title serving in boards having the same or similar general purposes and objectives as this Board. The Chairperson shall preside at all meetings and has general supervision of the matters of the Board. The Vice-Chairperson will assist and assume the duties of the Chairperson in his or her absence.

ARTICLE SIX BOOKS AND RECORDS

The Board shall keep correct and complete minutes of the proceedings of its members, the Board, and exercising any of the authority of this Board, and shall keep at the principal office a record giving the names and addresses of the members entitled to vote. All books and records of the Board may be inspected by any member, or his or her agent or attorney, or any member of the public, for any proper purpose at any reasonable time.

ARTICLE SEVEN AMENDMENT OF BYLAWS

These bylaws may be altered, amended, or repealed, and new bylaws may be adopted by the City Council of the City of Las Vegas.

APPROVED AS TO FORM:

Date