

CITY OF LAS VEGAS

AGENDA DOCUMENTATION

Date: September 28, 2011

TO: CIVIL SERVICE BOARD OF TRUSTEES FROM: D. TARWATER, SECRETARY

SUBJECT: 6. JOB DESCRIPTIONS FOR APPROVAL

BOARD ACTION: DISCUSSION AND POSSIBLE ACTION

JOB DESCRIPTIONS:

REVISIONS

SEGAL CLASS/COMP

1. Account Clerk
2. Accounting Technician I
3. Accounting Technician II
4. Business Licensing Auditor, formerly Auditor
5. License Technician I/II (X)
6. Pre-Trial Services Officer
7. Sanitation Billing Technician
8. Senior Accounting Technician
9. Senior Business Licensing Auditor, formerly Senior Auditor

OTHER

10. Assistant Fire Protection Engineer

Assistant Fire Protection Engineer was revised in the license section.

RECOMMENDATION

The City recommends approval of the revised job descriptions.