

**CITY OF LAS VEGAS**

**AGENDA DOCUMENTATION**

Date: September 28, 2011

---

**TO: CIVIL SERVICE BOARD OF TRUSTEES FROM: D. TARWATER, SECRETARY**

---

**SUBJECT: 6. JOB DESCRIPTIONS FOR APPROVAL**

---

|                                                     |
|-----------------------------------------------------|
| <b>BOARD ACTION: DISCUSSION AND POSSIBLE ACTION</b> |
|-----------------------------------------------------|

---

**JOB DESCRIPTIONS:**

**REVISIONS**

**SEGAL CLASS/COMP**

1. Account Clerk
2. Accounting Technician I
3. Accounting Technician II
4. Business Licensing Auditor, formerly Auditor
5. License Technician I/II (X)
6. Pre-Trial Services Officer
7. Sanitation Billing Technician
8. Senior Accounting Technician
9. Senior Business Licensing Auditor, formerly Senior Auditor

**OTHER**

10. Assistant Fire Protection Engineer

Assistant Fire Protection Engineer was revised in the license section.

**RECOMMENDATION**

The City recommends approval of the revised job descriptions.