Agenda Item No.: **8.**

AGENDA SUMMARY PAGE
AUDIT OVERSIGHT COMMITTEE MEETING OF: NOVEMBER 10, 2011

DEPARTMENT: CITY AUDITOR'S OFFICE
DIRECTOR: RADFORD SNELDING ☐**Consent** ☒ **Discussion**

SUBJECT:
Report for possible action on update of Audit of Leisure Services - Sport Fields Administration (1603-1011-03)

Fiscal Impact
☐ **No Impact** ☐ **Augmentation Required**
☐ **Budget Funds Available**
Amount:
Funding Source:
Dept./Division:

PURPOSE/BACKGROUND:
The Committee asked the City Auditor to report on the status of the recommendations related to the Audit of Leisure Services -- Sport Fields Administration (1603-1011-03)

RECOMMENDATION:
Accept the report.

BACKUP DOCUMENTATION:
1. Audit of Leisure Services Sport Fields Administration (1603-1011-03)
2. Submitted at Meeting PowerPoint Presentation Slides 5-8 and Parks, Recreation and Neighborhood Services Municipal Sports Unit Audit Action Plan by Lonny Zimmerman

Motion made by PAUL WORKMAN to Approve

Passed For: 5; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 0
STEVE WOLFSON, PAUL WORKMAN, MICHAEL W. KERN, LOIS TARKANIAN, ALLEN KAERCHER; (Against-None); (Abstain-None); (Did Not Vote-None); (Excused-None)

Minutes:
MEMBER WOLFSON requested information on the organization of focus groups, specifically how and when they are assembled in addition to who participates. LONNY ZIMMERMAN, Deputy Director, Parks, Recreation and Neighborhood Services Department, explained that they are trying to hold five focus groups with one being an open invitation. The first one was held last month with the major sports user groups, the next one will be the smaller user groups, and they will continue working backward until they have an open invitation. The groups are being asked very specific questions and are being encouraged to provide feedback and suggestions. They goal is to have all the meetings finished by December in order to provide City Council with a draft recommendation. MEMBER WOLFSON received confirmation from MR. ZIMMERMAN that he is comfortable with the idea that they did everything possible to notify as

many people as possible. He further clarified their outreach method was to email user groups about the meetings. He agreed that additional outreach is needed and suggested reaching out to each of the Councilmembers. DAVID RIGGLEMAN, Communications Director, confirmed that something could be done on the KCLV Channel 2. MEMBER WOLFSON sees this as an opportunity to revise and make the plan better and wants as much input as possible.

MR. ZIMMERMAN clarified for MEMBER WOLFSON the plan is to provide the Council with the new rollout in early February 2012 so the plan can be implemented in October 2012. This will just be about the allocation period and all pricing fees will be established down the road with at least six months notice.

CITY AUDITOR RADFORD K. SNELDING confirmed for MEMBER WOLFSON there is a lot of work to be done concerning the audit findings.

CHAIR KERN commended MR. ZIMMERMAN for working in the right direction. He confirmed there will be a meeting held in January to help diffuse the phone calls received by City Council members.

MEMBER WORKMAN stated he is grateful to have heard the presentation which addressed so many of his concerns.

MEMBER TARKANIAN stated there are still many concerns to address and hopes the process of communicating information is improved.

CITY AUDITOR SNELDING stated this is an issue that has been looked at for a while, but until there is some history to review processes there is nothing to report on. Based on the report by MS. BEATY there are some allocations that can be looked at.