City of Las Vegas

Agenda I

AGENDA SUMMARY PAGE

AUDIT OVERSIGHT COMMITTEE MEETING OF: MAY 12, 2011

DEPARTMENT: CITY AUDITOR'S OFFICE
DIRECTOR: RADFORD SNELDING ☐Consent ☒ Discussion

SUBJECT:
Report and possible action on update of Audit of Leisure Services - Sport Fields Administration (1603-1011-03)

Fiscal Impact
- ☐ **No Impact** ☐ **Augmentation Required**
- ☐ **Budget Funds Available**

Amount:
Funding Source:
Dept./Division:

PURPOSE/BACKGROUND:
The Committee asked the City Auditor to report on the status of the recommendations related to the Audit of Leisure Services - Sport Fields Administration (1603-1011-03)

RECOMMENDATION:
Accept the report

BACKUP DOCUMENTATION:
1. Interim Follow-Up
2. PowerPoint Slides 3-6
3. Submitted at Meeting May 12, 2011 Sports Field Administration Audit Update by Staff

Motion made by STEVE WOLFSON to Approve a follow-up report by staff at the August 11, 2011 Audit Oversight Committee Meeting

Passed For: 5; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 0
STEVE WOLFSON, PAUL WORKMAN, MICHAEL W. KERN, LOIS TARKANIAN, ALLEN KAERCHER; (Against-None); (Abstain-None); (Did Not Vote-None); (Excused-None)

Minutes:
City Auditor Radford Snelding indicated that Nancy Beaty, Senior Internal Auditor, was assigned to provide this interim follow-up on the audit of Leisure Services Sports Fields Administration. Auditor Beaty reported that three audit recommendations have been implemented and closed. Six audit recommendations do not have estimated dates of completion, although the recommended dates from the audit have already occurred and are now considered to be incomplete.

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At Member Wolfsons request, Steve Harsin, Director of Parks Recreation and Neighborhood Services, explained the reasons why some recommendations from the audit have not been addressed and/or implemented. There have been personnel changes and investigations conducted, resulting with a very strong department. With staff working many hours, significant progress will be made and an update will be provided at the next meeting. Staff intends to brief the City Council on its field allocation policy, which will provide a better understanding of how the concerns/recommendations were addressed. Member Wolfsons comfort level was positive, given the briefing previously provided and staffs efforts was moving this department in the right direction.

Chair Kern questioned the timeline on processing applications and the deadlines involved in the process. Lonny Zimmerman, Deputy Director of Parks Recreation and Neighborhood Services, replied that applicants have to follow a timeline that staff sends out; should one fail to ask for fields due to supply and demand, the applicant would be eliminated from the process. Mr. Harsin submitted a document, which reflects the departments ongoing internal update relative to this audit.

Member Workman asked if any feedback from departments on audits is less than adequate. Auditor Beaty answered that this audit was not different than others. The main goal is to ensure what has been implemented will mitigate the issue(s), and sometimes that may mean some adjustments have to be made.

Regarding the re-assignment of fields and equity, Mr. Zimmerman explained to Member Tarkanian that staff will discuss with the City Council prior to implementing such assignments.

Since some items are incomplete, City Auditor Spalding confirmed with the Committee that another update on this audit would be appropriate at the next meeting in August.