



Agenda Item No.: 5.

DEPARTMENT: CITY AUDITOR'S OFFICE
DIRECTOR: RADFORD SNELDING

☐ Consent ☒ Discussion

SUBJECT: General Report by the City Auditor

Fiscal Impact:

☐ No Impact
☐ Budget Impact Available

☒ Augmentation Required

Amount:
Funding Source:
Dept./Division:

PURPOSE/BACKGROUND:

To give a status report on the audits and projects in progress and open investigations and control reviews. The City Auditor's Office has audits, projects, investigations, and control reviews as assigned in the annual audit plan. At each of the Audit Oversight Committee Meetings the City Auditor reports on the status of work currently open.

RECOMMENDATION:

Report only; no action required.

BACKUP DOCUMENTATION:

Submitted at Meeting - PowerPoint Slides 3 and 4

Motion made by PAUL WORKMAN to Accept the Report

Passed For: 3; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 2

STEVE WOLFSON, PAUL WORKMAN, MICHAEL W. KERN; (Against-None); (Abstain-None); (Did Not Vote-None); (Excused-LOIS TARKANIAN, WILLIAM ALLEN KAERCHER)

Minutes:

City Auditor Radford Snelding went over PowerPoint Slides 3 and 4, to update the Committee on the current audits in progress and the auditors assigned, noting that there are five open investigations. He pointed out that currently no internal control reviews have any incomplete recommendations.

Member Wolfson discussed with James Carmany, Municipal Court Administrator, that approximately four or five volunteers are used in Municipal Court. Mr. Carmany added that the issue with volunteers is that supervision and work duties have to be provided. The volunteer program is currently being re-examined to ensure it is warranted and that it is not costing more in staff than to have the volunteers.

AUDIT OVERSIGHT COMMITTEE MEETING OF: OCTOBER 14, 2010

Member Wolfson commented that his daughter receives college credit for volunteering at the San Francisco Attorney's Office, Victim's Witness Division. She does not receive a salary for it, but she is getting a great education from it. City Auditor Snelding explained that this program concentrates more on the community work program.

Mr. Carmany added that the community work program is not considered a volunteer program, but rather a program through which people can work off a court sanction because they cannot afford the fine.

