



Las Vegas

Agenda Item No.: 4.

AGENDA SUMMARY PAGE
AUDIT OVERSIGHT COMMITTEE MEETING OF: APRIL 22, 2010

DEPARTMENT: CITY AUDITOR'S OFFICE
DIRECTOR: RADFORD SNELDING

Consent Discussion

SUBJECT:
General Report by the City Auditor

Fiscal Impact:

No Impact Augmentation Required
 Budget Funds Available

Amount:
Funding Source:
Dept./Division:

PURPOSE/BACKGROUND:

To give a status report on the audits and projects in progress and open investigations and control reviews. The City Auditor's Office has audits, projects, investigations, and control reviews as assigned in the annual audit plan. At each of the Audit Oversight Committee Meetings the City Auditor reports on the status of work currently open.

RECOMMENDATION:

Report only; no action required.

BACKUP DOCUMENTATION:

Submitted at Meeting PowerPoint Slides 1 and 2 by Staff

Motion made by LOIS TARKANIAN to Accept the report

Passed For: 4; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 1
STEVE WOLFSON, PAUL WORKMAN, MICHAEL W. KERN, LOIS TARKANIAN;
(Against-None); (Abstain-None); (Did Not Vote-None); (Excused-JOSE TRONCOSO)

Minutes:

Referring to Slides 1 and 2 of the submitted PowerPoint, City Auditor Radford Snelding reviewed each of the audits, providing the status and the points of contact for each.

Auditor Snelding stated that there is one study that was added this week that is not reflected on the list. This audit is in the planning and field work stage and will be conducted by Bryan Smith. It is for Passport Services provided by the City Clerk's Office. Auditor Snelding added that there are currently no Internal Control Reviews that have incomplete recommendations.

AUDIT OVERSIGHT COMMITTEE MEETING OF: APRIL 22, 2010

Member Wolfson requested a brief synopsis of each audit and Auditor Snelding responded as follows:

Fire and Rescue GPS - This audit is being conducted at the request of the City Manager and is to look into the location of various Fire Trucks. Member Wolfson asked if this report will be a public record and what is the anticipated completion date. Auditor Snelding responded that they are almost finished reviewing the GPS information and community reviews and anticipates a final report by the end of April.

A&E Awards - This audit has to do with Public Works issuing and recommending contracts for architectural and engineering firms. These are for awarded contracts, not bid contracts. The field work has been completed and they are currently in the report writing stages.

Sports Fields - This audit has to do with Leisure Services and is being conducted to review the equity involved with the assignment of sports fields and the usage and economy associated with those issues.

Fuel Access and Monitoring - This audit has to do with reviewing the efficiency and security associated with fuel cards for City yards. This audit is still in the review process and is almost completed. The Committee should have a final report by the middle of May.

Employee/Vendor Review - This is a comparison study to review employees who may function both as a City employee and a City vendor, but did not follow the proper procedures in setting that up. This audit has been completed.

Hansen Contract - This is a review of the actual contract and overall performance associated with the Hansen Contract. Project Engineering Consult - This audit is being conducted to study performance related to the contract review process. Responsibilities of both the project engineer and the contractor are being reviewed, as well as contract deliverables.

