



AGENDA SUMMARY PAGE
AUDIT OVERSIGHT COMMITTEE MEETING OF: APRIL 23, 2009

DEPARTMENT: CITY AUDITOR'S OFFICE
DIRECTOR: RADFORD S. ELLIOTT

Consent Discussion

SUBJECT:

Discussion and possible action on a request from Fire Rescue to perform an audit of overtime practices within the Fire and Rescue Information Technologies Unit

Fiscal Impact

No Impact Augmentation Required
 Budget Funds Available

Amount:
Funding Source:
Dept./Division:

PURPOSE/BACKGROUND:

Greg Gammon, Fire Chief of the Las Vegas Fire and Rescue, has requested that the City Auditor's Office perform an audit of overtime practices within the Fire and Rescue Information Technologies Unit. This cannot be done without the authorization of the Audit Oversight Committee, as this audit is not on the approved Annual Audit Plan.

RECOMMENDATION:

Approval

BACKUP DOCUMENTATION:

None

Motion made by LOIS TARKANIAN to Approve

Passed For: 4; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 1
STEVE WOLFSON, PAUL WORKMAN, MICHAEL W. KERN, LOIS TARKANIAN;
(Against-None); (Abstain-None); (Did Not Vote-None); (Excused-JOSE TRONCOSO)

Minutes:

City Auditor Snelding reported that his staff will not work on large projects that are not on the Annual Audit Program without first obtaining authorization from the Audit Oversight Committee. The only exceptions to that are cash counts, investigations, control reviews or assignments during a City Council meeting. He recommended the Committee proceed with this request.

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Chairman Kern asked if this type of request requires approval by the entire Audit Oversight Committee or only by the Chairman or Vice Chairman. City Auditor Snelding indicated that since the Committee only meets once a quarter, the practice has been for him to contact the Chairman and the Vice Chairman to seek approval to schedule an item on the next agenda regarding any audit not within the Audit Program that he deems is warranted. He assured Chairman Kern that this is not a critical-need audit, but merely a request to his office made by Greg Gammon, Fire Chief of Las Vegas Fire and Rescue.

Chief Gammon explained for Member Wolfson that the IT (Information Technologies) Unit of Las Vegas Fire and Rescue consists of two persons that deal closely with the City's IT Department. The Unit was assigned to Las Vegas Fire and Rescue by IT because of the multitude of programs it deals with. In reviewing all the programs when he was appointed Chief, he came across some information that caused him to question the overtime practices of the Unit.

Member Wolfson asked City Auditor Snelding if Chief Gammon's request could be completed during the normal course, and Member Workman asked him if the request would put any undue stress on his budget and staff. City Auditor Snelding replied the audit could be conducted within the normal course, and that any request outside the normal Plan takes away from it, but he regarded this request as being necessary and beneficial to the City.

