



JIM GIBBONS
Governor

STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION FOR AGING SERVICES

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MICHAEL J. WILLDEN
Director

CAROL SALA
Administrator

May 20, 2008

Dr. Barbara P. Jackson, Director
Dept. of Parks & Leisure Activities, City of Las Vegas
400 Stewart Avenue
Las Vegas, NV 89101

Dear Dr. Jackson:

This letter is to inform you that the City of Las Vegas Senior Citizens Law Project has been awarded funding by the Division for Aging Services (DAS). The enclosed Notification of Grant Award (NGA) references the amount of the award and the project number. The project number should be used on all future correspondence.

The grant is awarded with the understanding that the grantee assumes the responsibility for fiscal management, program management and fulfillment of any special condition(s) on the award. All programs awarded funds are required to report quarterly the financial and programmatic status of the project in a timely manner.

The amount awarded is subject to and contingent upon sufficient funds being appropriated, budgeted and otherwise made available by the State and Legislature and/or federal sources. The Division may terminate this grant and the grantee waives any and all claim(s) for damages, effective immediately upon receipt of written notice (or any date specified therein) if for any reason the Division's funding from State and/or federal sources is not appropriated or is withdrawn, limited, or impaired.

Continued funding is also based on satisfactory performance and meeting fiscal and programmatic grant requirements. As a condition of the acceptance of any appropriation of public money, an entity that is not an agency of the State of Nevada must agree to make available to the Legislative Auditor all books, accounts, claims, reports, vouchers or other records of information, confidential or otherwise and irrespective of their form or location that the Legislative Auditor determines to be necessary to conduct an audit pursuant to Chapter 218 of the Nevada Revised Statutes.

Also attached is a Business Associate Agreement (BAA). This document regarding confidentiality must be signed and returned for any program that enters data into the Division for Aging Services SAMS statewide data collection program.

To accept the award, please sign the statement of acceptance on the NGA within ten (10) days. Funds cannot be released until Tami Beasley in the Carson City DAS office receives an original signed copy of the NGA and signed Business Associate Agreement. Requests for Funds should be sent to Robert Williamson in the Las Vegas DAS office. For technical assistance or questions contact Robert Williamson at (702) 486-3560.

Sincerely,

Carol Sala
Administrator

cc: Sheri Cane Vogel, Program Director
03-009-11-BX-09 Carson City Master File
Reno Office, Las Vegas Office

**STATE OF NEVADA
DIVISION FOR AGING SERVICES
NOTIFICATION OF GRANT AWARD**

GRANTEE: City of Las Vegas	PROGRAM NAME: Senior Citizens Law Project
GRANT PERIOD: 07/01/08 - 06/30/09	GRANT AWARD NUMBER: 03-009-11-BX-09
Type of Service: Legal Services	New Award: Yes
Type of Grant: Categorical	Revised Award:
Program Budget Year: Fourteenth	Award Fiscal Year: 2008
Funding Source: Older Americans Act	Date: May 9, 2008

CFDA Number	93.044			
	TITLE III - B	STATE		TOTAL
AWARD	\$97,125.00			\$97,125.00
CARRYOVER				0.00
DE-OBLIGATION				0.00
SUPPLEMENT #1				0.00
SUPPLEMENT #2				0.00
TOTAL AMOUNT AWARDED	\$97,125.00	\$0.00	\$0.00	\$97,125.00
REQUIRED MATCH	\$17,142.00	\$0.00	\$0.00	\$17,142.00

Standard Grant Conditions:

- A. The total award amount designates a ceiling of participation by the Division for Aging Services.
- B. Funds are only disbursed monthly and on an as-needed basis.
- C. The grantee shall comply with the Program Instructions, Nevada (PINs), and Service Specifications established by the Division. Grantees receiving federal funding must also comply with and adhere to the appropriate OMB Circulars and Administrative Requirements.
- D. The Division, as grantor agency, retains ownership and control over any capital equipment, including vehicles that are purchased or provided matching costs with these grant funds.
- E. The Grantee shall comply with the scope of services, budget, and assurances defined in the approved grant application. The Grantee must have prior approval from the Division for making major programmatic changes effecting the scope of service or service delivery method. Grant expenditures must comply with the limitations of the grant agreement.
- F. If any part of this award is sub-contracted, the sub-grantee must comply with the same grant conditions.
- G. The grantee/program will acknowledge the Division for Aging Services in publicity, publications and pamphlets. An approved Division logo must be applied to the outside of all vehicles purchased with Division grant funds.
- H. The grantee must submit timely programmatic and quarterly financial reports for all programs or grant payments will be withheld.
- I. The grantee agrees to a limited scope audit to settle any financial disagreements or disputes.
- J. All Division funded programs must be listed on the nveidercare.org website.
- K. **The maximum administrative or indirect costs that can be charged to this grant is limited to 8% of the direct costs, with the exception of awards awards for equipment, for which no administrative costs are allowed.**
- L. The Division will automatically de-obligate all funds not obligated by the end of the grant award period.
- M. **The Grantee shall hold harmless, defend and indemnify the Department of Human Resources and the Division for Aging Services from any and all claims, actions, suits, charges and judgments whatsoever that arise out of the Grantee's performance or nonperformance of the services or subject matter called for in the Agreement.**

Special Grant Conditions:

- 1. Grant funds will not be authorized until the following is completed and submitted to the assigned Resource Development Specialist: revise Budget to reflect increase; recalculate administrative costs; revise Projected Output Measures

Carol A. Sala

May 20, 2008

Carol Sala, Administrator

Date

Statement of Acceptance: I have reviewed and accept the conditions of the grant award.

Authorized Signature, Title

Date

THE BUDGET

Budget Form A (Total Budget)

SENIOR CITIZENS LAW PROJECT

Agency/Organization Name:

Type of Service:

Legal Assistance

Type of Grant:

Categorical

Use the "Division Funding" column to indicate the amount of funds being requested from the Division for the proposed project. If additional Cash and In-Kind equivalents are required to provide direct support for this project the amounts should be listed in the appropriate "Match" column. The Cash and In-Kind (if applicable) amounts listed in row #12, when added together, are to be exactly the DAS requested amount divided by 5.666. If applicable, do not include excess match in Budget Form A. Instead, describe additional resources that will be used to support the project in space provided on Budget Form A-1, "Other Program Resources."

All direct project costs are to be listed and identified within the appropriate Expense Categories #1-#8 below. Administrative expenses (Category #10) cannot exceed 8% of the direct project costs as listed in Category #9.

Administrative expenses do not have to be assigned to a specific category. Instead, they are to be used to help cover costs associated with depreciation and use allowances, facility operation and maintenance, general administrative expenses such as accounting, payroll, legal and data processing, and any personnel not providing direct services to the project. Administrative expenses do not apply to equipment or fixed-fee programs.

Expense Category	Division Funding	Match		Total Cost
		Cash	In-Kind	
1. Personnel	\$92,500			\$92,500
2. Fringe Benefits				\$0
3. Contractual/Consultant				\$0
Staff Travel/Per Diem				\$0
5. Supplies				\$0
6. Occupancy			\$16,325	\$16,325
7. Public Information				\$0
8. Other Expenses				\$0
9. Direct Project Costs (Categories #1-#8)	\$92,500	\$0	\$16,325	\$108,825
Enter your calculated percentage of Administrative Expenses. This % can not exceed 8% of #9.	8%			
10. Administrative Expenses See PIN #32 for Explanation. Administrative expenses are only allowable when approved by the Division.	\$7,400	N/A	N/A	\$7,400
11. Equipment				\$0
12. Grand Total Lines #10 and #12	\$99,900	\$0	\$16,325	\$116,225