Agenda Item No.: **18.**

AGENDA SUMMARY PAGE

CITY COUNCIL MEETING OF: MAY 7, 2008

DEPARTMENT: ADMINISTRATIVE SERVICES
DIRECTOR: CHRISTOPHER KNIGHT

☒**Consent** ☐ **Discussion**

SUBJECT:
Approval of the ratification of Tanya Jackson in a Council support position as the Executive Assistant to the Ward 5 office ($44,958 annual salary/$17,983.20 benefits General Fund) - Ward 5 (Barlow)

Fiscal Impact

☐ **No Impact** ☐ **Augmentation Required**

☐ **Budget Funds Available**
Amount: $69,941.20
Funding Source: General Fund
Dept./Division: City Council Ward 5

PURPOSE/BACKGROUND:
Pursuant to Section 3.020 of the City Charter, all Council positions are subject to ratification by the City Council. Positions in the Council offices require consistency, an established good rapport with constituents and other City staff, and the utmost in confidentiality. It is important for Council members to be able to establish and maintain a close working relationship with their staff in order to efficiently and effectively represent their Ward so that they can focus on the issues they were elected to address. Councilman Barlow has requested the appointment of Tanya Jackson to the position of Executive Assistant for Ward 5.

RECOMMENDATION:
The City Council considers ratifying the appointment of Tanya Jackson for the position of Executive Assistant in Ward 5 as requested by Councilman Barlow.

BACKUP DOCUMENTATION:
None

Motion made by GARY REESE to Approve Items 13 and 15-54

Passed For: 7; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 0
RICKI Y. BARLOW, LOIS TARKANIAN, LARRY BROWN, OSCAR B. GOODMAN, GARY REESE, STEVE WOLFSON, STEVEN D. ROSS; (Against-None); (Abstain-None); (Did Not Vote-None); (Excused-None)