Agenda Item No.: **24.**

AGENDA SUMMARY PAGE

CITY COUNCIL MEETING OF: MARCH 19, 2008

DEPARTMENT: FINANCE AND BUSINESS SERVICES
DIRECTOR: MARK R. VINCENT

☒ **Consent** ☐ **Discussion**

SUBJECT:
Approval of Use Agreement No. 080224-KF authorizing the use of the County of San Diego Agreement No. 519042, Just-In-Time Office and School Supplies Services - All Departments - Award recommended to CORPORATE EXPRESS, INC. ($1,300,000 - General Fund)

Fiscal Impact

☐ **No Impact** ☐ **Augmentation Required**

☐ **Budget Funds Available**

Amount: $1,300,000
Funding Source: General Fund
Dept./Division: All Departments

PURPOSE/BACKGROUND:
This Agreement will allow the City to use the County of San Diegos agreement for the purchase of Office Supplies. This agreement was a collaborative effort with the National Intergovernmental Purchasing Alliance Organization and allows the City to take advantage of large volume pricing discounts, estimating an annual cost savings to the City of approximately $300,000. This purchase is exempt from the competitive bidding process pursuant to NRS 332.195.1, A governing body or its authorized representative and the State of Nevada may join or use the contracts of local governments located within or outside this State with the authorization of the contracting vendor.

PCC: K. Falline
POC: David Nenad - (714) 868-4246

RECOMMENDATION:
That City Council approve Use Agreement No. 080224-KF authorizing use of County of San Diego Agreement No. 519042, Just-In-Time Office and School Supplies Service to Corporate Express, Inc. from date of award through June 30, 2009 with three one-year options to renew in the estimated annual amount of $1,300,000. Authority to execute the Agreement is given to the Purchasing Manager per R-48-2006.

BACKUP DOCUMENTATION:
None

Motion made by GARY REESE to Approve Items 10-24 and 26-39

Passed For: 6; Against: 0; Abstain: 0; Did Not Vote: 1; Excused: 0
RICKI Y. BARLOW, LARRY BROWN, OSCAR B. GOODMAN, GARY REESE, STEVE WOLFSON, STEVEN D. ROSS; (Against-None); (Abstain-None); (Did Not Vote-LOIS TARKANIAN); (Excused-None)