



AGENDA SUMMARY PAGE
CITY COUNCIL MEETING OF FEBRUARY 20, 2008

DEPARTMENT: CITY ATTORNEY
DIRECTOR: BRADFORD R. JERBIC

Consent Discussion

SUBJECT: **RECOMMENDING COMMITTEE: ELIGIBLE FOR ADOPTION AT A LATER MEETING**

Bill No. 2008-10 proposes the composition and responsibilities of the Records Management Committee, and adopts Nevadas minimum records retention schedules for local governments. Proposed by: Orlando Sanchez, Deputy City Manager

Fiscal Impact:

- No Impact Augmentation Required
 Budget Funds Available

Amount:
Funding Source:
Dept./Division:

PURPOSE/BACKGROUND:

This bill will implement State law and regulations relating to records retention by adopting Nevadas minimum records retention schedules for local governments. The bill will also update the composition and responsibilities of the Citys Records Management Committee.

RECOMMENDATION:

ADOPTION at 3/5/2008 City Council meeting pursuant to the 2/19/2008 Recommending Committee.

First Reading 2/6/2008; First Publication 2/22/2008

BACKUP DOCUMENTATION:

1. Bill No. 2008-10
2. Business Impact Statement

Minutes:
Recommendation noted.

3/5/2008 Council Agenda