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### City of Las Vegas Board, Commission, or Committee Interest Form

Name: Les Jacobs

Home Street Address: 116 GOLF COURSE ST

City: LAS VEGAS ZIP Code: 89145

Work Street Address: 9001 HILLPOINTE RD

City: LAS VEGAS ZIP Code: 89134

Employer: Temple Beth Am Occupation: Controller

Home Phone Number: 702-233-9791 Work Phone Number: 702-243-9628

Other Phone Number: Cell 702-561-5683 Email Address: les3825@yahoo.com

Please list the boards, commissions, or committees that you are interested in serving on:

OPEN TO ANY That meet AFTER WORK.  
CPAC

<i>For office use only</i>	
CLV	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Ward	<u>2</u>
Date	<u>2-12-2007</u>

**Please list any boards, commissions, or committees that you serve on, or have served on in the past (Use additional pages, if necessary):**

NONE TO DATE

**Please discuss your qualifications to serve on any boards, commissions, or committees (Use additional pages, if necessary):**

AS A DEGREEED ACCOUNTANT WITH OVER 35 YEARS OF EXPERIENCE, I HAVE THE CAPABILITY TO ANALYZE DETAILED FINANCIAL REPORTS

**Please list any of your relatives or friends that work for the entity in which you would be serving:**

NONE

Feel free to attach a resume to this form. Upon submitting this form, all information will be considered public information. This form will be kept on file for 6 months from date of submittal. It is the applicant's responsibility to submit a new form after that time. This form does not constitute an application for employment. Please do not to submit this form electronically. It should be printed, completed and mailed along with a letter and resume.

**Please submit to:** City Clerk  
City of Las Vegas  
400 Stewart Avenue  
Las Vegas, NV 89101

**Fax: (702) 382-4803**

*\*You may be required to be resident of the City of Las Vegas to serve certain boards, committees, or commissions.*

**Les Jacobs**  
**116 Golf Course Street**  
**Las Vegas, NV 89145**  
**(702) 233-9791 E-mail Les.jacobs@cardplayer.com**

### **Career Highlights**

- Thirty+ years of accounting and purchasing experience with a strong background in inventory management, cost accounting, cash management, financial reporting, analysis, budgeting and forecasting, and capital expenditures.
- Excellent organizational skills and strong analytical and problem solving abilities.
- Proficient in Excel, Word, Windows, Quick Books Pro and various other General Ledger Software.

### **Education**

Roosevelt University, Chicago, Illinois, Bachelor of Science in Business Administration, with a major: Accounting

### **10/06-Current, Temple Beth Am Controller**

- Managing the day-to-day financial operations of the Temple, including an in house payroll, etc.

### **1/99 to 9/2006, Card Player Media LLC, Las Vegas, Nevada Controller**

- Managing the day-to-day financial operations of a \$20 million magazine publisher, including an in house payroll.
- Developed and implemented monthly management reports.
- Managing the day-to day financial operations of an Internet website.

### **6/98 to 12/98 Chicago Park District, Consultant, Chicago, Illinois Financial Analyst**

- Analyzed asset and liability accounts for seven not-for-profit funds.
- Reviewed state and federal governmental contracts and their effect on management reports.
- Developed and implemented monthly management reports.

### **1998 to 6/98 Quantra Corporation, Northbrook, Illinois (Assets of company sold 3/18/98) Senior Staff Accountant**

- Reconciled capital expenditures and monthly bank statements.
- Accounted for a \$1/2 million software inventory on a cost basis.
- Prepared and entered monthly journal entries.
- Developed and implemented accounts receivable subsystem.

### **1995-1998 Six Flags Great America, Gurnee, Illinois Senior Staff Accountant (Supervised a staff of three)**

- Reconciled and analyzed capital expenditures, monthly bank statements, and all other asset balance sheet accounts.
- Accounted for a \$1 million food and paper inventory; a \$3 million gifts and souvenir inventory; a \$2 million maintenance inventory; and \$1/2 million games inventory on a cost basis.
- Supervised the preparation of cash management reports and operational statements.
- Accounted for all new construction including working with outside architects and engineers and in house park engineers.
- Financially analyzed inventories and capital expenditures for current and long-term budgets.

### **Cineplex Odeon Corp.**

#### **1986-1995 Director of Purchasing/Office Manager (Supervised a staff of five)**

- Managed a \$30 million purchasing department of goods and supplies for 233 facilities and 20 offices.
- Helped develop a fully integrated purchasing and accounts payable system.
- Designed and implemented a stronger control system for both warehouses and theatres resulting in a 15% reduction in costs.
- Designed and implemented concession stands both in new and existing facilities, working closely with outside architects and engineers.

#### **Plitt Theatres Inc. (Purchased by Cineplex Odeon in 1986)**

#### **1977-1985 District Manager Restaurant Operations (Supervised a staff of forty)**

- Supervised the operation of a theme restaurant in Water Tower Place with annual sales in excess of \$1.5 million.

#### **1981-1986 Director of Purchasing/Office Manager (Supervised a staff of six)**

- Managed a \$12 million purchasing department of goods and services for 90 facilities throughout the United States.

#### **1974-1981 Controller (Supervised a staff of twenty-five)**

- Managed the day to day accounting functions for 90 theatres.