

**NEIGHBORHOOD PARTNERS FUND AGREEMENT
BETWEEN THE CITY OF LAS VEGAS AND
ARCHIE GRANT RESIDENT COUNCIL**

THIS AGREEMENT, made and entered into this 11th day of July, 2007 by and between the CITY OF LAS VEGAS, a municipal corporation of the State of Nevada, hereinafter referred to as "CITY", and **ARCHIE GRANT RESIDENT COUNCIL**, a nonprofit corporation duly organized under the laws of the State of Nevada, hereinafter referred to as "SUBRECIPIENT," whose primary mailing address at the date of execution is: **1713 SEARLES AVE # B, LAS VEGAS, NV 89101**.

WITNESSETH

WHEREAS, the CITY has allocated funds for the Neighborhood Partners Fund, hereinafter referred to as "NPF"; and

WHEREAS, the CITY is responsible for planning, administering, implementing, and evaluating the NPF program to ensure that it conforms to the NPF Program Guidelines and Las Vegas City Council goals; and

WHEREAS, CITY as Grantor wishes to engage "SUBRECIPIENT" to assist the CITY in utilizing such funds by providing services to meet the NPF Program's objectives, as follows:

- to increase participation and cooperation among neighborhood residents, businesses, and the City;
- to support emerging and established registered neighborhood-based organizations working on significant neighborhood issues and concerns through achievable projects; and,
- to empower registered neighborhood-based organizations to effectively plan and implement programs that address neighborhood needs.

NOW, THEREFORE, it is agreed between the parties hereto that;

I. SCOPE OF SERVICE

A. ACTIVITIES

"SUBRECIPIENT" will be responsible for administering a **FY2007-2008** NPF-funded Program known as **ARCHIE GRANT COMPUTER LAB** that provides activities eligible under the Neighborhood Partners Fund as cited in the Scope of Services I.B.1, hereinafter referred to as "Program.". It is expressly agreed and understood that the total amount to be provided by the CITY under this Agreement shall not exceed **\$3300** in NPF funds to be allocated in accordance with the Cost Estimates and Donations Pledge Sheets as detailed in Exhibit "A," attached. "SUBRECIPIENT" hereby agrees to utilize said NPF funds made available pursuant to this Agreement to supplement rather than supplant funds otherwise available.

B. PROGRAM DESCRIPTION

1. Scope of Services to be Provided

Purpose of Services:

Senior residents will be able to create resumes, have access to employment search and utilize technology in ways to assist in self sufficiency.

Tasks to be Performed:

- Purchase and install one (1) computer printer;
- Purchase and install three (3) desktop computers;
- Purchase internet subscription compatible for three (3) desktop computers.

Level of Service to be Provided:

Funding will purchase three (3) desktop computers and one (1) computer printer with internet access for senior adults.

Measurable Goals for Grant period:

- Residents will learn to create resumes;
- Residents will have access to employment search engines;
- Residents will learn to utilize technology in ways to assist in self sufficiency.

"SUBRECIPIENT" hereby agrees to meet the goals as stated above, to the greatest extent feasible, in order to ensure the success of the Program.

2. *The "SUBRECIPIENT" hereby appoints the following representative to attend any meetings of the neighborhood organization in partnership with the City of Las Vegas, Neighborhood Services Department:*

CATHERINE KOZERA, Project Leader, or a designee chosen at the discretion of SUBRECIPIENT.

C. FINANCIAL MANAGEMENT

1. METHOD OF PAYMENT

The "SUBRECIPIENT" shall access the grant funding by completing a Request For Funds form, as outlined on Exhibit "B," and attaching an invoice each time a service or product is requested. CITY staff shall make direct payment to vendors, through a Direct Payment Request for purchases up to \$5000 or the SUBRECIPIENT's award amount, or through the use of a City Credit Card for purchases no greater than \$2500.

The CITY shall reimburse the "SUBRECIPIENT" only for expenses paid or incurred as outlined in Exhibit A, provided the expenditures are made after the Project's start date and before the completion date as indicated in Section I.D **and**

an approval from the NPF Program Administrator or designee is obtained prior to these expenditures.

2. DOCUMENTATION OF COSTS

All costs submitted to CITY for vendor payment or reimbursement shall be recorded by budget line-items and be supported by properly executed time records, invoices, contracts, or vouchers, or other official documentation evidencing in proper detail the nature and propriety of the charge. All checks, invoices, contracts, and vouchers, orders or other accounting documents pertaining in whole or in part to the Agreements, shall be thoroughly identified and readily accessible.

3. FINANCIAL RECORDKEEPING

Financial records pertaining to all invoices, materials, payrolls, personnel records, if any, and other data concerning matters related to or arguably related to this Agreement may be requested from "SUBRECIPIENT" by duly authorized CITY representatives.

4. PROGRAM BUDGET

Invoice expenditures eligible for payment by the CITY will be in accordance with the Cost Estimates and Donations Pledge Sheets as delineated in Exhibit "A" and subject to any conditions imposed in the Scope of Services, to include monthly reports and narratives when seeking reimbursement from the City for Project costs. "SUBRECIPIENT" shall not make any changes in the Project budget unless permission is obtained in writing from the CITY.

5. UNEXPENDED FUNDS

In the event that CITY staff anticipates the total amount of funds allocated for this Agreement will not be expended in the time and manner prescribed in this Agreement, the CITY reserves the right to that portion for other Projects/programs operating under the CITY's NPF Program. The city's Finance Department will not authorize extending the **June 20, 2008** deadline to use unexpended funds.

6. ACCOUNTING METHODS

Expenditures charged to CITY fiscal year **2007-2008** NPF funds will be accounted for in a ledger separate from all other revenue sources. These records shall be maintained by "SUBRECIPIENT."

7. NON-EXPENDABLE PERSONAL PROPERTY, DEPRECIATION SCHEDULES, AND DISPOSITION OF PROPERTY

1. Non-expendable personal property will be defined as any property either tangible or intangible other than real property as defined herein which has a unit acquisition cost of \$1000 or more and a useful life of more than one year.
2. Organization purchasing or receiving non-expendable personal property as part of their project will give CITY rights to the non-expendable personal

property for three years from the date of purchase. Should the organization be dissolved or should the non-expendable personal property not be used in accordance with the grant agreement, CITY will have the right to reappropriate the non-expendable personal property. Examples of non-expendable personal property are vehicles and computer equipment. If said property is a vehicle, the City shall be named as a lien-holder on the title.

D. PROGRAM REPORTING

"SUBRECIPIENT" will be required to collect for and provide to the CITY Program accomplishments and usage records beginning **July 1, 2007** or the date first written above, until **June 20, 2008**, unless this Agreement is modified at the express consent of the CITY and "SUBRECIPIENT." "SUBRECIPIENT" shall submit, on a monthly basis, due by the **1st day of each month**, and on occasion upon request of the CITY, a Monthly Progress Report, Match Expended Report and Volunteer Log, forms for which are attached as Exhibit "C". Records and reports shall contain, but not be limited to, the following data:

1. Statement of Program year goals cited in "SUBRECIPIENT" application and measurable accomplishments toward achieving said goals through reporting date of said report.
2. Whenever applicable, written narrative of activities. Written narrative and description of services shall be included in each monthly report.
3. The "SUBRECIPIENT" shall provide a copy of all written reports developed for the Project to the CITY. These may be included with the Monthly Progress Report or under separate cover materials which help document the progress of the Project include: project meeting or event flyers, project meeting minutes, draft reports, final reports, work party photographs, construction timelines, job descriptions, contractor contracts, and design drawings.
4. The "SUBRECIPIENT" shall provide a Final Report-a brief, written report after the project has been completed summarizing the Project's successes and lessons learned. This document is attached as Exhibit "D".

These reports will be forwarded to the City of Las Vegas Neighborhood Services Department, ATTN: Neighborhood Initiatives Division. CITY will monitor the performance of "SUBRECIPIENT" against goals and performance standards required herein. Substandard performance as determined by CITY will constitute non-compliance with this Agreement.

If action to correct such substandard performance is not taken by "SUBRECIPIENT" within a reasonable period of time after being notified by CITY, contract suspension or termination procedures will be initiated.

E. TIME OF PERFORMANCE

This Agreement provides for NPF funding of "SUBRECIPIENT" program rendered in accordance with this Agreement from **July 1, 2007**, or the date first written above, through **June 20, 2008**. The CITY shall bear no liability to fund or provide payment for "SUBRECIPIENT" program services in the event that no NPF grant award funds are

received during fiscal year **2007-2008**. Furthermore, the CITY shall be liable only for payment proportional to the extent that NPF grant award funds are appropriated and allocated by the CITY. "SUBRECIPIENT" program expenses incurred after **June 20, 2008**, but prior to execution of this Agreement will not be reimbursed.

II. CITY GENERAL CONDITIONS

A. COMPLIANCE WITH OTHER APPLICABLE STATUTES AND REGULATIONS

"SUBRECIPIENT" shall obtain any and all Federal, State, and Local permits and licenses required to execute the Project or Program as described in the Agreement's Scope of Services. "SUBRECIPIENT" further agrees to abide by all applicable Federal, State, and Local codes, regulations, statutes, ordinances, and laws.

B. SUBRECIPIENT RETAINS EXCLUSIVE RIGHT OF PERFORMING SERVICES

"SUBRECIPIENT" has requested financial support of the CITY to enable "SUBRECIPIENT" to provide the services contemplated in Section I. The CITY shall have no relationship whatsoever with the services contemplated herein except the provision of financial support and the receipt of reports as provided herein. In any and all events, the services contemplated herein shall be rendered at the time, in the manner and under circumstances determined solely and exclusively by "SUBRECIPIENT," subject only to review by the City of Las Vegas, Neighborhood Services Director or other designee of the Neighborhood Services Director to assure continuing eligibility for NPF funding.

C. INDEMNIFICATION

"SUBRECIPIENT" agrees to protect, defend, indemnify and save harmless the CITY from and against any and all liability, damages, claims, suits, liens, and judgments of whatever nature, including but not limited to, claims for contribution and/or indemnification for injuries to or death of any person or persons, caused by, in connection with, or arising out of any activities undertaken pursuant to this Agreement. "SUBRECIPIENT's" obligation to protect, defend, indemnify, and save harmless as set forth in this paragraph, shall include any and all attorneys' fees incurred by the CITY in the defense and/or handling of said suits, demands, judgments, liens, claims and the like and all attorneys' fees and investigation expenses incurred by the CITY in enforcing and/or obtaining compliance with the provisions of this paragraph.

D. LIMIT ON ASSIGNMENT OF INTEREST

"SUBRECIPIENT" may not assign any part of its rights in this Agreement without consent of CITY. Any such assignment of rights without consent of CITY shall result in the forfeiture of all compensation, or any part thereof, as determined by CITY.

E. ON-SITE MONITORING

Projects and programs funded under this Agreement will be subject to on-site monitoring by duly authorized CITY representatives. Said representatives will be announced, at a minimum, 24 hours in advance of such visits. The representatives may request, and be granted access to records. Representatives may, on occasion, interview Program volunteers and participants who volunteer to be interviewed.

F. ACCESS TO RECORDS

At any time during normal business hours, "SUBRECIPIENT'S" records, with respect to matters covered by this Agreement shall be made available for audit, examination, and review by CITY representatives.

G. INSURANCE

If "SUBRECIPIENT" uses a vehicle in providing its services, it shall carry or provide a Comprehensive Automobile Liability Insurance covering bodily injury and property damage, with a minimum comprehensive single limit liability of \$1,000,000.00.

The CITY shall be named as an additional insured in all policies of insurance obtained pursuant to this Agreement. The CITY shall be furnished evidence that the foregoing insurance coverage(s) are in effect, and the CITY shall be notified at least thirty (30) days prior to the cancellation or material change of any such coverage.

H. RECORDS

Program records shall be maintained in accordance with CITY requirements with respect to all matters covered by this Agreement. Such program records shall be maintained for a period of four years after the term of this Agreement expires (a five year retention period).

I. RIGHT TO REVIEW AND AUDIT

1. The "SUBRECIPIENT" agrees to maintain financial records pertaining to all matters relative to this Agreement in accordance with standard accounting principles and procedures and to retain all records and supporting documentation applicable to this Agreement for a period of three years, except those records subject to audit findings shall be retained for three years after such findings have been resolved. In the event the Subrecipient goes out of existence, the Subrecipient shall turn over to the City all of its records relating to this Agreement to be retained by the City for the required period of time.
2. The Subrecipient agrees to permit the City or the City's designated representatives to inspect and audit its records and books relative to this Agreement at any time during normal business hours and under reasonable circumstances and to copy therefrom any information that the City desires concerning Subrecipient's operation hereunder. The Subrecipient further understands and agrees that said inspection and audit would be exercised upon written notice. If the Subrecipient or its records or books are not located within Clark County, Nevada, in the event of an inspection and audit, Subrecipient agrees to deliver the records or books or have the records or books delivered to the City or the City's designated representatives at an address within the City of Las Vegas as designated by the City. If the City or the City's designated representatives find that the records delivered by the Subrecipient are incomplete, the Subrecipient agrees to pay the City or the City representatives' costs to travel (including travel, lodging, meals, and other related expenses) to the Subrecipient's offices to inspect, audit, and retrieve the complete records. The Subrecipient further agrees to permit the City or the City's designated representatives to inspect and audit, as deemed necessary, all records of this project relating to finances, as well as other records including performance records that may be required by relevant directives of funding sources of the City.

III. OTHER GENERAL CONDITIONS

A. RELIGIOUS ACTIVITIES

As a general rule, in accordance with First Amendment Church/State Principles, NPF assistance may not be used for religious activities or provided to primarily religious entities for any activities, including secular activities.

B. POLITICAL ACTIVITIES

"SUBRECIPIENT" will comply with this section, which prohibits the use of NPF funds to finance the use of facilities or equipment for political purposes or to engage in other partisan political activities, such as candidate forums, voter transportation, or voter registration.

C. PROGRAM INCOME

"SUBRECIPIENT" agrees that program income, includes, but is not limited to, the following:

1. Proceeds from the disposition by sale or long-term lease of real property purchased or improved with NPF funds;
2. Proceeds from the disposition of equipment purchased with NPF funds;
3. Gross income from the use or rental of real or personal property acquired by "SUBRECIPIENT" with NPF funds, less costs incidental to generation of the income;
4. Gross income from the use or rental of real property, owned by "SUBRECIPIENT," that was constructed or improved with NPF funds, less costs incidental to generation of the income; and
5. Interest earned on program income pending its disposition.

D. DISPOSITION OF PROGRAM INCOME

If, applicable, income from the Project may be retained by "SUBRECIPIENT" provided that written notification is given to the Neighborhood Services Director and that the income is to be used for the exclusive benefit of the Program.

E. EXPIRATION OR REVOCATION OF AGREEMENT

Upon the expiration or revocation of this Agreement, "SUBRECIPIENT" shall transfer to CITY any NPF funds on hand at the time of expiration or revocation and any accounts receivable attributable to the use of NPF funds.

IV. MODIFICATION OR TERMINATION OF AGREEMENT

A. AMENDMENT OR REVISION REQUIRED BY CITY

"SUBRECIPIENT" and the CITY hereby agree to amend or otherwise revise this Agreement should such modification be required by CITY and/or any applicable federal statutes or regulations.

B. TERMINATION

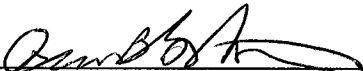
If "SUBRECIPIENT" fails to fulfill in a timely and proper manner its obligation under this Agreement or shall violate any of the covenants, agreements or stipulations of this Agreement, the CITY shall thereupon have the right to suspend or terminate this Agreement and specify the effective date thereof. Such notice shall be given no less than ten (10) days before the effective date of such termination and sent to "SUBRECIPIENT" at: 1713 SEARLES AVE # B, LAS VEGAS, NV 89101.

C. PROVISIONS REQUIRED BY LAW DEEMED INSERTED

Each and every provision of law and clause required by law to be inserted in this Agreement will be deemed to be inserted herein, and this Agreement shall be read and enforced as though it were included herein and if through mistake or otherwise any such provisions not inserted, or is not correctly inserted, then upon the application of either party this Agreement shall forthwith be physically amended to make such insertion.

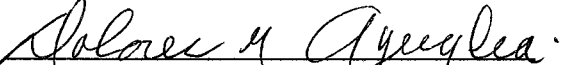
"IN WITNESS WHEREOF, the parties hereto have entered this Agreement by their duly authorized representatives on the day and year first above written."

CITY OF LAS VEGAS

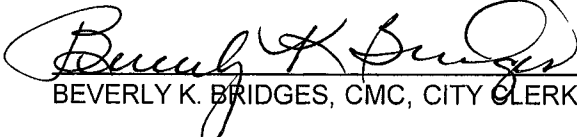

OSCAR B. GOODMAN, MAYOR

ARCHIE GRANT RESIDENT COUNCIL


CATHERINE KOZERA, PROJECT LEADER


DELORES M. AGUGLIA, ASSOC. PRESIDENT

ATTEST:

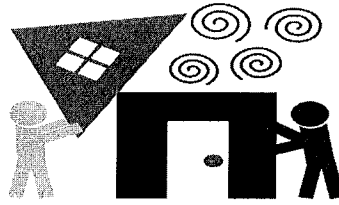

BEVERLY K. BRIDGES, CMC, CITY CLERK

ATTEST:

By: _____

COUNCIL ACTION: 7/11/07

APPROVED AS TO FORM: 
7/9/07



NPF Funding Awarded
FY 2007-2008

Applicant Name: Archie Grant Resident Council

Project: Archie Grant Computer Lab

Date Requested: Thursday, May 31, 2007

Original Request by Applicant: \$ 4200

Amount Awarded by NPF Board: \$ 3300

Reasons for amendment:

Grant amount awarded at the recommendation of the Board.

Cost Estimates Sheet

If your project requires products or services from several vendors, then submit one quote for each vendor.

ARCHIE GRANT RESIDENT COUNCIL

Vendor Quotes

Amount

- | | | |
|----|---|--------|
| 1. | LEXMARK | \$400 |
| 2. | CDW Toner Cartidge for two | \$258 |
| 3. | CDW Acer power Fh 4 computer (\$188 x 4 Computer) | \$3272 |
| 4. | Shipping and handling | \$188 |

\$4118

Rounded to hundredth:
or 4200.

Submit one quote per vendor proposed.

DONATIONS PLEDGE SHEET

(APPLICANT MUST PROVIDE COST ESTIMATES FOR PROJECT ON ATTACHED SHEET)

A. CASH(a) City Grant Request (The amount your association is requesting) \$ 4200

(b) Cash from Partners (list names & amount of donation)

_____	\$
_____	\$
_____	\$
_____	\$
(c) Total Cash from Partners	\$ 0

(d) Total Cash (a+c) \$ 4200**B. DONATIONS PLEDGE VALUE (Donated professional services & products)**

(e) Donating Partners (list names & amount)

_____	\$
Housing Authority of the City of Las Vegas 1 Rm @ 5000 sq ft x .75 per \$	
Square foot (5000 x .75 = 675 x 12mo = 45000)	\$ <u>1050</u> (mm)
_____	\$
_____	\$
_____	\$
(f) Total Donations Pledge from Partners	\$ <u>1050</u> (mm)

(g) Volunteer Labor Pledge (number of hours x \$15) 608 hrs x \$15 9120 (mm)
(This number MUST match total hours on the Volunteer Hours Pledge Sheet)(h) Total Donations Pledged from Contributions (f+g) \$ 10,170 (mm)
(**NOT** cash donations)(i) Grand Total Project Revenues (d+h) \$ 14,370 (mm)

(j) Total Neighborhood Match (c+ h)

(total cash from partners + total donations pledge from contributions - includes volunteer hours)

\$ 10,170 (mm)

Total Neighborhood Match MUST exceed the City Grant Request listed on this line and on Section A (a) above.

\$ 4200

CITY OF LAS VEGAS
NEIGHBORHOOD SERVICES DEPARTMENT
NEIGHBORHOOD PARTNERS FUND
REQUEST FOR FUNDS

SECTION I : THIS SECTION TO BE COMPLETED BY REQUESTOR OF FUNDS
--

REQUEST NO. _____ DATE _____

NEIGHBORHOOD ASSOCIATION NAME: _____

PROJECT TITLE _____

REPORTING PERIOD START _____ END _____

VENDOR:

NAME: _____

ADDRESS: _____

CITY _____ STATE _____ ZIP CODE _____

CONTACT PERSON _____ PHONE _____

GRANT AMOUNT	PREVIOUS PAYMENTS	AMOUNT OF THIS REQUEST	GRANT BALANCE

Price Quotation Substantiating the Above Amount Must Be Attached to this Document.

I CERTIFY THAT THE ABOVE AMOUNT IS TRUE AND CORRECT WILL BE USED FOR THE
PURPOSES FOR WHICH IT IS INTENDED.

SIGNATURE _____

TITLE _____

NAME (Printed) _____ PHONE _____ FAX _____

FOR OFFICE USE ONLY:

SECTION II: THIS SECTION FOR CITY OF LAS VEGAS NEIGHBORHOOD SERVICES DEPARTMENT USE ONLY
--

REVIEWED BY PROGRAM ADMINISTRATOR: _____ DATE: _____

Supervisor/DIV. MGR. APPROVAL: _____ DATE: _____

VENDOR NO: _____ P.O. NO: _____

Project Name:		
Neighborhood Association:		
Reporting Period:	Start:	End:
Date of Report:		
Person Preparing Report:		
Phone Number:		

Please describe your project accomplishments for this month. Identify which project goals (as described in your contract) your organization has addressed and be sure to include any trouble spots or areas of concern.

[illegible]

MATCH EXPENDED REPORT

Project Name _____ Reporting Period: _____

CASH					
Date Received	Source	Purpose	Doc. Number Attached *	Value Amount	
Subtotal				\$	
VOLUNTEER LABOR					
Date	Number of Volunteers	Hours Worked	Labor Activity	Doc. Number Attached *	Value Amount
Subtotal				\$	
PROFESSIONAL SERVICES					
Date of Service	Type of Service	Hours Worked	Hourly Rate	Doc. Number Attached *	Value Amount
Subtotal				\$	
SUPPLIES/MATERIALS/EQUIPMENT					
Date Used	Description	Donor Name	Doc. Number Attached *	Value Amount	
Subtotal				\$	
Total Match				\$	

Start _____ End _____

I certify that the above amounts are true and correct.

Signature _____ Name (Printed) _____

Neighborhood Partners Fund VOLUNTEER LOG						
Type of Work	Date	Name of Volunteer	Signature of Volunteer	Address	Phone	Hours Worked
Total Hours						
Total Match Value						\$
						X \$15

**NEIGHBORHOOD PARTNERS FUND AGREEMENT
BETWEEN THE CITY OF LAS VEGAS AND
ARTESIAN HEIGHTS NEIGHBORHOOD ASSOCIATION**

THIS AGREEMENT, made and entered into this 11th day of July, 2007 by and between the CITY OF LAS VEGAS, a municipal corporation of the State of Nevada, hereinafter referred to as "CITY", and **ARTESIAN HEIGHTS NEIGHBORHOOD ASSOCIATION**, a nonprofit corporation duly organized under the laws of the State of Nevada, hereinafter referred to as "SUBRECIPIENT," whose primary mailing address at the date of execution is: **4021 MOUNTAIN VIEW BLVD., LAS VEGAS, NV 89102.**

WITNESSETH

WHEREAS, the CITY has allocated funds for the Neighborhood Partners Fund, hereinafter referred to as "NPF"; and

WHEREAS, the CITY is responsible for planning, administering, implementing, and evaluating the NPF program to ensure that it conforms to the NPF Program Guidelines and Las Vegas City Council goals; and

WHEREAS, CITY as Grantor wishes to engage "SUBRECIPIENT" to assist the CITY in utilizing such funds by providing services to meet the NPF Program's objectives, as follows:

- to increase participation and cooperation among neighborhood residents, businesses, and the City;
- to support emerging and established registered neighborhood-based organizations working on significant neighborhood issues and concerns through achievable projects; and,
- to empower registered neighborhood-based organizations to effectively plan and implement programs that address neighborhood needs.

NOW, THEREFORE, it is agreed between the parties hereto that;

I. SCOPE OF SERVICE

A. ACTIVITIES

"SUBRECIPIENT" will be responsible for administering a **FY2007-2008** NPF-funded Program known as **HINSON AVENUE BEAUTIFICATION PHASE II** that provides activities eligible under the Neighborhood Partners Fund as cited in the Scope of Services I.B.1, hereinafter referred to as "Program.". It is expressly agreed and understood that the total amount to be provided by the CITY under this Agreement shall not exceed **\$3400** in NPF funds to be allocated in accordance with the Cost Estimates and Donations Pledge Sheets as detailed in Exhibit "A," attached. "SUBRECIPIENT" hereby agrees to utilize said NPF funds made available pursuant to this Agreement to supplement rather than supplant funds otherwise available.

B. PROGRAM DESCRIPTION

1. Scope of Services to be Provided

Purpose of Services:

Funds will enhance the beauty of this rural neighborhood by removing weeds and replacing with special landscaping on public right of way.

Tasks to be Performed:

- Resident volunteers will dig up weeds and replace with desert landscaping;
- Purchase and install weed barriers;
- Purchase and lay decorative rock; and
- Purchase drought resistant plants.

Level of Service to be Provided:

Funding will pay for plants, shrubbery, and rocks to enhance a public right-of-way.

Measurable Goals for Grant period:

- Remove weeds, grass and bushes from area;
- Install Xeriscape tubing as required.
- Place heavy-duty weed barrier and spread rocks.
- Increase neighborhood resident participation
- Three homeowners will pay for the water bill of the enhancement that is contiguous to their properties;

"SUBRECIPIENT" hereby agrees to meet the goals as stated above, to the greatest extent feasible, in order to ensure the success of the Program.

2. *The "SUBRECIPIENT" hereby appoints the following representative to attend any meetings of the neighborhood organization in partnership with the City of Las Vegas, Neighborhood Services Department:*

JOSEPH PATRICK MULHALL, Project Leader, or a designee chosen at the discretion of SUBRECIPIENT.

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If action to correct such substandard performance is not taken by "SUBRECIPIENT" within a reasonable period of time after being notified by CITY, contract suspension or termination procedures will be initiated.

E. TIME OF PERFORMANCE

This Agreement provides for NPF funding of "SUBRECIPIENT" program rendered in accordance with this Agreement from **July 1, 2007**, or the date first written above, through **June 20, 2008**. The CITY shall bear no liability to fund or provide payment for "SUBRECIPIENT" program services in the event that no NPF grant award funds are received during fiscal year **2007-2008**. Furthermore, the CITY shall be liable only for payment proportional to the extent that NPF grant award funds are appropriated and allocated by the CITY. "SUBRECIPIENT" program expenses incurred after **June 20, 2008**, but prior to execution of this Agreement will not be reimbursed.

II. CITY GENERAL CONDITIONS

A. COMPLIANCE WITH OTHER APPLICABLE STATUTES AND REGULATIONS

"SUBRECIPIENT" shall obtain any and all Federal, State, and Local permits and licenses required to execute the Project or Program as described in the Agreement's Scope of Services. "SUBRECIPIENT" further agrees to abide by all applicable Federal, State, and Local codes, regulations, statutes, ordinances, and laws.

B. SUBRECIPIENT RETAINS EXCLUSIVE RIGHT OF PERFORMING SERVICES

"SUBRECIPIENT" has requested financial support of the CITY to enable "SUBRECIPIENT" to provide the services contemplated in Section I. The CITY shall have no relationship whatsoever with the services contemplated herein except the provision of financial support and the receipt of reports as provided herein. In any and all events, the services contemplated herein shall be rendered at the time, in the manner and under circumstances determined solely and exclusively by "SUBRECIPIENT," subject only to review by the City of Las Vegas, Neighborhood Services Director or other designee of the Neighborhood Services Director to assure continuing eligibility for NPF funding.

C. INDEMNIFICATION

"SUBRECIPIENT" agrees to protect, defend, indemnify and save harmless the CITY from and against any and all liability, damages, claims, suits, liens, and judgments of whatever nature, including but not limited to, claims for contribution and/or indemnification for injuries to or death of any person or persons, caused by, in connection with, or arising out of any activities undertaken pursuant to this Agreement. "SUBRECIPIENT's" obligation to protect, defend, indemnify, and save harmless as set forth in this paragraph, shall include any and all attorneys' fees incurred by the CITY in the defense and/or handling of said suits, demands, judgments, liens, claims and the like and all attorneys' fees and investigation expenses incurred by the CITY in enforcing and/or obtaining compliance with the provisions of this paragraph.

D. LIMIT ON ASSIGNMENT OF INTEREST

"SUBRECIPIENT" may not assign any part of its rights in this Agreement without consent of CITY. Any such assignment of rights without consent of CITY shall result in the forfeiture of all compensation, or any part thereof, as determined by CITY.

E. ON-SITE MONITORING

Projects and programs funded under this Agreement will be subject to on-site monitoring by duly authorized CITY representatives. Said representatives will be announced, at a

minimum, 24 hours in advance of such visits. The representatives may request, and be granted access to records. Representatives may, on occasion, interview Program volunteers and participants who volunteer to be interviewed.

F. ACCESS TO RECORDS

At any time during normal business hours, "SUBRECIPIENT'S" records, with respect to matters covered by this Agreement shall be made available for audit, examination, and review by CITY representatives.

G. INSURANCE

If "SUBRECIPIENT" uses a vehicle in providing its services, it shall carry or provide a Comprehensive Automobile Liability Insurance covering bodily injury and property damage, with a minimum comprehensive single limit liability of \$1,000,000.00.

The CITY shall be named as an additional insured in all policies of insurance obtained pursuant to this Agreement. The CITY shall be furnished evidence that the foregoing insurance coverage(s) are in effect, and the CITY shall be notified at least thirty (30) days prior to the cancellation or material change of any such coverage.

H. RECORDS

Program records shall be maintained in accordance with CITY requirements with respect to all matters covered by this Agreement. Such program records shall be maintained for a period of four years after the term of this Agreement expires (a five year retention period).

I. RIGHT TO REVIEW AND AUDIT

1. The "SUBRECIPIENT" agrees to maintain financial records pertaining to all matters relative to this Agreement in accordance with standard accounting principles and procedures and to retain all records and supporting documentation applicable to this Agreement for a period of three years, except those records subject to audit findings shall be retained for three years after such findings have been resolved. In the event the Subrecipient goes out of existence, the Subrecipient shall turn over to the City all of its records relating to this Agreement to be retained by the City for the required period of time.
2. The Subrecipient agrees to permit the City or the City's designated representatives to inspect and audit its records and books relative to this Agreement at any time during normal business hours and under reasonable circumstances and to copy therefrom any information that the City desires concerning Subrecipient's operation hereunder. The Subrecipient further understands and agrees that said inspection and audit would be exercised upon written notice. If the Subrecipient or its records or books are not located within Clark County, Nevada, in the event of an inspection and audit, Subrecipient agrees to deliver the records or books or have the records or books delivered to the City or the City's designated representatives at an address within the City of Las Vegas as designated by the City. If the City or the City's designated representatives find that the records delivered by the Subrecipient are incomplete, the Subrecipient agrees to pay the City or the City representatives' costs to travel (including travel, lodging, meals, and other related expenses) to the Subrecipient's offices to inspect, audit, and retrieve the complete records. The Subrecipient further agrees to permit the City or the City's designated representatives to inspect and audit, as deemed necessary, all records of this

project relating to finances, as well as other records including performance records that may be required by relevant directives of funding sources of the City.

III. OTHER GENERAL CONDITIONS

A. RELIGIOUS ACTIVITIES

As a general rule, in accordance with First Amendment Church/State Principles, NPF assistance may not be used for religious activities or provided to primarily religious entities for any activities, including secular activities.

B. POLITICAL ACTIVITIES

"SUBRECIPIENT" will comply with this section, which prohibits the use of NPF funds to finance the use of facilities or equipment for political purposes or to engage in other partisan political activities, such as candidate forums, voter transportation, or voter registration.

C. PROGRAM INCOME

"SUBRECIPIENT" agrees that program income, includes, but is not limited to, the following:

1. Proceeds from the disposition by sale or long-term lease of real property purchased or improved with NPF funds;
2. Proceeds from the disposition of equipment purchased with NPF funds;
3. Gross income from the use or rental of real or personal property acquired by "SUBRECIPIENT" with NPF funds, less costs incidental to generation of the income;
4. Gross income from the use or rental of real property, owned by "SUBRECIPIENT," that was constructed or improved with NPF funds, less costs incidental to generation of the income; and
5. Interest earned on program income pending its disposition.

D. DISPOSITION OF PROGRAM INCOME

If, applicable, income from the Project may be retained by "SUBRECIPIENT" provided that written notification is given to the Neighborhood Services Director and that the income is to be used for the exclusive benefit of the Program.

E. EXPIRATION OR REVOCATION OF AGREEMENT

Upon the expiration or revocation of this Agreement, "SUBRECIPIENT" shall transfer to CITY any NPF funds on hand at the time of expiration or revocation and any accounts receivable attributable to the use of NPF funds.

IV. MODIFICATION OR TERMINATION OF AGREEMENT

A. AMENDMENT OR REVISION REQUIRED BY CITY

"SUBRECIPIENT" and the CITY hereby agree to amend or otherwise revise this Agreement should such modification be required by CITY and/or any applicable federal statutes or regulations.

B. TERMINATION

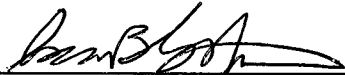
If "SUBRECIPIENT" fails to fulfill in a timely and proper manner its obligation under this Agreement or shall violate any of the covenants, agreements or stipulations of this Agreement, the CITY shall thereupon have the right to suspend or terminate this Agreement and specify the effective date thereof. Such notice shall be given no less than ten (10) days before the effective date of such termination and sent to "SUBRECIPIENT" at: 4021 MOUNTAIN VIEW BLVD., LAS VEGAS, NV 89102.

C. PROVISIONS REQUIRED BY LAW DEEMED INSERTED

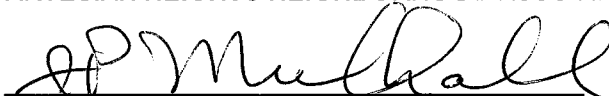
Each and every provision of law and clause required by law to be inserted in this Agreement will be deemed to be inserted herein, and this Agreement shall be read and enforced as though it were included herein and if through mistake or otherwise any such provisions not inserted, or is not correctly inserted, then upon the application of either party this Agreement shall forthwith be physically amended to make such insertion.

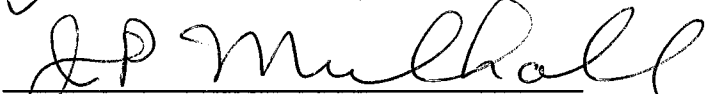
"IN WITNESS WHEREOF, the parties hereto have entered this Agreement by their duly authorized representatives on the day and year first above written."

CITY OF LAS VEGAS


OSCAR B. GOODMAN, MAYOR

ARTESIAN HEIGHTS NEIGHBORHOOD ASSOCIATION


JOSEPH PATRICK MULHALL, PROJECT LEADER


JOSEPH PATRICK MULHALL, ASSOC. PRESIDENT

ATTEST:

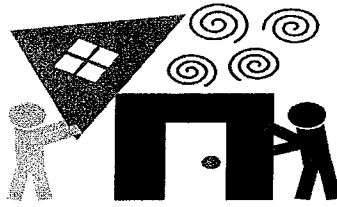

BEVERLY K. BRIDGES, CMC, CITY CLERK

ATTEST:

By: _____

COUNCIL ACTION: 7/11/07

APPROVED AS TO FORM:  7/9/07



**NPF Funding Awarded
FY 2007-2008**

Applicant Name: Artesian Heights Neighborhood Association

Project: Hinson Avenue Beautification Phase II

Date Requested: Tuesday, May 29, 2007

Original Request by Applicant: \$ 5000

Amount Awarded by NPF Board: \$ 3400

Reasons for amendment:

Grant amount awarded at the recommendation of the Board.

Cost Estimates Sheet

If your project requires products or services from several vendors, then submit one quote for each vendor.

ARTESIAN HEIGHTS NA

Vendor Quotes	Amount
1. Lowes (verbal quote)	\$ 880
2. Boulder Placement	\$1620
3. Plant World	\$ 513.
4. Aquarius Rock	\$ 1875
5. Other (estimates)	\$ 330
	\$ 5218

Submit one quote per vendor proposed.

Grant < 5000 >
 Donation < 218 >
 6

DONATIONS PLEDGE SHEET

(APPLICANT MUST PROVIDE COST ESTIMATES FOR PROJECT ON ATTACHED SHEET)

A. CASH**(a) City Grant Request (The amount your association is requesting) \$ 5000****(b) Cash from Partners (list names & amount of donation)**

<u>Artesian Heights - donations</u>	\$	218
_____	\$	
_____	\$	
_____	\$	
(c) Total Cash from Partners	\$	218

(d) Total Cash (a+c) \$ 5218**B. DONATIONS PLEDGE VALUE (Donated professional services & products)****(e) Donating Partners (list names & amount)**

_____	\$	
<u>Gilbert Oswald</u>	\$	60
<u>JP Mulhall</u>	\$	120
<u>T. Madro</u>	\$	60
<u>A. Guillory</u>	\$	60
_____	\$	
_____	\$	
(f) Total Donations Pledge from Partners	\$	300

(g) Volunteer Labor Pledge (number of hours x \$15) 355 hrs x \$15 \$ 5325
 (This number **MUST** match total hours on the Volunteer Hours Pledge Sheet)

(h) Total Donations Pledged from Contributions (f+g) \$ 5625
 (**NOT** cash donations)

(i) Grand Total Project Revenues (d+h) \$ 10,843

(j) Total Neighborhood Match (c+ h)
 (total cash from partners + total donations pledge from contributions -
 includes volunteer hours)

\$ 5843

CITY OF LAS VEGAS
NEIGHBORHOOD SERVICES DEPARTMENT
NEIGHBORHOOD PARTNERS FUND
REQUEST FOR FUNDS

Exhibit B

SECTION I : THIS SECTION TO BE COMPLETED BY REQUESTOR OF FUNDS
--

REQUEST NO. _____ DATE _____

NEIGHBORHOOD ASSOCIATION NAME: _____

PROJECT TITLE _____

REPORTING PERIOD START _____ END _____

VENDOR:

NAME: _____

ADDRESS: _____

CITY _____ STATE _____ ZIP CODE _____

CONTACT PERSON _____ PHONE _____

GRANT AMOUNT	PREVIOUS PAYMENTS	AMOUNT OF THIS REQUEST	GRANT BALANCE

Price Quotation Substantiating the Above Amount Must Be Attached to this Document.

I CERTIFY THAT THE ABOVE AMOUNT IS TRUE AND CORRECT WILL BE USED FOR THE PURPOSES FOR WHICH IT IS INTENDED.

SIGNATURE _____

TITLE _____

NAME (Printed) _____ PHONE _____ FAX _____

FOR OFFICE USE ONLY:

SECTION II: THIS SECTION FOR CITY OF LAS VEGAS NEIGHBORHOOD SERVICES DEPARTMENT USE ONLY
--

REVIEWED BY PROGRAM ADMINISTRATOR: _____ DATE: _____

Supervisor/DIV. MGR. APPROVAL: _____ DATE: _____

VENDOR NO: _____ P.O. NO: _____

Project Name:		
Neighborhood Association:		
Reporting Period:	Start:	End:
Date of Report:		
Person Preparing Report:		
Phone Number:		

Please describe your project accomplishments for this month. Identify which project goals (as described in your contract) your organization has addressed and be sure to include any trouble spots or areas of concern.

[illegible]

MATCH EXPENDED REPORT

Project Name _____ Reporting Period: _____

CASH					
Date Received	Source	Purpose	Doc. Number Attached *	Value Amount	
Subtotal				\$	
VOLUNTEER LABOR					
Date	Number of Volunteers	Hours Worked	Labor Activity	Doc. Number Attached *	Value Amount
Subtotal				\$	
PROFESSIONAL SERVICES					
Date of Service	Type of Service	Hours Worked	Hourly Rate	Doc. Number Attached *	Value Amount
Subtotal				\$	
SUPPLIES/MATERIALS/EQUIPMENT					
Date Used	Description	Donor Name	Doc. Number Attached *	Value Amount	
Subtotal				\$	
Total Match				\$	

Start _____ End _____

I certify that the above amounts are true and correct.

Signature _____ Name (Printed) _____

Neighborhood Partners Fund VOLUNTEER LOG						
Type of Work	Date	Name of Volunteer	Signature of Volunteer	Address	Phone	Hours Worked
Total Hours						

X \$15

Total Match Value \$

**NEIGHBORHOOD PARTNERS FUND
LANDSCAPE IMPROVEMENT AND MAINTENANCE AGREEMENT
between the CITY OF LAS VEGAS AND ARTESIAN HEIGHTS NEIGHBORHOOD
ASSOCIATION**

THIS AGREEMENT, made and entered into this 11TH day of July, 2007 by and between the CITY OF LAS VEGAS, a municipal corporation of the State of Nevada, hereinafter referred to as "CITY", and ARTESIAN HEIGHTS NEIGHBORHOOD ASSOCIATION, a nonprofit corporation duly organized under the laws of the State of Nevada, hereinafter referred to as "SUBRECIPIENT," whose primary mailing address at the date of execution is 4021 MOUNTAIN VIEW BLVD., LAS VEGAS, NV 89102.

WITNESSETH

WHEREAS, the CITY owns certain public rights-of-way that are commonly known as follows:

- A. **PUBLIC RIGHT-OF-WAY IN PORTION ROAD PARCEL # 162-06-699-008 PORTION OF EAST SIDE OF HINSON STREET NORTH OF DEL MONTE AVENUE**, and more particularly described in Exhibit "A-1," and depicted on Exhibit "B-1" which are attached hereto and by this reference made a part hereof; and
- B. **PUBLIC RIGHT-OF-WAY IN PORTION ROAD PARCEL # 162-06-699-008, PORTION OF EAST SIDE OF HINSON STREET SOUTH OF MOUNTAIN VIEW BOULEVARD**, and more particularly described in Exhibit "A-2," and depicted on Exhibit "B-2" which are attached hereto and by this reference made a part hereof; and
- C. **PUBLIC RIGHT-OF-WAY IN PORTION ROAD PARCEL # 162-06-699-006 PORTION OF WEST SIDE OF HINSON STREET SOUTH OF MOUNTAIN VIEW BOULEVARD**, and more particularly described in Exhibit "A-3," and depicted on Exhibit "B-3" which are attached hereto and by this reference made a part hereof (the hereinabove City Public Rights of Way are collectively referred to as "Public Right of Way") ; and

WHEREAS, the "SUBRECIPIENT" intends to landscape and improve the City's Public Right-of-Way with certain landscape improvements (the "Public Right-of-Way Landscape Improvements"); and

WHEREAS, by this Agreement, the "SUBRECIPIENT" requests the City's approval of this Public Right-of-Way Landscape Improvement and in accordance with the terms of this Agreement.

NOW, THEREFORE, the CITY hereby authorizes and permits the "SUBRECIPIENT" to provide this Public Right-of-Way Landscape Improvement in accordance with, and the "SUBRECIPIENT" agrees to the following terms, covenants, and conditions:

I. PUBLIC RIGHT OF WAY LANDSCAPE IMPROVEMENTS

Subject to the terms of this Agreement, the City hereby authorizes "SUBRECIPIENT" to make certain improvements to the City's **PUBLIC RIGHT-OF-WAY**. "SUBRECIPIENT" is authorized to perform the following: Provide landscape improvement by replacing weeds with desert landscaping to include weed barriers, decorative rocks, and

drought resistant plants and to install a xeriscape sprinkler system (the "Improvements" or "Public Right of Way Landscape Improvements").

II. REPAIRS AND MAINTENANCE

The "SUBRECIPIENT," at its own cost and expense, shall maintain the Improvements in good repair and in a clean, good, and safe condition at all times from the date of this Agreement in perpetuity. In the event the "SUBRECIPIENT" fails or refuses to maintain the Improvements in a manner satisfactory to the City and further fails or refuses to take corrective action within forty-eight (48) hours after its receipt of written notice from the City to do so, the City, at its option, may perform or cause to be performed any repair or maintenance on the Improvements it may deem necessary. The "SUBRECIPIENT" shall pay the cost thereof to the City upon demand. The failure of the "SUBRECIPIENT" to pay the cost thereof within thirty (30) calendar days after its receipt of a written demand or invoice therefore from the City shall constitute a material breach of this Agreement.

III. COMPLIANCE WITH OTHER APPLICABLE STATUTES AND REGULATIONS

"SUBRECIPIENT" shall obtain any and all Federal, State, and Local permits and licenses required to perform the Public Right-of-Way Landscape Improvements as described in the Agreement's Section I. "SUBRECIPIENT" further agrees to abide by all applicable Federal, State, and Local codes, regulations, statutes, ordinances, and laws.

IV. PROVISIONS REQUIRED BY LAW DEEMED INSERTED

Each and every provision of law and clause required by law to be inserted in this Agreement will be deemed to be inserted herein, and this Agreement shall be read and enforced as though it were included herein and if through mistake or otherwise any such provisions not inserted, or is not correctly inserted, then upon the application of either party this Agreement shall forthwith be physically amended to make such insertion.

V. INDEMNIFICATION

The "SUBRECIPIENT" hereby agrees to indemnify, defend and save the CITY, its officers, agents and employees, harmless from and against any and all liability, loss, damage, cost, claim, lien, judgment, or demand of any kind whatsoever which it or they may incur, suffer, or be required to pay by reason of any death, disease, or bodily injury that may result to any person or persons, or any injury or damage to, or destruction or loss of use of, any property, which may arise as a result of, or incidental to, the entering into or performance of this Agreement, the maintenance of the Public Right-of-Way Landscape Improvements, or any act or omission of the "SUBRECIPIENT" or its officers, agents, employees, or contractors.

VI. TERMINATION

The CITY may terminate this Agreement and order the removal of the Public Right-of-Way Landscape Improvements for any reason upon at least thirty (30) days' written notice to the "SUBRECIPIENT". The removal of the Public Right-of-Way Landscape Improvements shall be at the "SUBRECIPIENT's" expense and shall be completed, in a manner satisfactory to the CITY, within ninety (90) calendar days after the "SUBRECIPIENT's" receipt of the notice of such termination. If the "SUBRECIPIENT" fails to remove the Public Right-of-Way Landscape Improvements in a satisfactory and timely manner, the CITY shall have the right to cause the removal thereof at the "SUBRECIPIENT's"

expense. The "SUBRECIPIENT" shall pay the costs of such removal within thirty (30) calendar days after its receipt of a written demand from the CITY.

VII. BINDING UPON SUCCESSORS

It is understood and agreed that the obligations imposed upon the "SUBRECIPIENT" by this Agreement shall continue with any and all successors and assigns, regardless of a change in officers to the "SUBRECIPIENT" entity.

VIII. RIGHT TO REVIEW AND AUDIT

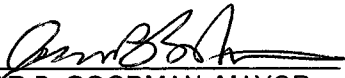
1. The "SUBRECIPIENT" agrees to maintain financial records pertaining to all matters relative to this Agreement in accordance with standard accounting principles and procedures and to retain all records and supporting documentation applicable to this Agreement for a period of three years, except those records subject to audit findings shall be retained for three years after such findings have been resolved. In the event the "SUBRECIPIENT" goes out of existence, the "SUBRECIPIENT" shall turn over to the City all of its records relating to this Agreement to be retained by the City for the required period of time.
2. The "SUBRECIPIENT" agrees to permit the City or the City's designated representatives to inspect and audit its records and books relative to this Agreement at any time during normal business hours and under reasonable circumstances and to copy therefrom any information that the City desires concerning "SUBRECIPIENT's" operation hereunder. The "SUBRECIPIENT" further understands and agrees that said inspection and audit would be exercised upon written notice. If the "SUBRECIPIENT" or its records or books are not located within Clark County, Nevada, in the event of an inspection and audit, "SUBRECIPIENT" agrees to deliver the records or books or have the records or books delivered to the City or the City's designated representatives at an address within the City of Las Vegas as designated by the City. If the City or the City's designated representatives find that the records delivered by the "SUBRECIPIENT" are incomplete, the "SUBRECIPIENT" agrees to pay the City or the City representatives' costs to travel (including travel, lodging, meals, and other related expenses) to the "SUBRECIPIENT's" offices to inspect, audit, and retrieve the complete records. The "SUBRECIPIENT" further agrees to permit the City or the City's designated representatives to inspect and audit, as deemed necessary, all records of this project relating to finances, as well as other records including performance records that may be required by relevant directives of funding sources of the City.

IX. DISCLOSURE OF PRINCIPLES

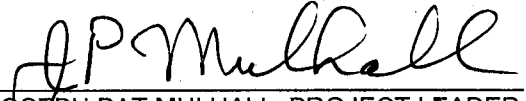
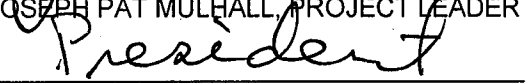
Pursuant to Resolution R-105-99 adopted by the Las Vegas City Council effective October 1, 1999, and amended on November 17, 1999, "SUBRECIPIENT" warrants that it has disclosed, on the form attached hereto as Exhibit "C", all principles, including, partners of "SUBRECIPIENT", as well as all persons and entities holding more than 1% interest in "SUBRECIPIENT" or any principal of "SUBRECIPIENT". Throughout the term hereof, "SUBRECIPIENT" shall notify City in writing of any material change in the above disclosure within 15 days of any such change.

IN WITNESS WHEREOF, the parties hereto have entered this Agreement the day and year first above written.

CITY OF LAS VEGAS


OSCAR B. GOODMAN, MAYOR

ARTESIAN HEIGHTS NEIGHBORHOOD ASSOCIATION


JOSEPH PAT MULHALL, PROJECT LEADER

TITLE

ATTEST:


BEVERLY K. BRIDGES, CMC, CITY CLERK

ATTEST:

TITLE

COUNCIL ACTION: 7-11-07

APPROVED AS TO FORM: J. Pindicello 9/18/07

"EXHIBIT A-1"
ROAD PARCEL # 162-06-699-008
PORTION OF EAST SIDE OF HINSON STREET NORTH
OF DEL MONTE AVENUE TO BE INCLUDED
IN LANDSCAPE AGREEMENT

That portion of the Southeast Quarter (SE 1/4) of the Northeast Quarter (NE 1/4) of Section 6, Township 21 South, Range 61 East, M.D.M., in the City of Las Vegas County of Clark, State of Nevada, being that portion of those parcels of land dedicated as public roadways by GRANT DEED, recorded March 1, 1954 in Book 86 as Document Number 71457 of Clark County, Nevada Records, described as follows:

BEGINNING at the northwest corner of LOT 1 as shown on that map in File 25 of Parcel Maps, Page 85, of Clark County, Nevada Records; thence along the west line of said LOT 1, South 00°10'19" East, 130.90 feet to a curve, concave northeasterly and having a radius of 15.00 feet; thence southeasterly along said curve and along the southwesterly line of said LOT 1 through a central angle of 89°52'28" and an arc distance of 23.53 feet to the south line of said LOT 1; thence along the westerly projection of the south line of said LOT 1, South 89°57'13" West, 10.00 feet to a curve, concave northeasterly and having a radius of 15.00 feet; thence northwesterly along said curve through a central angle of 89°52'28" and an arc distance of 23.53 feet to a line parallel with and lying 10.00 feet westerly of the west line of said LOT 1; thence along said parallel line, North 00°10'19" West, 130.90 feet to the westerly projection of the north line of said LOT 1; thence along said westerly projection, North 89°56'55" East, 10.00 feet to the POINT OF BEGINNING.

The above-described parcel of land contains an area of 1,459 square feet, or 0.033 acres, more or less.

The Basis of Bearings for this land description is North 00°10'19" West, being the west line of LOT 1 of the map in File 25 of Parcel Maps, Page 85 of Clark County, Nevada Records.

Written By:

Neil Wacaser

City of Las Vegas, Department of Public Works

731 South Fourth Street

Las Vegas, NV., 89101

(702) 229-2475

nwacaser@lasvegasnevada.gov

LOT 1
FILE 25 OF PARCEL MAPS,
PAGE 85
APN 162-06-603-006

LINE TABLE

LINE #	BEARING	LENGTH
L 1	S89°57'13"W	10.00'
L 2	N89°56'55"E	10.00'

CURVE TABLE

CURVE #	RADIUS	DELTA	LENGTH
C 1	15.00'	89°52'28"	23.53'
C 2	15.00'	89°52'28"	23.53'

LEGEND

AREA OF LANDSCAPE AGREEMENT

STREET CENTERLINE

HINSON STREET

DEL MONTE AVENUE

NOT TO SCALE

ROAD PARCEL 162-06-699-008
PROJECT NAME: LANDSCAPE EASEMENT FOR EAST
SIDE OF HINSON ST NORTH OF DEL MONTE AVE
LEGAL DESCRIPTION FILE NAME: ex060703.doc

DEPARTMENT OF PUBLIC WORKS
ENGINEERING PLANNING DIVISION



"EXHIBIT A-2"
ROAD PARCEL # 162-06-699-008
PORTION OF EAST SIDE OF HINSON STREET SOUTH OF
MOUNTAIN VIEW BLVD TO BE INCLUDED
IN LANDSCAPE AGREEMENT

That portion of the Southeast Quarter (SE 1/4) of the Northeast Quarter (NE 1/4) of Section 6, Township 21 South, Range 61 East, M.D.M., in the City of Las Vegas, County of Clark, State of Nevada, being that portion of those parcels of land dedicated as public roadways by GRANT DEED, recorded March 1, 1956 in Book 86 as Document Number 71457 of Clark County, Nevada Records, described as follows:

BEGINNING at the northwest corner of LOT 1 as shown on the map in File 25 of Parcel Maps, Page 85, of Clark County, Nevada Records, also being the southwest corner of that parcel of land conveyed to GILBERT H. OSWALD and JACQUELINE M. OSWALD by that GRANT, BARGAIN, SALE DEED, recorded October 3, 1988 in Book 881003 as Instrument Number 00001 of Clark County, Nevada Records, also being a point on the east line of HINSON STREET; thence along the west line of said OSWALD parcel and along the east line of said HINSON STREET, North 00°10'19" West, 154.41 feet to a curve, concave southeasterly and having a radius of 10.00 feet; thence northeasterly along said curve through a central angle of 90°07'14" and an arc distance of 15.73 feet to the north line of said OSWALD parcel and to the south line of MOUNTAIN VIEW BOULEVARD; thence along the south line of said MOUNTAIN VIEW BOULEVARD, South 89°56'55" West, 10.00 feet to a curve, concave southeasterly and having a radius of 10.00 feet; thence southwesterly along said curve through a central angle of 90°07'14" and an arc distance of 15.73 feet to a line parallel with and lying 10.00 feet west of the east line of said HINSON STREET; thence along said parallel line, South 00°10'19" East, 154.41 feet to the westerly projection of the south line of said OSWALD parcel; thence along said westerly projection, North 89°56'55" East, 10.00 feet to the POINT OF BEGINNING.

The above-described parcel of land contains an area of 1,644 square feet, or 0.038 acres, more or less.

The Basis of Bearings for this land description is North 00°10'19" West, being the centerline of HINSON STREET as shown in File 25 of Parcel Maps, Page 85 of Clark County, Nevada

Records. All other record data cited herein has been rotated and adjusted to said File 25, Page 85 basis.

Written By:

Neil Wacaser

City of Las Vegas, Department of Public Works

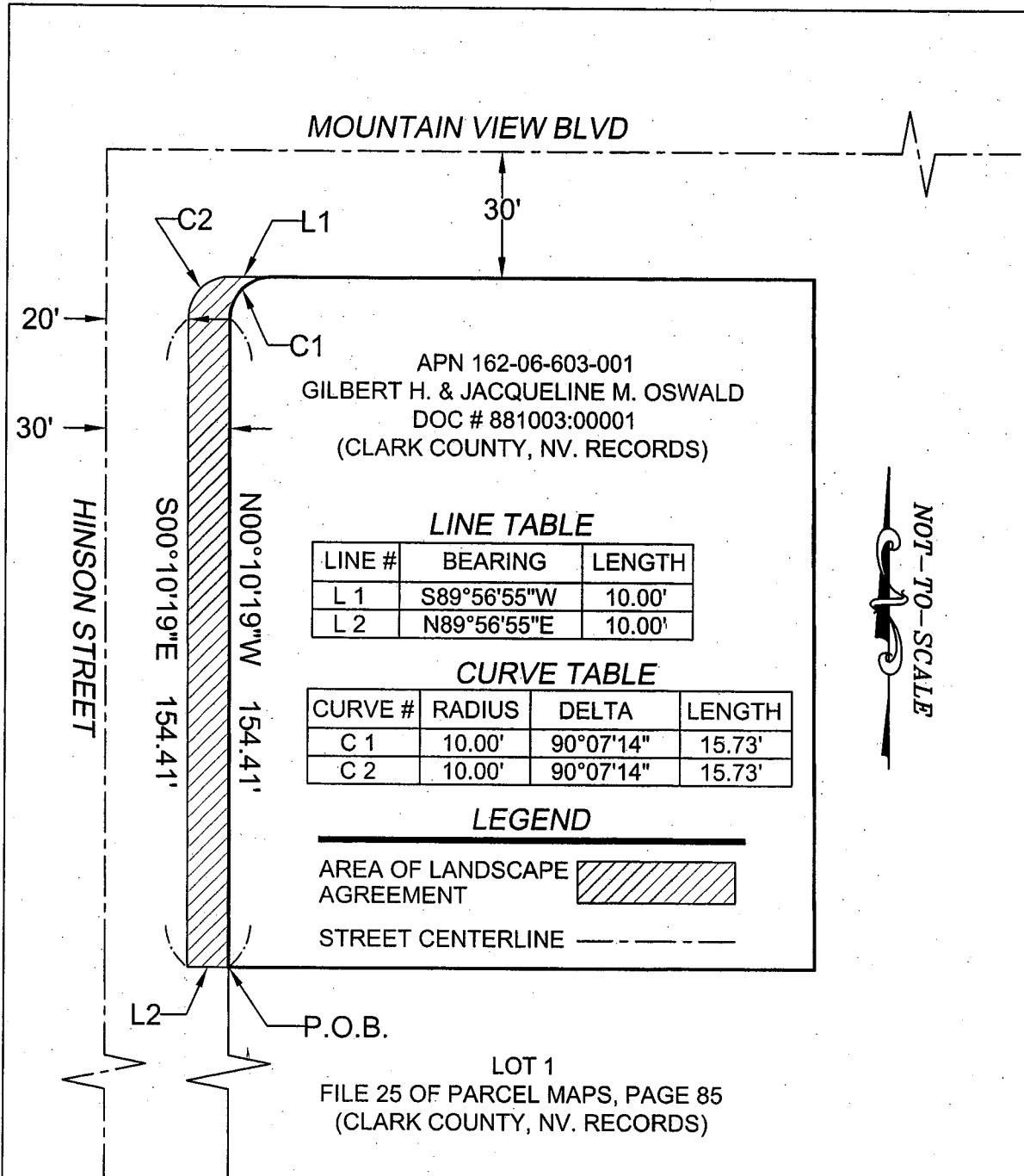
731 South Fourth Street

Las Vegas, NV., 89101

(702) 229-2475

nwacaser@lasvegasnevada.gov

"EXHIBIT B-2"



ROAD PARCEL 162-06-699-008
PROJECT NAME: LANDSCAPE EASEMENT FOR EAST
SIDE OF HINSON ST SOUTH OF MOUNTAIN VIEW AVE
LEGAL DESCRIPTION FILE NAME: ex070806.doc

DEPARTMENT OF PUBLIC WORKS
ENGINEERING PLANNING DIVISION



"EXHIBIT A-3"
ROAD PARCEL # 162-06-699-006
PORTION OF WEST SIDE OF HINSON STREET SOUTH OF
MOUNTAIN VIEW BOULEVARD TO BE INCLUDED IN
LANDSCAPE AGREEMENT

That portion of the Southwest Quarter (SW 1/4) of the Northeast Quarter (NE 1/4) of Section 6, Township 21 South, Range 61 East, M.D.M., in the City of Las Vegas, County of Clark, State of Nevada, being that portion of HINSON STREET (formerly known as MARLINE STREET) dedicated as a public roadway by the plat of ARTESIAN HEIGHTS TRACT No 1, on file in Book 1 of Plats, Page 105, of Clark County, Nevada Records, described as follows:

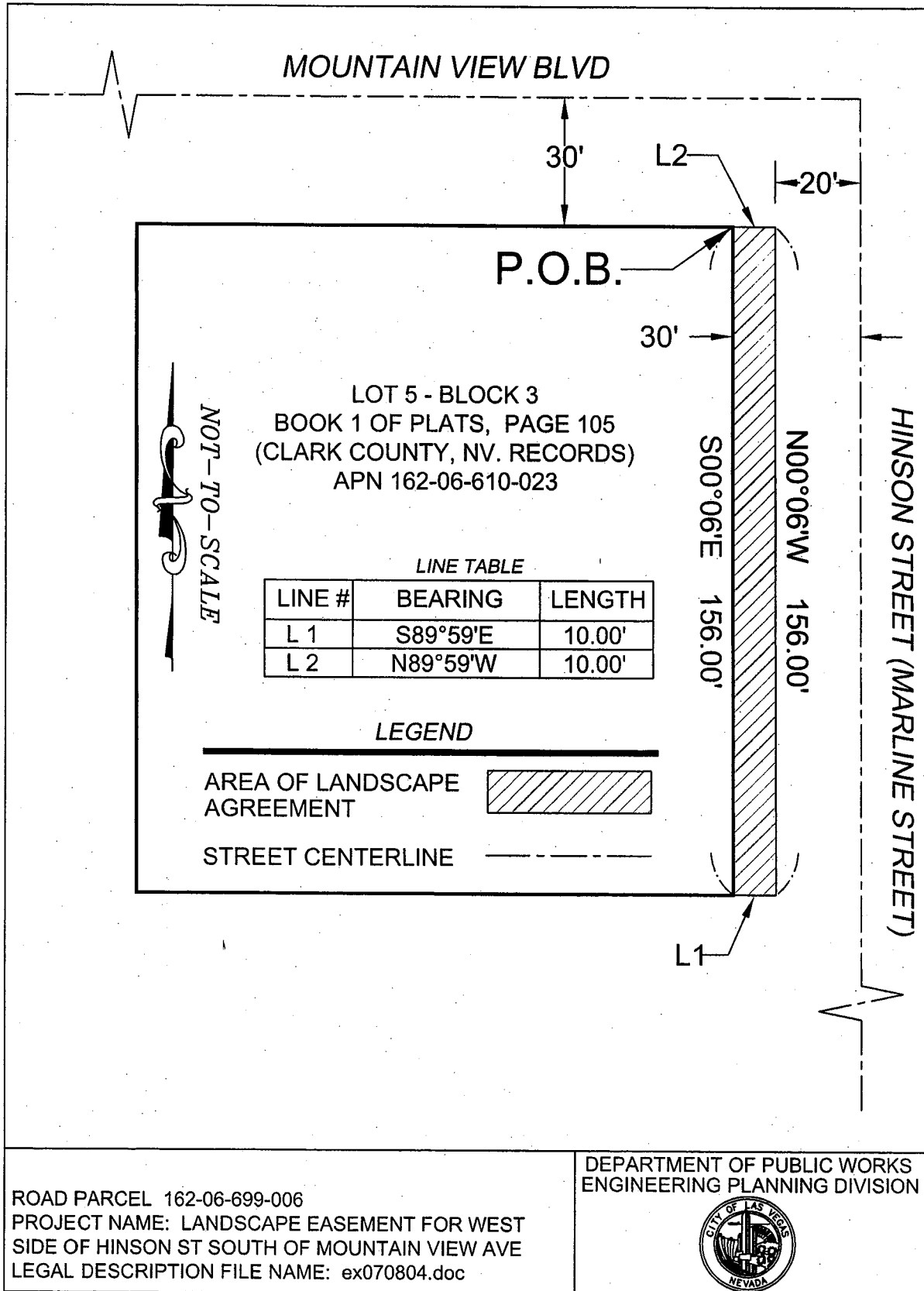
BEGINNING at the northeast corner of LOT 5 in BLOCK 3 of said ARTESIAN HEIGHTS TRACT No 1 plat, also being a point on the west line of said HINSON STREET; thence along the east line of said LOT 5 and along the west line of said HINSON STREET, South 00°06' East, 156.00 feet to the southeast corner of said LOT 5; thence along the easterly projection of the south line of said LOT 5, South 89°59' East, 10.00 feet to a line parallel with and lying 10.00 feet easterly of the east line of said LOT 5; thence along said parallel line, North 00°06' West, 156.00 feet to the easterly projection of the north line of said LOT 5; thence along the easterly projection of said north line, North 89°59' West, 10.00 feet to the POINT OF BEGINNING.

The above-described parcel of land contains an area of 1,560 square feet, or 0.036 acres, more or less.

The Basis of Bearings for this land description is South 00°06' East, being the centerline of HINSON STREET (formerly known as MARLINE STREET) as shown on the plat of ARTESIAN HEIGHTS TRACT No 1, on file in Book 1 of Plats, Page 105, of Clark County, Nevada Records.

Written By:
Neil Wacaser
City of Las Vegas, Department of Public Works
731 South Fourth Street
Las Vegas, NV., 89101
(702) 229-2475
nwacaser@lasvegasnevada.gov

"EXHIBIT B-3"



ROAD PARCEL 162-06-699-006
 PROJECT NAME: LANDSCAPE EASEMENT FOR WEST
 SIDE OF HINSON ST SOUTH OF MOUNTAIN VIEW AVE
 LEGAL DESCRIPTION FILE NAME: ex070804.doc

DEPARTMENT OF PUBLIC WORKS
 ENGINEERING PLANNING DIVISION



EXHIBIT "C"

DISCLOSURE OF PRINCIPALS

The principals and directors of Artesian Heights Neighborhood Association are the following:

<u>FULL NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>
1. <u>Joseph Patrick Mulhall, President</u>	<u>4021 Mountain View Blvd., LV, NV 89102</u>	<u>259-3816</u>
2. <u>Sara K. Suppe, Secretary</u>	<u>4300 Mountain View Blvd., LV, NV 89102</u>	<u>880-3972</u>
3. <u>Jim Centorino, Treasurer</u>	<u>4028 Mountain View Blvd., LV, NV 89102</u>	<u>873-1083</u>
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____
8. _____	_____	_____
9. _____	_____	_____
10. _____	_____	_____

I hereby certify under penalty of perjury, that the foregoing list is full and complete.

ARTESIAN HEIGHTS NEIGHBORHOOD ASSOCIATION

By: _____

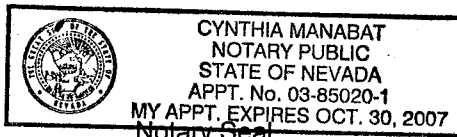
Title _____

State of Nevada
County of Clark

This instrument was acknowledged before me on Sept 19, 2007 by _____
Date

J.P. Mulhall

Name(s) of Person(s)



Notary Public

**NEIGHBORHOOD PARTNERS FUND AGREEMENT
BETWEEN THE CITY OF LAS VEGAS AND
CULTURAL CORRIDOR COALITION**

THIS AGREEMENT, made and entered into this 11th day of July, 2007 by and between the CITY OF LAS VEGAS, a municipal corporation of the State of Nevada, hereinafter referred to as "CITY", and CULTURAL CORRIDOR COALITION, a nonprofit corporation duly organized under the laws of the State of Nevada, hereinafter referred to as "SUBRECIPIENT," whose primary mailing address at the date of execution is: **900 NORTH LAS VEGAS BLVD., LAS VEGAS NV 89101.**

WITNESSETH

WHEREAS, the CITY has allocated funds for the Neighborhood Partners Fund, hereinafter referred to as "NPF"; and

WHEREAS, the CITY is responsible for planning, administering, implementing, and evaluating the NPF program to ensure that it conforms to the NPF Program Guidelines and Las Vegas City Council goals; and

WHEREAS, CITY as Grantor wishes to engage "SUBRECIPIENT" to assist the CITY in utilizing such funds by providing services to meet the NPF Program's objectives, as follows:

- to increase participation and cooperation among neighborhood residents, businesses, and the City;
- to support emerging and established registered neighborhood-based organizations working on significant neighborhood issues and concerns through achievable projects; and,
- to empower registered neighborhood-based organizations to effectively plan and implement programs that address neighborhood needs.

NOW, THEREFORE, it is agreed between the parties hereto that;

I. SCOPE OF SERVICE

A. ACTIVITIES

"SUBRECIPIENT" will be responsible for administering a **FY2007-2008** NPF-funded Program known as **A DECEMBER TO REMEMBER** that provides activities eligible under the Neighborhood Partners Fund as cited in the Scope of Services I.B.1, hereinafter referred to as "Program.". It is expressly agreed and understood that the total amount to be provided by the CITY under this Agreement shall not exceed **\$4100** in NPF funds to be allocated in accordance with the Cost Estimates and Donations Pledge Sheets as detailed in Exhibit "A," attached. "SUBRECIPIENT" hereby agrees to utilize said NPF funds made available pursuant to this Agreement to supplement rather than supplant funds otherwise available.

B. PROGRAM DESCRIPTION

1. Scope of Services to be Provided

Purpose of Services:

This project funds audience development through advertising to attract the public to a December to Remember, an event that explores traditions from ethnic groups and world faiths during the month of December.

Tasks to be Performed:

- Purchase airtime/psa from KVBC, channel 3, to promote the 2007-2008 A December To Remember annual event.

Level of Service to be Provided:

This project will help promote more visitors to the downtown Cultural Corridor by increasing community awareness and use of the seven institutions in this area.

Measurable Goals for Grant period:

- Provide a quality family experience that gives a positive impression of cultural activities in the downtown area;
- Promote annual event that captures diversity;
- Increase awareness and use of the institutions in the corridor; and
- Promote collaborations with other agencies such as the Clark County School District, the LVCVA, local casinos, and many others.

"SUBRECIPIENT" hereby agrees to meet the goals as stated above, to the greatest extent feasible, in order to ensure the success of the Program.

2. *The "SUBRECIPIENT" hereby appoints the following representative to attend any meetings of the neighborhood organization in partnership with the City of Las Vegas, Neighborhood Services Department:*

MARILYN GILLESPIE, Project Leader, or a designee chosen at the discretion of SUBRECIPIENT.

C. FINANCIAL MANAGEMENT

1. METHOD OF PAYMENT

The "SUBRECIPIENT" shall access the grant funding by completing a Request For Funds form, as outlined on Exhibit "B," and attaching an invoice each time a service or product is requested. CITY staff shall make direct payment to vendors, through a Direct Payment Request for purchases up to \$5000 or the SUBRECIPIENT's award amount, or through the use of a City Credit Card for purchases no greater than \$2500.

The CITY shall reimburse the "SUBRECIPIENT" only for expenses paid or incurred as outlined in Exhibit A, provided the expenditures are made after the Project's start date and before the completion date as indicated in Section I.D **and** an approval from the NPF Program Administrator or designee is obtained prior to these expenditures.

2. DOCUMENTATION OF COSTS

All costs submitted to CITY for vendor payment or reimbursement shall be recorded by budget line-items and be supported by properly executed time records, invoices, contracts, or vouchers, or other official documentation evidencing in proper detail the nature and propriety of the charge. All checks, invoices, contracts, and vouchers, orders or other accounting documents pertaining in whole or in part to the Agreements, shall be thoroughly identified and readily accessible.

3. FINANCIAL RECORDKEEPING

Financial records pertaining to all invoices, materials, payrolls, personnel records, if any, and other data concerning matters related to or arguably related to this Agreement may be requested from "SUBRECIPIENT" by duly authorized CITY representatives.

4. PROGRAM BUDGET

Invoice expenditures eligible for payment by the CITY will be in accordance with the Cost Estimates and Donations Pledge Sheets as delineated in Exhibit "A" and subject to any conditions imposed in the Scope of Services, to include monthly reports and narratives when seeking reimbursement from the City for Project costs. "SUBRECIPIENT" shall not make any changes in the Project budget unless permission is obtained in writing from the CITY.

5. UNEXPENDED FUNDS

In the event that CITY staff anticipates the total amount of funds allocated for this Agreement will not be expended in the time and manner prescribed in this Agreement, the CITY reserves the right to that portion for other Projects/programs operating under the CITY's NPF Program. The city's Finance Department will not authorize extending the **June 20, 2008** deadline to use unexpended funds.

6. ACCOUNTING METHODS

Expenditures charged to CITY fiscal year **2007-2008** NPF funds will be accounted for in a ledger separate from all other revenue sources. These records shall be maintained by "SUBRECIPIENT".

7. NON-EXPENDABLE PERSONAL PROPERTY, DEPRECIATION SCHEDULES, AND DISPOSITION OF PROPERTY

1. Non-expendable personal property will be defined as any property either tangible or intangible other than real property as defined herein which has a unit acquisition cost of \$1000 or more and a useful life of more than one year.

2. Organization purchasing or receiving non-expendable personal property as part of their project will give CITY rights to the non-expendable personal property for three years from the date of purchase. Should the organization be dissolved or should the non-expendable personal property not be used in accordance with the grant agreement, CITY will have the right to reappropriate the non-expendable personal property. Examples of non-expendable personal property are vehicles and computer equipment. If said property is a vehicle, the City shall be named as a lien-holder on the title.

D. PROGRAM REPORTING

"SUBRECIPIENT" will be required to collect for and provide to the CITY Program accomplishments and usage records beginning **July 1, 2007** or the date first written above, until **June 20, 2008**, unless this Agreement is modified at the express consent of the CITY and "SUBRECIPIENT." "SUBRECIPIENT" shall submit, on a monthly basis, due by the **1st day of each month**, and on occasion upon request of the CITY, a Monthly Progress Report, Match Expended Report and Volunteer Log, forms for which are attached as Exhibit "C". Records and reports shall contain, but not be limited to, the following data:

1. Statement of Program year goals cited in "SUBRECIPIENT" application and measurable accomplishments toward achieving said goals through reporting date of said report.
2. Whenever applicable, written narrative of activities. Written narrative and description of services shall be included in each monthly report.
3. The "SUBRECIPIENT" shall provide a copy of all written reports developed for the Project to the CITY. These may be included with the Monthly Progress Report or under separate cover materials which help document the progress of the Project include: project meeting or event flyers, project meeting minutes, draft reports, final reports, work party photographs, construction timelines, job descriptions, contractor contracts, and design drawings.
4. The "SUBRECIPIENT" shall provide a Final Report-a brief, written report after the project has been completed summarizing the Project's successes and lessons learned. This document is attached as Exhibit "D".

These reports will be forwarded to the City of Las Vegas Neighborhood Services Department, ATTN: Neighborhood Initiatives Division. CITY will monitor the performance of "SUBRECIPIENT" against goals and performance standards required herein. Substandard performance as determined by CITY will constitute non-compliance with this Agreement.

If action to correct such substandard performance is not taken by "SUBRECIPIENT" within a reasonable period of time after being notified by CITY, contract suspension or termination procedures will be initiated.

E. TIME OF PERFORMANCE

This Agreement provides for NPF funding of "SUBRECIPIENT" program rendered in accordance with this Agreement from **July 1, 2007**, or the date first written above, through **June 20, 2008**. The CITY shall bear no liability to fund or provide payment for "SUBRECIPIENT" program services in the event that no NPF grant award funds are

received during fiscal year **2007-2008**. Furthermore, the CITY shall be liable only for payment proportional to the extent that NPF grant award funds are appropriated and allocated by the CITY. "SUBRECIPIENT" program expenses incurred after **June 20, 2008**, but prior to execution of this Agreement will not be reimbursed.

II. CITY GENERAL CONDITIONS

A. COMPLIANCE WITH OTHER APPLICABLE STATUTES AND REGULATIONS

"SUBRECIPIENT" shall obtain any and all Federal, State, and Local permits and licenses required to execute the Project or Program as described in the Agreement's Scope of Services. "SUBRECIPIENT" further agrees to abide by all applicable Federal, State, and Local codes, regulations, statutes, ordinances, and laws.

B. SUBRECIPIENT RETAINS EXCLUSIVE RIGHT OF PERFORMING SERVICES

"SUBRECIPIENT" has requested financial support of the CITY to enable "SUBRECIPIENT" to provide the services contemplated in Section I. The CITY shall have no relationship whatsoever with the services contemplated herein except the provision of financial support and the receipt of reports as provided herein. In any and all events, the services contemplated herein shall be rendered at the time, in the manner and under circumstances determined solely and exclusively by "SUBRECIPIENT," subject only to review by the City of Las Vegas, Neighborhood Services Director or other designee of the Neighborhood Services Director to assure continuing eligibility for NPF funding.

C. INDEMNIFICATION

"SUBRECIPIENT" agrees to protect, defend, indemnify and save harmless the CITY from and against any and all liability, damages, claims, suits, liens, and judgments of whatever nature, including but not limited to, claims for contribution and/or indemnification for injuries to or death of any person or persons, caused by, in connection with, or arising out of any activities undertaken pursuant to this Agreement. "SUBRECIPIENT's" obligation to protect, defend, indemnify, and save harmless as set forth in this paragraph, shall include any and all attorneys' fees incurred by the CITY in the defense and/or handling of said suits, demands, judgments, liens, claims and the like and all attorneys' fees and investigation expenses incurred by the CITY in enforcing and/or obtaining compliance with the provisions of this paragraph.

D. LIMIT ON ASSIGNMENT OF INTEREST

"SUBRECIPIENT" may not assign any part of its rights in this Agreement without consent of CITY. Any such assignment of rights without consent of CITY shall result in the forfeiture of all compensation, or any part thereof, as determined by CITY.

E. ON-SITE MONITORING

Projects and programs funded under this Agreement will be subject to on-site monitoring by duly authorized CITY representatives. Said representatives will be announced, at a minimum, 24 hours in advance of such visits. The representatives may request, and be granted access to records. Representatives may, on occasion, interview Program volunteers and participants who volunteer to be interviewed.

F. ACCESS TO RECORDS

At any time during normal business hours, "SUBRECIPIENT'S" records, with respect to matters covered by this Agreement shall be made available for audit, examination, and review by CITY representatives.

G. INSURANCE

If "SUBRECIPIENT" uses a vehicle in providing its services, it shall carry or provide a Comprehensive Automobile Liability Insurance covering bodily injury and property damage, with a minimum comprehensive single limit liability of \$1,000,000.00.

The CITY shall be named as an additional insured in all policies of insurance obtained pursuant to this Agreement. The CITY shall be furnished evidence that the foregoing insurance coverage(s) are in effect, and the CITY shall be notified at least thirty (30) days prior to the cancellation or material change of any such coverage.

H. RECORDS

Program records shall be maintained in accordance with CITY requirements with respect to all matters covered by this Agreement. Such program records shall be maintained for a period of four years after the term of this Agreement expires (a five year retention period).

I. RIGHT TO REVIEW AND AUDIT

1. The "SUBRECIPIENT" agrees to maintain financial records pertaining to all matters relative to this Agreement in accordance with standard accounting principles and procedures and to retain all records and supporting documentation applicable to this Agreement for a period of three years, except those records subject to audit findings shall be retained for three years after such findings have been resolved. In the event the Subrecipient goes out of existence, the Subrecipient shall turn over to the City all of its records relating to this Agreement to be retained by the City for the required period of time.
2. The Subrecipient agrees to permit the City or the City's designated representatives to inspect and audit its records and books relative to this Agreement at any time during normal business hours and under reasonable circumstances and to copy therefrom any information that the City desires concerning Subrecipient's operation hereunder. The Subrecipient further understands and agrees that said inspection and audit would be exercised upon written notice. If the Subrecipient or its records or books are not located within Clark County, Nevada, in the event of an inspection and audit, Subrecipient agrees to deliver the records or books or have the records or books delivered to the City or the City's designated representatives at an address within the City of Las Vegas as designated by the City. If the City or the City's designated representatives find that the records delivered by the Subrecipient are incomplete, the Subrecipient agrees to pay the City or the City representatives' costs to travel (including travel, lodging, meals, and other related expenses) to the Subrecipient's offices to inspect, audit, and retrieve the complete records. The Subrecipient further agrees to permit the City or the City's designated representatives to inspect and audit, as deemed necessary, all records of this project relating to finances, as well as other records including performance records that may be required by relevant directives of funding sources of the City.

III. OTHER GENERAL CONDITIONS

A. RELIGIOUS ACTIVITIES

As a general rule, in accordance with First Amendment Church/State Principles, NPF assistance may not be used for religious activities or provided to primarily religious entities for any activities, including secular activities.

B. POLITICAL ACTIVITIES

"SUBRECIPIENT" will comply with this section, which prohibits the use of NPF funds to finance the use of facilities or equipment for political purposes or to engage in other partisan political activities, such as candidate forums, voter transportation, or voter registration.

C. PROGRAM INCOME

"SUBRECIPIENT" agrees that program income, includes, but is not limited to, the following:

1. Proceeds from the disposition by sale or long-term lease of real property purchased or improved with NPF funds;
2. Proceeds from the disposition of equipment purchased with NPF funds;
3. Gross income from the use or rental of real or personal property acquired by "SUBRECIPIENT" with NPF funds, less costs incidental to generation of the income;
4. Gross income from the use or rental of real property, owned by "SUBRECIPIENT," that was constructed or improved with NPF funds, less costs incidental to generation of the income; and
5. Interest earned on program income pending its disposition.

D. DISPOSITION OF PROGRAM INCOME

If, applicable, income from the Project may be retained by "SUBRECIPIENT" provided that written notification is given to the Neighborhood Services Director and that the income is to be used for the exclusive benefit of the Program.

E. EXPIRATION OR REVOCATION OF AGREEMENT

Upon the expiration or revocation of this Agreement, "SUBRECIPIENT" shall transfer to CITY any NPF funds on hand at the time of expiration or revocation and any accounts receivable attributable to the use of NPF funds.

IV. MODIFICATION OR TERMINATION OF AGREEMENT

A. AMENDMENT OR REVISION REQUIRED BY CITY

"SUBRECIPIENT" and the CITY hereby agree to amend or otherwise revise this Agreement should such modification be required by CITY and/or any applicable federal statutes or regulations.

B. TERMINATION

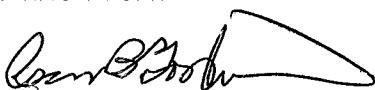
If "SUBRECIPIENT" fails to fulfill in a timely and proper manner its obligation under this Agreement or shall violate any of the covenants, agreements or stipulations of this Agreement, the CITY shall thereupon have the right to suspend or terminate this Agreement and specify the effective date thereof. Such notice shall be given no less than ten (10) days before the effective date of such termination and sent to "SUBRECIPIENT" at: 900 NORTH LAS VEGAS BLVD., LAS VEGAS NV 89101.

C. PROVISIONS REQUIRED BY LAW DEEMED INSERTED

Each and every provision of law and clause required by law to be inserted in this Agreement will be deemed to be inserted herein, and this Agreement shall be read and enforced as though it were included herein and if through mistake or otherwise any such provisions not inserted, or is not correctly inserted, then upon the application of either party this Agreement shall forthwith be physically amended to make such insertion.

"IN WITNESS WHEREOF, the parties hereto have entered this Agreement by their duly authorized representatives on the day and year first above written."

CITY OF LAS VEGAS

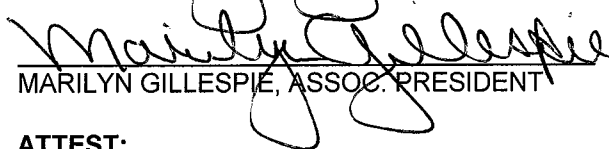


OSCAR B. GOODMAN, MAYOR

CULTURAL CORRIDOR COALITION



MARILYN GILLESPIE, PROJECT LEADER



MARILYN GILLESPIE, ASSOC. PRESIDENT

ATTEST:



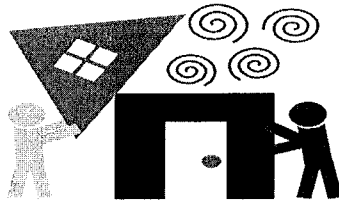
BEVERLY K. BRIDGES, CMC, CITY CLERK

ATTEST:

By: _____

COUNCIL ACTION: 7/11/07

APPROVED AS TO FORM: J. Pombal 7/9/07



NPF Funding Awarded
FY 2007-2008

Applicant Name: Cultural Corridor Coalition

Project: A December to Remember

Date Requested: Thursday, May 31, 2007

Original Request by Applicant: \$ 5000

Amount Awarded by NPF Board: \$ 4100

Reasons for amendment:

Grant amount awarded at the recommendation of the Board.

Cost Estimates Sheet

If your project requires products or services from several vendors, then submit one quote for each vendor.

CULTURAL CORRIDOR COALITION

Vendor Quotes		Amount
1.	KVBC	\$ 5,000
2.		\$
3.		\$
4.		\$

Submit one quote per vendor proposed.

DONATIONS PLEDGE SHEET

(APPLICANT MUST PROVIDE COST ESTIMATES FOR PROJECT ON ATTACHED SHEET)

A. CASH

(a) City Grant Request (The amount your association is requesting) \$5,000

(b) Cash from Partners (list names & amount of donation)

Lied Discovery Children's Museum - Supplies	\$500
Old Mormon Fort - Supplies	\$300
Las Vegas Natural History Museum - Supplies	\$300
Las Vegas Library -Supplies	\$1070
(c) Total Cash from Partners	\$2170

(d) Total Cash (a+c) 7170

B. DONATIONS PLEDGE VALUE (Donated professional services & products)

(e) Donating Partners (list names & amount)

Walmart - Christmas Trees	\$300
Linda Quinn, Director LDCM	\$2500
Marilyn Gillespie, Director LVNHM	\$1442
Amy Page, Education Director, LVNHM	\$800
Margaret Orsburn, Art Director LVNHM	\$1525
Glenn Orsburn, Exhibits Technician	\$250
Chris Macek, Park Interpreter, Old Fort	\$1040
Shannon Jauregui, Programming Coordinator	\$500
Art Cabralas, Las Vegas Library, Branch Manager	\$1008
(f) Total Donations Pledge from Partners	\$7,993

(g) Volunteer Labor Pledge (number of hours x \$15) 66 hrs x \$15 990 mg
 (This number MUST match total hours on the Volunteer Hours Pledge Sheet)

(h) Total Donations Pledged from Contributions (f+g) \$8277.50 8983 mg
 (NOT cash donations)

(i) Grand Total Project Revenues (d+h)

\$15,677.50 \$16,153 mg

(j) Total Neighborhood Match (c+ h)

(total cash from partners + total donations pledge from contributions - includes volunteer hours)

\$11,153 mg
\$ 10,677.50

Total Neighborhood Match MUST exceed the City Grant Request listed on this line and on Section A (a) above.

\$ 5,000

CITY OF LAS VEGAS
NEIGHBORHOOD SERVICES DEPARTMENT

Exhibit B

NEIGHBORHOOD PARTNERS FUND

REQUEST FOR FUNDS

SECTION I : THIS SECTION TO BE COMPLETED BY REQUESTOR OF FUNDS

REQUEST NO. _____ DATE _____

NEIGHBORHOOD ASSOCIATION NAME: _____

PROJECT TITLE _____

REPORTING PERIOD START _____ END _____

VENDOR:

NAME: _____

ADDRESS: _____

CITY _____ STATE _____ ZIP CODE _____

CONTACT PERSON _____ PHONE _____

GRANT AMOUNT	PREVIOUS PAYMENTS	AMOUNT OF THIS REQUEST	GRANT BALANCE

Price Quotation Substantiating the Above Amount Must Be Attached to this Document.

I CERTIFY THAT THE ABOVE AMOUNT IS TRUE AND CORRECT WILL BE USED FOR THE PURPOSES FOR WHICH IT IS INTENDED.

SIGNATURE _____

TITLE _____

NAME (Printed) _____ PHONE _____ FAX _____

FOR OFFICE USE ONLY:

SECTION II: THIS SECTION FOR CITY OF LAS VEGAS NEIGHBORHOOD SERVICES DEPARTMENT USE ONLY

REVIEWED BY PROGRAM ADMINISTRATOR: _____ DATE: _____

Supervisor/DIV. MGR. APPROVAL: _____ DATE: _____

VENDOR NO: _____ P.O. NO: _____

Project Name:		
Neighborhood Association:		
Reporting Period:	Start:	End:
Date of Report:		
Person Preparing Report:		
Phone Number:		

Please describe your project accomplishments for this month. Identify which project goals (as described in your contract) your organization has addressed and be sure to include any trouble spots or areas of concern.

[illegible]

MATCH EXPENDED REPORT

Project Name _____ Reporting Period: _____

CASH					
Date Received	Source	Purpose	Doc. Number Attached *	Value Amount	
Subtotal				\$	
VOLUNTEER LABOR					
Date	Number of Volunteers	Hours Worked	Labor Activity	Doc. Number Attached *	Value Amount
Subtotal				\$	
PROFESSIONAL SERVICES					
Date of Service	Type of Service	Hours Worked	Hourly Rate	Doc. Number Attached *	Value Amount
Subtotal				\$	
SUPPLIES/MATERIALS/EQUIPMENT					
Date Used	Description	Donor Name	Doc. Number Attached *	Value Amount	
Subtotal				\$	
Total Match				\$	

Start _____ End _____

I certify that the above amounts are true and correct.

Signature _____ Name (Printed) _____

Neighborhood Partners Fund VOLUNTEER LOG						
Type of Work	Date	Name of Volunteer	Signature of Volunteer	Address	Phone	Hours Worked
Total Hours						
Total Match Value						\$
						X \$15

**NEIGHBORHOOD PARTNERS FUND AGREEMENT
BETWEEN THE CITY OF LAS VEGAS AND
DESERT SHORES COMMUNITY ASSOCIATION**

THIS AGREEMENT, made and entered into this 11th day of July, 2007 by and between the CITY OF LAS VEGAS, a municipal corporation of the State of Nevada, hereinafter referred to as "CITY", and **DESERT SHORES COMMUNITY ASSOCIATION**, a nonprofit corporation duly organized under the laws of the State of Nevada, hereinafter referred to as "SUBRECIPIENT," whose primary mailing address at the date of execution is: **2500 REGATTA DR., LAS VEGAS, NV 89128**.

WITNESSETH

WHEREAS, the CITY has allocated funds for the Neighborhood Partners Fund, hereinafter referred to as "NPF"; and

WHEREAS, the CITY is responsible for planning, administering, implementing, and evaluating the NPF program to ensure that it conforms to the NPF Program Guidelines and Las Vegas City Council goals; and

WHEREAS, CITY as Grantor wishes to engage "SUBRECIPIENT" to assist the CITY in utilizing such funds by providing services to meet the NPF Program's objectives, as follows:

- to increase participation and cooperation among neighborhood residents, businesses, and the City;
- to support emerging and established registered neighborhood-based organizations working on significant neighborhood issues and concerns through achievable projects; and,
- to empower registered neighborhood-based organizations to effectively plan and implement programs that address neighborhood needs.

NOW, THEREFORE, it is agreed between the parties hereto that;

I. SCOPE OF SERVICE

A. ACTIVITIES

"SUBRECIPIENT" will be responsible for administering a **FY2007-2008** NPF-funded Program known as **BEAUTIFICATION OF NEIGHBORHOOD ENTRANCES ON CHEYENNE PHASE II** that provides activities eligible under the Neighborhood Partners Fund as cited in the Scope of Services I.B.1, hereinafter referred to as "Program." It is expressly agreed and understood that the total amount to be provided by the CITY under this Agreement shall not exceed **\$4000** in NPF funds to be allocated in accordance with the Cost Estimates and Donations Pledge Sheets as detailed in Exhibit "A," attached. "SUBRECIPIENT" hereby agrees to utilize said NPF funds made available pursuant to this Agreement to supplement rather than supplant funds otherwise available.

B. PROGRAM DESCRIPTION

1. Scope of Services to be Provided

Purpose of Services:

This 15 year-old community will update twenty-six (26) signs and entryways. Major entrances will be enhanced with stone work.

Tasks to be Performed:

- Licensed Contractor to remove current planters made with pavers, old rock facing pillars, and old turquoise Desert Shores signage;
- Licensed Contractor to install cultured stone on front & side walls of Soaring Gulls;
- Licensed Contractor to install corners on three returns;
- Licensed Contractor to install stone veneers and cut in corners; and
- Licensed Contractor to install foundation and block wall two feet.

Level of Service to be Provided:

Grant funding for this project will be used to place a new facade to the entrances of several non-gated communities.

Measurable Goals for Grant period:

- Enhance property values'
- Meet the competition of newer developments; and
- Beautify the community and clearly identify Desert Shores.

"SUBRECIPIENT" hereby agrees to meet the goals as stated above, to the greatest extent feasible, in order to ensure the success of the Program.

2. *The "SUBRECIPIENT" hereby appoints the following representative to attend any meetings of the neighborhood organization in partnership with the City of Las Vegas, Neighborhood Services Department:*

RITA PETERSON, Project Leader, or a designee chosen at the discretion of SUBRECIPIENT.

C. FINANCIAL MANAGEMENT

1. METHOD OF PAYMENT

The "SUBRECIPIENT" shall access the grant funding by completing a Request For Funds form, as outlined on Exhibit "B," and attaching an invoice each time a service or product is requested. CITY staff shall make direct payment to vendors, through a Direct Payment Request for purchases up to \$5000 or the

SUBRECIPIENT's award amount, or through the use of a City Credit Card for purchases no greater than \$2500.

The CITY shall reimburse the "SUBRECIPIENT" only for expenses paid or incurred as outlined in Exhibit A, provided the expenditures are made after the Project's start date and before the completion date as indicated in Section I.D and an approval from the NPF Program Administrator or designee is obtained prior to these expenditures.

2. DOCUMENTATION OF COSTS

All costs submitted to CITY for vendor payment or reimbursement shall be recorded by budget line-items and be supported by properly executed time records, invoices, contracts, or vouchers, or other official documentation evidencing in proper detail the nature and propriety of the charge. All checks, invoices, contracts, and vouchers, orders or other accounting documents pertaining in whole or in part to the Agreements, shall be thoroughly identified and readily accessible.

3. FINANCIAL RECORDKEEPING

Financial records pertaining to all invoices, materials, payrolls, personnel records, if any, and other data concerning matters related to or arguably related to this Agreement may be requested from "SUBRECIPIENT" by duly authorized CITY representatives.

4. PROGRAM BUDGET

Invoice expenditures eligible for payment by the CITY will be in accordance with the Cost Estimates and Donations Pledge Sheets as delineated in Exhibit "A" and subject to any conditions imposed in the Scope of Services, to include monthly reports and narratives when seeking reimbursement from the City for Project costs. "SUBRECIPIENT" shall not make any changes in the Project budget unless permission is obtained in writing from the CITY.

5. UNEXPENDED FUNDS

In the event that CITY staff anticipates the total amount of funds allocated for this Agreement will not be expended in the time and manner prescribed in this Agreement, the CITY reserves the right to that portion for other Projects/programs operating under the CITY's NPF Program. The city's Finance Department will not authorize extending the **June 20, 2008** deadline to use unexpended funds.

6. ACCOUNTING METHODS

Expenditures charged to CITY fiscal year **2007-2008** NPF funds will be accounted for in a ledger separate from all other revenue sources. These records shall be maintained by "SUBRECIPIENT."

7. NON-EXPENDABLE PERSONAL PROPERTY, DEPRECIATION SCHEDULES, AND DISPOSITION OF PROPERTY

1. Non-expendable personal property will be defined as any property either tangible or intangible other than real property as defined herein which has a unit acquisition cost of \$1000 or more and a useful life of more than one year.
2. Organization purchasing or receiving non-expendable personal property as part of their project will give CITY rights to the non-expendable personal property for three years from the date of purchase. Should the organization be dissolved or should the non-expendable personal property not be used in accordance with the grant agreement, CITY will have the right to reappropriate the non-expendable personal property. Examples of non-expendable personal property are vehicles and computer equipment. If said property is a vehicle, the City shall be named as a lien-holder on the title.

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"SUBRECIPIENT" will be required to collect for and provide to the CITY Program accomplishments and usage records beginning **July 1, 2007** or the date first written above, until **June 20, 2008**, unless this Agreement is modified at the express consent of the CITY and "SUBRECIPIENT." "SUBRECIPIENT" shall submit, on a monthly basis, due by the **1st day of each month**, and on occasion upon request of the CITY, a Monthly Progress Report, Match Expended Report and Volunteer Log, forms for which are attached as Exhibit "C". Records and reports shall contain, but not be limited to, the following data:

1. Statement of Program year goals cited in "SUBRECIPIENT" application and measurable accomplishments toward achieving said goals through reporting date of said report.
2. Whenever applicable, written narrative of activities. Written narrative and description of services shall be included in each monthly report.
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"SUBRECIPIENT" shall obtain any and all Federal, State, and Local permits and licenses required to execute the Project or Program as described in the Agreement's Scope of Services. "SUBRECIPIENT" further agrees to abide by all applicable Federal, State, and Local codes, regulations, statutes, ordinances, and laws.

B. SUBRECIPIENT RETAINS EXCLUSIVE RIGHT OF PERFORMING SERVICES

"SUBRECIPIENT" has requested financial support of the CITY to enable "SUBRECIPIENT" to provide the services contemplated in Section I. The CITY shall have no relationship whatsoever with the services contemplated herein except the provision of financial support and the receipt of reports as provided herein. In any and all events, the services contemplated herein shall be rendered at the time, in the manner and under circumstances determined solely and exclusively by "SUBRECIPIENT," subject only to review by the City of Las Vegas, Neighborhood Services Director or other designee of the Neighborhood Services Director to assure continuing eligibility for NPF funding.

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"SUBRECIPIENT" agrees to protect, defend, indemnify and save harmless the CITY from and against any and all liability, damages, claims, suits, liens, and judgments of whatever nature, including but not limited to, claims for contribution and/or indemnification for injuries to or death of any person or persons, caused by, in connection with, or arising out of any activities undertaken pursuant to this Agreement. "SUBRECIPIENT's" obligation to protect, defend, indemnify, and save harmless as set forth in this paragraph, shall include any and all attorneys' fees incurred by the CITY in the defense and/or handling of said suits, demands, judgments, liens, claims and the like and all attorneys' fees and investigation expenses incurred by the CITY in enforcing and/or obtaining compliance with the provisions of this paragraph.

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The CITY shall be named as an additional insured in all policies of insurance obtained pursuant to this Agreement. The CITY shall be furnished evidence that the foregoing insurance coverage(s) are in effect, and the CITY shall be notified at least thirty (30) days prior to the cancellation or material change of any such coverage.

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Program records shall be maintained in accordance with CITY requirements with respect to all matters covered by this Agreement. Such program records shall be maintained for a period of four years after the term of this Agreement expires (a five year retention period).

I. RIGHT TO REVIEW AND AUDIT

1. The "SUBRECIPIENT" agrees to maintain financial records pertaining to all matters relative to this Agreement in accordance with standard accounting principles and procedures and to retain all records and supporting documentation applicable to this Agreement for a period of three years, except those records subject to audit findings shall be retained for three years after such findings have been resolved. In the event the Subrecipient goes out of existence, the Subrecipient shall turn over to the City all of its records relating to this Agreement to be retained by the City for the required period of time.
2. The Subrecipient agrees to permit the City or the City's designated representatives to inspect and audit its records and books relative to this Agreement at any time during normal business hours and under reasonable circumstances and to copy therefrom any information that the City desires concerning Subrecipient's operation hereunder. The Subrecipient further understands and agrees that said inspection and audit would be exercised upon written notice. If the Subrecipient or its records or books are not located within Clark County, Nevada, in the event of an inspection and audit, Subrecipient agrees to deliver the records or books or have the records or books delivered to the City or the City's designated representatives at an address within the City of Las Vegas as designated by the City. If the City or the City's designated representatives find that the records delivered by the Subrecipient are incomplete, the Subrecipient agrees to pay the City or the City representatives' costs

to travel (including travel, lodging, meals, and other related expenses) to the Subrecipient's offices to inspect, audit, and retrieve the complete records. The Subrecipient further agrees to permit the City or the City's designated representatives to inspect and audit, as deemed necessary, all records of this project relating to finances, as well as other records including performance records that may be required by relevant directives of funding sources of the City.

III. OTHER GENERAL CONDITIONS

A. RELIGIOUS ACTIVITIES

As a general rule, in accordance with First Amendment Church/State Principles, NPF assistance may not be used for religious activities or provided to primarily religious entities for any activities, including secular activities.

B. POLITICAL ACTIVITIES

"SUBRECIPIENT" will comply with this section, which prohibits the use of NPF funds to finance the use of facilities or equipment for political purposes or to engage in other partisan political activities, such as candidate forums, voter transportation, or voter registration.

C. PROGRAM INCOME

"SUBRECIPIENT" agrees that program income, includes, but is not limited to, the following:

1. Proceeds from the disposition by sale or long-term lease of real property purchased or improved with NPF funds;
2. Proceeds from the disposition of equipment purchased with NPF funds;
3. Gross income from the use or rental of real or personal property acquired by "SUBRECIPIENT" with NPF funds, less costs incidental to generation of the income;
4. Gross income from the use or rental of real property, owned by "SUBRECIPIENT," that was constructed or improved with NPF funds, less costs incidental to generation of the income; and
5. Interest earned on program income pending its disposition.

D. DISPOSITION OF PROGRAM INCOME

If, applicable, income from the Project may be retained by "SUBRECIPIENT" provided that written notification is given to the Neighborhood Services Director and that the income is to be used for the exclusive benefit of the Program.

E. EXPIRATION OR REVOCATION OF AGREEMENT

Upon the expiration or revocation of this Agreement, "SUBRECIPIENT" shall transfer to CITY any NPF funds on hand at the time of expiration or revocation and any accounts

IV. MODIFICATION OR TERMINATION OF AGREEMENT

A. **AMENDMENT OR REVISION REQUIRED BY CITY**

"SUBRECIPIENT" and the CITY hereby agree to amend or otherwise revise this Agreement should such modification be required by CITY and/or any applicable federal statutes or regulations.

B. **TERMINATION**

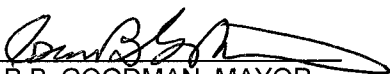
If "SUBRECIPIENT" fails to fulfill in a timely and proper manner its obligation under this Agreement or shall violate any of the covenants, agreements or stipulations of this Agreement, the CITY shall thereupon have the right to suspend or terminate this Agreement and specify the effective date thereof. Such notice shall be given no less than ten (10) days before the effective date of such termination and sent to "SUBRECIPIENT" at: 2500 REGATTA DR., LAS VEGAS, NV 89128.

C. **PROVISIONS REQUIRED BY LAW DEEMED INSERTED**

Each and every provision of law and clause required by law to be inserted in this Agreement will be deemed to be inserted herein, and this Agreement shall be read and enforced as though it were included herein and if through mistake or otherwise any such provisions not inserted, or is not correctly inserted, then upon the application of either party this Agreement shall forthwith be physically amended to make such insertion.

"IN WITNESS WHEREOF, the parties hereto have entered this Agreement by their duly authorized representatives on the day and year first above written."

CITY OF LAS VEGAS


OSCAR B. GOODMAN, MAYOR

DESERT SHORES COMMUNITY ASSOCIATION


RITA PETERSON, PROJECT LEADER


MARK KLEIN, ASSOC. PRESIDENT

ATTEST:


BEVERLY K. BRIDGES, CMC, CITY CLERK

ATTEST:

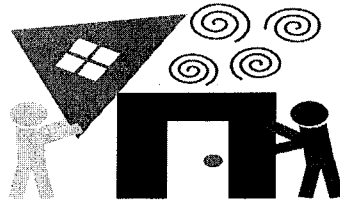
By: _____

COUNCIL ACTION: 7/11/07

APPROVED AS TO FORM:



9/9/07



NPF Funding Awarded
FY 2007-2008

Applicant Name: Desert Shores Community Association

Project: Beautification of Neighborhood Entrances on Cheyenne Phase II

Date Requested: Thursday, May 31, 2007

Original Request by Applicant: \$ 5000

Amount Awarded by NPF Board: \$ 4000

Reasons for amendment:

Grant amount awarded at the recommendation of the Board.

Cost Estimates Sheet

If your project requires products or services from several vendors, then submit one quote for each vendor.

DESERT SHORES COMM. ASSOC.

Vendor Quotes**Amount**

1. ROBERTS MASONRY	\$ 18,992
2.	\$
3.	\$
4.	\$

Submit one quote per vendor proposed.

DONATION PLEDGES SHEET

(APPLICANT MUST PROVIDE COST ESTIMATES FOR PROJECT ON ATTACHED SHEET)

A. CASH

(a) City Grant Request (The amount your association is requesting) \$ 5,000

(b) Cash from Partners (list names & amount of donation)

DESERT SHORES COMMUNITY ASSOCIATION \$ 13,992

\$

\$

\$

(c) Total Cash from Partners \$ 13,992

(d) Total Cash (a+c) \$ 18,992

B. DONATIONS PLEDGE VALUE (Donated professional services & products)

(e) Donating Partners (list names & amount)

DESERT SHORES - PRINTING & COMPUTER USAGE \$ 100.00DESERT SHORES - OFFICE USE \$ 250.00ROBERTS MASONRY \$ 1,178.00

\$

\$

\$

\$

\$

(f) Total Donations Pledge from Partners \$ 1,528

(g) Volunteer Labor Pledge (number of hours x \$15) _____ hrs x \$15 \$

(This number MUST match total hours on the Volunteer Hours Pledge Sheet) 1,650

(h) Total Donations Pledged from Contributions (f+g) \$ 3,178
(NOT cash donations)

(i) Grand Total Project Revenues (d+h) \$ 22,170

(j) Total Neighborhood Match (c+ h)

(total cash from partners + total donations pledge from contributions -
includes volunteer hours)

\$ 17,170

Total Neighborhood Match MUST exceed the City Grant Request listed
on this line and on Section A (a) above.

\$ 5,000

CITY OF LAS VEGAS
NEIGHBORHOOD SERVICES DEPARTMENT
NEIGHBORHOOD PARTNERS FUND
REQUEST FOR FUNDS

Exhibit B

SECTION I : THIS SECTION TO BE COMPLETED BY REQUESTOR OF FUNDS
--

REQUEST NO. _____ DATE _____

NEIGHBORHOOD ASSOCIATION NAME: _____

PROJECT TITLE _____

REPORTING PERIOD START _____ END _____

VENDOR:

NAME: _____

ADDRESS: _____

CITY _____ STATE _____ ZIP CODE _____

CONTACT PERSON _____ PHONE _____

GRANT AMOUNT	PREVIOUS PAYMENTS	AMOUNT OF THIS REQUEST	GRANT BALANCE

Price Quotation Substantiating the Above Amount Must Be Attached to this Document.

I CERTIFY THAT THE ABOVE AMOUNT IS TRUE AND CORRECT WILL BE USED FOR THE PURPOSES FOR WHICH IT IS INTENDED.

SIGNATURE _____

TITLE _____

NAME (Printed) _____ PHONE _____ FAX _____

FOR OFFICE USE ONLY:

SECTION II: THIS SECTION FOR CITY OF LAS VEGAS NEIGHBORHOOD SERVICES DEPARTMENT USE ONLY
--

REVIEWED BY PROGRAM ADMINISTRATOR: _____ DATE: _____

Supervisor/DIV. MGR. APPROVAL: _____ DATE: _____

VENDOR NO: _____ P.O. NO: _____

Please describe your project accomplishments for this month. Identify which project goals (as described in your contract) your organization has addressed and be sure to include any trouble spots or areas of concern.

[illegible]

MATCH EXPENDED REPORT

Project Name _____ Reporting Period: _____

CASH					
Date Received	Source	Purpose	Doc. Number Attached *	Value Amount	
Subtotal				\$	
VOLUNTEER LABOR					
Date	Number of Volunteers	Hours Worked	Labor Activity	Doc. Number Attached *	Value Amount
Subtotal				\$	
PROFESSIONAL SERVICES					
Date of Service	Type of Service	Hours Worked	Hourly Rate	Doc. Number Attached *	Value Amount
Subtotal				\$	
SUPPLIES/MATERIALS/EQUIPMENT					
Date Used	Description	Donor Name	Doc. Number Attached *	Value Amount	
Subtotal				\$	
Total Match				\$	

Start _____ End _____

I certify that the above amounts are true and correct.

Signature _____ Name (Printed) _____

Neighborhood Partners Fund VOLUNTEER LOG						
Type of Work	Date	Name of Volunteer	Signature of Volunteer	Address	Phone	Hours Worked
Total Hours						

X \$15

Total Match Value \$

**NEIGHBORHOOD PARTNERS FUND AGREEMENT
BETWEEN THE CITY OF LAS VEGAS AND
ELKRIDGE HOA**

THIS AGREEMENT, made and entered into this 11th day of July, 2007 by and between the CITY OF LAS VEGAS, a municipal corporation of the State of Nevada, hereinafter referred to as "CITY", and **ELKRIDGE HOA**, a nonprofit corporation duly organized under the laws of the State of Nevada, hereinafter referred to as "SUBRECIPIENT," whose primary mailing address at the date of execution is: **9061 BLACK ELK AVE., LAS VEGAS, NV 89143**.

WITNESSETH

WHEREAS, the CITY has allocated funds for the Neighborhood Partners Fund, hereinafter referred to as "NPF"; and

WHEREAS, the CITY is responsible for planning, administering, implementing, and evaluating the NPF program to ensure that it conforms to the NPF Program Guidelines and Las Vegas City Council goals; and

WHEREAS, CITY as Grantor wishes to engage "SUBRECIPIENT" to assist the CITY in utilizing such funds by providing services to meet the NPF Program's objectives, as follows:

- to increase participation and cooperation among neighborhood residents, businesses, and the City;
- to support emerging and established registered neighborhood-based organizations working on significant neighborhood issues and concerns through achievable projects; and,
- to empower registered neighborhood-based organizations to effectively plan and implement programs that address neighborhood needs.

NOW, THEREFORE, it is agreed between the parties hereto that;

I. SCOPE OF SERVICE

A. ACTIVITIES

"SUBRECIPIENT" will be responsible for administering a **FY2007-2008** NPF-funded Program known as **CIRCUIT TRAINING EXERCISE** that provides activities eligible under the Neighborhood Partners Fund as cited in the Scope of Services I.B.1, hereinafter referred to as "Program.". It is expressly agreed and understood that the total amount to be provided by the CITY under this Agreement shall not exceed **\$3000** in NPF funds to be allocated in accordance with the Cost Estimates and Donations Pledge Sheets as detailed in Exhibit "A," attached. "SUBRECIPIENT" hereby agrees to utilize said NPF funds made available pursuant to this Agreement to supplement rather than supplant funds otherwise available.

B. PROGRAM DESCRIPTION

1. Scope of Services to be Provided

Purpose of Services:

This project promotes health and wellness to residents of all ages who will be able to exercise on various types of equipment.

Tasks to be Performed:

- Purchase and install various pieces of outdoor exercise equipment such as:
 - Back Extension and Hop Twister;
 - Horizontal Ladder and Push Up Stand; and
 - Self-Weighted Rower and Sitting Rotator.

Level of Service to be Provided:

Grant funding will be used to pay for various pieces of outdoor exercise Equipment and at the same time promote health and wellness.

Measurable Goals for Grant period:

- To promote health and wellness through exercise opportunities for all ages;
- To provide instruction on how to correctly use exercise equipment in a safe manner; and
- To increase social interaction within community and among residents of all ages.

“SUBRECIPIENT” hereby agrees to meet the goals as stated above, to the greatest extent feasible, in order to ensure the success of the Program.

2. *The “SUBRECIPIENT” hereby appoints the following representative to attend any meetings of the neighborhood organization in partnership with the City of Las Vegas, Neighborhood Services Department:*

WILDA McMURRY, Project Leader, or a designee chosen at the discretion of SUBRECIPIENT.

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1. METHOD OF PAYMENT

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1. The "SUBRECIPIENT" agrees to maintain financial records pertaining to all matters relative to this Agreement in accordance with standard accounting principles and procedures and to retain all records and supporting documentation applicable to this Agreement for a period of three years, except those records subject to audit findings shall be retained for three years after such findings have been resolved. In the event the Subrecipient goes out of existence, the Subrecipient shall turn over to the City all of its records relating to this Agreement to be retained by the City for the required period of time.
2. The Subrecipient agrees to permit the City or the City's designated representatives to inspect and audit its records and books relative to this Agreement at any time during normal business hours and under reasonable circumstances and to copy therefrom any information that the City desires concerning Subrecipient's operation hereunder. The Subrecipient further understands and agrees that said inspection and audit would be exercised upon written notice. If the Subrecipient or its records or books are not located within Clark County, Nevada, in the event of an inspection and audit, Subrecipient agrees to deliver the records or books or have the records or books delivered to the City or the City's designated representatives at an address within the City of Las Vegas as designated by the City. If the City or the City's designated representatives find that the records delivered by the Subrecipient are incomplete, the Subrecipient agrees to pay the City or the City representatives' costs

to travel (including travel, lodging, meals, and other related expenses) to the Subrecipient's offices to inspect, audit, and retrieve the complete records. The Subrecipient further agrees to permit the City or the City's designated representatives to inspect and audit, as deemed necessary, all records of this project relating to finances, as well as other records including performance records that may be required by relevant directives of funding sources of the City.

III. OTHER GENERAL CONDITIONS

A. RELIGIOUS ACTIVITIES

As a general rule, in accordance with First Amendment Church/State Principles, NPF assistance may not be used for religious activities or provided to primarily religious entities for any activities, including secular activities.

B. POLITICAL ACTIVITIES

"SUBRECIPIENT" will comply with this section, which prohibits the use of NPF funds to finance the use of facilities or equipment for political purposes or to engage in other partisan political activities, such as candidate forums, voter transportation, or voter registration.

C. PROGRAM INCOME

"SUBRECIPIENT" agrees that program income, includes, but is not limited to, the following:

1. Proceeds from the disposition by sale or long-term lease of real property purchased or improved with NPF funds;
2. Proceeds from the disposition of equipment purchased with NPF funds;
3. Gross income from the use or rental of real or personal property acquired by "SUBRECIPIENT" with NPF funds, less costs incidental to generation of the income;
4. Gross income from the use or rental of real property, owned by "SUBRECIPIENT," that was constructed or improved with NPF funds, less costs incidental to generation of the income; and
5. Interest earned on program income pending its disposition.

D. DISPOSITION OF PROGRAM INCOME

If, applicable, income from the Project may be retained by "SUBRECIPIENT" provided that written notification is given to the Neighborhood Services Director and that the income is to be used for the exclusive benefit of the Program.

E. EXPIRATION OR REVOCATION OF AGREEMENT

Upon the expiration or revocation of this Agreement, "SUBRECIPIENT" shall transfer to CITY any NPF funds on hand at the time of expiration or revocation and any accounts receivable attributable to the use of NPF funds.

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If "SUBRECIPIENT" fails to fulfill in a timely and proper manner its obligation under this Agreement or shall violate any of the covenants, agreements or stipulations of this Agreement, the CITY shall thereupon have the right to suspend or terminate this Agreement and specify the effective date thereof. Such notice shall be given no less than ten (10) days before the effective date of such termination and sent to "SUBRECIPIENT" at: 9061 BLACK ELK AVE., LAS VEGAS, NV 89143.

C. **PROVISIONS REQUIRED BY LAW DEEMED INSERTED**

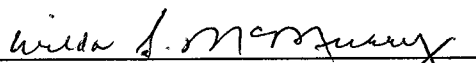
Each and every provision of law and clause required by law to be inserted in this Agreement will be deemed to be inserted herein, and this Agreement shall be read and enforced as though it were included herein and if through mistake or otherwise any such provisions not inserted, or is not correctly inserted, then upon the application of either party this Agreement shall forthwith be physically amended to make such insertion.

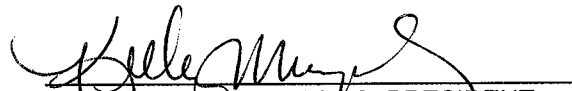
"IN WITNESS WHEREOF, the parties hereto have entered this Agreement by their duly authorized representatives on the day and year first above written."

CITY OF LAS VEGAS

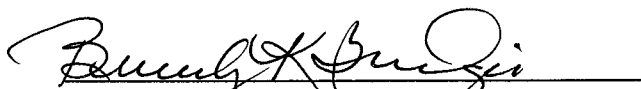

OSCAR B. GOODMAN, MAYOR

ELKRIDGE HOA


WILDA MCMURRY, PROJECT LEADER


KELLEY MURPHY, ASSOC. PRESIDENT

ATTEST:

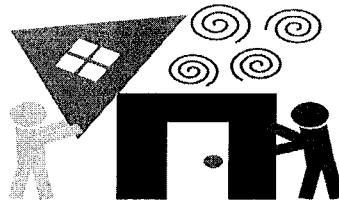

BEVERLY K. BRIDGES, CMC, CITY CLERK

ATTEST:

By: _____

COUNCIL ACTION: 7/11/07

APPROVED AS TO FORM:  2/9/07



NPF Funding Awarded
FY 2007-2008

Applicant Name: Elkridge Homeowners Association

Project: Circuit Training Exercise

Date Requested: Tuesday, May 29, 2007

Original Request by Applicant: \$ 4000

Amount Awarded by NPF Board: \$ 3000

Reasons for amendment:

Grant amount awarded at the recommendation of the Board.

Cost Estimates Sheet

If your project requires products or services from several vendors, then submit one quote for each vendor.

ELKRIDGE HOA

Vendor Quotes

Amount

- | | |
|----------------------|------------|
| 1. Outdoor Equipment | \$ 3996.00 |
| 2. | \$ |
| 3. | \$ |
| 4. | \$ |

\$ 4000

Submit one quote per vendor proposed.

DONATIONS PLEDGE SHEET

(APPLICANT MUST PROVIDE COST ESTIMATES FOR PROJECT ON ATTACHED SHEET)

A. CASH

(a) City Grant Request (The amount your association is requesting) \$ 4,000.00 5/15/07. mee

(b) Cash from Partners (list names & amount of donation)

- Remainder of unfunded amt. above, \$

by HOA, which will pay the difference \$

- Installation will be paid by HOA \$ 4,000.00 5/15/07 medved by Walda

\$

(c) Total Cash from Partners \$ 4,000.00

(d) Total Cash (a+c)

\$ 8,000.00 5/15/07 change

B. DONATIONS PLEDGE VALUE (Donated professional services & products)

(e) Donating Partners (list names & amount)

all board members and other resident \$

volunteers will donate 8-20 hrs. each \$

to: organize and run a Park Party \$

Labor Day Weekend at which \$

we will have volunteers \$

(from Scout groups and \$

Nellis AFB) to demonstrate \$

safe use of equip. and conduct games \$

(f) Total Donations Pledge from Partners \$

(g) Volunteer Labor Pledge (number of hours x \$15) 148 hrs x \$15 \$ 2220.00

(This number MUST match total hours on the Volunteer Hours Pledge Sheet)

(h) Total Donations Pledged from Contributions (f+g) \$ 2220.00
(NOT cash donations)

(i) Grand Total Project Revenues (d+h)

\$ 10,220

(j) Total Neighborhood Match (c+ h)

(total cash from partners + total donations pledge from contributions - includes volunteer hours)

\$ 6220

Total Neighborhood Match MUST exceed the City Grant Request listed on this line and on Section A (a) above.

\$ 4,000

CITY OF LAS VEGAS
NEIGHBORHOOD SERVICES DEPARTMENT
NEIGHBORHOOD PARTNERS FUND
REQUEST FOR FUNDS

Exhibit B

SECTION I : THIS SECTION TO BE COMPLETED BY REQUESTOR OF FUNDS
--

REQUEST NO. _____ DATE _____

NEIGHBORHOOD ASSOCIATION NAME: _____

PROJECT TITLE _____

REPORTING PERIOD START _____ END _____

VENDOR:

NAME: _____

ADDRESS: _____

CITY _____ STATE _____ ZIP CODE _____

CONTACT PERSON _____ PHONE _____

GRANT AMOUNT	PREVIOUS PAYMENTS	AMOUNT OF THIS REQUEST	GRANT BALANCE

Price Quotation Substantiating the Above Amount Must Be Attached to this Document.

I CERTIFY THAT THE ABOVE AMOUNT IS TRUE AND CORRECT WILL BE USED FOR THE
PURPOSES FOR WHICH IT IS INTENDED.

SIGNATURE _____

TITLE _____

NAME (Printed) _____ PHONE _____ FAX _____

FOR OFFICE USE ONLY:

SECTION II: THIS SECTION FOR CITY OF LAS VEGAS NEIGHBORHOOD SERVICES DEPARTMENT USE ONLY
--

REVIEWED BY PROGRAM ADMINISTRATOR: _____ DATE: _____

Supervisor/DIV. MGR. APPROVAL: _____ DATE: _____

VENDOR NO: _____ P.O. NO: _____

Project Name:		
Neighborhood Association:		
Reporting Period:	Start:	End:
Date of Report:		
Person Preparing Report:		
Phone Number:		

Please describe your project accomplishments for this month. Identify which project goals (as described in your contract) your organization has addressed and be sure to include any trouble spots or areas of concern.

[illegible]

MATCH EXPENDED REPORT

Project Name _____ Reporting Period: _____

CASH					
Date Received	Source	Purpose	Doc. Number Attached *	Value Amount	
Subtotal				\$	
VOLUNTEER LABOR					
Date	Number of Volunteers	Hours Worked	Labor Activity	Doc. Number Attached *	Value Amount
Subtotal				\$	
PROFESSIONAL SERVICES					
Date of Service	Type of Service	Hours Worked	Hourly Rate	Doc. Number Attached *	Value Amount
Subtotal				\$	
SUPPLIES/MATERIALS/EQUIPMENT					
Date Used	Description	Donor Name	Doc. Number Attached *	Value Amount	
Subtotal				\$	
Total Match				\$	

Start _____ End _____

I certify that the above amounts are true and correct.

Signature _____ Name (Printed) _____

Neighborhood Partners Fund VOLUNTEER LOG						
Type of Work	Date	Name of Volunteer	Signature of Volunteer	Address	Phone	Hours Worked
Total Hours						

X \$15

Total Match Value \$

**NEIGHBORHOOD PARTNERS FUND AGREEMENT
BETWEEN THE CITY OF LAS VEGAS AND
FIRETHORNE I HOA**

THIS AGREEMENT, made and entered into this 11th day of July, 2007 by and between the CITY OF LAS VEGAS, a municipal corporation of the State of Nevada, hereinafter referred to as "CITY", and **FIRETHORNE I HOA**, a nonprofit corporation duly organized under the laws of the State of Nevada, hereinafter referred to as "SUBRECIPIENT," whose primary mailing address at the date of execution is: **3455 CREEK RIVER DR, LAS VEGAS, NV 89129**.

WITNESSETH

WHEREAS, the CITY has allocated funds for the Neighborhood Partners Fund, hereinafter referred to as "NPF"; and

WHEREAS, the CITY is responsible for planning, administering, implementing, and evaluating the NPF program to ensure that it conforms to the NPF Program Guidelines and Las Vegas City Council goals; and

WHEREAS, CITY as Grantor wishes to engage "SUBRECIPIENT" to assist the CITY in utilizing such funds by providing services to meet the NPF Program's objectives, as follows:

- to increase participation and cooperation among neighborhood residents, businesses, and the City;
- to support emerging and established registered neighborhood-based organizations working on significant neighborhood issues and concerns through achievable projects; and,
- to empower registered neighborhood-based organizations to effectively plan and implement programs that address neighborhood needs.

NOW, THEREFORE, it is agreed between the parties hereto that;

I. SCOPE OF SERVICE

A. ACTIVITIES

"SUBRECIPIENT" will be responsible for administering a **FY2007-2008** NPF-funded Program known as **COMMON AREA BEAUTIFICATION PHASE 1** that provides activities eligible under the Neighborhood Partners Fund as cited in the Scope of Services I.B.1, hereinafter referred to as "Program.". It is expressly agreed and understood that the total amount to be provided by the CITY under this Agreement shall not exceed **\$4000** in NPF funds to be allocated in accordance with the Cost Estimates and Donations Pledge Sheets as detailed in Exhibit "A," attached. "SUBRECIPIENT" hereby agrees to utilize said NPF funds made available pursuant to this Agreement to supplement rather than supplant funds otherwise available.

B. PROGRAM DESCRIPTION

1. Scope of Services to be Provided

Purpose of Services:

To provide a venue for neighborhood interaction where residents can walk their dogs and parents can walk with their children in a beautifully landscaped area of the neighborhood. The new landscaping will beautify and enhance entrances to the neighborhood.

Tasks to be Performed:

- Licensed contractor will add six courses of block wall (6 X 8 X 18) in place of wrought iron to match the height of an existing wall. Contractor will also build two planters to match existing planters;
- Purchase drought resistant trees, shrubs, and bushes to complete landscaping the north and east walls of the park and for landscaping the south of Delta Queen; and
- Install xeriscape system at the west entrance to the neighborhood in front of the pool.

Level of Service to be Provided:

Funding will pay to complete block walls on north and east property lines of the neighborhood's private area. It will also pay for more plants to spruce up the entry area and to convert sod in front of the pool to a xeriscape landscape.

Measurable Goals for Grant period:

- Beautify and enhance the neighborhood;
- Complete north and east walls of the park;
- Conserve water using xeriscape watering system; and
- Beautify and enhance the west entrance to the neighborhood in front of the pool.

"SUBRECIPIENT" hereby agrees to meet the goals as stated above, to the greatest extent feasible, in order to ensure the success of the Program.

2. *The "SUBRECIPIENT" hereby appoints the following representative to attend any meetings of the neighborhood organization in partnership with the City of Las Vegas, Neighborhood Services Department:*

JoANN WILLIAMS, Project Leader, or a designee chosen at the discretion of SUBRECIPIENT.

C. FINANCIAL MANAGEMENT

1. METHOD OF PAYMENT

The "SUBRECIPIENT" shall access the grant funding by completing a Request For Funds form, as outlined on Exhibit "B," and attaching an invoice each time a service or product is requested. CITY staff shall make direct payment to vendors, through a Direct Payment Request for purchases up to \$5000 or the SUBRECIPIENT's award amount, or through the use of a City Credit Card for purchases no greater than \$2500.

The CITY shall reimburse the "SUBRECIPIENT" only for expenses paid or incurred as outlined in Exhibit A, provided the expenditures are made after the Project's start date and before the completion date as indicated in Section I.D **and** an approval from the NPF Program Administrator or designee is obtained prior to these expenditures.

2. DOCUMENTATION OF COSTS

All costs submitted to CITY for vendor payment or reimbursement shall be recorded by budget line-items and be supported by properly executed time records, invoices, contracts, or vouchers, or other official documentation evidencing in proper detail the nature and propriety of the charge. All checks, invoices, contracts, and vouchers, orders or other accounting documents pertaining in whole or in part to the Agreements, shall be thoroughly identified and readily accessible.

3. FINANCIAL RECORDKEEPING

Financial records pertaining to all invoices, materials, payrolls, personnel records, if any, and other data concerning matters related to or arguably related to this Agreement may be requested from "SUBRECIPIENT" by duly authorized CITY representatives.

4. PROGRAM BUDGET

Invoice expenditures eligible for payment by the CITY will be in accordance with the Cost Estimates and Donations Pledge Sheets as delineated in Exhibit "A" and subject to any conditions imposed in the Scope of Services, to include monthly reports and narratives when seeking reimbursement from the City for Project costs. "SUBRECIPIENT" shall not make any changes in the Project budget unless permission is obtained in writing from the CITY.

5. UNEXPENDED FUNDS

In the event that CITY staff anticipates the total amount of funds allocated for this Agreement will not be expended in the time and manner prescribed in this Agreement, the CITY reserves the right to that portion for other Projects/programs operating under the CITY's NPF Program. The city's Finance Department will not authorize extending the **June 20, 2008** deadline to use unexpended funds.

6. ACCOUNTING METHODS

Expenditures charged to CITY fiscal year **2007-2008** NPF funds will be accounted for in a ledger separate from all other revenue sources. These records shall be maintained by "SUBRECIPIENT."

7. NON-EXPENDABLE PERSONAL PROPERTY, DEPRECIATION SCHEDULES, AND DISPOSITION OF PROPERTY

1. Non-expendable personal property will be defined as any property either tangible or intangible other than real property as defined herein which has a unit acquisition cost of \$1000 or more and a useful life of more than one year.
2. Organization purchasing or receiving non-expendable personal property as part of their project will give CITY rights to the non-expendable personal property for three years from the date of purchase. Should the organization be dissolved or should the non-expendable personal property not be used in accordance with the grant agreement, CITY will have the right to reappropriate the non-expendable personal property. Examples of non-expendable personal property are vehicles and computer equipment. If said property is a vehicle, the City shall be named as a lien-holder on the title.

D. PROGRAM REPORTING

"SUBRECIPIENT" will be required to collect for and provide to the CITY Program accomplishments and usage records beginning **July 1, 2007** or the date first written above, until **June 20, 2008**, unless this Agreement is modified at the express consent of the CITY and "SUBRECIPIENT." "SUBRECIPIENT" shall submit, on a monthly basis, due by the **1st day of each month**, and on occasion upon request of the CITY, a Monthly Progress Report, Match Expended Report and Volunteer Log, forms for which are attached as Exhibit "C". Records and reports shall contain, but not be limited to, the following data:

1. Statement of Program year goals cited in "SUBRECIPIENT" application and measurable accomplishments toward achieving said goals through reporting date of said report.
2. Whenever applicable, written narrative of activities. Written narrative and description of services shall be included in each monthly report.
3. The "SUBRECIPIENT" shall provide a copy of all written reports developed for the Project to the CITY. These may be included with the Monthly Progress Report or under separate cover materials which help document the progress of the Project include: project meeting or event flyers, project meeting minutes, draft reports, final reports, work party photographs, construction timelines, job descriptions, contractor contracts, and design drawings.
4. The "SUBRECIPIENT" shall provide a Final Report-a brief, written report after the project has been completed summarizing the Project's successes and lessons learned. This document is attached as Exhibit "D".

These reports will be forwarded to the City of Las Vegas Neighborhood Services Department, ATTN: Neighborhood Initiatives Division. CITY will monitor the performance of "SUBRECIPIENT" against goals and performance standards required herein. Substandard performance as determined by CITY will constitute non-compliance with this Agreement.

If action to correct such substandard performance is not taken by "SUBRECIPIENT" within a reasonable period of time after being notified by CITY, contract suspension or termination procedures will be initiated.

E. TIME OF PERFORMANCE

This Agreement provides for NPF funding of "SUBRECIPIENT" program rendered in accordance with this Agreement from **July 1, 2007**, or the date first written above, through **June 20, 2008**. The CITY shall bear no liability to fund or provide payment for "SUBRECIPIENT" program services in the event that no NPF grant award funds are received during fiscal year **2007-2008**. Furthermore, the CITY shall be liable only for payment proportional to the extent that NPF grant award funds are appropriated and allocated by the CITY. "SUBRECIPIENT" program expenses incurred after **June 20, 2008**, but prior to execution of this Agreement will not be reimbursed.

II. CITY GENERAL CONDITIONS

A. COMPLIANCE WITH OTHER APPLICABLE STATUTES AND REGULATIONS

"SUBRECIPIENT" shall obtain any and all Federal, State, and Local permits and licenses required to execute the Project or Program as described in the Agreement's Scope of Services. "SUBRECIPIENT" further agrees to abide by all applicable Federal, State, and Local codes, regulations, statutes, ordinances, and laws.

B. SUBRECIPIENT RETAINS EXCLUSIVE RIGHT OF PERFORMING SERVICES

"SUBRECIPIENT" has requested financial support of the CITY to enable "SUBRECIPIENT" to provide the services contemplated in Section I. The CITY shall have no relationship whatsoever with the services contemplated herein except the provision of financial support and the receipt of reports as provided herein. In any and all events, the services contemplated herein shall be rendered at the time, in the manner and under circumstances determined solely and exclusively by "SUBRECIPIENT," subject only to review by the City of Las Vegas, Neighborhood Services Director or other designee of the Neighborhood Services Director to assure continuing eligibility for NPF funding.

C. INDEMNIFICATION

"SUBRECIPIENT" agrees to protect, defend, indemnify and save harmless the CITY from and against any and all liability, damages, claims, suits, liens, and judgments of whatever nature, including but not limited to, claims for contribution and/or indemnification for injuries to or death of any person or persons, caused by, in connection with, or arising out of any activities undertaken pursuant to this Agreement. "SUBRECIPIENT's" obligation to protect, defend, indemnify, and save harmless as set forth in this paragraph, shall include any and all attorneys' fees incurred by the CITY in the defense and/or handling of said suits, demands, judgments, liens, claims and the like and all attorneys' fees and investigation expenses incurred by the CITY in enforcing and/or obtaining compliance with the provisions of this paragraph.

D. LIMIT ON ASSIGNMENT OF INTEREST

"SUBRECIPIENT" may not assign any part of its rights in this Agreement without consent of CITY. Any such assignment of rights without consent of CITY shall result in the forfeiture of all compensation, or any part thereof, as determined by CITY.

E. ON-SITE MONITORING

Projects and programs funded under this Agreement will be subject to on-site monitoring by duly authorized CITY representatives. Said representatives will be announced, at a minimum, 24 hours in advance of such visits. The representatives may request, and be granted access to records. Representatives may, on occasion, interview Program volunteers and participants who volunteer to be interviewed.

F. ACCESS TO RECORDS

At any time during normal business hours, "SUBRECIPIENT'S" records, with respect to matters covered by this Agreement shall be made available for audit, examination, and review by CITY representatives.

G. INSURANCE

If "SUBRECIPIENT" uses a vehicle in providing its services, it shall carry or provide a Comprehensive Automobile Liability Insurance covering bodily injury and property damage, with a minimum comprehensive single limit liability of \$1,000,000.00.

The CITY shall be named as an additional insured in all policies of insurance obtained pursuant to this Agreement. The CITY shall be furnished evidence that the foregoing insurance coverage(s) are in effect, and the CITY shall be notified at least thirty (30) days prior to the cancellation or material change of any such coverage.

H. RECORDS

Program records shall be maintained in accordance with CITY requirements with respect to all matters covered by this Agreement. Such program records shall be maintained for a period of four years after the term of this Agreement expires (a five year retention period).

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2. Proceeds from the disposition of equipment purchased with NPF funds;
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C. **PROVISIONS REQUIRED BY LAW DEEMED INSERTED**

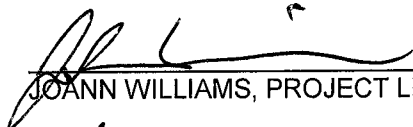
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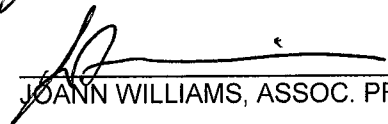
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CITY OF LAS VEGAS

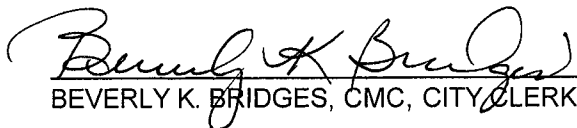

OSCAR B. GOODMAN, MAYOR

FIRETHORNE I HOA


JOANN WILLIAMS, PROJECT LEADER


JOANN WILLIAMS, ASSOC. PRESIDENT

ATTEST:


BEVERLY K. BRIDGES, CMC, CITY CLERK

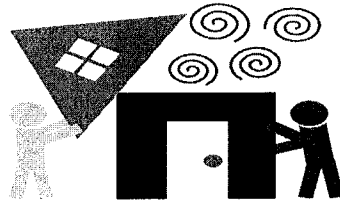
ATTEST:

By: _____

COUNCIL ACTION: 7/11/07

APPROVED AS TO FORM:

J. Ponticello
7/9/07



NPF Funding Awarded
FY 2007-2008

Applicant Name: Firethorne I Homeowners Association

Project: Common Area Beautification Phase I

Date Requested: Thursday, May 31, 2007

Original Request by Applicant: \$ 5000

Amount Awarded by NPF Board: \$ 4000

Reasons for amendment:

Grant amount awarded at the recommendation of the Board.

Cost Estimates Sheet

If your project requires products or services from several vendors, then submit one quote for each vendor.

FIRETHORNE HOA

Vendor Quotes

Amount

1. Patterson Masonry
2. Desert Oasis Lawn Care
3. Star Nursery (entryway)
4. Star Nursery (xeriscape)

\$8500.00

\$1635.00

\$ 690

\$ 205

Cash outlay. 11,030

Grant <5000>

Submit one quote per vendor proposed.

HOA Donation <5830.00>

Jo Williams <200>

FIRETHORNE HOA

DONATIONS PLEDGE SHEET

(APPLICANT MUST PROVIDE COST ESTIMATES FOR PROJECT ON ATTACHED SHEET)

A. CASH

(a) City Grant Request (The amount your association is requesting) \$5000 ✓
(b) Cash from Partners (list names & amount of donation)

HOA cash donation \$5830 ✓

Jo Williams \$ 200

(c) Total Cash from Partners \$6030 ✓

(d) Total Cash (a+c) \$11030 ✓

B. DONATIONS PLEDGE VALUE (Donated professional services & products)

(e) Donating Partners (list names & amount)

Firethorne 1 – printer and computer use \$300

LV Water District \$440

\$

\$

\$

\$

\$

\$

(f) Total Donations Pledge from Partners \$740 ✓

(g) Volunteer Labor Pledge (number of hours x \$15) 260 hrs x \$15 \$3,900

(This number MUST match total hours on the Volunteer Hours Pledge Sheet)

(h) Total Donations Pledged from Contributions (f+g) \$ 4640 ✓
(NOT cash donations)

(i) Grand Total Project Revenues (d+h) \$15,670 ✓

(j) Total Neighborhood Match (c+ h)

(total cash from partners + total donations pledge from contributions -
includes volunteer hours)

\$ 10,670 ✓

Total Neighborhood Match MUST exceed the City Grant Request listed
on this line and on Section A (a) above.

\$ 5,000 ✓

CITY OF LAS VEGAS
NEIGHBORHOOD SERVICES DEPARTMENT
NEIGHBORHOOD PARTNERS FUND
REQUEST FOR FUNDS

Exhibit B

SECTION I : THIS SECTION TO BE COMPLETED BY REQUESTOR OF FUNDS

REQUEST NO. _____ DATE _____

NEIGHBORHOOD ASSOCIATION NAME: _____

PROJECT TITLE _____

REPORTING PERIOD START _____ END _____

VENDOR:

NAME: _____

ADDRESS: _____

CITY _____ STATE _____ ZIP CODE _____

CONTACT PERSON _____ PHONE _____

GRANT AMOUNT	PREVIOUS PAYMENTS	AMOUNT OF THIS REQUEST	GRANT BALANCE

Price Quotation Substantiating the Above Amount Must Be Attached to this Document.

I CERTIFY THAT THE ABOVE AMOUNT IS TRUE AND CORRECT WILL BE USED FOR THE PURPOSES FOR WHICH IT IS INTENDED.

SIGNATURE _____

TITLE _____

NAME (Printed) _____ PHONE _____ FAX _____

FOR OFFICE USE ONLY:

SECTION II: THIS SECTION FOR CITY OF LAS VEGAS NEIGHBORHOOD SERVICES DEPARTMENT USE ONLY

REVIEWED BY PROGRAM ADMINISTRATOR: _____ DATE: _____

Supervisor/DIV. MGR. APPROVAL: _____ DATE: _____

VENDOR NO: _____ P.O. NO: _____

Please describe your project accomplishments for this month. Identify which project goals (as described in your contract) your organization has addressed and be sure to include any trouble spots or areas of concern.

[illegible]

MATCH EXPENDED REPORT

Project Name _____ Reporting Period: _____

CASH					
Date Received	Source	Purpose	Doc. Number Attached *	Value Amount	
Subtotal				\$	
VOLUNTEER LABOR					
Date	Number of Volunteers	Hours Worked	Labor Activity	Doc. Number Attached *	Value Amount
Subtotal				\$	
PROFESSIONAL SERVICES					
Date of Service	Type of Service	Hours Worked	Hourly Rate	Doc. Number Attached *	Value Amount
Subtotal				\$	
SUPPLIES/MATERIALS/EQUIPMENT					
Date Used	Description	Donor Name	Doc. Number Attached *	Value Amount	
Subtotal				\$	
Total Match				\$	

Start _____ End _____

I certify that the above amounts are true and correct.

Signature _____ Name (Printed) _____

Neighborhood Partners Fund VOLUNTEER LOG						
Type of Work	Date	Name of Volunteer	Signature of Volunteer	Address	Phone	Hours Worked
Total Hours						

X \$15

Total Match Value \$

**NEIGHBORHOOD PARTNERS FUND AGREEMENT
BETWEEN THE CITY OF LAS VEGAS AND
GATEWAY DISTRICT ASSOCIATION**

THIS AGREEMENT, made and entered into this 11th day of July, 2007 by and between the CITY OF LAS VEGAS, a municipal corporation of the State of Nevada, hereinafter referred to as "CITY", and **GATEWAY DISTRICT ASSOCIATION**, a nonprofit corporation duly organized under the laws of the State of Nevada, hereinafter referred to as "SUBRECIPIENT," whose primary mailing address at the date of execution is: **9113 LAZY HILLS CIRCLE, LAS VEGAS, NV 89117**.

WITNESSETH

WHEREAS, the CITY has allocated funds for the Neighborhood Partners Fund, hereinafter referred to as "NPF"; and

WHEREAS, the CITY is responsible for planning, administering, implementing, and evaluating the NPF program to ensure that it conforms to the NPF Program Guidelines and Las Vegas City Council goals; and

WHEREAS, CITY as Grantor wishes to engage "SUBRECIPIENT" to assist the CITY in utilizing such funds by providing services to meet the NPF Program's objectives, as follows:

- to increase participation and cooperation among neighborhood residents, businesses, and the City;
- to support emerging and established registered neighborhood-based organizations working on significant neighborhood issues and concerns through achievable projects; and,
- to empower registered neighborhood-based organizations to effectively plan and implement programs that address neighborhood needs.

NOW, THEREFORE, it is agreed between the parties hereto that;

I. SCOPE OF SERVICE

A. ACTIVITIES

"SUBRECIPIENT" will be responsible for administering a **FY2007-2008** NPF-funded Program known as **GATEWAY GALLERY-A PUBLIC ARTS COLLECTION** that provides activities eligible under the Neighborhood Partners Fund as cited in the Scope of Services I.B.1, hereinafter referred to as "Program.". It is expressly agreed and understood that the total amount to be provided by the CITY under this Agreement shall not exceed **\$4000** in NPF funds to be allocated in accordance with the Cost Estimates and Donations Pledge Sheets as detailed in Exhibit "A," attached. "SUBRECIPIENT" hereby agrees to utilize said NPF funds made available pursuant to this Agreement to supplement rather than supplant funds otherwise available.

B. PROGRAM DESCRIPTION

1. Scope of Services to be Provided

Purpose of Services:

This grass roots arts project will beautify and enhance the neighborhood through colorful murals along the alley walls behind Fairfield, which will also be designated as the "public arts" collection.

Tasks to be Performed:

- Work with each artist selected to paint murals; and
- Work with vendors to obtain supplies, donations, and discounts.

Level of Service to be Provided:

Funding will pay for the artists to create three art projects in this mature, low-income neighborhood behind the Stratosphere hotel.

Measurable Goals for Grant period:

- Collaborate with property owners and vendors to help beautify the neighborhood;
- Stupak Center and Faith community will collaborate in recruiting youth involvement; and
- Beautify and enhance the neighborhood so that residents will enjoy walking through their own neighborhood.

"SUBRECIPIENT" hereby agrees to meet the goals as stated above, to the greatest extent feasible, in order to ensure the success of the Program.

2. *The "SUBRECIPIENT" hereby appoints the following representative to attend any meetings of the neighborhood organization in partnership with the City of Las Vegas, Neighborhood Services Department:*

CAMILLE DUSKIN, Project Leader, or a designee chosen at the discretion of SUBRECIPIENT.

C. FINANCIAL MANAGEMENT

1. METHOD OF PAYMENT

The "SUBRECIPIENT" shall access the grant funding by completing a Request For Funds form, as outlined on Exhibit "B," and attaching an invoice each time a service or product is requested. CITY staff shall make direct payment to vendors, through a Direct Payment Request for purchases up to \$5000 or the SUBRECIPIENT's award amount, or through the use of a City Credit Card for purchases no greater than \$2500.

The CITY shall reimburse the "SUBRECIPIENT" only for expenses paid or incurred as outlined in Exhibit A, provided the expenditures are made after the

Project's start date and before the completion date as indicated in Section I.D **and** an approval from the NPF Program Administrator or designee is obtained prior to these expenditures.

2. DOCUMENTATION OF COSTS

All costs submitted to CITY for vendor payment or reimbursement shall be recorded by budget line-items and be supported by properly executed time records, invoices, contracts, or vouchers, or other official documentation evidencing in proper detail the nature and propriety of the charge. All checks, invoices, contracts, and vouchers, orders or other accounting documents pertaining in whole or in part to the Agreements, shall be thoroughly identified and readily accessible.

3. FINANCIAL RECORDKEEPING

Financial records pertaining to all invoices, materials, payrolls, personnel records, if any, and other data concerning matters related to or arguably related to this Agreement may be requested from "SUBRECIPIENT" by duly authorized CITY representatives.

4. PROGRAM BUDGET

Invoice expenditures eligible for payment by the CITY will be in accordance with the Cost Estimates and Donations Pledge Sheets as delineated in Exhibit "A" and subject to any conditions imposed in the Scope of Services, to include monthly reports and narratives when seeking reimbursement from the City for Project costs. "SUBRECIPIENT" shall not make any changes in the Project budget unless permission is obtained in writing from the CITY.

5. UNEXPENDED FUNDS

In the event that CITY staff anticipates the total amount of funds allocated for this Agreement will not be expended in the time and manner prescribed in this Agreement, the CITY reserves the right to that portion for other Projects/programs operating under the CITY's NPF Program. The city's Finance Department will not authorize extending the **June 20, 2008** deadline to use unexpended funds.

6. ACCOUNTING METHODS

Expenditures charged to CITY fiscal year **2007-2008** NPF funds will be accounted for in a ledger separate from all other revenue sources. These records shall be maintained by "SUBRECIPIENT."

7. NON-EXPENDABLE PERSONAL PROPERTY, DEPRECIATION SCHEDULES, AND DISPOSITION OF PROPERTY

1. Non-expendable personal property will be defined as any property either tangible or intangible other than real property as defined herein which has a unit acquisition cost of \$1000 or more and a useful life of more than one year.

2. Organization purchasing or receiving non-expendable personal property as part of their project will give CITY rights to the non-expendable personal property for three years from the date of purchase. Should the organization be dissolved or should the non-expendable personal property not be used in accordance with the grant agreement, CITY will have the right to reappropriate the non-expendable personal property. Examples of non-expendable personal property are vehicles and computer equipment. If said property is a vehicle, the City shall be named as a lien-holder on the title.

D. PROGRAM REPORTING

"SUBRECIPIENT" will be required to collect for and provide to the CITY Program accomplishments and usage records beginning **July 1, 2007** or the date first written above, until **June 20, 2008**, unless this Agreement is modified at the express consent of the CITY and "SUBRECIPIENT." "SUBRECIPIENT" shall submit, on a monthly basis, due by the **1st day of each month**, and on occasion upon request of the CITY, a Monthly Progress Report, Match Expended Report and Volunteer Log, forms for which are attached as Exhibit "C". Records and reports shall contain, but not be limited to, the following data:

1. Statement of Program year goals cited in "SUBRECIPIENT" application and measurable accomplishments toward achieving said goals through reporting date of said report.
2. Whenever applicable, written narrative of activities. Written narrative and description of services shall be included in each monthly report.
3. The "SUBRECIPIENT" shall provide a copy of all written reports developed for the Project to the CITY. These may be included with the Monthly Progress Report or under separate cover materials which help document the progress of the Project include: project meeting or event flyers, project meeting minutes, draft reports, final reports, work party photographs, construction timelines, job descriptions, contractor contracts, and design drawings.
4. The "SUBRECIPIENT" shall provide a Final Report-a brief, written report after the project has been completed summarizing the Project's successes and lessons learned. This document is attached as Exhibit "D".

These reports will be forwarded to the City of Las Vegas Neighborhood Services Department, ATTN: Neighborhood Initiatives Division. CITY will monitor the performance of "SUBRECIPIENT" against goals and performance standards required herein. Substandard performance as determined by CITY will constitute non-compliance with this Agreement.

If action to correct such substandard performance is not taken by "SUBRECIPIENT" within a reasonable period of time after being notified by CITY, contract suspension or termination procedures will be initiated.

E. TIME OF PERFORMANCE

This Agreement provides for NPF funding of "SUBRECIPIENT" program rendered in accordance with this Agreement from **July 1, 2007**, or the date first written above, through **June 20, 2008**. The CITY shall bear no liability to fund or provide payment for

"SUBRECIPIENT" program services in the event that no NPF grant award funds are received during fiscal year **2007-2008**. Furthermore, the CITY shall be liable only for payment proportional to the extent that NPF grant award funds are appropriated and allocated by the CITY. "SUBRECIPIENT" program expenses incurred after **June 20, 2008**, but prior to execution of this Agreement will not be reimbursed.

II. CITY GENERAL CONDITIONS

A. COMPLIANCE WITH OTHER APPLICABLE STATUTES AND REGULATIONS

"SUBRECIPIENT" shall obtain any and all Federal, State, and Local permits and licenses required to execute the Project or Program as described in the Agreement's Scope of Services. "SUBRECIPIENT" further agrees to abide by all applicable Federal, State, and Local codes, regulations, statutes, ordinances, and laws.

B. SUBRECIPIENT RETAINS EXCLUSIVE RIGHT OF PERFORMING SERVICES

"SUBRECIPIENT" has requested financial support of the CITY to enable "SUBRECIPIENT" to provide the services contemplated in Section I. The CITY shall have no relationship whatsoever with the services contemplated herein except the provision of financial support and the receipt of reports as provided herein. In any and all events, the services contemplated herein shall be rendered at the time, in the manner and under circumstances determined solely and exclusively by "SUBRECIPIENT," subject only to review by the City of Las Vegas, Neighborhood Services Director or other designee of the Neighborhood Services Director to assure continuing eligibility for NPF funding.

C. INDEMNIFICATION

"SUBRECIPIENT" agrees to protect, defend, indemnify and save harmless the CITY from and against any and all liability, damages, claims, suits, liens, and judgments of whatever nature, including but not limited to, claims for contribution and/or indemnification for injuries to or death of any person or persons, caused by, in connection with, or arising out of any activities undertaken pursuant to this Agreement. "SUBRECIPIENT's" obligation to protect, defend, indemnify, and save harmless as set forth in this paragraph, shall include any and all attorneys' fees incurred by the CITY in the defense and/or handling of said suits, demands, judgments, liens, claims and the like and all attorneys' fees and investigation expenses incurred by the CITY in enforcing and/or obtaining compliance with the provisions of this paragraph.

D. LIMIT ON ASSIGNMENT OF INTEREST

"SUBRECIPIENT" may not assign any part of its rights in this Agreement without consent of CITY. Any such assignment of rights without consent of CITY shall result in the forfeiture of all compensation, or any part thereof, as determined by CITY.

E. ON-SITE MONITORING

Projects and programs funded under this Agreement will be subject to on-site monitoring by duly authorized CITY representatives. Said representatives will be announced, at a minimum, 24 hours in advance of such visits. The representatives may request, and be granted access to records. Representatives may, on occasion, interview Program volunteers and participants who volunteer to be interviewed.

F. ACCESS TO RECORDS

At any time during normal business hours, "SUBRECIPIENT'S" records, with respect to matters covered by this Agreement shall be made available for audit, examination, and review by CITY representatives.

G. INSURANCE

If "SUBRECIPIENT" uses a vehicle in providing its services, it shall carry or provide a Comprehensive Automobile Liability Insurance covering bodily injury and property damage, with a minimum comprehensive single limit liability of \$1,000,000.00.

The CITY shall be named as an additional insured in all policies of insurance obtained pursuant to this Agreement. The CITY shall be furnished evidence that the foregoing insurance coverage(s) are in effect, and the CITY shall be notified at least thirty (30) days prior to the cancellation or material change of any such coverage.

H. RECORDS

Program records shall be maintained in accordance with CITY requirements with respect to all matters covered by this Agreement. Such program records shall be maintained for a period of four years after the term of this Agreement expires (a five year retention period).

I. RIGHT TO REVIEW AND AUDIT

1. The "SUBRECIPIENT" agrees to maintain financial records pertaining to all matters relative to this Agreement in accordance with standard accounting principles and procedures and to retain all records and supporting documentation applicable to this Agreement for a period of three years, except those records subject to audit findings shall be retained for three years after such findings have been resolved. In the event the Subrecipient goes out of existence, the Subrecipient shall turn over to the City all of its records relating to this Agreement to be retained by the City for the required period of time.
2. The Subrecipient agrees to permit the City or the City's designated representatives to inspect and audit its records and books relative to this Agreement at any time during normal business hours and under reasonable circumstances and to copy therefrom any information that the City desires concerning Subrecipient's operation hereunder. The Subrecipient further understands and agrees that said inspection and audit would be exercised upon written notice. If the Subrecipient or its records or books are not located within Clark County, Nevada, in the event of an inspection and audit, Subrecipient agrees to deliver the records or books or have the records or books delivered to the City or the City's designated representatives at an address within the City of Las Vegas as designated by the City. If the City or the City's designated representatives find that the records delivered by the Subrecipient are incomplete, the Subrecipient agrees to pay the City or the City representatives' costs to travel (including travel, lodging, meals, and other related expenses) to the Subrecipient's offices to inspect, audit, and retrieve the complete records. The Subrecipient further agrees to permit the City or the City's designated representatives to inspect and audit, as deemed necessary, all records of this project relating to finances, as well as other records including performance records that may be required by relevant directives of funding sources of the City.

III. OTHER GENERAL CONDITIONS

A. RELIGIOUS ACTIVITIES

As a general rule, in accordance with First Amendment Church/State Principles, NPF assistance may not be used for religious activities or provided to primarily religious entities for any activities, including secular activities.

B. POLITICAL ACTIVITIES

"SUBRECIPIENT" will comply with this section, which prohibits the use of NPF funds to finance the use of facilities or equipment for political purposes or to engage in other partisan political activities, such as candidate forums, voter transportation, or voter registration.

C. PROGRAM INCOME

"SUBRECIPIENT" agrees that program income, includes, but is not limited to, the following:

1. Proceeds from the disposition by sale or long-term lease of real property purchased or improved with NPF funds;
2. Proceeds from the disposition of equipment purchased with NPF funds;
3. Gross income from the use or rental of real or personal property acquired by "SUBRECIPIENT" with NPF funds, less costs incidental to generation of the income;
4. Gross income from the use or rental of real property, owned by "SUBRECIPIENT," that was constructed or improved with NPF funds, less costs incidental to generation of the income; and
5. Interest earned on program income pending its disposition.

D. DISPOSITION OF PROGRAM INCOME

If, applicable, income from the Project may be retained by "SUBRECIPIENT" provided that written notification is given to the Neighborhood Services Director and that the income is to be used for the exclusive benefit of the Program.

E. EXPIRATION OR REVOCATION OF AGREEMENT

Upon the expiration or revocation of this Agreement, "SUBRECIPIENT" shall transfer to CITY any NPF funds on hand at the time of expiration or revocation and any accounts receivable attributable to the use of NPF funds.

IV. MODIFICATION OR TERMINATION OF AGREEMENT

A. AMENDMENT OR REVISION REQUIRED BY CITY

"SUBRECIPIENT" and the CITY hereby agree to amend or otherwise revise this Agreement should such modification be required by CITY and/or any applicable federal statutes or regulations.

B. TERMINATION

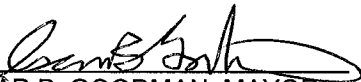
If "SUBRECIPIENT" fails to fulfill in a timely and proper manner its obligation under this Agreement or shall violate any of the covenants, agreements or stipulations of this Agreement, the CITY shall thereupon have the right to suspend or terminate this Agreement and specify the effective date thereof. Such notice shall be given no less than ten (10) days before the effective date of such termination and sent to "SUBRECIPIENT" at: 9113 LAZY HILLS CIRCLE, LAS VEGAS, NV 89117.

C. PROVISIONS REQUIRED BY LAW DEEMED INSERTED

Each and every provision of law and clause required by law to be inserted in this Agreement will be deemed to be inserted herein, and this Agreement shall be read and enforced as though it were included herein and if through mistake or otherwise any such provisions not inserted, or is not correctly inserted, then upon the application of either party this Agreement shall forthwith be physically amended to make such insertion.

"IN WITNESS WHEREOF, the parties hereto have entered this Agreement by their duly authorized representatives on the day and year first above written."

CITY OF LAS VEGAS

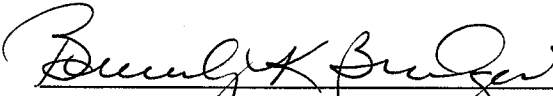

OSCAR B. GOODMAN, MAYOR

GATEWAY DISTRICT ASSOCIATION


CAMILLE DUSKIN, PROJECT LEADER


DEBBIE ROSE, ASSOC. PRESIDENT

ATTEST:

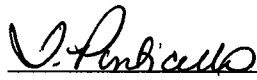

BEVERLY K. BRIDGES, CMC, CITY CLERK

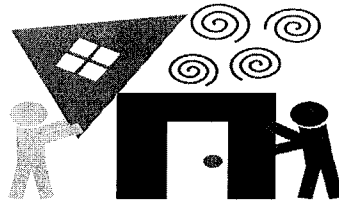
ATTEST:

By: _____

COUNCIL ACTION: 7/11/07

APPROVED AS TO FORM:


7/9/07



NPF Funding Awarded
FY 2007-2008

Applicant Name: Gateway District Association

Project: Gateway Gallery a Public Arts Collection

Date Requested: Thursday, May 31, 2007

Original Request by Applicant: \$ 5000

Amount Awarded by NPF Board: \$ 4000

Reasons for amendment:

Grant amount awarded at the recommendation of the Board.

Cost Estimates Sheet

If your project requires products or services from several vendors, then attach one quote for each vendor.

GATEWAY DISTRICT ASSOCIATION

Vendor Quotes

Amount

1. <i>see Attached</i>	
ARTIST - 1800 Fairfield	\$ 2000
2. ARTIST - 1701 Fairfield.	\$ 1600
3. Artist - 239 New York	\$ 1400
4.	\$

Total 5000

Attach one quote per proposed vendor.

Suggested cost breakdown for 3 buildings (blank canvases) with addresses and job descriptions

1800

Building address - ~~1800~~ Fairfield (8 x 40 ft. = 320 Sq. ft.)

* Artist	\$2,000.00	} <i>cash</i> <i>In kind</i>
Material	\$ 500.00	
Labor	\$ 600.00	
Canvas	\$1,150.00	
TOTAL	\$4,250.00	

1701 FAIRFIELD

Building address - ~~217 Chicago~~ (8 x 31 ft. = 248 Sq. ft.)

* Artist	\$1,600.00	} <i>cash</i> <i>In kind</i>
Material	\$ 450.00	
Labor	\$ 525.00	
Canvas	\$ 900.00	
TOTAL	\$3,475.00	

239 New York

Building address - ~~214 Chicago~~ (8 x 27 ft. = 216 Sq. ft.)

Artist	\$1,400.00	} <i>cash</i> <i>In kind</i>
Material	\$ 400.00	
Labor	\$ 450.00	
Canvas	\$ 750.00	
TOTAL	\$3,050.00	

GRAND TOTAL

\$10,795.00 (approximately \$14.00 per sq. ft. complete at
A total of 784 Sq. ft.)

DONATION PLEDGES SHEET

(APPLICANT MUST PROVIDE COST ESTIMATES FOR PROJECT ON ATTACHED SHEET)

A. CASH

(a) City Grant Request (The amount your association is requesting) \$ 5,000.00

(b) Cash from Partners (list names & amount of donation)

_____ \$

_____ \$

_____ \$

_____ \$

(c) Total Cash from Partners \$

(d) Total Cash (a+c) \$ 5,000.00

B. DONATIONS PLEDGE VALUE (Donated professional services & products)

(e) Donating Partners (list names & amount)

Sherwin Williams Paint - paint \$ 1,350.00

Gerald Duskin - supplies \$ (Duskin/Sherwin combined)

3 buildings - canvas \$ 2,800.00

_____ \$

_____ \$

_____ \$

_____ \$

(f) Total Donations Pledge from Partners \$

(g) Volunteer Labor Pledge (number of hours x \$15) 241 hrs x \$15 \$ 3615
 (This number MUST match total hours on the Volunteer Hours Pledge Sheet)

(h) Total Donations Pledged from Contributions (f+g) \$ 7765
 (NOT cash donations)

(i) Grand Total Project Revenues (d+h) \$ 12,765.00

(j) Total Neighborhood Match (c+ h)

(total cash from partners + total donations pledge from contributions - includes volunteer hours)

\$ 7765

Total Neighborhood Match MUST exceed the City Grant Request listed on this line and on Section A (a) above.

\$ 5,000.00

CITY OF LAS VEGAS
NEIGHBORHOOD SERVICES DEPARTMENT
NEIGHBORHOOD PARTNERS FUND
REQUEST FOR FUNDS

Exhibit B

SECTION I : THIS SECTION TO BE COMPLETED BY REQUESTOR OF FUNDS
--

REQUEST NO. _____ DATE _____

NEIGHBORHOOD ASSOCIATION NAME: _____

PROJECT TITLE _____

REPORTING PERIOD START _____ END _____

VENDOR:

NAME: _____

ADDRESS: _____

CITY _____ STATE _____ ZIP CODE _____

CONTACT PERSON _____ PHONE _____

GRANT AMOUNT	PREVIOUS PAYMENTS	AMOUNT OF THIS REQUEST	GRANT BALANCE

Price Quotation Substantiating the Above Amount Must Be Attached to this Document.

I CERTIFY THAT THE ABOVE AMOUNT IS TRUE AND CORRECT WILL BE USED FOR THE PURPOSES FOR WHICH IT IS INTENDED.

SIGNATURE _____

TITLE _____

NAME (Printed) _____ PHONE _____ FAX _____

FOR OFFICE USE ONLY:

SECTION II: THIS SECTION FOR CITY OF LAS VEGAS NEIGHBORHOOD SERVICES DEPARTMENT USE ONLY
--

REVIEWED BY PROGRAM ADMINISTRATOR: _____ DATE: _____

Supervisor/DIV. MGR. APPROVAL: _____ DATE: _____

VENDOR NO: _____ P.O. NO: _____

Project Name:		
Neighborhood Association:		
Reporting Period:	Start:	End:
Date of Report:		
Person Preparing Report:		
Phone Number:		

Please describe your project accomplishments for this month. Identify which project goals (as described in your contract) your organization has addressed and be sure to include any trouble spots or areas of concern.

[illegible]

MATCH EXPENDED REPORT

Project Name _____ Reporting Period: _____

CASH					
Date Received	Source	Purpose	Doc. Number Attached *	Value Amount	
Subtotal				\$	
VOLUNTEER LABOR					
Date	Number of Volunteers	Hours Worked	Labor Activity	Doc. Number Attached *	Value Amount
Subtotal				\$	
PROFESSIONAL SERVICES					
Date of Service	Type of Service	Hours Worked	Hourly Rate	Doc. Number Attached *	Value Amount
Subtotal				\$	
SUPPLIES/MATERIALS/EQUIPMENT					
Date Used	Description	Donor Name	Doc. Number Attached *	Value Amount	
Subtotal				\$	
Total Match				\$	

Start _____ End _____

I certify that the above amounts are true and correct.

Signature _____ Name (Printed) _____

Neighborhood Partners Fund VOLUNTEER LOG						
Type of Work	Date	Name of Volunteer	Signature of Volunteer	Address	Phone	Hours Worked
Total Hours						

X \$15

Total Match Value \$

**NEIGHBORHOOD PARTNERS FUND AGREEMENT
BETWEEN THE CITY OF LAS VEGAS AND
HILLSTONE II ESTATES HOA**

THIS AGREEMENT, made and entered into this 11th day of July, 2007 by and between the CITY OF LAS VEGAS, a municipal corporation of the State of Nevada, hereinafter referred to as "CITY", and **HILLSTONE II ESTATES HOA**, a nonprofit corporation duly organized under the laws of the State of Nevada, hereinafter referred to as "SUBRECIPIENT," whose primary mailing address at the date of execution is: **7411 WILD HORSE MESA CT., LAS VEGAS NV 89131**.

WITNESSETH

WHEREAS, the CITY has allocated funds for the Neighborhood Partners Fund, hereinafter referred to as "NPF"; and

WHEREAS, the CITY is responsible for planning, administering, implementing, and evaluating the NPF program to ensure that it conforms to the NPF Program Guidelines and Las Vegas City Council goals; and

WHEREAS, CITY as Grantor wishes to engage "SUBRECIPIENT" to assist the CITY in utilizing such funds by providing services to meet the NPF Program's objectives, as follows:

- to increase participation and cooperation among neighborhood residents, businesses, and the City;
- to support emerging and established registered neighborhood-based organizations working on significant neighborhood issues and concerns through achievable projects; and,
- to empower registered neighborhood-based organizations to effectively plan and implement programs that address neighborhood needs.

NOW, THEREFORE, it is agreed between the parties hereto that;

I. SCOPE OF SERVICE

A. ACTIVITIES

"SUBRECIPIENT" will be responsible for administering a **FY2007-2008** NPF-funded Program known as **PIONEER BEAUTIFICATION** that provides activities eligible under the Neighborhood Partners Fund as cited in the Scope of Services I.B.1, hereinafter referred to as "Program.". It is expressly agreed and understood that the total amount to be provided by the CITY under this Agreement shall not exceed **\$1500** in NPF funds to be allocated in accordance with the Cost Estimates and Donations Pledge Sheets as detailed in Exhibit "A," attached. "SUBRECIPIENT" hereby agrees to utilize said NPF funds made available pursuant to this Agreement to supplement rather than supplant funds otherwise available.

B. PROGRAM DESCRIPTION

1. Scope of Services to be Provided

Purpose of Services:

The project team will be adding decorative rock and lighting to upgrade the neighborhood and improve safety in the neighborhood.

Tasks to be Performed:

- Purchase and install floodlights; and
- Purchase and lay decorative rock.

Level of Service to be Provided:

Funding will help this neighborhood improve an equestrian trail, so it can be used by the residents as a walking trail.

Measurable Goals for Grant period:

- Improve and enhance the continuity of walking trails;
- Improve safety in the evening through better lighting; and
- Promote community involvement.

"SUBRECIPIENT" hereby agrees to meet the goals as stated above, to the greatest extent feasible, in order to ensure the success of the Program.

2. *The "SUBRECIPIENT" hereby appoints the following representative to attend any meetings of the neighborhood organization in partnership with the City of Las Vegas, Neighborhood Services Department:*

MARK TURNER, Project Leader, or a designee chosen at the discretion of SUBRECIPIENT.

C. FINANCIAL MANAGEMENT

1. METHOD OF PAYMENT

The "SUBRECIPIENT" shall access the grant funding by completing a Request For Funds form, as outlined on Exhibit "B," and attaching an invoice each time a service or product is requested. CITY staff shall make direct payment to vendors, through a Direct Payment Request for purchases up to \$5000 or the SUBRECIPIENT's award amount, or through the use of a City Credit Card for purchases no greater than \$2500.

The CITY shall reimburse the "SUBRECIPIENT" only for expenses paid or incurred as outlined in Exhibit A, provided the expenditures are made after the Project's start date and before the completion date as indicated in Section I.D **and**

an approval from the NPF Program Administrator or designee is obtained prior to these expenditures.

2. DOCUMENTATION OF COSTS

All costs submitted to CITY for vendor payment or reimbursement shall be recorded by budget line-items and be supported by properly executed time records, invoices, contracts, or vouchers, or other official documentation evidencing in proper detail the nature and propriety of the charge. All checks, invoices, contracts, and vouchers, orders or other accounting documents pertaining in whole or in part to the Agreements, shall be thoroughly identified and readily accessible.

3. FINANCIAL RECORDKEEPING

Financial records pertaining to all invoices, materials, payrolls, personnel records, if any, and other data concerning matters related to or arguably related to this Agreement may be requested from "SUBRECIPIENT" by duly authorized CITY representatives.

4. PROGRAM BUDGET

Invoice expenditures eligible for payment by the CITY will be in accordance with the Cost Estimates and Donations Pledge Sheets as delineated in Exhibit "A" and subject to any conditions imposed in the Scope of Services, to include monthly reports and narratives when seeking reimbursement from the City for Project costs. "SUBRECIPIENT" shall not make any changes in the Project budget unless permission is obtained in writing from the CITY.

5. UNEXPENDED FUNDS

In the event that CITY staff anticipates the total amount of funds allocated for this Agreement will not be expended in the time and manner prescribed in this Agreement, the CITY reserves the right to that portion for other Projects/programs operating under the CITY's NPF Program. The city's Finance Department will not authorize extending the **June 20, 2008** deadline to use unexpended funds.

6. ACCOUNTING METHODS

Expenditures charged to CITY fiscal year **2007-2008** NPF funds will be accounted for in a ledger separate from all other revenue sources. These records shall be maintained by "SUBRECIPIENT."

7. NON-EXPENDABLE PERSONAL PROPERTY, DEPRECIATION SCHEDULES, AND DISPOSITION OF PROPERTY

1. Non-expendable personal property will be defined as any property either tangible or intangible other than real property as defined herein which has a unit acquisition cost of \$1000 or more and a useful life of more than one year.
2. Organization purchasing or receiving non-expendable personal property as part of their project will give CITY rights to the non-expendable personal

property for three years from the date of purchase. Should the organization be dissolved or should the non-expendable personal property not be used in accordance with the grant agreement, CITY will have the right to reappropriate the non-expendable personal property. Examples of non-expendable personal property are vehicles and computer equipment. If said property is a vehicle, the City shall be named as a lien-holder on the title.

D. PROGRAM REPORTING

"SUBRECIPIENT" will be required to collect for and provide to the CITY Program accomplishments and usage records beginning **July 1, 2007** or the date first written above, until **June 20, 2008**, unless this Agreement is modified at the express consent of the CITY and "SUBRECIPIENT." "SUBRECIPIENT" shall submit, on a monthly basis, due by the **1st day of each month**, and on occasion upon request of the CITY, a Monthly Progress Report, Match Expended Report and Volunteer Log, forms for which are attached as Exhibit "C". Records and reports shall contain, but not be limited to, the following data:

1. Statement of Program year goals cited in "SUBRECIPIENT" application and measurable accomplishments toward achieving said goals through reporting date of said report.
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"SUBRECIPIENT" program services in the event that no NPF grant award funds are received during fiscal year **2007-2008**. Furthermore, the CITY shall be liable only for payment proportional to the extent that NPF grant award funds are appropriated and allocated by the CITY. "SUBRECIPIENT" program expenses incurred after **June 20, 2008**, but prior to execution of this Agreement will not be reimbursed.

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"SUBRECIPIENT" shall obtain any and all Federal, State, and Local permits and licenses required to execute the Project or Program as described in the Agreement's Scope of Services. "SUBRECIPIENT" further agrees to abide by all applicable Federal, State, and Local codes, regulations, statutes, ordinances, and laws.

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"SUBRECIPIENT" has requested financial support of the CITY to enable "SUBRECIPIENT" to provide the services contemplated in Section I. The CITY shall have no relationship whatsoever with the services contemplated herein except the provision of financial support and the receipt of reports as provided herein. In any and all events, the services contemplated herein shall be rendered at the time, in the manner and under circumstances determined solely and exclusively by "SUBRECIPIENT," subject only to review by the City of Las Vegas, Neighborhood Services Director or other designee of the Neighborhood Services Director to assure continuing eligibility for NPF funding.

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"SUBRECIPIENT" agrees to protect, defend, indemnify and save harmless the CITY from and against any and all liability, damages, claims, suits, liens, and judgments of whatever nature, including but not limited to, claims for contribution and/or indemnification for injuries to or death of any person or persons, caused by, in connection with, or arising out of any activities undertaken pursuant to this Agreement. "SUBRECIPIENT's" obligation to protect, defend, indemnify, and save harmless as set forth in this paragraph, shall include any and all attorneys' fees incurred by the CITY in the defense and/or handling of said suits, demands, judgments, liens, claims and the like and all attorneys' fees and investigation expenses incurred by the CITY in enforcing and/or obtaining compliance with the provisions of this paragraph.

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The CITY shall be named as an additional insured in all policies of insurance obtained pursuant to this Agreement. The CITY shall be furnished evidence that the foregoing insurance coverage(s) are in effect, and the CITY shall be notified at least thirty (30) days prior to the cancellation or material change of any such coverage.

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2. The Subrecipient agrees to permit the City or the City's designated representatives to inspect and audit its records and books relative to this Agreement at any time during normal business hours and under reasonable circumstances and to copy therefrom any information that the City desires concerning Subrecipient's operation hereunder. The Subrecipient further understands and agrees that said inspection and audit would be exercised upon written notice. If the Subrecipient or its records or books are not located within Clark County, Nevada, in the event of an inspection and audit, Subrecipient agrees to deliver the records or books or have the records or books delivered to the City or the City's designated representatives at an address within the City of Las Vegas as designated by the City. If the City or the City's designated representatives find that the records delivered by the Subrecipient are incomplete, the Subrecipient agrees to pay the City or the City representatives' costs to travel (including travel, lodging, meals, and other related expenses) to the Subrecipient's offices to inspect, audit, and retrieve the complete records. The Subrecipient further agrees to permit the City or the City's designated representatives to inspect and audit, as deemed necessary, all records of this project relating to finances, as well as other records including performance records that may be required by relevant directives of funding sources of the City.

III. OTHER GENERAL CONDITIONS

A. RELIGIOUS ACTIVITIES

As a general rule, in accordance with First Amendment Church/State Principles, NPF assistance may not be used for religious activities or provided to primarily religious entities for any activities, including secular activities.

B. POLITICAL ACTIVITIES

"SUBRECIPIENT" will comply with this section, which prohibits the use of NPF funds to finance the use of facilities or equipment for political purposes or to engage in other partisan political activities, such as candidate forums, voter transportation, or voter registration.

C. PROGRAM INCOME

"SUBRECIPIENT" agrees that program income, includes, but is not limited to, the following:

1. Proceeds from the disposition by sale or long-term lease of real property purchased or improved with NPF funds;
2. Proceeds from the disposition of equipment purchased with NPF funds;
3. Gross income from the use or rental of real or personal property acquired by "SUBRECIPIENT" with NPF funds, less costs incidental to generation of the income;
4. Gross income from the use or rental of real property, owned by "SUBRECIPIENT," that was constructed or improved with NPF funds, less costs incidental to generation of the income; and
5. Interest earned on program income pending its disposition.

D. DISPOSITION OF PROGRAM INCOME

If, applicable, income from the Project may be retained by "SUBRECIPIENT" provided that written notification is given to the Neighborhood Services Director and that the income is to be used for the exclusive benefit of the Program.

E. EXPIRATION OR REVOCATION OF AGREEMENT

Upon the expiration or revocation of this Agreement, "SUBRECIPIENT" shall transfer to CITY any NPF funds on hand at the time of expiration or revocation and any accounts receivable attributable to the use of NPF funds.

IV. MODIFICATION OR TERMINATION OF AGREEMENT

A. AMENDMENT OR REVISION REQUIRED BY CITY

"SUBRECIPIENT" and the CITY hereby agree to amend or otherwise revise this Agreement should such modification be required by CITY and/or any applicable federal statutes or regulations.

B. TERMINATION

If "SUBRECIPIENT" fails to fulfill in a timely and proper manner its obligation under this Agreement or shall violate any of the covenants, agreements or stipulations of this Agreement, the CITY shall thereupon have the right to suspend or terminate this Agreement and specify the effective date thereof. Such notice shall be given no less than ten (10) days before the effective date of such termination and sent to "SUBRECIPIENT" at: 7411 WILD HORSE MESA CT., LAS VEGAS NV 89131.

C. PROVISIONS REQUIRED BY LAW DEEMED INSERTED

Each and every provision of law and clause required by law to be inserted in this Agreement will be deemed to be inserted herein, and this Agreement shall be read and enforced as though it were included herein and if through mistake or otherwise any such provisions not inserted, or is not correctly inserted, then upon the application of either party this Agreement shall forthwith be physically amended to make such insertion.

"IN WITNESS WHEREOF, the parties hereto have entered this Agreement by their duly authorized representatives on the day and year first above written."

CITY OF LAS VEGAS


OSCAR B. GOODMAN, MAYOR

HILLSTONE II ESTATES HOA


MARK TURNER, PROJECT LEADER


MARK TURNER, ASSOC. PRESIDENT

ATTEST:

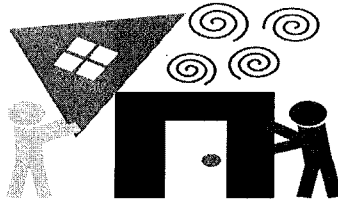

BEVERLY K. BRIDGES, CMC, CITY CLERK

ATTEST:

By: _____

COUNCIL ACTION: 7/11/07

APPROVED AS TO FORM: V. Pamballo 9/9/07



NPF Funding Awarded
FY 2007-2008

Applicant Name: Hillstone II Estates HOA

Project: Pioneer Beautification

Date Requested: Tuesday, May 29, 2007

Original Request by Applicant: \$ 2400

Amount Awarded by NPF Board: \$ 1500

Reasons for amendment:

Grant amount awarded at the recommendation of the Board.

Cost Estimates Sheet

If your project requires products or services from several vendors, then submit one quote for each vendor.

HILLSTONE ESTATES HOA

Vendor Quotes

Amount

1. Cheyenne Rock
2. Amazon.com
- 3.
- 4.

\$2,295⁵
\$250.00
\$
\$

\$2,545⁰⁰

Submit one quote per vendor proposed.

DONATION PLEDGES SHEET

(APPLICANT MUST PROVIDE COST ESTIMATES FOR PROJECT ON ATTACHED SHEET)

A. CASH

(a) City Grant Request (The amount your association is requesting) \$ 2,400.00
 (b) Cash from Partners (list names & amount of donation)

Hillstone Estates II HOA	\$	445 ⁰⁰
	\$	
	\$	
	\$	
(c) Total Cash from Partners	\$	145 -
(d) Total Cash (a+c)	\$	2545 ⁰⁰

B. DONATIONS PLEDGE VALUE (Donated professional services & products)

(e) Donating Partners (list names & amount)

Concrete Systems	\$	800
Cheyenne Rock	\$	255
	\$	
	\$	
	\$	
	\$	
	\$	
(f) Total Donations Pledge from Partners	\$	1055

(g) Volunteer Labor Pledge (number of hours x \$15) 119 hrs x \$15 \$1,770
 (This number MUST match total hours on the Volunteer Hours Pledge Sheet)

(h) Total Donations Pledged from Contributions (f+g) \$ 2825
 (NOT cash donations)

(i) Grand Total Project Revenues (d+h) \$ 8449

(j) Total Neighborhood Match (c+ h)
 (total cash from partners + total donations pledge from contributions -
 includes volunteer hours)

\$ 2970

Total Neighborhood Match MUST exceed the City Grant Request listed
 on this line and on Section A (a) above.

\$ 2,400.00

CITY OF LAS VEGAS
NEIGHBORHOOD SERVICES DEPARTMENT
NEIGHBORHOOD PARTNERS FUND
REQUEST FOR FUNDS

Exhibit B

SECTION I : THIS SECTION TO BE COMPLETED BY REQUESTOR OF FUNDS
--

REQUEST NO. _____ DATE _____

NEIGHBORHOOD ASSOCIATION NAME: _____

PROJECT TITLE _____

REPORTING PERIOD START _____ END _____

VENDOR:

NAME: _____

ADDRESS: _____

CITY _____ STATE _____ ZIP CODE _____

CONTACT PERSON _____ PHONE _____

GRANT AMOUNT	PREVIOUS PAYMENTS	AMOUNT OF THIS REQUEST	GRANT BALANCE

Price Quotation Substantiating the Above Amount Must Be Attached to this Document.

I CERTIFY THAT THE ABOVE AMOUNT IS TRUE AND CORRECT WILL BE USED FOR THE
PURPOSES FOR WHICH IT IS INTENDED.

SIGNATURE _____

TITLE _____

NAME (Printed) _____ PHONE _____ FAX _____

FOR OFFICE USE ONLY:

SECTION II: THIS SECTION FOR CITY OF LAS VEGAS NEIGHBORHOOD SERVICES DEPARTMENT USE ONLY

REVIEWED BY PROGRAM ADMINISTRATOR: _____ DATE: _____

Supervisor/DIV. MGR. APPROVAL: _____ DATE: _____

VENDOR NO: _____ P.O. NO: _____

Please describe your project accomplishments for this month. Identify which project goals (as described in your contract) your organization has addressed and be sure to include any trouble spots or areas of concern.

[illegible]

MATCH EXPENDED REPORT

Project Name _____ Reporting Period: _____

CASH					
Date Received	Source	Purpose	Doc. Number Attached *	Value Amount	
Subtotal				\$	
VOLUNTEER LABOR					
Date	Number of Volunteers	Hours Worked	Labor Activity	Doc. Number Attached *	Value Amount
Subtotal				\$	
PROFESSIONAL SERVICES					
Date of Service	Type of Service	Hours Worked	Hourly Rate	Doc. Number Attached *	Value Amount
Subtotal				\$	
SUPPLIES/MATERIALS/EQUIPMENT					
Date Used	Description	Donor Name	Doc. Number Attached *	Value Amount	
Subtotal				\$	
Total Match				\$	

Start _____ End _____

I certify that the above amounts are true and correct.

Signature _____ Name (Printed) _____

Neighborhood Partners Fund VOLUNTEER LOG						
Type of Work	Date	Name of Volunteer	Signature of Volunteer	Address	Phone	Hours Worked
Total Hours						
Total Match Value						\$
						X \$15

**NEIGHBORHOOD PARTNERS FUND AGREEMENT
BETWEEN THE CITY OF LAS VEGAS AND
LAKES ASSOCIATION**

THIS AGREEMENT, made and entered into this 11th day of July, 2007 by and between the CITY OF LAS VEGAS, a municipal corporation of the State of Nevada, hereinafter referred to as "CITY", and LAKES ASSOCIATION, a nonprofit corporation duly organized under the laws of the State of Nevada, hereinafter referred to as "SUBRECIPIENT," whose primary mailing address at the date of execution is: **3012 ISLAND VIEW CT, LAS VEGAS, NV 89117.**

WITNESSETH

WHEREAS, the CITY has allocated funds for the Neighborhood Partners Fund, hereinafter referred to as "NPF"; and

WHEREAS, the CITY is responsible for planning, administering, implementing, and evaluating the NPF program to ensure that it conforms to the NPF Program Guidelines and Las Vegas City Council goals; and

WHEREAS, CITY as Grantor wishes to engage "SUBRECIPIENT" to assist the CITY in utilizing such funds by providing services to meet the NPF Program's objectives, as follows:

- to increase participation and cooperation among neighborhood residents, businesses, and the City;
- to support emerging and established registered neighborhood-based organizations working on significant neighborhood issues and concerns through achievable projects; and,
- to empower registered neighborhood-based organizations to effectively plan and implement programs that address neighborhood needs.

NOW, THEREFORE, it is agreed between the parties hereto that;

I. SCOPE OF SERVICE

A. ACTIVITIES

"SUBRECIPIENT" will be responsible for administering a **FY2007-2008** NPF-funded Program known as **2007 LAKES FESTIVAL OF LIGHTS** that provides activities eligible under the Neighborhood Partners Fund as cited in the Scope of Services I.B.1, hereinafter referred to as "Program.". It is expressly agreed and understood that the total amount to be provided by the CITY under this Agreement shall not exceed **\$4000** in NPF funds to be allocated in accordance with the Cost Estimates and Donations Pledge Sheets as detailed in Exhibit "A," attached. "SUBRECIPIENT" hereby agrees to utilize said NPF funds made available pursuant to this Agreement to supplement rather than supplant funds otherwise available.

B. PROGRAM DESCRIPTION

1. Scope of Services to be Provided

Purpose of Services:

Funding for this project will pay for the annual Lakes Festival of Lights celebration, attracting thousands of residents and participants from surrounding neighborhoods to a community event.

Tasks to be Performed:

- Organize event kickoff meeting; contact sponsor vendors; Coordinate the arts and crafts portion of the event;
- Arrange all publicity and coordinate charitable activities. Contract with and coordinate security, toilets, fencing, and clean up activities; and
- Recruit, coordinate, and train boat owners for parade; send out mailings, put up signs, and issue flyers. Coordinate the judging, awards, and conduct event.

Level of Service to be Provided:

Grant funds will be used to pay for some of the operational costs. The Festival will attract about 4,000 participants this year from neighboring communities, thereby offering opportunities to network.

Measurable Goals for Grant period:

- Increase community participation, including youth from this and surrounding neighborhoods to this event.
- Generate community pride and sense of belonging in this community.

"SUBRECIPIENT" hereby agrees to meet the goals as stated above, to the greatest extent feasible, in order to ensure the success of the Program.

2. *The "SUBRECIPIENT" hereby appoints the following representative to attend any meetings of the neighborhood organization in partnership with the City of Las Vegas, Neighborhood Services Department:*

GREG TOUSSAINT, Project Leader, or a designee chosen at the discretion of SUBRECIPIENT.

C. FINANCIAL MANAGEMENT

1. METHOD OF PAYMENT

The "SUBRECIPIENT" shall access the grant funding by completing a Request For Funds form, as outlined on Exhibit "B," and attaching an invoice each time a service or product is requested. CITY staff shall make direct payment to vendors, through a Direct Payment Request for purchases up to \$5000 or the

SUBRECIPIENT's award amount, or through the use of a City Credit Card for purchases no greater than \$2500.

The CITY shall reimburse the "SUBRECIPIENT" only for expenses paid or incurred as outlined in Exhibit A, provided the expenditures are made after the Project's start date and before the completion date as indicated in Section I.D and an approval from the NPF Program Administrator or designee is obtained prior to these expenditures.

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2. The Subrecipient agrees to permit the City or the City's designated representatives to inspect and audit its records and books relative to this Agreement at any time during normal business hours and under reasonable circumstances and to copy therefrom any information that the City desires concerning Subrecipient's operation hereunder. The Subrecipient further understands and agrees that said inspection and audit would be exercised upon written notice. If the Subrecipient or its records or books are not located within Clark County, Nevada, in the event of an inspection and audit, Subrecipient agrees to deliver the records or books or have the records or books delivered to the City or the City's designated representatives at an address within the City of Las Vegas as designated by the City. If the City or the City's designated representatives find that the records delivered by the Subrecipient are incomplete, the Subrecipient agrees to pay the City or the City representatives' costs to travel (including travel, lodging, meals, and other related expenses) to the Subrecipient's offices to inspect, audit, and retrieve the complete records. The Subrecipient further agrees to permit the City or the City's designated representatives to inspect and audit, as deemed necessary, all records of this

project relating to finances, as well as other records including performance records that may be required by relevant directives of funding sources of the City.

III. OTHER GENERAL CONDITIONS

A. RELIGIOUS ACTIVITIES

As a general rule, in accordance with First Amendment Church/State Principles, NPF assistance may not be used for religious activities or provided to primarily religious entities for any activities, including secular activities.

B. POLITICAL ACTIVITIES

"SUBRECIPIENT" will comply with this section, which prohibits the use of NPF funds to finance the use of facilities or equipment for political purposes or to engage in other partisan political activities, such as candidate forums, voter transportation, or voter registration.

C. PROGRAM INCOME

"SUBRECIPIENT" agrees that program income, includes, but is not limited to, the following:

1. Proceeds from the disposition by sale or long-term lease of real property purchased or improved with NPF funds;
2. Proceeds from the disposition of equipment purchased with NPF funds;
3. Gross income from the use or rental of real or personal property acquired by "SUBRECIPIENT" with NPF funds, less costs incidental to generation of the income;
4. Gross income from the use or rental of real property, owned by "SUBRECIPIENT," that was constructed or improved with NPF funds, less costs incidental to generation of the income; and
5. Interest earned on program income pending its disposition.

D. DISPOSITION OF PROGRAM INCOME

If, applicable, income from the Project may be retained by "SUBRECIPIENT" provided that written notification is given to the Neighborhood Services Director and that the income is to be used for the exclusive benefit of the Program.

E. EXPIRATION OR REVOCATION OF AGREEMENT

Upon the expiration or revocation of this Agreement, "SUBRECIPIENT" shall transfer to CITY any NPF funds on hand at the time of expiration or revocation and any accounts receivable attributable to the use of NPF funds.

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If "SUBRECIPIENT" fails to fulfill in a timely and proper manner its obligation under this Agreement or shall violate any of the covenants, agreements or stipulations of this Agreement, the CITY shall thereupon have the right to suspend or terminate this Agreement and specify the effective date thereof. Such notice shall be given no less than ten (10) days before the effective date of such termination and sent to "SUBRECIPIENT" at: 3012 ISLAND VIEW CT, LAS VEGAS, NV 89117.

C. PROVISIONS REQUIRED BY LAW DEEMED INSERTED

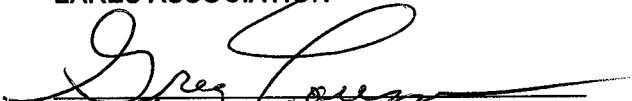
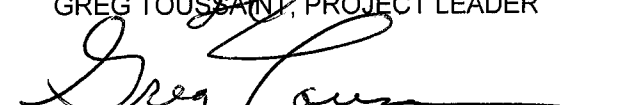
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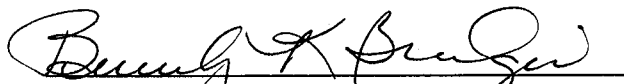
CITY OF LAS VEGAS


OSCAR B. GOODMAN, MAYOR

LAKES ASSOCIATION


GREG TOUSSAINT, PROJECT LEADER

GREG TOUSSAINT, ASSOC. PRESIDENT

ATTEST:

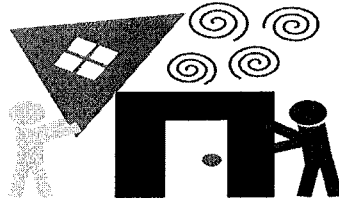

BEVERLY K. BRIDGES, CMC, CITY CLERK

ATTEST:

By: _____

COUNCIL ACTION: 7/11/07

APPROVED AS TO FORM:  4/9/07



NPF Funding Awarded
FY 2007-2008

Applicant Name: Lakes Association

Project: 2007 Lakes Festival of Lights

Date Requested: Tuesday, May 29, 2007

Original Request by Applicant: \$ 5000

Amount Awarded by NPF Board: \$ 4000

Reasons for amendment:

Grant amount awarded at the recommendation of the Board.

Cost Estimates Sheet

If your project requires products or services from several vendors, then submit one quote for each vendor.

LAKES ASSOCIATION

See attached "Cost Estimates Worksheet" and

copies of last year's invoices. \$ 15,850

2007 Lakes Festival of Lights

DRAFT Financial Plan

INCOME:	TOTAL	NPF		Donated By:
Art & Craft booth rentals	750			
Event Sponsorships	7,500			
Food concessions	800			
Car entry fees	1,200			
Community yard sale fund raiser	600			
NPF grant	5,000	5,000		CLV
Total Income	15,850	5,000		
EXPENSES:	TOTAL	NPF		
Awards	2,389			
Bleachers	673	700		CLV
Car show expenses	411			
Craft show expenses	363			
Decorations	778			
Facepainters, balloon twisters, tattoo painters & magician	2,390			
Furniture rental & moving	298			
Licenses & permits	255			
Metro & security	680	700		CLV
Promotion, signs, banners, brochures, etc.	3,970	900		CLV
Sound, stage & lighting	1,900	1,900		CLV
Street barricades & signs	485	500		CLV
Toilets	260	300		CLV
Wireless mics	100			
Yard sale expenses	200			
Miscellaneous	699			
Total Expenses	15,850	5,000		
Excess Funds	0	0		
DONATED TIME:	PEOPLE	HOURS	TOTAL	VALUE
Initial Meeting	50	2	100	\$ 1,500
Committee meetings (8)	12	3	288	\$ 4,320
Arts & Crafts Festival	3	29	87	\$ 1,305
Food concessions	4	40	160	\$ 2,400
Fundraising	4	30	120	\$ 1,800
Publicity work	2	40	80	\$ 1,200
Entertainment program	2	40	80	\$ 1,200
Charities	2	40	80	\$ 1,200
Car show	4	25	100	\$ 1,500
Public safety	3	25	75	\$ 1,125
Stage, sound & lighting	2	25	50	\$ 750
Awards & Judging	12	6	72	\$ 1,080
NPF Application	2	4	8	\$ 120
Total Donated Time			1,200	\$ 18,000

DONATION PLEDGES SHEET

(APPLICANT MUST PROVIDE COST ESTIMATES FOR PROJECT ON ATTACHED SHEET)

A. CASH

(a) City Grant Request (The amount your association is requesting) \$ 5,000

(b) Cash from Partners (list names & amount of donation)

Craft show booth rentals \$ 750 ✓

Event sponsorships \$ 7,500 ✓

Food concessions \$ 800 ✓

Car show entry fees \$ 1,200 ✓

Community yard sale fundraiser \$ 600 ✓

(c) Total Cash from Partners \$ 10,850

(d) Total Cash (a+c) \$ 15,850

B. DONATIONS PLEDGE VALUE (Donated professional services & products)

(e) Donating Partners (list names & amount)

Jaramillo: Cleanup, park decorations, & furniture moving \$ 2,250 ✓

\$

\$

\$

(f) Total Donations Pledge from Partners \$ 2,250

(g) Volunteer Labor Pledge (number of hours x \$15) 1,200 hrs x \$15 \$ 18,000 ✓

(This number MUST match total hours on the Volunteer Hours Pledge Sheet)

(h) Total Donations Pledged from Contributions (f+g) \$ 20,250
(NOT cash donations)

(i) Grand Total Project Revenues (d+h) \$ 36,100

(j) Total Neighborhood Match (c+ h)

(total cash from partners + total donations pledge from contributions - includes volunteer hours)

\$ 31,100

Total Neighborhood Match MUST exceed the City Grant Request listed on this line and on Section A (a) above.

\$ 5,000

CITY OF LAS VEGAS
NEIGHBORHOOD SERVICES DEPARTMENT
NEIGHBORHOOD PARTNERS FUND
REQUEST FOR FUNDS

SECTION I : THIS SECTION TO BE COMPLETED BY REQUESTOR OF FUNDS
--

REQUEST NO. _____ DATE _____

NEIGHBORHOOD ASSOCIATION NAME: _____

PROJECT TITLE _____

REPORTING PERIOD START _____ END _____

VENDOR:

NAME: _____

ADDRESS: _____

CITY _____ STATE _____ ZIP CODE _____

CONTACT PERSON _____ PHONE _____

GRANT AMOUNT	PREVIOUS PAYMENTS	AMOUNT OF THIS REQUEST	GRANT BALANCE

Price Quotation Substantiating the Above Amount Must Be Attached to this Document.

I CERTIFY THAT THE ABOVE AMOUNT IS TRUE AND CORRECT WILL BE USED FOR THE PURPOSES FOR WHICH IT IS INTENDED.

SIGNATURE _____

TITLE _____

NAME (Printed) _____ PHONE _____ FAX _____

FOR OFFICE USE ONLY:

SECTION II: THIS SECTION FOR CITY OF LAS VEGAS NEIGHBORHOOD SERVICES DEPARTMENT USE ONLY
--

REVIEWED BY PROGRAM ADMINISTRATOR: _____ DATE: _____

Supervisor/DIV. MGR. APPROVAL: _____ DATE: _____

VENDOR NO: _____ P.O. NO: _____

Please describe your project accomplishments for this month. Identify which project goals (as described in your contract) your organization has addressed and be sure to include any trouble spots or areas of concern.

[illegible]

MATCH EXPENDED REPORT

Project Name _____ Reporting Period: _____

CASH					
Date Received	Source	Purpose	Doc. Number Attached *	Value Amount	
Subtotal				\$	
VOLUNTEER LABOR					
Date	Number of Volunteers	Hours Worked	Labor Activity	Doc. Number Attached *	Value Amount
Subtotal				\$	
PROFESSIONAL SERVICES					
Date of Service	Type of Service	Hours Worked	Hourly Rate	Doc. Number Attached *	Value Amount
Subtotal				\$	
SUPPLIES/MATERIALS/EQUIPMENT					
Date Used	Description	Donor Name	Doc. Number Attached *	Value Amount	
Subtotal				\$	
Total Match				\$	

Start _____ End _____

I certify that the above amounts are true and correct.

Signature _____ Name (Printed) _____

Neighborhood Partners Fund VOLUNTEER LOG						
Type of Work	Date	Name of Volunteer	Signature of Volunteer	Address	Phone	Hours Worked
Total Hours						

X \$15

Total Match Value \$

**NEIGHBORHOOD PARTNERS FUND AGREEMENT
BETWEEN THE CITY OF LAS VEGAS AND
LAS VEGAS ARTS DISTRICT**

THIS AGREEMENT, made and entered into this 11th day of July, 2007 by and between the CITY OF LAS VEGAS, a municipal corporation of the State of Nevada, hereinafter referred to as "CITY", and LAS VEGAS ARTS DISTRICT, a nonprofit corporation duly organized under the laws of the State of Nevada, hereinafter referred to as "SUBRECIPIENT," whose primary mailing address at the date of execution is: **107 E. CHARLESTON BLVD., LAS VEGAS, NV 89104.**

WITNESSETH

WHEREAS, the CITY has allocated funds for the Neighborhood Partners Fund, hereinafter referred to as "NPF"; and

WHEREAS, the CITY is responsible for planning, administering, implementing, and evaluating the NPF program to ensure that it conforms to the NPF Program Guidelines and Las Vegas City Council goals; and

WHEREAS, CITY as Grantor wishes to engage "SUBRECIPIENT" to assist the CITY in utilizing such funds by providing services to meet the NPF Program's objectives, as follows:

- to increase participation and cooperation among neighborhood residents, businesses, and the City;
- to support emerging and established registered neighborhood-based organizations working on significant neighborhood issues and concerns through achievable projects; and,
- to empower registered neighborhood-based organizations to effectively plan and implement programs that address neighborhood needs.

NOW, THEREFORE, it is agreed between the parties hereto that;

I. SCOPE OF SERVICE

A. ACTIVITIES

"SUBRECIPIENT" will be responsible for administering a **FY2007-2008** NPF-funded Program known as **LIGHT UP THE ARTS DISTRICT** that provides activities eligible under the Neighborhood Partners Fund as cited in the Scope of Services I.B.1, hereinafter referred to as "Program.". It is expressly agreed and understood that the total amount to be provided by the CITY under this Agreement shall not exceed **\$3800** in NPF funds to be allocated in accordance with the Cost Estimates and Donations Pledge Sheets as detailed in Exhibit "A," attached. "SUBRECIPIENT" hereby agrees to utilize said NPF funds made available pursuant to this Agreement to supplement rather than supplant funds otherwise available.

B. PROGRAM DESCRIPTION

1. Scope of Services to be Provided

Purpose of Services:

This project increases the lighting and safety of this downtown community.

Tasks to be Performed:

- Order Nevada Power representatives to install "PALS Lights"; and
- Continue to increase participation of the private sector in funding current and future community lighting.

Level of Service to be Provided:

Funding for this project will pay for almost half of the annual monthly costs for 26 PALS lights in this community. The remainder annual costs are being sponsored by four area businesses.

Measurable Goals for Grant period:

- Provide additional lighting;
- Provide additional matched funding from private sector; and
- Provide funding for the next twelve (12) months.

"SUBRECIPIENT" hereby agrees to meet the goals as stated above, to the greatest extent feasible, in order to ensure the success of the Program.

2. *The "SUBRECIPIENT" hereby appoints the following representative to attend any meetings of the neighborhood organization in partnership with the City of Las Vegas, Neighborhood Services Department:*

WES ISBUTT, Project Leader, or a designee chosen at the discretion of SUBRECIPIENT.

C. FINANCIAL MANAGEMENT

1. METHOD OF PAYMENT

The "SUBRECIPIENT" shall access the grant funding by completing a Request For Funds form, as outlined on Exhibit "B," and attaching an invoice each time a service or product is requested. CITY staff shall make direct payment to vendors, through a Direct Payment Request for purchases up to \$5000 or the SUBRECIPIENT's award amount, or through the use of a City Credit Card for purchases no greater than \$2500.

The CITY shall reimburse the "SUBRECIPIENT" only for expenses paid or incurred as outlined in Exhibit A, provided the expenditures are made after the Project's start date and before the completion date as indicated in Section I.D and

an approval from the NPF Program Administrator or designee is obtained prior to these expenditures.

2. DOCUMENTATION OF COSTS

All costs submitted to CITY for vendor payment or reimbursement shall be recorded by budget line-items and be supported by properly executed time records, invoices, contracts, or vouchers, or other official documentation evidencing in proper detail the nature and propriety of the charge. All checks, invoices, contracts, and vouchers, orders or other accounting documents pertaining in whole or in part to the Agreements, shall be thoroughly identified and readily accessible.

3. FINANCIAL RECORDKEEPING

Financial records pertaining to all invoices, materials, payrolls, personnel records, if any, and other data concerning matters related to or arguably related to this Agreement may be requested from "SUBRECIPIENT" by duly authorized CITY representatives.

4. PROGRAM BUDGET

Invoice expenditures eligible for payment by the CITY will be in accordance with the Cost Estimates and Donations Pledge Sheets as delineated in Exhibit "A" and subject to any conditions imposed in the Scope of Services, to include monthly reports and narratives when seeking reimbursement from the City for Project costs. "SUBRECIPIENT" shall not make any changes in the Project budget unless permission is obtained in writing from the CITY.

5. UNEXPENDED FUNDS

In the event that CITY staff anticipates the total amount of funds allocated for this Agreement will not be expended in the time and manner prescribed in this Agreement, the CITY reserves the right to that portion for other Projects/programs operating under the CITY's NPF Program. The city's Finance Department will not authorize extending the **June 20, 2008** deadline to use unexpended funds.

6. ACCOUNTING METHODS

Expenditures charged to CITY fiscal year **2007-2008** NPF funds will be accounted for in a ledger separate from all other revenue sources. These records shall be maintained by "SUBRECIPIENT."

7. NON-EXPENDABLE PERSONAL PROPERTY, DEPRECIATION SCHEDULES, AND DISPOSITION OF PROPERTY

1. Non-expendable personal property will be defined as any property either tangible or intangible other than real property as defined herein which has a unit acquisition cost of \$1000 or more and a useful life of more than one year.

2. Organization purchasing or receiving non-expendable personal property as part of their project will give CITY rights to the non-expendable personal property for three years from the date of purchase. Should the organization be dissolved or should the non-expendable personal property not be used in accordance with the grant agreement, CITY will have the right to reappropriate the non-expendable personal property. Examples of non-expendable personal property are vehicles and computer equipment. If said property is a vehicle, the City shall be named as a lien-holder on the title.

D. PROGRAM REPORTING

"SUBRECIPIENT" will be required to collect for and provide to the CITY Program accomplishments and usage records beginning **July 1, 2007** or the date first written above, until **June 20, 2008**, unless this Agreement is modified at the express consent of the CITY and "SUBRECIPIENT." "SUBRECIPIENT" shall submit, on a monthly basis, due by the **1st day of each month**, and on occasion upon request of the CITY, a Monthly Progress Report, Match Expended Report and Volunteer Log, forms for which are attached as Exhibit "C". Records and reports shall contain, but not be limited to, the following data:

1. Statement of Program year goals cited in "SUBRECIPIENT" application and measurable accomplishments toward achieving said goals through reporting date of said report.
2. Whenever applicable, written narrative of activities. Written narrative and description of services shall be included in each monthly report.
3. The "SUBRECIPIENT" shall provide a copy of all written reports developed for the Project to the CITY. These may be included with the Monthly Progress Report or under separate cover materials which help document the progress of the Project include: project meeting or event flyers, project meeting minutes, draft reports, final reports, work party photographs, construction timelines, job descriptions, contractor contracts, and design drawings.
4. The "SUBRECIPIENT" shall provide a Final Report-a brief, written report after the project has been completed summarizing the Project's successes and lessons learned. This document is attached as Exhibit "D".

These reports will be forwarded to the City of Las Vegas Neighborhood Services Department, ATTN: Neighborhood Initiatives Division. CITY will monitor the performance of "SUBRECIPIENT" against goals and performance standards required herein. Substandard performance as determined by CITY will constitute non-compliance with this Agreement.

If action to correct such substandard performance is not taken by "SUBRECIPIENT" within a reasonable period of time after being notified by CITY, contract suspension or termination procedures will be initiated.

E. TIME OF PERFORMANCE

This Agreement provides for NPF funding of "SUBRECIPIENT" program rendered in accordance with this Agreement from **July 1, 2007**, or the date first written above, through

June 20, 2008. The CITY shall bear no liability to fund or provide payment for "SUBRECIPIENT" program services in the event that no NPF grant award funds are received during fiscal year **2007-2008**. Furthermore, the CITY shall be liable only for payment proportional to the extent that NPF grant award funds are appropriated and allocated by the CITY. "SUBRECIPIENT" program expenses incurred after **June 20, 2008**, but prior to execution of this Agreement will not be reimbursed.

II. CITY GENERAL CONDITIONS

A. COMPLIANCE WITH OTHER APPLICABLE STATUTES AND REGULATIONS

"SUBRECIPIENT" shall obtain any and all Federal, State, and Local permits and licenses required to execute the Project or Program as described in the Agreement's Scope of Services. "SUBRECIPIENT" further agrees to abide by all applicable Federal, State, and Local codes, regulations, statutes, ordinances, and laws.

B. SUBRECIPIENT RETAINS EXCLUSIVE RIGHT OF PERFORMING SERVICES

"SUBRECIPIENT" has requested financial support of the CITY to enable "SUBRECIPIENT" to provide the services contemplated in Section I. The CITY shall have no relationship whatsoever with the services contemplated herein except the provision of financial support and the receipt of reports as provided herein. In any and all events, the services contemplated herein shall be rendered at the time, in the manner and under circumstances determined solely and exclusively by "SUBRECIPIENT," subject only to review by the City of Las Vegas, Neighborhood Services Director or other designee of the Neighborhood Services Director to assure continuing eligibility for NPF funding.

C. INDEMNIFICATION

"SUBRECIPIENT" agrees to protect, defend, indemnify and save harmless the CITY from and against any and all liability, damages, claims, suits, liens, and judgments of whatever nature, including but not limited to, claims for contribution and/or indemnification for injuries to or death of any person or persons, caused by, in connection with, or arising out of any activities undertaken pursuant to this Agreement. "SUBRECIPIENT's" obligation to protect, defend, indemnify, and save harmless as set forth in this paragraph, shall include any and all attorneys' fees incurred by the CITY in the defense and/or handling of said suits, demands, judgments, liens, claims and the like and all attorneys' fees and investigation expenses incurred by the CITY in enforcing and/or obtaining compliance with the provisions of this paragraph.

D. LIMIT ON ASSIGNMENT OF INTEREST

"SUBRECIPIENT" may not assign any part of its rights in this Agreement without consent of CITY. Any such assignment of rights without consent of CITY shall result in the forfeiture of all compensation, or any part thereof, as determined by CITY.

E. ON-SITE MONITORING

Projects and programs funded under this Agreement will be subject to on-site monitoring by duly authorized CITY representatives. Said representatives will be announced, at a minimum, 24 hours in advance of such visits. The representatives may request, and be granted access to records. Representatives may, on occasion, interview Program volunteers and participants who volunteer to be interviewed.

F. ACCESS TO RECORDS

At any time during normal business hours, "SUBRECIPIENT'S" records, with respect to matters covered by this Agreement shall be made available for audit, examination, and review by CITY representatives.

G. INSURANCE

If "SUBRECIPIENT" uses a vehicle in providing its services, it shall carry or provide a Comprehensive Automobile Liability Insurance covering bodily injury and property damage, with a minimum comprehensive single limit liability of \$1,000,000.00.

The CITY shall be named as an additional insured in all policies of insurance obtained pursuant to this Agreement. The CITY shall be furnished evidence that the foregoing insurance coverage(s) are in effect, and the CITY shall be notified at least thirty (30) days prior to the cancellation or material change of any such coverage.

H. RECORDS

Program records shall be maintained in accordance with CITY requirements with respect to all matters covered by this Agreement. Such program records shall be maintained for a period of four years after the term of this Agreement expires (a five year retention period).

I. RIGHT TO REVIEW AND AUDIT

1. The "SUBRECIPIENT" agrees to maintain financial records pertaining to all matters relative to this Agreement in accordance with standard accounting principles and procedures and to retain all records and supporting documentation applicable to this Agreement for a period of three years, except those records subject to audit findings shall be retained for three years after such findings have been resolved. In the event the Subrecipient goes out of existence, the Subrecipient shall turn over to the City all of its records relating to this Agreement to be retained by the City for the required period of time.
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A. RELIGIOUS ACTIVITIES

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C. PROVISIONS REQUIRED BY LAW DEEMED INSERTED

Each and every provision of law and clause required by law to be inserted in this Agreement will be deemed to be inserted herein, and this Agreement shall be read and enforced as though it were included herein and if through mistake or otherwise any such provisions not inserted, or is not correctly inserted, then upon the application of either party this Agreement shall forthwith be physically amended to make such insertion.

"IN WITNESS WHEREOF, the parties hereto have entered this Agreement by their duly authorized representatives on the day and year first above written."

CITY OF LAS VEGAS

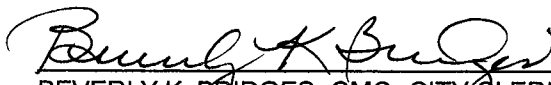

OSCAR B. GOODMAN, MAYOR

185 LAS VEGAS ARTS DISTRICT


WES ISBUTT, PROJECT LEADER


RICHARD GEYER, ASSOC. PRESIDENT

ATTEST:

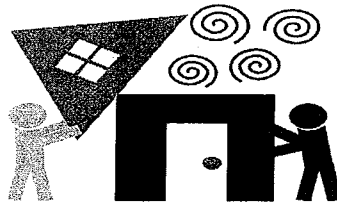

BEVERLY K. BRIDGES, CMC, CITY CLERK

ATTEST:

By: _____

COUNCIL ACTION: 7/11/07

APPROVED AS TO FORM: V. Pombicello 7/9/07



NPF Funding Awarded
FY 2007-2008

Applicant Name: Las Vegas Arts District

Project: Light Up the Arts District

Date Requested: Thursday, May 31, 2007

Original Request by Applicant: \$ 3800

Amount Awarded by NPF Board: \$ 3800

Reasons for amendment:

Grant amount awarded at the recommendation of the Board.

Cost Estimates Sheet

If your project requires products or services from several vendors, then submit one quote for each vendor.

LAS VEGAS ARTS DISTRICT (LIGHTS)

Vendor Quotes	Quote from NV Power	Amount
1.	Nevada Power - 25 street lights for illumination	\$ 8112.00
2.	and security in the Arts District. (\$312.00/month)	\$
3.		\$
4.	26 lights x \$312 ea = 8112	\$
Cash From Donations and grant.		8112

Submit one quote per vendor proposed.

Cash Donation	<395280>
Grant	<3800>
Cash Donation	<329.20>
	0

DONATIONS PLEDGE SHEET

(APPLICANT MUST PROVIDE COST ESTIMATES FOR PROJECT ON ATTACHED SHEET)

A. CASH

(a) City Grant Request (The amount your association is requesting)

\$ 3800.00

(b) Cash from Partners (list names & amount of donation)

JACK SOLOMAN (52) (10) \$ 1,317.60

THE ARTS FACTORY (10) \$ 1,317.60

MICHAEL MUSTKIN (10) \$ 1,317.60

186 ART DISTRICT - \$ 359.20

(c) Total Cash from Partners \$ 4312

(d) Total Cash (a+c) \$ 8112

B. DONATIONS PLEDGE VALUE (Donated professional services & products)

(e) Donating Partners (list names & amount)

_____\$

_____\$

_____\$

_____\$

_____\$

_____\$

_____\$

_____\$

_____\$

(f) Total Donations Pledge from Partners \$ 0

(g) Volunteer Labor Pledge (number of hours x \$15) 162 hrs x \$15 \$ 2,430
(This number MUST match total hours on the Volunteer Hours Pledge Sheet)(h) Total Donations Pledged from Contributions (f+g) \$ 2,430
(NOT cash donations)

(i) Grand Total Project Revenues (d+) \$ 10,542

(j) Total Neighborhood Match (c+ h)

(total cash from partners + total donations pledge from contributions - includes volunteer hours)

\$ 6,742

Total Neighborhood Match MUST exceed the City Grant Request listed on this line and on Section A (a) above.

\$ 3800

CITY OF LAS VEGAS
NEIGHBORHOOD SERVICES DEPARTMENT

Exhibit B

NEIGHBORHOOD PARTNERS FUND

REQUEST FOR FUNDS

SECTION I : THIS SECTION TO BE COMPLETED BY REQUESTOR OF FUNDS

REQUEST NO. _____ DATE _____

NEIGHBORHOOD ASSOCIATION NAME: _____

PROJECT TITLE _____

REPORTING PERIOD START _____ END _____

VENDOR:

NAME: _____

ADDRESS: _____

CITY _____ STATE _____ ZIP CODE _____

CONTACT PERSON _____ PHONE _____

GRANT AMOUNT	PREVIOUS PAYMENTS	AMOUNT OF THIS REQUEST	GRANT BALANCE

Price Quotation Substantiating the Above Amount Must Be Attached to this Document.

I CERTIFY THAT THE ABOVE AMOUNT IS TRUE AND CORRECT WILL BE USED FOR THE
PURPOSES FOR WHICH IT IS INTENDED.

SIGNATURE _____

TITLE _____

NAME (Printed) _____ PHONE _____ FAX _____

FOR OFFICE USE ONLY:

SECTION II: THIS SECTION FOR CITY OF LAS VEGAS NEIGHBORHOOD SERVICES DEPARTMENT USE ONLY
REVIEWED BY PROGRAM ADMINISTRATOR: _____ DATE: _____ Supervisor/DIV. MGR. APPROVAL: _____ DATE: _____ VENDOR NO: _____ P.O. NO: _____

Please describe your project accomplishments for this month. Identify which project goals (as described in your contract) your organization has addressed and be sure to include any trouble spots or areas of concern.

[illegible]

MATCH EXPENDED REPORT

Project Name _____ Reporting Period: _____

CASH

Date Received	Source	Purpose	Doc. Number Attached *	Value Amount
Subtotal				\$

VOLUNTEER LABOR

Date	Number of Volunteers	Hours Worked	Labor Activity	Doc. Number Attached *	Value Amount
Subtotal					\$

PROFESSIONAL SERVICES

Date of Service	Type of Service	Hours Worked	Hourly Rate	Doc. Number Attached *	Value Amount
Subtotal					\$

SUPPLIES/MATERIALS/EQUIPMENT

Date Used	Description	Donor Name	Doc. Number Attached *	Value Amount
Subtotal				\$
Total Match				\$

Start _____ End _____

I certify that the above amounts are true and correct.

Signature _____ Name (Printed) _____

Neighborhood Partners Fund VOLUNTEER LOG						
Type of Work	Date	Name of Volunteer	Signature of Volunteer	Address	Phone	Hours Worked
Total Hours						
						X \$15
Total Match Value \$						

**NEIGHBORHOOD PARTNERS FUND AGREEMENT
BETWEEN THE CITY OF LAS VEGAS AND
LAS VEGAS ARTS DISTRICT**

THIS AGREEMENT, made and entered into this 11th day of July, 2007 by and between the CITY OF LAS VEGAS, a municipal corporation of the State of Nevada, hereinafter referred to as "CITY", and LAS VEGAS ARTS DISTRICT, a nonprofit corporation duly organized under the laws of the State of Nevada, hereinafter referred to as "SUBRECIPIENT," whose primary mailing address at the date of execution is: **107 E. CHARLESTON BLVD., LAS VEGAS, NV 89104.**

WITNESSETH

WHEREAS, the CITY has allocated funds for the Neighborhood Partners Fund, hereinafter referred to as "NPF"; and

WHEREAS, the CITY is responsible for planning, administering, implementing, and evaluating the NPF program to ensure that it conforms to the NPF Program Guidelines and Las Vegas City Council goals; and

WHEREAS, CITY as Grantor wishes to engage "SUBRECIPIENT" to assist the CITY in utilizing such funds by providing services to meet the NPF Program's objectives, as follows:

- to increase participation and cooperation among neighborhood residents, businesses, and the City;
- to support emerging and established registered neighborhood-based organizations working on significant neighborhood issues and concerns through achievable projects; and,
- to empower registered neighborhood-based organizations to effectively plan and implement programs that address neighborhood needs.

NOW, THEREFORE, it is agreed between the parties hereto that;

I. SCOPE OF SERVICE

A. ACTIVITIES

"SUBRECIPIENT" will be responsible for administering a **FY2007-2008** NPF-funded Program known as **18B LAS VEGAS ARTS DISTRICTS WEB SITE** that provides activities eligible under the Neighborhood Partners Fund as cited in the Scope of Services I.B.1, hereinafter referred to as "Program.". It is expressly agreed and understood that the total amount to be provided by the CITY under this Agreement shall not exceed **\$1200** in NPF funds to be allocated in accordance with the Cost Estimates and Donations Pledge Sheets as detailed in Exhibit "A," attached. "SUBRECIPIENT" hereby agrees to utilize said NPF funds made available pursuant to this Agreement to supplement rather than supplant funds otherwise available.

B. PROGRAM DESCRIPTION

1. Scope of Services to be Provided

Purpose of Services:

This project develops the Las Vegas Arts District Website, so it becomes a source of information for businesses attracted to this area. Information about key topics unique to this District, such as Building codes, and Planning and Business Licensing requirements will be included in this Website.

Tasks to be Performed:

- Create and design a web site through Rising Sun Advertising.
- Interface with sponsors to obtain pro bono services for activities/services required for this Website development.

Level of Service to be Provided:

Funding will help defray costs for hiring a Website development company to complete the District's Website.

Measurable Goals for Grant period:

- Enhance marketability for the District; and
- Provide one central location for information for artists on display, licensing, codes and incentives for developers, and opportunities within the District; for realtors and buyers.

"SUBRECIPIENT" hereby agrees to meet the goals as stated above, to the greatest extent feasible, in order to ensure the success of the Program.

2. *The "SUBRECIPIENT" hereby appoints the following representative to attend any meetings of the neighborhood organization in partnership with the City of Las Vegas, Neighborhood Services Department:*

Wes Isbutt, Project Leader, or a designee chosen at the discretion of SUBRECIPIENT.

C. FINANCIAL MANAGEMENT

1. METHOD OF PAYMENT

The "SUBRECIPIENT" shall access the grant funding by completing a Request For Funds form, as outlined on Exhibit "B," and attaching an invoice each time a service or product is requested. CITY staff shall make direct payment to vendors, through a Direct Payment Request for purchases up to \$5000 or the SUBRECIPIENT's award amount, or through the use of a City Credit Card for purchases no greater than \$2500.

The CITY shall reimburse the "SUBRECIPIENT" only for expenses paid or incurred as outlined in Exhibit A, provided the expenditures are made after the Project's start date and before the completion date as indicated in Section I.D and an approval from the NPF Program Administrator or designee is obtained prior to these expenditures.

2. DOCUMENTATION OF COSTS

All costs submitted to CITY for vendor payment or reimbursement shall be recorded by budget line-items and be supported by properly executed time records, invoices, contracts, or vouchers, or other official documentation evidencing in proper detail the nature and propriety of the charge. All checks, invoices, contracts, and vouchers, orders or other accounting documents pertaining in whole or in part to the Agreements, shall be thoroughly identified and readily accessible.

3. FINANCIAL RECORDKEEPING

Financial records pertaining to all invoices, materials, payrolls, personnel records, if any, and other data concerning matters related to or arguably related to this Agreement may be requested from "SUBRECIPIENT" by duly authorized CITY representatives.

4. PROGRAM BUDGET

Invoice expenditures eligible for payment by the CITY will be in accordance with the Cost Estimates and Donations Pledge Sheets as delineated in Exhibit "A" and subject to any conditions imposed in the Scope of Services, to include monthly reports and narratives when seeking reimbursement from the City for Project costs. "SUBRECIPIENT" shall not make any changes in the Project budget unless permission is obtained in writing from the CITY.

5. UNEXPENDED FUNDS

In the event that CITY staff anticipates the total amount of funds allocated for this Agreement will not be expended in the time and manner prescribed in this Agreement, the CITY reserves the right to that portion for other Projects/programs operating under the CITY's NPF Program. The city's Finance Department will not authorize extending the **June 20, 2008** deadline to use unexpended funds.

6. ACCOUNTING METHODS

Expenditures charged to CITY fiscal year **2007-2008** NPF funds will be accounted for in a ledger separate from all other revenue sources. These records shall be maintained by "SUBRECIPIENT."

7. NON-EXPENDABLE PERSONAL PROPERTY, DEPRECIATION SCHEDULES, AND DISPOSITION OF PROPERTY

1. Non-expendable personal property will be defined as any property either tangible or intangible other than real property as defined herein which has a unit acquisition cost of \$1000 or more and a useful life of more than one year.

2. Organization purchasing or receiving non-expendable personal property as part of their project will give CITY rights to the non-expendable personal property for three years from the date of purchase. Should the organization be dissolved or should the non-expendable personal property not be used in accordance with the grant agreement, CITY will have the right to reappropriate the non-expendable personal property. Examples of non-expendable personal property are vehicles and computer equipment. If said property is a vehicle, the City shall be named as a lien-holder on the title.

D. PROGRAM REPORTING

"SUBRECIPIENT" will be required to collect for and provide to the CITY Program accomplishments and usage records beginning **July 1, 2007** or the date first written above, until **June 20, 2008**, unless this Agreement is modified at the express consent of the CITY and "SUBRECIPIENT." "SUBRECIPIENT" shall submit, on a monthly basis, due by the **1st day of each month**, and on occasion upon request of the CITY, a Monthly Progress Report, Match Expended Report and Volunteer Log, forms for which are attached as Exhibit "C". Records and reports shall contain, but not be limited to, the following data:

1. Statement of Program year goals cited in "SUBRECIPIENT" application and measurable accomplishments toward achieving said goals through reporting date of said report.
2. Whenever applicable, written narrative of activities. Written narrative and description of services shall be included in each monthly report.
3. The "SUBRECIPIENT" shall provide a copy of all written reports developed for the Project to the CITY. These may be included with the Monthly Progress Report or under separate cover materials which help document the progress of the Project include: project meeting or event flyers, project meeting minutes, draft reports, final reports, work party photographs, construction timelines, job descriptions, contractor contracts, and design drawings.
4. The "SUBRECIPIENT" shall provide a Final Report-a brief, written report after the project has been completed summarizing the Project's successes and lessons learned. This document is attached as Exhibit "D".

These reports will be forwarded to the City of Las Vegas Neighborhood Services Department, ATTN: Neighborhood Initiatives Division. CITY will monitor the performance of "SUBRECIPIENT" against goals and performance standards required herein. Substandard performance as determined by CITY will constitute non-compliance with this Agreement.

If action to correct such substandard performance is not taken by "SUBRECIPIENT" within a reasonable period of time after being notified by CITY, contract suspension or termination procedures will be initiated.

E. TIME OF PERFORMANCE

This Agreement provides for NPF funding of "SUBRECIPIENT" program rendered in accordance with this Agreement from **July 1, 2007**, or the date first written above, through **June 20, 2008**. The CITY shall bear no liability to fund or provide payment for "SUBRECIPIENT" program services in the event that no NPF grant award funds are received during fiscal year **2007-2008**. Furthermore, the CITY shall be liable only for payment proportional to the extent that NPF grant award funds are appropriated and allocated by the CITY. "SUBRECIPIENT" program expenses incurred after **June 20, 2008**, but prior to execution of this Agreement will not be reimbursed.

II. CITY GENERAL CONDITIONS

A. COMPLIANCE WITH OTHER APPLICABLE STATUTES AND REGULATIONS

"SUBRECIPIENT" shall obtain any and all Federal, State, and Local permits and licenses required to execute the Project or Program as described in the Agreement's Scope of Services. "SUBRECIPIENT" further agrees to abide by all applicable Federal, State, and Local codes, regulations, statutes, ordinances, and laws.

B. SUBRECIPIENT RETAINS EXCLUSIVE RIGHT OF PERFORMING SERVICES

"SUBRECIPIENT" has requested financial support of the CITY to enable "SUBRECIPIENT" to provide the services contemplated in Section I. The CITY shall have no relationship whatsoever with the services contemplated herein except the provision of financial support and the receipt of reports as provided herein. In any and all events, the services contemplated herein shall be rendered at the time, in the manner and under circumstances determined solely and exclusively by "SUBRECIPIENT," subject only to review by the City of Las Vegas, Neighborhood Services Director or other designee of the Neighborhood Services Director to assure continuing eligibility for NPF funding.

C. INDEMNIFICATION

"SUBRECIPIENT" agrees to protect, defend, indemnify and save harmless the CITY from and against any and all liability, damages, claims, suits, liens, and judgments of whatever nature, including but not limited to, claims for contribution and/or indemnification for injuries to or death of any person or persons, caused by, in connection with, or arising out of any activities undertaken pursuant to this Agreement. "SUBRECIPIENT's" obligation to protect, defend, indemnify, and save harmless as set forth in this paragraph, shall include any and all attorneys' fees incurred by the CITY in the defense and/or handling of said suits, demands, judgments, liens, claims and the like and all attorneys' fees and investigation expenses incurred by the CITY in enforcing and/or obtaining compliance with the provisions of this paragraph.

D. LIMIT ON ASSIGNMENT OF INTEREST

"SUBRECIPIENT" may not assign any part of its rights in this Agreement without consent of CITY. Any such assignment of rights without consent of CITY shall result in the forfeiture of all compensation, or any part thereof, as determined by CITY.

E. ON-SITE MONITORING

Projects and programs funded under this Agreement will be subject to on-site monitoring by duly authorized CITY representatives. Said representatives will be announced, at a minimum, 24 hours in advance of such visits. The representatives may request, and be granted access to records. Representatives may, on occasion, interview Program volunteers and participants who volunteer to be interviewed.

F. ACCESS TO RECORDS

At any time during normal business hours, "SUBRECIPIENT'S" records, with respect to matters covered by this Agreement shall be made available for audit, examination, and review by CITY representatives.

G. INSURANCE

If "SUBRECIPIENT" uses a vehicle in providing its services, it shall carry or provide a Comprehensive Automobile Liability Insurance covering bodily injury and property damage, with a minimum comprehensive single limit liability of \$1,000,000.00.

The CITY shall be named as an additional insured in all policies of insurance obtained pursuant to this Agreement. The CITY shall be furnished evidence that the foregoing insurance coverage(s) are in effect, and the CITY shall be notified at least thirty (30) days prior to the cancellation or material change of any such coverage.

H. RECORDS

Program records shall be maintained in accordance with CITY requirements with respect to all matters covered by this Agreement. Such program records shall be maintained for a period of four years after the term of this Agreement expires (a five year retention period).

I. RIGHT TO REVIEW AND AUDIT

1. The "SUBRECIPIENT" agrees to maintain financial records pertaining to all matters relative to this Agreement in accordance with standard accounting principles and procedures and to retain all records and supporting documentation applicable to this Agreement for a period of three years, except those records subject to audit findings shall be retained for three years after such findings have been resolved. In the event the Subrecipient goes out of existence, the Subrecipient shall turn over to the City all of its records relating to this Agreement to be retained by the City for the required period of time.
2. The Subrecipient agrees to permit the City or the City's designated representatives to inspect and audit its records and books relative to this Agreement at any time during normal business hours and under reasonable circumstances and to copy therefrom any information that the City desires concerning Subrecipient's operation hereunder. The Subrecipient further understands and agrees that said inspection and audit would be exercised upon written notice. If the Subrecipient or its records or books are not located within Clark County, Nevada, in the event of an inspection and audit, Subrecipient agrees to deliver the records or books or have the records or books delivered to the City or the City's designated representatives at an address within the City of Las Vegas as designated by the City. If the City or the City's designated representatives find that the records delivered by the Subrecipient are incomplete, the Subrecipient agrees to pay the City or the City representatives' costs

to travel (including travel, lodging, meals, and other related expenses) to the Subrecipient's offices to inspect, audit, and retrieve the complete records. The Subrecipient further agrees to permit the City or the City's designated representatives to inspect and audit, as deemed necessary, all records of this project relating to finances, as well as other records including performance records that may be required by relevant directives of funding sources of the City.

III. OTHER GENERAL CONDITIONS

A. RELIGIOUS ACTIVITIES

As a general rule, in accordance with First Amendment Church/State Principles, NPF assistance may not be used for religious activities or provided to primarily religious entities for any activities, including secular activities.

B. POLITICAL ACTIVITIES

"SUBRECIPIENT" will comply with this section, which prohibits the use of NPF funds to finance the use of facilities or equipment for political purposes or to engage in other partisan political activities, such as candidate forums, voter transportation, or voter registration.

C. PROGRAM INCOME

"SUBRECIPIENT" agrees that program income, includes, but is not limited to, the following:

1. Proceeds from the disposition by sale or long-term lease of real property purchased or improved with NPF funds;
2. Proceeds from the disposition of equipment purchased with NPF funds;
3. Gross income from the use or rental of real or personal property acquired by "SUBRECIPIENT" with NPF funds, less costs incidental to generation of the income;
4. Gross income from the use or rental of real property, owned by "SUBRECIPIENT," that was constructed or improved with NPF funds, less costs incidental to generation of the income; and
5. Interest earned on program income pending its disposition.

D. DISPOSITION OF PROGRAM INCOME

If, applicable, income from the Project may be retained by "SUBRECIPIENT" provided that written notification is given to the Neighborhood Services Director and that the income is to be used for the exclusive benefit of the Program.

E. EXPIRATION OR REVOCATION OF AGREEMENT

Upon the expiration or revocation of this Agreement, "SUBRECIPIENT" shall transfer to CITY any NPF funds on hand at the time of expiration or revocation and any accounts receivable attributable to the use of NPF funds.

IV. MODIFICATION OR TERMINATION OF AGREEMENT

A. **AMENDMENT OR REVISION REQUIRED BY CITY**

"SUBRECIPIENT" and the CITY hereby agree to amend or otherwise revise this Agreement should such modification be required by CITY and/or any applicable federal statutes or regulations.

B. **TERMINATION**

If "SUBRECIPIENT" fails to fulfill in a timely and proper manner its obligation under this Agreement or shall violate any of the covenants, agreements or stipulations of this Agreement, the CITY shall thereupon have the right to suspend or terminate this Agreement and specify the effective date thereof. Such notice shall be given no less than ten (10) days before the effective date of such termination and sent to "SUBRECIPIENT" at: 107 E. CHARLESTON BLVD., LAS VEGAS, NV 89104.

C. **PROVISIONS REQUIRED BY LAW DEEMED INSERTED**

Each and every provision of law and clause required by law to be inserted in this Agreement will be deemed to be inserted herein, and this Agreement shall be read and enforced as though it were included herein and if through mistake or otherwise any such provisions not inserted, or is not correctly inserted, then upon the application of either party this Agreement shall forthwith be physically amended to make such insertion.

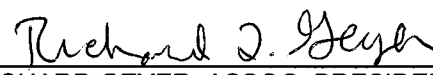
"IN WITNESS WHEREOF, the parties hereto have entered this Agreement by their duly authorized representatives on the day and year first above written."

CITY OF LAS VEGAS

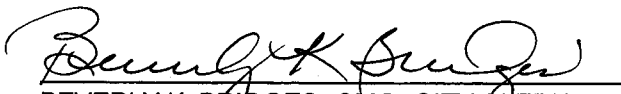

OSCAR B. GOODMAN, MAYOR

(EB) LAS VEGAS ARTS DISTRICT


WES ISBUTT, PROJECT LEADER


RICHARD GEYER, ASSOC. PRESIDENT

ATTEST:

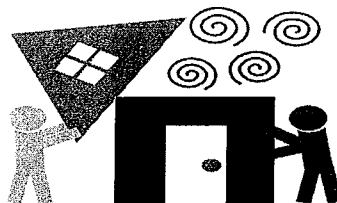

BEVERLY K. BRIDGES, CMC, CITY CLERK

ATTEST:

By: _____

COUNCIL ACTION: 7/11/07

APPROVED AS TO FORM:  7/9/07



NPF Funding Awarded
FY 2007-2008

Applicant Name: Las Vegas Arts District

Project: 18b Las Vegas Arts Districts Web Site

Date Requested: Thursday, May 31, 2007

Original Request by Applicant: \$ 1200

Amount Awarded by NPF Board: \$ 1200

Reasons for amendment:

Grant amount awarded at the recommendation of the Board.

Cost Estimates Sheet

If your project requires products or services from several vendors, then submit one quote for each vendor.

LAS VEGAS ARTS DISTRICT (WEBSITE)

Vendor Quotes**Amount**

1. RISING SUN ADVERTISING
- 2.
- 3.
- 4.

\$ ⁴1200
\$
\$
\$

Submit one quote per vendor proposed.

DONATIONS PLEDGE SHEET

(APPLICANT MUST PROVIDE COST ESTIMATES FOR PROJECT ON ATTACHED SHEET)

A. CASH

(a) City Grant Request (The amount your association is requesting)

\$ 1,200⁰⁰

(b) Cash from Partners (list names & amount of donation)

_____ \$

_____ \$

_____ \$

_____ \$

(c) Total Cash from Partners \$ 0

(d) Total Cash (a+c) \$ 1,200

B. DONATIONS PLEDGE VALUE (Donated professional services & products)

(e) Donating Partners (list names & amount)

STUDIO WEST PHOTOGRAPHY \$ 3,800

Debra Heiser Design \$ 2,500

Carl Goldner \$ 700

ALBA (AMERICAN INSTITUTE OF GRAPHIC ARTS) \$ 3,200

Moving sun Studio - Interactive \$ 13,800

_____ \$

_____ \$

_____ \$

(f) Total Donations Pledge from Partners \$ 24,000

(g) Volunteer Labor Pledge (number of hours x \$15) 296 hrs x \$15 \$

(This number MUST match total hours on the Volunteer Hours Pledge Sheet) 4,440

(h) Total Donations Pledged from Contributions (f+g) \$ 28,440
(NOT cash donations)

(i) Grand Total Project Revenues (d+) \$ 29,640

(j) Total Neighborhood Match (c+ h)

(total cash from partners + total donations pledge from contributions - includes volunteer hours)

\$ 28,440

Total Neighborhood Match MUST exceed the City Grant Request listed on this line and on Section A (a) above.

\$ 1,200

**CITY OF LAS VEGAS
NEIGHBORHOOD SERVICES DEPARTMENT
NEIGHBORHOOD PARTNERS FUND
REQUEST FOR FUNDS**

SECTION I : THIS SECTION TO BE COMPLETED BY REQUESTOR OF FUNDS

REQUEST NO. _____ DATE _____

NEIGHBORHOOD ASSOCIATION NAME: _____

PROJECT TITLE _____

REPORTING PERIOD START _____ END _____

VENDOR:

NAME: _____

ADDRESS: _____

CITY _____ STATE _____ ZIP CODE _____

CONTACT PERSON _____ PHONE _____

GRANT AMOUNT	PREVIOUS PAYMENTS	AMOUNT OF THIS REQUEST	GRANT BALANCE

Price Quotation Substantiating the Above Amount Must Be Attached to this Document.

I CERTIFY THAT THE ABOVE AMOUNT IS TRUE AND CORRECT WILL BE USED FOR THE PURPOSES FOR WHICH IT IS INTENDED.

SIGNATURE _____

TITLE _____

NAME (Printed) _____ PHONE _____ FAX _____

FOR OFFICE USE ONLY:

SECTION II: THIS SECTION FOR CITY OF LAS VEGAS NEIGHBORHOOD SERVICES DEPARTMENT USE ONLY

REVIEWED BY PROGRAM ADMINISTRATOR: _____ DATE: _____

Supervisor/DIV. MGR. APPROVAL: _____ DATE: _____

VENDOR NO: _____ P.O. NO: _____

Please describe your project accomplishments for this month. Identify which project goals (as described in your contract) your organization has addressed and be sure to include any trouble spots or areas of concern.

[illegible]

MATCH EXPENDED REPORT

Project Name _____ Reporting Period: _____

CASH					
Date Received	Source	Purpose	Doc. Number Attached *	Value Amount	
Subtotal				\$	
VOLUNTEER LABOR					
Date	Number of Volunteers	Hours Worked	Labor Activity	Doc. Number Attached *	Value Amount
Subtotal				\$	
PROFESSIONAL SERVICES					
Date of Service	Type of Service	Hours Worked	Hourly Rate	Doc. Number Attached *	Value Amount
Subtotal				\$	
SUPPLIES/MATERIALS/EQUIPMENT					
Date Used	Description	Donor Name	Doc. Number Attached *	Value Amount	
Subtotal				\$	
Total Match				\$	

Start _____ End _____

I certify that the above amounts are true and correct.

Signature _____ Name (Printed) _____

EXHIBIT C

Neighborhood Partners Fund VOLUNTEER LOG						
Type of Work	Date	Name of Volunteer	Signature of Volunteer	Address	Phone	Hours Worked
Total Hours						

X \$15

Total Match Value \$

**NEIGHBORHOOD PARTNERS FUND AGREEMENT
BETWEEN THE CITY OF LAS VEGAS AND
LEVY GARDENS RESIDENT COUNCIL**

THIS AGREEMENT, made and entered into this 11th day of July, 2007 by and between the CITY OF LAS VEGAS, a municipal corporation of the State of Nevada, hereinafter referred to as "CITY", and **LEVY GARDENS RESIDENT COUNCIL**, a nonprofit corporation duly organized under the laws of the State of Nevada, hereinafter referred to as "SUBRECIPIENT," whose primary mailing address at the date of execution is: **2525 W. WASHINGTON, LAS VEGAS, NV 89106**.

WITNESSETH

WHEREAS, the CITY has allocated funds for the Neighborhood Partners Fund, hereinafter referred to as "NPF"; and

WHEREAS, the CITY is responsible for planning, administering, implementing, and evaluating the NPF program to ensure that it conforms to the NPF Program Guidelines and Las Vegas City Council goals; and

WHEREAS, CITY as Grantor wishes to engage "SUBRECIPIENT" to assist the CITY in utilizing such funds by providing services to meet the NPF Program's objectives, as follows:

- to increase participation and cooperation among neighborhood residents, businesses, and the City;
- to support emerging and established registered neighborhood-based organizations working on significant neighborhood issues and concerns through achievable projects; and,
- to empower registered neighborhood-based organizations to effectively plan and implement programs that address neighborhood needs.

NOW, THEREFORE, it is agreed between the parties hereto that;

I. SCOPE OF SERVICE

A. ACTIVITIES

"SUBRECIPIENT" will be responsible for administering a **FY2007-2008** NPF-funded Program known as **OMELET CAFE** that provides activities eligible under the Neighborhood Partners Fund as cited in the Scope of Services I.B.1, hereinafter referred to as "Program.". It is expressly agreed and understood that the total amount to be provided by the CITY under this Agreement shall not exceed **\$4400** in NPF funds to be allocated in accordance with the Cost Estimates and Donations Pledge Sheets as detailed in Exhibit "A," attached. "SUBRECIPIENT" hereby agrees to utilize said NPF funds made available pursuant to this Agreement to supplement rather than supplant funds otherwise available.

B. PROGRAM DESCRIPTION

1. Scope of Services to be Provided

Purpose of Services:

This project offers residents and opportunity to visit and socialize with other seniors, helping them to maintain their communication skills and a more positive outlook.

Tasks to be Performed:

- Work with vendor to purchase commercial stove and commercial refrigerator
- At the recommendation of the Board, look into obtaining discount coupons through Ebay for Lowe's and Home Depot to use in purchasing the stove.
- Have stove installed by Las Vegas Housing Authority personnel.

Level of Service to be Provided:

Funding will be used to purchase a commercial stove used for special events at the Omelet Café, feeding from 150 to 200 seniors from this complex.

Measurable Goals for Grant period:

- Increase opportunities for seniors to socialize and maintain their communication skills; and
- Increase resident participation in social events by offering free cooked meals.

"SUBRECIPIENT" hereby agrees to meet the goals as stated above, to the greatest extent feasible, in order to ensure the success of the Program.

2. *The "SUBRECIPIENT" hereby appoints the following representative to attend any meetings of the neighborhood organization in partnership with the City of Las Vegas, Neighborhood Services Department:*

CAROLYNN POTTS, Project Leader, or a designee chosen at the discretion of SUBRECIPIENT.

C. FINANCIAL MANAGEMENT

1. METHOD OF PAYMENT

The "SUBRECIPIENT" shall access the grant funding by completing a Request For Funds form, as outlined on Exhibit "B," and attaching an invoice each time a service or product is requested. CITY staff shall make direct payment to vendors, through a Direct Payment Request for purchases up to \$5000 or the SUBRECIPIENT's award amount, or through the use of a City Credit Card for purchases no greater than \$2500.

The CITY shall reimburse the "SUBRECIPIENT" only for expenses paid or incurred as outlined in Exhibit A, provided the expenditures are made after the Project's start date and before the completion date as indicated in Section I.D **and** an approval from the NPF Program Administrator or designee is obtained prior to these expenditures.

2. DOCUMENTATION OF COSTS

All costs submitted to CITY for vendor payment or reimbursement shall be recorded by budget line-items and be supported by properly executed time records, invoices, contracts, or vouchers, or other official documentation evidencing in proper detail the nature and propriety of the charge. All checks, invoices, contracts, and vouchers, orders or other accounting documents pertaining in whole or in part to the Agreements, shall be thoroughly identified and readily accessible.

3. FINANCIAL RECORDKEEPING

Financial records pertaining to all invoices, materials, payrolls, personnel records, if any, and other data concerning matters related to or arguably related to this Agreement may be requested from "SUBRECIPIENT" by duly authorized CITY representatives.

4. PROGRAM BUDGET

Invoice expenditures eligible for payment by the CITY will be in accordance with the Cost Estimates and Donations Pledge Sheets as delineated in Exhibit "A" and subject to any conditions imposed in the Scope of Services, to include monthly reports and narratives when seeking reimbursement from the City for Project costs. "SUBRECIPIENT" shall not make any changes in the Project budget unless permission is obtained in writing from the CITY.

5. UNEXPENDED FUNDS

In the event that CITY staff anticipates the total amount of funds allocated for this Agreement will not be expended in the time and manner prescribed in this Agreement, the CITY reserves the right to that portion for other Projects/programs operating under the CITY's NPF Program. The city's Finance Department will not authorize extending the **June 20, 2008** deadline to use unexpended funds.

6. ACCOUNTING METHODS

Expenditures charged to CITY fiscal year **2007-2008** NPF funds will be accounted for in a ledger separate from all other revenue sources. These records shall be maintained by "SUBRECIPIENT."

7. NON-EXPENDABLE PERSONAL PROPERTY, DEPRECIATION SCHEDULES, AND DISPOSITION OF PROPERTY

1. Non-expendable personal property will be defined as any property either tangible or intangible other than real property as defined herein which has a unit acquisition cost of \$1000 or more and a useful life of more than one year.

2. Organization purchasing or receiving non-expendable personal property as part of their project will give CITY rights to the non-expendable personal property for three years from the date of purchase. Should the organization be dissolved or should the non-expendable personal property not be used in accordance with the grant agreement, CITY will have the right to reappropriate the non-expendable personal property. Examples of non-expendable personal property are vehicles and computer equipment. If said property is a vehicle, the City shall be named as a lien-holder on the title.

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"SUBRECIPIENT" will be required to collect for and provide to the CITY Program accomplishments and usage records beginning **July 1, 2007** or the date first written above, until **June 20, 2008**, unless this Agreement is modified at the express consent of the CITY and "SUBRECIPIENT." "SUBRECIPIENT" shall submit, on a monthly basis, due by the **1st day of each month**, and on occasion upon request of the CITY, a Monthly Progress Report, Match Expended Report and Volunteer Log, forms for which are attached as Exhibit "C". Records and reports shall contain, but not be limited to, the following data:

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hereunder. The Subrecipient further understands and agrees that said inspection and audit would be exercised upon written notice. If the Subrecipient or its records or books are not located within Clark County, Nevada, in the event of an inspection and audit, Subrecipient agrees to deliver the records or books or have the records or books delivered to the City or the City's designated representatives at an address within the City of Las Vegas as designated by the City. If the City or the City's designated representatives find that the records delivered by the Subrecipient are incomplete, the Subrecipient agrees to pay the City or the City representatives' costs to travel (including travel, lodging, meals, and other related expenses) to the

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4. Gross income from the use or rental of real property, owned by "SUBRECIPIENT," that was constructed or improved with NPF funds, less costs incidental to generation of the income; and
5. Interest earned on program income pending its disposition.

D. DISPOSITION OF PROGRAM INCOME

If, applicable, income from the Project may be retained by "SUBRECIPIENT" provided that written notification is given to the Neighborhood Services Director and that the income is to be used for the exclusive benefit of the Program.

E. EXPIRATION OR REVOCATION OF AGREEMENT

Upon the expiration or revocation of this Agreement, "SUBRECIPIENT" shall transfer to CITY any NPF funds on hand at the time of expiration or revocation and any accounts receivable attributable to the use of NPF funds.

IV. MODIFICATION OR TERMINATION OF AGREEMENT

A. AMENDMENT OR REVISION REQUIRED BY CITY

"SUBRECIPIENT" and the CITY hereby agree to amend or otherwise revise this Agreement should such modification be required by CITY and/or any applicable federal statutes or regulations.

B. TERMINATION

If "SUBRECIPIENT" fails to fulfill in a timely and proper manner its obligation under this Agreement or shall violate any of the covenants, agreements or stipulations of this Agreement, the CITY shall thereupon have the right to suspend or terminate this Agreement and specify the effective date thereof. Such notice shall be given no less than ten (10) days before the effective date of such termination and sent to "SUBRECIPIENT" at: 2525 W. WASHINGTON, LAS VEGAS, NV 89106.

C. PROVISIONS REQUIRED BY LAW DEEMED INSERTED

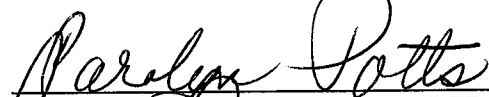
Each and every provision of law and clause required by law to be inserted in this Agreement will be deemed to be inserted herein, and this Agreement shall be read and enforced as though it were included herein and if through mistake or otherwise any such provisions not inserted, or is not correctly inserted, then upon the application of either party this Agreement shall forthwith be physically amended to make such insertion.

"IN WITNESS WHEREOF, the parties hereto have entered this Agreement by their duly authorized representatives on the day and year first above written."

CITY OF LAS VEGAS


OSCAR B. GOODMAN, MAYOR

LEVY GARDENS RESIDENT COUNCIL


CAROLYN POTTS, PROJECT LEADER

GIOVANNI WILYAMA, ASSOC. PRESIDENT

ATTEST:

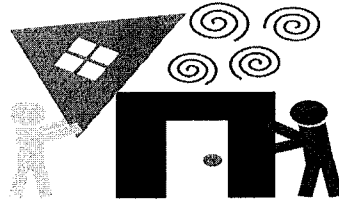

BEVERLY K. BRIDGES, OMC, CITY CLERK

ATTEST:

By: _____

COUNCIL ACTION: 7/11/07

APPROVED AS TO FORM: V. Pombello 7/9/07



NPF Funding Awarded
FY 2007-2008

Applicant Name: Levy Gardens Resident Council

Project: Omelet Cafe Project

Date Requested: Tuesday, May 29, 2007

Original Request by Applicant: \$ 5000

Amount Awarded by NPF Board: \$ 4400

Reasons for amendment:

Grant amount awarded at the recommendation of the Board.

Cost Estimates Sheet

If your project requires products or services from several vendors, then submit one quote for each vendor.

LEVY GARDENS RESIDENT COUNCIL

Vendor Quotes	Amount
1.Lowes Refrigerator	\$ 979.99
2.Lowes Range	\$ 4299.00
3.	\$
4.	\$
TOTAL---	5278.99

Submit one quote per vendor proposed.

\$ 5280

DONATIONS PLEDGE SHEET

(APPLICANT MUST PROVIDE COST ESTIMATES FOR PROJECT ON ATTACHED SHEET)

A. CASH

(a) City Grant Request (The amount your association is requesting) \$ 5,000

(b) Cash from Partners (list names & amount of donation)

Resident Council \$ 280.00

\$

\$

\$

(c) Total Cash from Partners \$ 280.00

(d) Total Cash (a+c) \$ 5280.00

B. DONATIONS PLEDGE VALUE (Donated professional services & products)

(e) Donating Partners (list names & amount)

use of Community Room \$ 600 -

\$

\$

\$

\$

\$

\$

\$

(f) Total Donations Pledge from Partners \$ 600

(g) Volunteer Labor Pledge (number of hours x \$15) 362 hrs x \$15 \$ 5430
(This number MUST match total hours on the Volunteer Hours Pledge Sheet)(h) Total Donations Pledged from Contributions (f+g) \$ 6030
(NOT cash donations)

(i) Grand Total Project Revenues (d+h) \$ 11,310

(j) Total Neighborhood Match (c+ h)

(total cash from partners + total donations pledge from contributions -
includes volunteer hours)

\$ 6310

Total Neighborhood Match MUST exceed the City Grant Request listed
on this line and on Section A (a) above.

\$ 5600

CITY OF LAS VEGAS
NEIGHBORHOOD SERVICES DEPARTMENT
NEIGHBORHOOD PARTNERS FUND
REQUEST FOR FUNDS

SECTION I : THIS SECTION TO BE COMPLETED BY REQUESTOR OF FUNDS

REQUEST NO. _____ DATE _____

NEIGHBORHOOD ASSOCIATION NAME: _____

PROJECT TITLE _____

REPORTING PERIOD START _____ END _____

VENDOR:

NAME: _____

ADDRESS: _____

CITY _____ STATE _____ ZIP CODE _____

CONTACT PERSON _____ PHONE _____

GRANT AMOUNT	PREVIOUS PAYMENTS	AMOUNT OF THIS REQUEST	GRANT BALANCE

PRICE QUOTATION SUBSTANTIATING THE ABOVE AMOUNT MUST BE ATTACHED TO THIS DOCUMENT.

I CERTIFY THAT THE ABOVE AMOUNT IS TRUE AND CORRECT WILL BE USED FOR THE PURPOSES FOR WHICH IT IS INTENDED.

SIGNATURE _____

TITLE _____

NAME (Printed) _____ PHONE _____ FAX _____

FOR OFFICE USE ONLY:

SECTION II: THIS SECTION FOR CITY OF LAS VEGAS NEIGHBORHOOD SERVICES DEPARTMENT USE ONLY

REVIEWED BY PROGRAM ADMINISTRATOR: _____ DATE: _____

Supervisor/DIV. MGR. APPROVAL: _____ DATE: _____

VENDOR NO: _____ P.O. NO: _____

Please describe your project accomplishments for this month. Identify which project goals (as described in your contract) your organization has addressed and be sure to include any trouble spots or areas of concern.

[illegible]

MATCH EXPENDED REPORT

Project Name _____ Reporting Period: _____

CASH					
Date Received	Source	Purpose	Doc. Number Attached *	Value Amount	
Subtotal				\$	
VOLUNTEER LABOR					
Date	Number of Volunteers	Hours Worked	Labor Activity	Doc. Number Attached *	Value Amount
Subtotal				\$	
PROFESSIONAL SERVICES					
Date of Service	Type of Service	Hours Worked	Hourly Rate	Doc. Number Attached *	Value Amount
Subtotal				\$	
SUPPLIES/MATERIALS/EQUIPMENT					
Date Used	Description	Donor Name	Doc. Number Attached *	Value Amount	
Subtotal				\$	
Total Match				\$	

Start _____ End _____

I certify that the above amounts are true and correct.

Signature _____ Name (Printed) _____

Neighborhood Partners Fund VOLUNTEER LOG						
Type of Work	Date	Name of Volunteer	Signature of Volunteer	Address	Phone	Hours Worked
Total Hours						

X \$15

Total Match Value \$

**NEIGHBORHOOD PARTNERS FUND AGREEMENT
BETWEEN THE CITY OF LAS VEGAS AND
MARBLE MANOR RESIDENT COUNCIL**

THIS AGREEMENT, made and entered into this 11th day of July, 2007 by and between the CITY OF LAS VEGAS, a municipal corporation of the State of Nevada, hereinafter referred to as "CITY", and **MARBLE MANOR RESIDENT COUNCIL**, a nonprofit corporation duly organized under the laws of the State of Nevada, hereinafter referred to as "SUBRECIPIENT," whose primary mailing address at the date of execution is: **814 M St., LAS VEGAS, NV 89106**.

WITNESSETH

WHEREAS, the CITY has allocated funds for the Neighborhood Partners Fund, hereinafter referred to as "NPF"; and

WHEREAS, the CITY is responsible for planning, administering, implementing, and evaluating the NPF program to ensure that it conforms to the NPF Program Guidelines and Las Vegas City Council goals; and

WHEREAS, CITY as Grantor wishes to engage "SUBRECIPIENT" to assist the CITY in utilizing such funds by providing services to meet the NPF Program's objectives, as follows:

- to increase participation and cooperation among neighborhood residents, businesses, and the City;
- to support emerging and established registered neighborhood-based organizations working on significant neighborhood issues and concerns through achievable projects; and,
- to empower registered neighborhood-based organizations to effectively plan and implement programs that address neighborhood needs.

NOW, THEREFORE, it is agreed between the parties hereto that;

I. SCOPE OF SERVICE

A. ACTIVITIES

"SUBRECIPIENT" will be responsible for administering a **FY2007-2008** NPF-funded Program known as **WASH HOUSE DEVELOPMENT** that provides activities eligible under the Neighborhood Partners Fund as cited in the Scope of Services I.B.1, hereinafter referred to as "Program.". It is expressly agreed and understood that the total amount to be provided by the CITY under this Agreement shall not exceed **\$3900** in NPF funds to be allocated in accordance with the Cost Estimates and Donations Pledge Sheets as detailed in Exhibit "A," attached. "SUBRECIPIENT" hereby agrees to utilize said NPF funds made available pursuant to this Agreement to supplement rather than supplant funds otherwise available.

B. PROGRAM DESCRIPTION

1. Scope of Services to be Provided

Purpose of Services:

This project will fund a laundry room at this low-income housing complex, allowing residents to wash and dry their clothes onsite.

Tasks to be Performed:

- Purchase three coin-operated washers and one coin-operated dryer; and
- Purchase six coin kits and one bag of 1000 tokens; and
- Have the Las Vegas Housing Authority install all appliances.

Level of Service to be Provided:

Funding will pay develop a laundry room with three coin-operated washers and one coin-operated dryer to be operated by volunteers in this public housing complex.

Measurable Goals for Grant period:

- Provide three washers and one dryer for residents;
- Increase volunteer participation in the operation of the laundry room;
- Increase revenue from laundry room collections to fund special community needs (i.e., recreational events); and
- Increase resident independence and self sufficiency.

"SUBRECIPIENT" hereby agrees to meet the goals as stated above, to the greatest extent feasible, in order to ensure the success of the Program.

2. *The "SUBRECIPIENT" hereby appoints the following representative to attend any meetings of the neighborhood organization in partnership with the City of Las Vegas, Neighborhood Services Department:*

JERRY NEAL, Project Leader, or a designee chosen at the discretion of SUBRECIPIENT.

C. FINANCIAL MANAGEMENT

1. METHOD OF PAYMENT

The "SUBRECIPIENT" shall access the grant funding by completing a Request For Funds form, as outlined on Exhibit "B," and attaching an invoice each time a service or product is requested. CITY staff shall make direct payment to vendors, through a Direct Payment Request for purchases up to \$5000 or the SUBRECIPIENT's award amount, or through the use of a City Credit Card for purchases no greater than \$2500.

The CITY shall reimburse the "SUBRECIPIENT" only for expenses paid or incurred as outlined in Exhibit A, provided the expenditures are made after the Project's start date and before the completion date as indicated in Section I.D and an approval from the NPF Program Administrator or designee is obtained prior to these expenditures.

2. DOCUMENTATION OF COSTS

All costs submitted to CITY for vendor payment or reimbursement shall be recorded by budget line-items and be supported by properly executed time records, invoices, contracts, or vouchers, or other official documentation evidencing in proper detail the nature and propriety of the charge. All checks, invoices, contracts, and vouchers, orders or other accounting documents pertaining in whole or in part to the Agreements, shall be thoroughly identified and readily accessible.

3. FINANCIAL RECORDKEEPING

Financial records pertaining to all invoices, materials, payrolls, personnel records, if any, and other data concerning matters related to or arguably related to this Agreement may be requested from "SUBRECIPIENT" by duly authorized CITY representatives.

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2. Proceeds from the disposition of equipment purchased with NPF funds;
3. Gross income from the use or rental of real or personal property acquired by "SUBRECIPIENT" with NPF funds, less costs incidental to generation of the income;
4. Gross income from the use or rental of real property, owned by "SUBRECIPIENT," that was constructed or improved with NPF funds, less costs incidental to generation of the income; and
5. Interest earned on program income pending its disposition.

D. DISPOSITION OF PROGRAM INCOME

If, applicable, income from the Project may be retained by "SUBRECIPIENT" provided that written notification is given to the Neighborhood Services Director and that the income is to be used for the exclusive benefit of the Program.

E. EXPIRATION OR REVOCATION OF AGREEMENT

Upon the expiration or revocation of this Agreement, "SUBRECIPIENT" shall transfer to CITY any NPF funds on hand at the time of expiration or revocation and any accounts receivable attributable to the use of NPF funds.

IV. MODIFICATION OR TERMINATION OF AGREEMENT

A. **AMENDMENT OR REVISION REQUIRED BY CITY**

"SUBRECIPIENT" and the CITY hereby agree to amend or otherwise revise this Agreement should such modification be required by CITY and/or any applicable federal statutes or regulations.

B. **TERMINATION**

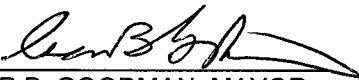
If "SUBRECIPIENT" fails to fulfill in a timely and proper manner its obligation under this Agreement or shall violate any of the covenants, agreements or stipulations of this Agreement, the CITY shall thereupon have the right to suspend or terminate this Agreement and specify the effective date thereof. Such notice shall be given no less than ten (10) days before the effective date of such termination and sent to "SUBRECIPIENT" at: 814 M ST., LAS VEGAS, NV 89106.

C. **PROVISIONS REQUIRED BY LAW DEEMED INSERTED**

Each and every provision of law and clause required by law to be inserted in this Agreement will be deemed to be inserted herein, and this Agreement shall be read and enforced as though it were included herein and if through mistake or otherwise any such provisions not inserted, or is not correctly inserted, then upon the application of either party this Agreement shall forthwith be physically amended to make such insertion.

"IN WITNESS WHEREOF, the parties hereto have entered this Agreement by their duly authorized representatives on the day and year first above written."

CITY OF LAS VEGAS


OSCAR B. GOODMAN, MAYOR

MARBLE MANOR RESIDENT COUNCIL


JERRY NEAL, PROJECT LEADER


JERRY NEAL, ASSOC. PRESIDENT

ATTEST:

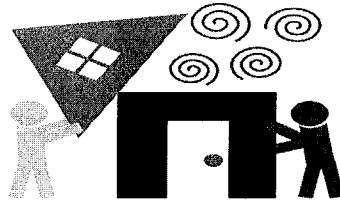

BEVERLY K. BRIDGES, CMC, CITY CLERK

ATTEST:

By: _____

COUNCIL ACTION: 7/11/07

APPROVED AS TO FORM: J. Pinkicello 7/9/07



NPF Funding Awarded
FY 2007-2008

Applicant Name: Marble Manor Resident Council

Project: Wash House Development

Date Requested: Tuesday, May 29, 2007

Original Request by Applicant: \$ 4700

Amount Awarded by NPF Board: \$ 3900

Reasons for amendment:

Grant amount awarded at the recommendation of the Board.

Cost Estimates Sheet

If your project requires products or services from several vendors, then submit one quote for each vendor.

Vendor Quotes**Amount**

- | | | |
|----|--------------------------------------|---------|
| 1. | (4) washers, (4) Dryers and Shipping | \$ 4700 |
| 2. | | \$ |
| 3. | | \$ |
| 4. | | \$ |

Submit one quote per vendor proposed.

DONATIONS PLEDGE SHEET

(APPLICANT MUST PROVIDE COST ESTIMATES FOR PROJECT ON ATTACHED SHEET)

A. CASH

(a) City Grant Request (The amount your association is requesting) \$ 4,700

(b) Cash from Partners (list names & amount of donation)

_____	\$
_____	\$
_____	\$
_____	\$
(c) Total Cash from Partners	\$ 0
(d) Total Cash (a+c)	\$ 4700

B. DONATIONS PLEDGE VALUE (Donated professional services & products)

(e) Donating Partners (list names & amount)

Housing Authority of the City of Las Vegas 264 square feet x .75 per
Square foot x by 12 months

_____	\$ 2377.
_____	\$
_____	\$
_____	\$
_____	\$
_____	\$
(f) Total Donations Pledge from Partners	\$ 2377.

(g) Volunteer Labor Pledge (number of hours x \$15) 1248 hrs x \$15 \$18,720
 (This number MUST match total hours on the Volunteer Hours Pledge Sheet)

(h) Total Donations Pledged from Contributions (f+g) \$21,097
 (NOT cash donations)

(i) Grand Total Project Revenues (d+h) \$25,797.

(j) Total Neighborhood Match (c+ h)

(total cash from partners + total donations pledge from contributions -
 includes volunteer hours)

\$ 21,097

Total Neighborhood Match MUST exceed the City Grant Request listed
 on this line and on Section A (a) above.

\$ 4700

CITY OF LAS VEGAS
NEIGHBORHOOD SERVICES DEPARTMENT
NEIGHBORHOOD PARTNERS FUND
REQUEST FOR FUNDS

SECTION I : THIS SECTION TO BE COMPLETED BY REQUESTOR OF FUNDS

REQUEST NO. _____ DATE _____

NEIGHBORHOOD ASSOCIATION NAME: _____

PROJECT TITLE _____

REPORTING PERIOD START _____ END _____

VENDOR:

NAME: _____

ADDRESS: _____

CITY _____ STATE _____ ZIP CODE _____

CONTACT PERSON _____ PHONE _____

GRANT AMOUNT	PREVIOUS PAYMENTS	AMOUNT OF THIS REQUEST	GRANT BALANCE

PRICE QUOTATION SUBSTANTIATING THE ABOVE AMOUNT MUST BE ATTACHED TO THIS DOCUMENT.

I CERTIFY THAT THE ABOVE AMOUNT IS TRUE AND CORRECT WILL BE USED FOR THE PURPOSES FOR WHICH IT IS INTENDED.

SIGNATURE _____

TITLE _____

NAME (Printed) _____ PHONE _____ FAX _____

FOR OFFICE USE ONLY:

SECTION II: THIS SECTION FOR CITY OF LAS VEGAS NEIGHBORHOOD SERVICES DEPARTMENT USE ONLY

REVIEWED BY PROGRAM ADMINISTRATOR: _____ DATE: _____

Supervisor/DIV. MGR. APPROVAL: _____ DATE: _____

VENDOR NO: _____ P.O. NO: _____

Project Name:		
Neighborhood Association:		
Reporting Period:	Start:	End:
Date of Report:		
Person Preparing Report:		
Phone Number:		

Please describe your project accomplishments for this month. Identify which project goals (as described in your contract) your organization has addressed and be sure to include any trouble spots or areas of concern.

[illegible]

MATCH EXPENDED REPORT

Project Name _____ Reporting Period: _____

CASH					
Date Received	Source	Purpose	Doc. Number Attached *	Value Amount	
Subtotal				\$	
VOLUNTEER LABOR					
Date	Number of Volunteers	Hours Worked	Labor Activity	Doc. Number Attached *	Value Amount
Subtotal				\$	
PROFESSIONAL SERVICES					
Date of Service	Type of Service	Hours Worked	Hourly Rate	Doc. Number Attached *	Value Amount
Subtotal				\$	
SUPPLIES/MATERIALS/EQUIPMENT					
Date Used	Description	Donor Name	Doc. Number Attached *	Value Amount	
Subtotal				\$	
Total Match				\$	

Start _____ End _____

I certify that the above amounts are true and correct.

Signature _____ Name (Printed) _____

Neighborhood Partners Fund VOLUNTEER LOG						
Type of Work	Date	Name of Volunteer	Signature of Volunteer	Address	Phone	Hours Worked
Total Hours						
Total Match Value						\$
						X \$15

**NEIGHBORHOOD PARTNERS FUND AGREEMENT
BETWEEN THE CITY OF LAS VEGAS AND
PECCOLE RANCH COMMUNITY ASSOCIATION**

THIS AGREEMENT, made and entered into this **11th day of July, 2007** by and between the CITY OF LAS VEGAS, a municipal corporation of the State of Nevada, hereinafter referred to as "CITY", and **PECCOLE RANCH COMMUNITY ASSOCIATION**, a nonprofit corporation duly organized under the laws of the State of Nevada, hereinafter referred to as "SUBRECIPIENT," whose primary mailing address at the date of execution is: **1913 SHIFTING WINDS ST., LAS VEGAS, NV 89117.**

WITNESSETH

WHEREAS, the CITY has allocated funds for the Neighborhood Partners Fund, hereinafter referred to as "NPF"; and

WHEREAS, the CITY is responsible for planning, administering, implementing, and evaluating the NPF program to ensure that it conforms to the NPF Program Guidelines and Las Vegas City Council goals; and

WHEREAS, CITY as Grantor wishes to engage "SUBRECIPIENT" to assist the CITY in utilizing such funds by providing services to meet the NPF Program's objectives, as follows:

- to increase participation and cooperation among neighborhood residents, businesses, and the City;
- to support emerging and established registered neighborhood-based organizations working on significant neighborhood issues and concerns through achievable projects; and,
- to empower registered neighborhood-based organizations to effectively plan and implement programs that address neighborhood needs.

NOW, THEREFORE, it is agreed between the parties hereto that;

I. SCOPE OF SERVICE

A. ACTIVITIES

"SUBRECIPIENT" will be responsible for administering a **FY2007-2008** NPF-funded Program known as **PUMP N' 5K RUN** that provides activities eligible under the Neighborhood Partners Fund as cited in the Scope of Services I.B.1, hereinafter referred to as "Program.". It is expressly agreed and understood that the total amount to be provided by the CITY under this Agreement shall not exceed **\$4100** in NPF funds to be allocated in accordance with the Cost Estimates and Donations Pledge Sheets as detailed in Exhibit "A," attached. "SUBRECIPIENT" hereby agrees to utilize said NPF funds made available pursuant to this Agreement to supplement rather than supplant funds otherwise available.

B. PROGRAM DESCRIPTION

1. Scope of Services to be Provided

Purpose of Services:

This neighborhood event promotes health, fitness, and resident interaction.

Tasks to be Performed:

- Work with volunteers and sponsors to organize the race around the community.
- Meet with city staff from different departments, Metro, and race-related companies to coordinate the race.
- Obtain donations from sponsors; purchase awards for all entries to the race.

Level of Service to be Provided:

Grant funds will be used to pay for some of the operational costs. This project addresses a local and national concern with obesity and with inactivity by promoting a fun, family-oriented event that allows families to interact with other residents interested in the same issues

Measurable Goals for Grant period:

- Promote health and wellness;
- Generate community pride and collaboration;
- Attract 200 combined runners and spectators from the community and surrounding area to the race.

"SUBRECIPIENT" hereby agrees to meet the goals as stated above, to the greatest extent feasible, in order to ensure the success of the Program.

2. *The "SUBRECIPIENT" hereby appoints the following representative to attend any meetings of the neighborhood organization in partnership with the City of Las Vegas, Neighborhood Services Department:*

DOUGLAS SHEPPARD, Project Leader, or a designee chosen at the discretion of SUBRECIPIENT.

C. FINANCIAL MANAGEMENT

1. METHOD OF PAYMENT

The "SUBRECIPIENT" shall access the grant funding by completing a Request For Funds form, as outlined on Exhibit "B," and attaching an invoice each time a service or product is requested. CITY staff shall make direct payment to vendors, through a Direct Payment Request for purchases up to \$5000 or the

SUBRECIPIENT's award amount, or through the use of a City Credit Card for purchases no greater than \$2500.

The CITY shall reimburse the "SUBRECIPIENT" only for expenses paid or incurred as outlined in Exhibit A, provided the expenditures are made after the Project's start date and before the completion date as indicated in Section I.D **and** an approval from the NPF Program Administrator or designee is obtained prior to these expenditures.

2. DOCUMENTATION OF COSTS

All costs submitted to CITY for vendor payment or reimbursement shall be recorded by budget line-items and be supported by properly executed time records, invoices, contracts, or vouchers, or other official documentation evidencing in proper detail the nature and propriety of the charge. All checks, invoices, contracts, and vouchers, orders or other accounting documents pertaining in whole or in part to the Agreements, shall be thoroughly identified and readily accessible.

3. FINANCIAL RECORDKEEPING

Financial records pertaining to all invoices, materials, payrolls, personnel records, if any, and other data concerning matters related to or arguably related to this Agreement may be requested from "SUBRECIPIENT" by duly authorized CITY representatives.

4. PROGRAM BUDGET

Invoice expenditures eligible for payment by the CITY will be in accordance with the Cost Estimates and Donations Pledge Sheets as delineated in Exhibit "A" and subject to any conditions imposed in the Scope of Services, to include monthly reports and narratives when seeking reimbursement from the City for Project costs. "SUBRECIPIENT" shall not make any changes in the Project budget unless permission is obtained in writing from the CITY.

5. UNEXPENDED FUNDS

In the event that CITY staff anticipates the total amount of funds allocated for this Agreement will not be expended in the time and manner prescribed in this Agreement, the CITY reserves the right to that portion for other Projects/programs operating under the CITY's NPF Program. The city's Finance Department will not authorize extending the **June 20, 2008** deadline to use unexpended funds.

6. ACCOUNTING METHODS

Expenditures charged to CITY fiscal year **2007-2008** NPF funds will be accounted for in a ledger separate from all other revenue sources. These records shall be maintained by "SUBRECIPIENT."

7. NON-EXPENDABLE PERSONAL PROPERTY, DEPRECIATION SCHEDULES, AND DISPOSITION OF PROPERTY

1. Non-expendable personal property will be defined as any property either tangible or intangible other than real property as defined herein which has a unit acquisition cost of \$1000 or more and a useful life of more than one year.
2. Organization purchasing or receiving non-expendable personal property as part of their project will give CITY rights to the non-expendable personal property for three years from the date of purchase. Should the organization be dissolved or should the non-expendable personal property not be used in accordance with the grant agreement, CITY will have the right to reappropriate the non-expendable personal property. Examples of non-expendable personal property are vehicles and computer equipment. If said property is a vehicle, the City shall be named as a lien-holder on the title.

D. PROGRAM REPORTING

"SUBRECIPIENT" will be required to collect for and provide to the CITY Program accomplishments and usage records beginning **July 1, 2007** or the date first written above, until **June 20, 2008**, unless this Agreement is modified at the express consent of the CITY and "SUBRECIPIENT." "SUBRECIPIENT" shall submit, on a monthly basis, due by the **1st day of each month**, and on occasion upon request of the CITY, a Monthly Progress Report, Match Expended Report and Volunteer Log, forms for which are attached as Exhibit "C". Records and reports shall contain, but not be limited to, the following data:

1. Statement of Program year goals cited in "SUBRECIPIENT" application and measurable accomplishments toward achieving said goals through reporting date of said report.
2. Whenever applicable, written narrative of activities. Written narrative and description of services shall be included in each monthly report.
3. The "SUBRECIPIENT" shall provide a copy of all written reports developed for the Project to the CITY. These may be included with the Monthly Progress Report or under separate cover materials which help document the progress of the Project include: project meeting or event flyers, project meeting minutes, draft reports, final reports, work party photographs, construction timelines, job descriptions, contractor contracts, and design drawings.
4. The "SUBRECIPIENT" shall provide a Final Report-a brief, written report after the project has been completed summarizing the Project's successes and lessons learned. This document is attached as Exhibit "D".

These reports will be forwarded to the City of Las Vegas Neighborhood Services Department, ATTN: Neighborhood Initiatives Division. CITY will monitor the performance of "SUBRECIPIENT" against goals and performance standards required herein. Substandard performance as determined by CITY will constitute non-compliance with this Agreement.

If action to correct such substandard performance is not taken by "SUBRECIPIENT" within a reasonable period of time after being notified by CITY, contract suspension or termination procedures will be initiated.

E. TIME OF PERFORMANCE

This Agreement provides for NPF funding of "SUBRECIPIENT" program rendered in accordance with this Agreement from **July 1, 2007**, or the date first written above, through **June 20, 2008**. The CITY shall bear no liability to fund or provide payment for "SUBRECIPIENT" program services in the event that no NPF grant award funds are received during fiscal year **2007-2008**. Furthermore, the CITY shall be liable only for payment proportional to the extent that NPF grant award funds are appropriated and allocated by the CITY. "SUBRECIPIENT" program expenses incurred after **June 20, 2008**, but prior to execution of this Agreement will not be reimbursed.

II. CITY GENERAL CONDITIONS

A. COMPLIANCE WITH OTHER APPLICABLE STATUTES AND REGULATIONS

"SUBRECIPIENT" shall obtain any and all Federal, State, and Local permits and licenses required to execute the Project or Program as described in the Agreement's Scope of Services. "SUBRECIPIENT" further agrees to abide by all applicable Federal, State, and Local codes, regulations, statutes, ordinances, and laws.

B. SUBRECIPIENT RETAINS EXCLUSIVE RIGHT OF PERFORMING SERVICES

"SUBRECIPIENT" has requested financial support of the CITY to enable "SUBRECIPIENT" to provide the services contemplated in Section I. The CITY shall have no relationship whatsoever with the services contemplated herein except the provision of financial support and the receipt of reports as provided herein. In any and all events, the services contemplated herein shall be rendered at the time, in the manner and under circumstances determined solely and exclusively by "SUBRECIPIENT," subject only to review by the City of Las Vegas, Neighborhood Services Director or other designee of the Neighborhood Services Director to assure continuing eligibility for NPF funding.

C. INDEMNIFICATION

"SUBRECIPIENT" agrees to protect, defend, indemnify and save harmless the CITY from and against any and all liability, damages, claims, suits, liens, and judgments of whatever nature, including but not limited to, claims for contribution and/or indemnification for injuries to or death of any person or persons, caused by, in connection with, or arising out of any activities undertaken pursuant to this Agreement. "SUBRECIPIENT's" obligation to protect, defend, indemnify, and save harmless as set forth in this paragraph, shall include any and all attorneys' fees incurred by the CITY in the defense and/or handling of said suits, demands, judgments, liens, claims and the like and all attorneys' fees and investigation expenses incurred by the CITY in enforcing and/or obtaining compliance with the provisions of this paragraph.

D. LIMIT ON ASSIGNMENT OF INTEREST

"SUBRECIPIENT" may not assign any part of its rights in this Agreement without consent of CITY. Any such assignment of rights without consent of CITY shall result in the forfeiture of all compensation, or any part thereof, as determined by CITY.

E. ON-SITE MONITORING

Projects and programs funded under this Agreement will be subject to on-site monitoring by duly authorized CITY representatives. Said representatives will be announced, at a minimum, 24 hours in advance of such visits. The representatives may request, and be granted access to records. Representatives may, on occasion, interview Program volunteers and participants who volunteer to be interviewed.

F. ACCESS TO RECORDS

At any time during normal business hours, "SUBRECIPIENT'S" records, with respect to matters covered by this Agreement shall be made available for audit, examination, and review by CITY representatives.

G. INSURANCE

If "SUBRECIPIENT" uses a vehicle in providing its services, it shall carry or provide a Comprehensive Automobile Liability Insurance covering bodily injury and property damage, with a minimum comprehensive single limit liability of \$1,000,000.00.

The CITY shall be named as an additional insured in all policies of insurance obtained pursuant to this Agreement. The CITY shall be furnished evidence that the foregoing insurance coverage(s) are in effect, and the CITY shall be notified at least thirty (30) days prior to the cancellation or material change of any such coverage.

H. RECORDS

Program records shall be maintained in accordance with CITY requirements with respect to all matters covered by this Agreement. Such program records shall be maintained for a period of four years after the term of this Agreement expires (a five year retention period).

I. RIGHT TO REVIEW AND AUDIT

1. The "SUBRECIPIENT" agrees to maintain financial records pertaining to all matters relative to this Agreement in accordance with standard accounting principles and procedures and to retain all records and supporting documentation applicable to this Agreement for a period of three years, except those records subject to audit findings shall be retained for three years after such findings have been resolved. In the event the Subrecipient goes out of existence, the Subrecipient shall turn over to the City all of its records relating to this Agreement to be retained by the City for the required period of time.
2. The Subrecipient agrees to permit the City or the City's designated representatives to inspect and audit its records and books relative to this Agreement at any time during normal business hours and under reasonable circumstances and to copy therefrom any information that the City desires concerning Subrecipient's operation hereunder. The Subrecipient further understands and agrees that said inspection and audit would be exercised upon written notice. If the Subrecipient or its records or books are not located within Clark County, Nevada, in the event of an inspection and audit, Subrecipient agrees to deliver the records or books or have the records or books delivered to the City or the City's designated representatives at an address within the City of Las Vegas as designated by the City. If the City or the City's designated representatives find that the records delivered by the Subrecipient are incomplete, the Subrecipient agrees to pay the City or the City representatives' costs to travel (including travel, lodging, meals, and other related expenses) to the Subrecipient's offices to inspect, audit, and retrieve the complete records. The

Subrecipient further agrees to permit the City or the City's designated representatives to inspect and audit, as deemed necessary, all records of this project relating to finances, as well as other records including performance records that may be required by relevant directives of funding sources of the City.

III. OTHER GENERAL CONDITIONS

A. RELIGIOUS ACTIVITIES

As a general rule, in accordance with First Amendment Church/State Principles, NPF assistance may not be used for religious activities or provided to primarily religious entities for any activities, including secular activities.

B. POLITICAL ACTIVITIES

"SUBRECIPIENT" will comply with this section, which prohibits the use of NPF funds to finance the use of facilities or equipment for political purposes or to engage in other partisan political activities, such as candidate forums, voter transportation, or voter registration.

C. PROGRAM INCOME

"SUBRECIPIENT" agrees that program income, includes, but is not limited to, the following:

1. Proceeds from the disposition by sale or long-term lease of real property purchased or improved with NPF funds;
2. Proceeds from the disposition of equipment purchased with NPF funds;
3. Gross income from the use or rental of real or personal property acquired by "SUBRECIPIENT" with NPF funds, less costs incidental to generation of the income;
4. Gross income from the use or rental of real property, owned by "SUBRECIPIENT," that was constructed or improved with NPF funds, less costs incidental to generation of the income; and
5. Interest earned on program income pending its disposition.

D. DISPOSITION OF PROGRAM INCOME

If, applicable, income from the Project may be retained by "SUBRECIPIENT" provided that written notification is given to the Neighborhood Services Director and that the income is to be used for the exclusive benefit of the Program.

E. EXPIRATION OR REVOCATION OF AGREEMENT

Upon the expiration or revocation of this Agreement, "SUBRECIPIENT" shall transfer to CITY any NPF funds on hand at the time of expiration or revocation and any accounts receivable attributable to the use of NPF funds.

IV. MODIFICATION OR TERMINATION OF AGREEMENT

A. AMENDMENT OR REVISION REQUIRED BY CITY

"SUBRECIPIENT" and the CITY hereby agree to amend or otherwise revise this Agreement should such modification be required by CITY and/or any applicable federal statutes or regulations.

B. TERMINATION

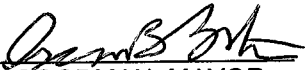
If "SUBRECIPIENT" fails to fulfill in a timely and proper manner its obligation under this Agreement or shall violate any of the covenants, agreements or stipulations of this Agreement, the CITY shall thereupon have the right to suspend or terminate this Agreement and specify the effective date thereof. Such notice shall be given no less than ten (10) days before the effective date of such termination and sent to "SUBRECIPIENT" at: 1913 SHIFTING WINDS ST., LAS VEGAS, NV 89117.

C. PROVISIONS REQUIRED BY LAW DEEMED INSERTED

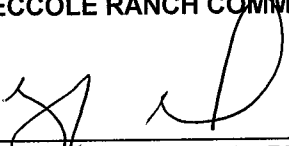
Each and every provision of law and clause required by law to be inserted in this Agreement will be deemed to be inserted herein, and this Agreement shall be read and enforced as though it were included herein and if through mistake or otherwise any such provisions not inserted, or is not correctly inserted, then upon the application of either party this Agreement shall forthwith be physically amended to make such insertion.

"IN WITNESS WHEREOF, the parties hereto have entered this Agreement by their duly authorized representatives on the day and year first above written."

CITY OF LAS VEGAS


OSCAR B. GOODMAN, MAYOR

PECCOLE RANCH COMMUNITY ASSOCIATION


DOUGLAS SHEPPARD, PROJECT LEADER


BRADLEY ZINNER, ASSOC. PRESIDENT

ATTEST:

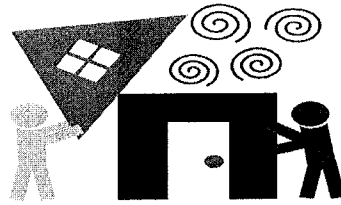

BEVERLY K. BRIDGES, CMC, CITY CLERK

ATTEST:

By: _____

COUNCIL ACTION: 7/11/07

APPROVED AS TO FORM: J. Penabazco 4/9/07



NPF Funding Awarded
FY 2007-2008

Applicant Name: Peccole Ranch Community Association

Project: Pump N' 5K Run

Date Requested: Tuesday, May 29, 2007

Original Request by Applicant: \$ 5000

Amount Awarded by NPF Board: \$ 4100

Reasons for amendment:

Grant amount awarded at the recommendation of the Board.

Cost Estimates Sheet

If your project requires products or services from several vendors, then submit one quote for each vendor.

PECCOLE RANCH HOA

Vendor Quotes	Amount
1. Waltco Promotions	\$ 1,448 \$1,618
2. Race Central	\$ 2,500
3. Desert Wind Engraving	\$ 882.50✓
4.	\$. . .
5. Portable toilets	\$ 275 \$255
6. Barracade Plan & Barracade Service	\$2,025
7. Emergency Medical Unit - 3 hours	\$186
Submit one quote per vendor proposed.	
8. Metro Police	\$264
9. Print Materials	\$ 2,200
10. Tents & Table rental	\$598.75
Sub total	\$ 10,529.25
	<u>10,530</u>

DONATION PLEDGES SHEET

(APPLICANT MUST PROVIDE COST ESTIMATES FOR PROJECT ON ATTACHED SHEET)

A. CASH

(a) City Grant Request (The amount your association is requesting) \$ 5,000

(b) Cash from Partners (list names & amount of donation)

Peccole Nevada Corp	\$ 5,000 ✓
Peccole Ranch HOA	\$ 500 ✓
JTD Donations	\$ 30
	\$
(c) Total Cash from Partners	\$ 5,530

(d) Total Cash (a+c) \$ 10,530

B. DONATIONS PLEDGE VALUE (Donated professional services & products)

(e) Donating Partners (list names & amount)

339176 {

Dr. Cheree Squdness	\$ 500
Canyon Creative	\$ 500
Gold's Gym	\$ 150
Mimi's	\$ 60
P.E. Chang's	\$ 80
Chicago Brewery Restaurant	\$ 100
	\$
	\$
(f) Total Donations Pledge from Partners	\$ 1,390

(g) Volunteer Labor Pledge (number of hours x \$15) 250 hrs x \$15 \$ 3,750
(This number MUST match total hours on the Volunteer Hours Pledge Sheet)

(h) Total Donations Pledged from Contributions (f+g) \$ 5,140
(NOT cash donations)

(i) Grand Total Project Revenues (d+h) \$ 15,670

(j) Total Neighborhood Match (c+ h)

(total cash from partners + total donations pledge from contributions - includes volunteer hours)

\$ 10,670

Total Neighborhood Match MUST exceed the City Grant Request listed on this line and on Section A (a) above.

\$ 5,000

CITY OF LAS VEGAS
NEIGHBORHOOD SERVICES DEPARTMENT
NEIGHBORHOOD PARTNERS FUND
REQUEST FOR FUNDS

SECTION I : THIS SECTION TO BE COMPLETED BY REQUESTOR OF FUNDS
--

REQUEST NO. _____ DATE _____

NEIGHBORHOOD ASSOCIATION NAME: _____

PROJECT TITLE _____

REPORTING PERIOD START _____ END _____

VENDOR:

NAME: _____

ADDRESS: _____

CITY _____ STATE _____ ZIP CODE _____

CONTACT PERSON _____ PHONE _____

GRANT AMOUNT	PREVIOUS PAYMENTS	AMOUNT OF THIS REQUEST	GRANT BALANCE

PRICE QUOTATION SUBSTANTIATING THE ABOVE AMOUNT MUST BE ATTACHED TO THIS DOCUMENT.

I CERTIFY THAT THE ABOVE AMOUNT IS TRUE AND CORRECT WILL BE USED FOR THE PURPOSES FOR WHICH IT IS INTENDED.

SIGNATURE _____

TITLE _____

NAME (Printed) _____ PHONE _____ FAX _____

FOR OFFICE USE ONLY:

SECTION II: THIS SECTION FOR CITY OF LAS VEGAS NEIGHBORHOOD SERVICES DEPARTMENT USE ONLY
--

REVIEWED BY PROGRAM ADMINISTRATOR: _____ DATE: _____

Supervisor/DIV. MGR. APPROVAL: _____ DATE: _____

VENDOR NO: _____ P.O. NO: _____

Project Name:		
Neighborhood Association:		
Reporting Period:	Start:	End:
Date of Report:		
Person Preparing Report:		
Phone Number:		

Please describe your project accomplishments for this month. Identify which project goals (as described in your contract) your organization has addressed and be sure to include any trouble spots or areas of concern.

[illegible]

MATCH EXPENDED REPORT

Project Name _____ Reporting Period: _____

CASH					
Date Received	Source	Purpose	Doc. Number Attached *	Value Amount	
Subtotal				\$	
VOLUNTEER LABOR					
Date	Number of Volunteers	Hours Worked	Labor Activity	Doc. Number Attached *	Value Amount
Subtotal				\$	
PROFESSIONAL SERVICES					
Date of Service	Type of Service	Hours Worked	Hourly Rate	Doc. Number Attached *	Value Amount
Subtotal				\$	
SUPPLIES/MATERIALS/EQUIPMENT					
Date Used	Description	Donor Name	Doc. Number Attached *	Value Amount	
Subtotal				\$	
Total Match				\$	

Start _____ End _____

I certify that the above amounts are true and correct.

Signature _____ Name (Printed) _____

Neighborhood Partners Fund VOLUNTEER LOG						
Type of Work	Date	Name of Volunteer	Signature of Volunteer	Address	Phone	Hours Worked
Total Hours						

Total Match Value

\$

X

\$15

**NEIGHBORHOOD PARTNERS FUND AGREEMENT
BETWEEN THE CITY OF LAS VEGAS AND
PITTMAN NEIGHBORHOOD ASSOCIATION**

THIS AGREEMENT, made and entered into this 11th day of July, 2007 by and between the CITY OF LAS VEGAS, a municipal corporation of the State of Nevada, hereinafter referred to as "CITY", and **PITTMAN NEIGHBORHOOD ASSOCIATION** a nonprofit corporation duly organized under the laws of the State of Nevada, hereinafter referred to as "SUBRECIPIENT," whose primary mailing address at the date of execution is: **6220 FARGO AVE., LAS VEGAS, NV 89107**.

WITNESSETH

WHEREAS, the CITY has allocated funds for the Neighborhood Partners Fund, hereinafter referred to as "NPF"; and

WHEREAS, the CITY is responsible for planning, administering, implementing, and evaluating the NPF program to ensure that it conforms to the NPF Program Guidelines and Las Vegas City Council goals; and

WHEREAS, CITY as Grantor wishes to engage "SUBRECIPIENT" to assist the CITY in utilizing such funds by providing services to meet the NPF Program's objectives, as follows:

- to increase participation and cooperation among neighborhood residents, businesses, and the City;
- to support emerging and established registered neighborhood-based organizations working on significant neighborhood issues and concerns through achievable projects; and,
- to empower registered neighborhood-based organizations to effectively plan and implement programs that address neighborhood needs.

NOW, THEREFORE, it is agreed between the parties hereto that;

I. SCOPE OF SERVICE

A. ACTIVITIES

"SUBRECIPIENT" will be responsible for administering a **FY2007-2008** NPF-funded Program known as **BEAUTIFICATION OF HOMES/FRONT YARDS** that provides activities eligible under the Neighborhood Partners Fund as cited in the Scope of Services I.B.1, hereinafter referred to as "Program.". It is expressly agreed and understood that the total amount to be provided by the CITY under this Agreement shall not exceed **\$4000** in NPF funds to be allocated in accordance with the Cost Estimates and Donations Pledge Sheets as detailed in Exhibit "A," attached. "SUBRECIPIENT" hereby agrees to utilize said NPF funds made available pursuant to this Agreement to supplement rather than supplant funds otherwise available.

B. PROGRAM DESCRIPTION

1. Scope of Services to be Provided

Purpose of Services:

These funds will improve the curb appeal of several homes through tree and bush pruning, and adoption of a home that has dirt yard and overgrown palm trees.

Tasks to be Performed:

- Purchase plants through vendors offering lower costs, such as the landscape program through the Community College of Southern Nevada;
- Use the paid landscaper, neighborhood volunteers and 5th grade students from Pittman Elementary to perform the physical improvements planned for this community: prune trees and remove debris, plant decorative and drought resistant plants, and lay the decorative rock.

Level of Service to be Provided:

Funding will pay a landscape company to install an irrigation (drip) system, decorative rock, plants, and pruning of existing trees in one of the homes.

Measurable Goals for Grant period:

- Promote community involvement;
- Beautify the neighborhoods curb appeal; and
- Encourage residents to take pride in their neighborhood.

"SUBRECIPIENT" hereby agrees to meet the goals as stated above, to the greatest extent feasible, in order to ensure the success of the Program.

2. *The "SUBRECIPIENT" hereby appoints the following representative to attend any meetings of the neighborhood organization in partnership with the City of Las Vegas, Neighborhood Services Department:*

JENNIFER BALLEJOS, Project Leader, or a designee chosen at the discretion of SUBRECIPIENT.

C. FINANCIAL MANAGEMENT

1. METHOD OF PAYMENT

The "SUBRECIPIENT" shall access the grant funding by completing a Request For Funds form, as outlined on Exhibit "B," and attaching an invoice each time a service or product is requested. CITY staff shall make direct payment to vendors, through a Direct Payment Request for purchases up to \$5000 or the SUBRECIPIENT's award amount, or through the use of a City Credit Card for

purchases no greater than \$2500.

The CITY shall reimburse the "SUBRECIPIENT" only for expenses paid or incurred as outlined in Exhibit A, provided the expenditures are made after the Project's start date and before the completion date as indicated in Section I.D **and** an approval from the NPF Program Administrator or designee is obtained prior to these expenditures.

2. DOCUMENTATION OF COSTS

All costs submitted to CITY for vendor payment or reimbursement shall be recorded by budget line-items and be supported by properly executed time records, invoices, contracts, or vouchers, or other official documentation evidencing in proper detail the nature and propriety of the charge. All checks, invoices, contracts, and vouchers, orders or other accounting documents pertaining in whole or in part to the Agreements, shall be thoroughly identified and readily accessible.

3. FINANCIAL RECORDKEEPING

Financial records pertaining to all invoices, materials, payrolls, personnel records, if any, and other data concerning matters related to or arguably related to this Agreement may be requested from "SUBRECIPIENT" by duly authorized CITY representatives.

4. PROGRAM BUDGET

Invoice expenditures eligible for payment by the CITY will be in accordance with the Cost Estimates and Donations Pledge Sheets as delineated in Exhibit "A" and subject to any conditions imposed in the Scope of Services, to include monthly reports and narratives when seeking reimbursement from the City for Project costs. "SUBRECIPIENT" shall not make any changes in the Project budget unless permission is obtained in writing from the CITY.

5. UNEXPENDED FUNDS

In the event that CITY staff anticipates the total amount of funds allocated for this Agreement will not be expended in the time and manner prescribed in this Agreement, the CITY reserves the right to that portion for other Projects/programs operating under the CITY's NPF Program. The city's Finance Department will not authorize extending the **June 20, 2008** deadline to use unexpended funds.

6. ACCOUNTING METHODS

Expenditures charged to CITY fiscal year **2007-2008** NPF funds will be accounted for in a ledger separate from all other revenue sources. These records shall be maintained by "SUBRECIPIENT."

7. NON-EXPENDABLE PERSONAL PROPERTY, DEPRECIATION SCHEDULES, AND DISPOSITION OF PROPERTY

1. Non-expendable personal property will be defined as any property either tangible or intangible other than real property as defined herein which has a unit acquisition cost of \$1000 or more and a useful life of more than one year.
2. Organization purchasing or receiving non-expendable personal property as part of their project will give CITY rights to the non-expendable personal property for three years from the date of purchase. Should the organization be dissolved or should the non-expendable personal property not be used in accordance with the grant agreement, CITY will have the right to reappropriate the non-expendable personal property. Examples of non-expendable personal property are vehicles and computer equipment. If said property is a vehicle, the City shall be named as a lien-holder on the title.

D. PROGRAM REPORTING

"SUBRECIPIENT" will be required to collect for and provide to the CITY Program accomplishments and usage records beginning **July 1, 2007** or the date first written above, until **June 20, 2008**, unless this Agreement is modified at the express consent of the CITY and "SUBRECIPIENT." "SUBRECIPIENT" shall submit, on a monthly basis, due by the **1st day of each month**, and on occasion upon request of the CITY, a Monthly Progress Report, Match Expended Report and Volunteer Log, forms for which are attached as Exhibit "C". Records and reports shall contain, but not be limited to, the following data:

1. Statement of Program year goals cited in "SUBRECIPIENT" application and measurable accomplishments toward achieving said goals through reporting date of said report.
2. Whenever applicable, written narrative of activities. Written narrative and description of services shall be included in each monthly report.
3. The "SUBRECIPIENT" shall provide a copy of all written reports developed for the Project to the CITY. These may be included with the Monthly Progress Report or under separate cover materials which help document the progress of the Project include: project meeting or event flyers, project meeting minutes, draft reports, final reports, work party photographs, construction timelines, job descriptions, contractor contracts, and design drawings.
4. The "SUBRECIPIENT" shall provide a Final Report-a brief, written report after the project has been completed summarizing the Project's successes and lessons learned. This document is attached as Exhibit "D".

These reports will be forwarded to the City of Las Vegas Neighborhood Services Department, ATTN: Neighborhood Initiatives Division. CITY will monitor the performance of "SUBRECIPIENT" against goals and performance standards required herein. Substandard performance as determined by CITY will constitute non-compliance with this Agreement.

If action to correct such substandard performance is not taken by "SUBRECIPIENT" within a reasonable period of time after being notified by CITY, contract suspension or termination procedures will be initiated.

E. TIME OF PERFORMANCE

This Agreement provides for NPF funding of "SUBRECIPIENT" program rendered in accordance with this Agreement from **July 1, 2007**, or the date first written above, through **June 20, 2008**. The CITY shall bear no liability to fund or provide payment for "SUBRECIPIENT" program services in the event that no NPF grant award funds are received during fiscal year **2007-2008**. Furthermore, the CITY shall be liable only for payment proportional to the extent that NPF grant award funds are appropriated and allocated by the CITY. "SUBRECIPIENT" program expenses incurred after **June 20, 2008**, but prior to execution of this Agreement will not be reimbursed.

II. CITY GENERAL CONDITIONS

A. COMPLIANCE WITH OTHER APPLICABLE STATUTES AND REGULATIONS

"SUBRECIPIENT" shall obtain any and all Federal, State, and Local permits and licenses required to execute the Project or Program as described in the Agreement's Scope of Services. "SUBRECIPIENT" further agrees to abide by all applicable Federal, State, and Local codes, regulations, statutes, ordinances, and laws.

B. SUBRECIPIENT RETAINS EXCLUSIVE RIGHT OF PERFORMING SERVICES

"SUBRECIPIENT" has requested financial support of the CITY to enable "SUBRECIPIENT" to provide the services contemplated in Section I. The CITY shall have no relationship whatsoever with the services contemplated herein except the provision of financial support and the receipt of reports as provided herein. In any and all events, the services contemplated herein shall be rendered at the time, in the manner and under circumstances determined solely and exclusively by "SUBRECIPIENT," subject only to review by the City of Las Vegas, Neighborhood Services Director or other designee of the Neighborhood Services Director to assure continuing eligibility for NPF funding.

C. INDEMNIFICATION

"SUBRECIPIENT" agrees to protect, defend, indemnify and save harmless the CITY from and against any and all liability, damages, claims, suits, liens, and judgments of whatever nature, including but not limited to, claims for contribution and/or indemnification for injuries to or death of any person or persons, caused by, in connection with, or arising out of any activities undertaken pursuant to this Agreement. "SUBRECIPIENT's" obligation to protect, defend, indemnify, and save harmless as set forth in this paragraph, shall include any and all attorneys' fees incurred by the CITY in the defense and/or handling of said suits, demands, judgments, liens, claims and the like and all attorneys' fees and investigation expenses incurred by the CITY in enforcing and/or obtaining compliance with the provisions of this paragraph.

D. LIMIT ON ASSIGNMENT OF INTEREST

"SUBRECIPIENT" may not assign any part of its rights in this Agreement without consent of CITY. Any such assignment of rights without consent of CITY shall result in the forfeiture of all compensation, or any part thereof, as determined by CITY.

E. ON-SITE MONITORING

Projects and programs funded under this Agreement will be subject to on-site monitoring by duly authorized CITY representatives. Said representatives will be announced, at a

minimum, 24 hours in advance of such visits. The representatives may request, and be granted access to records. Representatives may, on occasion, interview Program volunteers and participants who volunteer to be interviewed.

F. ACCESS TO RECORDS

At any time during normal business hours, "SUBRECIPIENT'S" records, with respect to matters covered by this Agreement shall be made available for audit, examination, and review by CITY representatives.

G. INSURANCE

If "SUBRECIPIENT" uses a vehicle in providing its services, it shall carry or provide a Comprehensive Automobile Liability Insurance covering bodily injury and property damage, with a minimum comprehensive single limit liability of \$1,000,000.00.

The CITY shall be named as an additional insured in all policies of insurance obtained pursuant to this Agreement. The CITY shall be furnished evidence that the foregoing insurance coverage(s) are in effect, and the CITY shall be notified at least thirty (30) days prior to the cancellation or material change of any such coverage.

H. RECORDS

Program records shall be maintained in accordance with CITY requirements with respect to all matters covered by this Agreement. Such program records shall be maintained for a period of four years after the term of this Agreement expires (a five year retention period).

I. RIGHT TO REVIEW AND AUDIT

1. The "SUBRECIPIENT" agrees to maintain financial records pertaining to all matters relative to this Agreement in accordance with standard accounting principles and procedures and to retain all records and supporting documentation applicable to this Agreement for a period of three years, except those records subject to audit findings shall be retained for three years after such findings have been resolved. In the event the Subrecipient goes out of existence, the Subrecipient shall turn over to the City all of its records relating to this Agreement to be retained by the City for the required period of time.
2. The Subrecipient agrees to permit the City or the City's designated representatives to inspect and audit its records and books relative to this Agreement at any time during normal business hours and under reasonable circumstances and to copy therefrom any information that the City desires concerning Subrecipient's operation hereunder. The Subrecipient further understands and agrees that said inspection and audit would be exercised upon written notice. If the Subrecipient or its records or books are not located within Clark County, Nevada, in the event of an inspection and audit, Subrecipient agrees to deliver the records or books or have the records or books delivered to the City or the City's designated representatives at an address within the City of Las Vegas as designated by the City. If the City or the City's designated representatives find that the records delivered by the Subrecipient are incomplete, the Subrecipient agrees to pay the City or the City representatives' costs to travel (including travel, lodging, meals, and other related expenses) to the Subrecipient's offices to inspect, audit, and retrieve the complete records. The Subrecipient further agrees to permit the City or the City's designated

representatives to inspect and audit, as deemed necessary, all records of this project relating to finances, as well as other records including performance records that may be required by relevant directives of funding sources of the City.

III. OTHER GENERAL CONDITIONS

A. RELIGIOUS ACTIVITIES

As a general rule, in accordance with First Amendment Church/State Principles, NPF assistance may not be used for religious activities or provided to primarily religious entities for any activities, including secular activities.

B. POLITICAL ACTIVITIES

"SUBRECIPIENT" will comply with this section, which prohibits the use of NPF funds to finance the use of facilities or equipment for political purposes or to engage in other partisan political activities, such as candidate forums, voter transportation, or voter registration.

C. PROGRAM INCOME

"SUBRECIPIENT" agrees that program income, includes, but is not limited to, the following:

1. Proceeds from the disposition by sale or long-term lease of real property purchased or improved with NPF funds;
2. Proceeds from the disposition of equipment purchased with NPF funds;
3. Gross income from the use or rental of real or personal property acquired by "SUBRECIPIENT" with NPF funds, less costs incidental to generation of the income;
4. Gross income from the use or rental of real property, owned by "SUBRECIPIENT," that was constructed or improved with NPF funds, less costs incidental to generation of the income; and
5. Interest earned on program income pending its disposition.

D. DISPOSITION OF PROGRAM INCOME

If, applicable, income from the Project may be retained by "SUBRECIPIENT" provided that written notification is given to the Neighborhood Services Director and that the income is to be used for the exclusive benefit of the Program.

E. EXPIRATION OR REVOCATION OF AGREEMENT

Upon the expiration or revocation of this Agreement, "SUBRECIPIENT" shall transfer to CITY any NPF funds on hand at the time of expiration or revocation and any accounts receivable attributable to the use of NPF funds.

IV. MODIFICATION OR TERMINATION OF AGREEMENT

A. AMENDMENT OR REVISION REQUIRED BY CITY

"SUBRECIPIENT" and the CITY hereby agree to amend or otherwise revise this Agreement should such modification be required by CITY and/or any applicable federal statutes or regulations.

B. TERMINATION

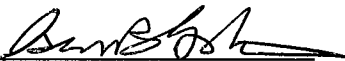
If "SUBRECIPIENT" fails to fulfill in a timely and proper manner its obligation under this Agreement or shall violate any of the covenants, agreements or stipulations of this Agreement, the CITY shall thereupon have the right to suspend or terminate this Agreement and specify the effective date thereof. Such notice shall be given no less than ten (10) days before the effective date of such termination and sent to "SUBRECIPIENT" at: 6220 FARGO AVE., LAS VEGAS, NV 89107.

C. PROVISIONS REQUIRED BY LAW DEEMED INSERTED

Each and every provision of law and clause required by law to be inserted in this Agreement will be deemed to be inserted herein, and this Agreement shall be read and enforced as though it were included herein and if through mistake or otherwise any such provisions not inserted, or is not correctly inserted, then upon the application of either party this Agreement shall forthwith be physically amended to make such insertion.

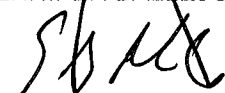
"IN WITNESS WHEREOF, the parties hereto have entered this Agreement by their duly authorized representatives on the day and year first above written."

CITY OF LAS VEGAS


OSCAR B. GOODMAN, MAYOR

PITTMAN NEIGHBORHOOD ASSOCIATION


JENNIFER BALLEJOS, PROJECT LEADER


KEVIN MULKERN, ASSOC. PRESIDENT

ATTEST:

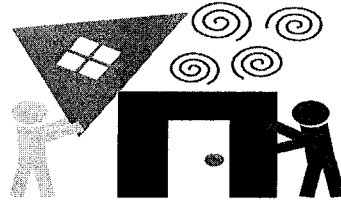

BEVERLY K. BRIDGES, CMC, CITY CLERK

ATTEST:

By: _____

COUNCIL ACTION: 7/11/07

APPROVED AS TO FORM: 
9/9/07



NPF Funding Awarded
FY 2007-2008

Applicant Name: Pittman Neighborhood Association

Project: Beautification of Homes/Front Yards

Date Requested: Tuesday, May 29, 2007

Original Request by Applicant: \$ 5000

Amount Awarded by NPF Board: \$ 4000

Reasons for amendment:

Grant amount awarded at the recommendation of the Board.

DONATIONS PLEDGE SHEET

(APPLICANT MUST PROVIDE COST ESTIMATES FOR PROJECT ON ATTACHED SHEET)

A. CASH

(a) City Grant Request (The amount your association is requesting) \$ 5,000

(b) Cash from Partners (list names & amount of donation)

Craig and Bethany Titus \$500

\$

\$

\$

(c) Total Cash from Partners \$500

(d) Total Cash (a+c) \$5,500

B. DONATIONS PLEDGE VALUE (Donated professional services & products)

(e) Donating Partners (list names & amount)

\$

Las Vegas Metropolitan Police Department \$500

\$

\$

\$

\$

(f) Total Donations Pledge from Partners \$ 500

(g) Volunteer Labor Pledge (number of hours x \$15) 312hrs x \$15 \$4,680

(This number MUST match total hours on the Volunteer Hours Pledge Sheet)

(h) Total Donations Pledged from Contributions (f+g) \$5,180
(NOT cash donations)

(i) Grand Total Project Revenues (d+h) \$ 10,680

(j) Total Neighborhood Match (c+ h)

(total cash from partners + total donations pledge from contributions -
includes volunteer hours)

\$5,680

Total Neighborhood Match MUST exceed the City Grant Request listed
on this line and on Section A (a) above.

\$5,000

CITY OF LAS VEGAS
NEIGHBORHOOD SERVICES DEPARTMENT
NEIGHBORHOOD PARTNERS FUND
REQUEST FOR FUNDS

SECTION I :	THIS SECTION TO BE COMPLETED BY REQUESTOR OF FUNDS
--------------------	---

REQUEST NO. _____ DATE _____

NEIGHBORHOOD ASSOCIATION NAME: _____

PROJECT TITLE _____

REPORTING PERIOD START _____ END _____

VENDOR:

NAME: _____

ADDRESS: _____

CITY _____ STATE _____ ZIP CODE _____

CONTACT PERSON _____ PHONE _____

GRANT AMOUNT	PREVIOUS PAYMENTS	AMOUNT OF THIS REQUEST	GRANT BALANCE

PRICE QUOTATION SUBSTANTIATING THE ABOVE AMOUNT MUST BE ATTACHED TO THIS DOCUMENT.

I CERTIFY THAT THE ABOVE AMOUNT IS TRUE AND CORRECT WILL BE USED FOR THE PURPOSES FOR WHICH IT IS INTENDED.

SIGNATURE _____

TITLE _____

NAME (Printed) _____ PHONE _____ FAX _____

FOR OFFICE USE ONLY:

SECTION II: THIS SECTION FOR CITY OF LAS VEGAS NEIGHBORHOOD SERVICES DEPARTMENT USE ONLY
--

REVIEWED BY PROGRAM ADMINISTRATOR: _____ DATE: _____

Supervisor/DIV. MGR. APPROVAL: _____ DATE: _____

VENDOR NO: _____ P.O. NO: _____

Project Name:		
Neighborhood Association:		
Reporting Period:	Start:	End:
Date of Report:		
Person Preparing Report:		
Phone Number:		

Please describe your project accomplishments for this month. Identify which project goals (as described in your contract) your organization has addressed and be sure to include any trouble spots or areas of concern.

[illegible]

MATCH EXPENDED REPORT

Project Name _____ Reporting Period: _____

CASH					
Date Received	Source	Purpose	Doc. Number Attached *	Value Amount	
Subtotal				\$	
VOLUNTEER LABOR					
Date	Number of Volunteers	Hours Worked	Labor Activity	Doc. Number Attached *	Value Amount
Subtotal				\$	
PROFESSIONAL SERVICES					
Date of Service	Type of Service	Hours Worked	Hourly Rate	Doc. Number Attached *	Value Amount
Subtotal				\$	
SUPPLIES/MATERIALS/EQUIPMENT					
Date Used	Description	Donor Name	Doc. Number Attached *	Value Amount	
Subtotal				\$	
Total Match				\$	

Start _____ End _____

I certify that the above amounts are true and correct.

Signature _____ Name (Printed) _____

**Neighborhood Partners Fund
VOLUNTEER LOG**

<i>Type of Work</i>	<i>Date</i>	<i>Name of Volunteer</i>	<i>Signature of Volunteer</i>	<i>Address</i>	<i>Phone</i>	<i>Hours Worked</i>
Total Hours						

X \$15
Total Match Value \$

**NEIGHBORHOOD PARTNERS FUND AGREEMENT
BETWEEN THE CITY OF LAS VEGAS AND
RANCHO SERENO NEIGHBORHOOD ASSOCIATION**

THIS AGREEMENT, made and entered into this 11th day of July, 2007 by and between the CITY OF LAS VEGAS, a municipal corporation of the State of Nevada, hereinafter referred to as "CITY", and **RANCHO SERENO NEIGHBORHOOD ASSOCIATION**, a nonprofit corporation duly organized under the laws of the State of Nevada, hereinafter referred to as "SUBRECIPIENT," whose primary mailing address at the date of execution is: **2204 TARRASO WAY, LAS VEGAS, NV 89102.**

WITNESSETH

WHEREAS, the CITY has allocated funds for the Neighborhood Partners Fund, hereinafter referred to as "NPF"; and

WHEREAS, the CITY is responsible for planning, administering, implementing, and evaluating the NPF program to ensure that it conforms to the NPF Program Guidelines and Las Vegas City Council goals; and

WHEREAS, CITY as Grantor wishes to engage "SUBRECIPIENT" to assist the CITY in utilizing such funds by providing services to meet the NPF Program's objectives, as follows:

- to increase participation and cooperation among neighborhood residents, businesses, and the City;
- to support emerging and established registered neighborhood-based organizations working on significant neighborhood issues and concerns through achievable projects; and,
- to empower registered neighborhood-based organizations to effectively plan and implement programs that address neighborhood needs.

NOW, THEREFORE, it is agreed between the parties hereto that;

I. SCOPE OF SERVICE

A. ACTIVITIES

"SUBRECIPIENT" will be responsible for administering a **FY2007-2008** NPF-funded Program known as **OPERATION NEIGHBORHOOD WATCH SIGNAGE** that provides activities eligible under the Neighborhood Partners Fund as cited in the Scope of Services I.B.1, hereinafter referred to as "Program.". It is expressly agreed and understood that the total amount to be provided by the CITY under this Agreement shall not exceed **\$200** in NPF funds to be allocated in accordance with the Cost Estimates and Donations Pledge Sheets as detailed in Exhibit "A," attached. "SUBRECIPIENT" hereby agrees to utilize said NPF funds made available pursuant to this Agreement to supplement rather than supplant funds otherwise available.

B. PROGRAM DESCRIPTION

1. Scope of Services to be Provided

Purpose of Services:

This project increases the safety and security of this neighborhood through the purchase of signage need for the newly-formed Neighborhood Watch Program.

Tasks to be Performed:

- Purchase five neighborhood signs, to be placed in various areas of the neighborhood. This includes shipping charges for signs & brackets; and
- Purchase refreshments for block party to celebrate project.

Level of Service to be Provided:

Funds will pay for five neighborhood watch signs and brackets, the charges for a state non-profit designation, and refreshments for the volunteers during the kickoff event to announce the safety program.

Measurable Goals for Grant period:

- Establish a viable and robust Neighborhood Watch Program.
- Promote safety and awareness in the neighborhood ;
- Enhance well-being and peace of mind in the community; and
- Provide a concrete and aesthetically pleasing symbol of neighborhood cohesiveness.

"SUBRECIPIENT" hereby agrees to meet the goals as stated above, to the greatest extent feasible, in order to ensure the success of the Program.

2. *The "SUBRECIPIENT" hereby appoints the following representative to attend any meetings of the neighborhood organization in partnership with the City of Las Vegas, Neighborhood Services Department:*

JASON F. CARR, Project Leader, or a designee chosen at the discretion of SUBRECIPIENT.

C. FINANCIAL MANAGEMENT

1. METHOD OF PAYMENT

The "SUBRECIPIENT" shall access the grant funding by completing a Request For Funds form, as outlined on Exhibit "B," and attaching an invoice each time a service or product is requested. CITY staff shall make direct payment to vendors, through a Direct Payment Request for purchases up to \$5000 or the SUBRECIPIENT's award amount, or through the use of a City Credit Card for purchases no greater than \$2500.

The CITY shall reimburse the "SUBRECIPIENT" only for expenses paid or incurred as outlined in Exhibit A, provided the expenditures are made after the

Project's start date and before the completion date as indicated in Section I.D and an approval from the NPF Program Administrator or designee is obtained prior to these expenditures.

2. DOCUMENTATION OF COSTS

All costs submitted to CITY for vendor payment or reimbursement shall be recorded by budget line-items and be supported by properly executed time records, invoices, contracts, or vouchers, or other official documentation evidencing in proper detail the nature and propriety of the charge. All checks, invoices, contracts, and vouchers, orders or other accounting documents pertaining in whole or in part to the Agreements, shall be thoroughly identified and readily accessible.

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Financial records pertaining to all invoices, materials, payrolls, personnel records, if any, and other data concerning matters related to or arguably related to this Agreement may be requested from "SUBRECIPIENT" by duly authorized CITY representatives.

4. PROGRAM BUDGET

Invoice expenditures eligible for payment by the CITY will be in accordance with the Cost Estimates and Donations Pledge Sheets as delineated in Exhibit "A" and subject to any conditions imposed in the Scope of Services, to include monthly reports and narratives when seeking reimbursement from the City for Project costs. "SUBRECIPIENT" shall not make any changes in the Project budget unless permission is obtained in writing from the CITY.

5. UNEXPENDED FUNDS

In the event that CITY staff anticipates the total amount of funds allocated for this Agreement will not be expended in the time and manner prescribed in this Agreement, the CITY reserves the right to that portion for other Projects/programs operating under the CITY's NPF Program. The city's Finance Department will not authorize extending the **June 20, 2008** deadline to use unexpended funds.

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Expenditures charged to CITY fiscal year **2007-2008** NPF funds will be accounted for in a ledger separate from all other revenue sources. These records shall be maintained by "SUBRECIPIENT."

7. NON-EXPENDABLE PERSONAL PROPERTY, DEPRECIATION SCHEDULES, AND DISPOSITION OF PROPERTY

1. Non-expendable personal property will be defined as any property either tangible or intangible other than real property as defined herein which has a unit acquisition cost of \$1000 or more and a useful life of more than one year.

2. Organization purchasing or receiving non-expendable personal property as part of their project will give CITY rights to the non-expendable personal property for three years from the date of purchase. Should the organization be dissolved or should the non-expendable personal property not be used in accordance with the grant agreement, CITY will have the right to reappropriate the non-expendable personal property. Examples of non-expendable personal property are vehicles and computer equipment. If said property is a vehicle, the City shall be named as a lien-holder on the title.

D. PROGRAM REPORTING

"SUBRECIPIENT" will be required to collect for and provide to the CITY Program accomplishments and usage records beginning **July 1, 2007** or the date first written above, until **June 20, 2008**, unless this Agreement is modified at the express consent of the CITY and "SUBRECIPIENT." "SUBRECIPIENT" shall submit, on a monthly basis, due by the **1st day of each month**, and on occasion upon request of the CITY, a Monthly Progress Report, Match Expended Report and Volunteer Log, forms for which are attached as Exhibit "C". Records and reports shall contain, but not be limited to, the following data:

1. Statement of Program year goals cited in "SUBRECIPIENT" application and measurable accomplishments toward achieving said goals through reporting date of said report.
2. Whenever applicable, written narrative of activities. Written narrative and description of services shall be included in each monthly report.
3. The "SUBRECIPIENT" shall provide a copy of all written reports developed for the Project to the CITY. These may be included with the Monthly Progress Report or under separate cover materials which help document the progress of the Project include: project meeting or event flyers, project meeting minutes, draft reports, final reports, work party photographs, construction timelines, job descriptions, contractor contracts, and design drawings.
4. The "SUBRECIPIENT" shall provide a Final Report-a brief, written report after the project has been completed summarizing the Project's successes and lessons learned. This document is attached as Exhibit "D".

These reports will be forwarded to the City of Las Vegas Neighborhood Services Department, ATTN: Neighborhood Initiatives Division. CITY will monitor the performance of "SUBRECIPIENT" against goals and performance standards required herein. Substandard performance as determined by CITY will constitute non-compliance with this Agreement.

If action to correct such substandard performance is not taken by "SUBRECIPIENT" within a reasonable period of time after being notified by CITY, contract suspension or termination procedures will be initiated.

E. TIME OF PERFORMANCE

This Agreement provides for NPF funding of "SUBRECIPIENT" program rendered in accordance with this Agreement from **July 1, 2007**, or the date first written above, through **June 20, 2008**. The CITY shall bear no liability to fund or provide payment for

"SUBRECIPIENT" program services in the event that no NPF grant award funds are received during fiscal year **2007-2008**. Furthermore, the CITY shall be liable only for payment proportional to the extent that NPF grant award funds are appropriated and allocated by the CITY. "SUBRECIPIENT" program expenses incurred after **June 20, 2008**, but prior to execution of this Agreement will not be reimbursed.

II. CITY GENERAL CONDITIONS

A. COMPLIANCE WITH OTHER APPLICABLE STATUTES AND REGULATIONS

"SUBRECIPIENT" shall obtain any and all Federal, State, and Local permits and licenses required to execute the Project or Program as described in the Agreement's Scope of Services. "SUBRECIPIENT" further agrees to abide by all applicable Federal, State, and Local codes, regulations, statutes, ordinances, and laws.

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"SUBRECIPIENT" has requested financial support of the CITY to enable "SUBRECIPIENT" to provide the services contemplated in Section I. The CITY shall have no relationship whatsoever with the services contemplated herein except the provision of financial support and the receipt of reports as provided herein. In any and all events, the services contemplated herein shall be rendered at the time, in the manner and under circumstances determined solely and exclusively by "SUBRECIPIENT," subject only to review by the City of Las Vegas, Neighborhood Services Director or other designee of the Neighborhood Services Director to assure continuing eligibility for NPF funding.

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"SUBRECIPIENT" agrees to protect, defend, indemnify and save harmless the CITY from and against any and all liability, damages, claims, suits, liens, and judgments of whatever nature, including but not limited to, claims for contribution and/or indemnification for injuries to or death of any person or persons, caused by, in connection with, or arising out of any activities undertaken pursuant to this Agreement. "SUBRECIPIENT's" obligation to protect, defend, indemnify, and save harmless as set forth in this paragraph, shall include any and all attorneys' fees incurred by the CITY in the defense and/or handling of said suits, demands, judgments, liens, claims and the like and all attorneys' fees and investigation expenses incurred by the CITY in enforcing and/or obtaining compliance with the provisions of this paragraph.

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At any time during normal business hours, "SUBRECIPIENT'S" records, with respect to matters covered by this Agreement shall be made available for audit, examination, and review by CITY representatives.

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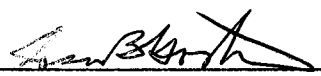
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C. PROVISIONS REQUIRED BY LAW DEEMED INSERTED

Each and every provision of law and clause required by law to be inserted in this Agreement will be deemed to be inserted herein, and this Agreement shall be read and enforced as though it were included herein and if through mistake or otherwise any such provisions not inserted, or is not correctly inserted, then upon the application of either party this Agreement shall forthwith be physically amended to make such insertion.

"IN WITNESS WHEREOF, the parties hereto have entered this Agreement by their duly authorized representatives on the day and year first above written."

CITY OF LAS VEGAS



OSCAR B. GOODMAN, MAYOR

RANCHO SERENO NEIGHBORHOOD ASSOCIATION



JASON F. CARR, PROJECT LEADER



PETER MIMS, ASSOC. PRESIDENT

ATTEST:



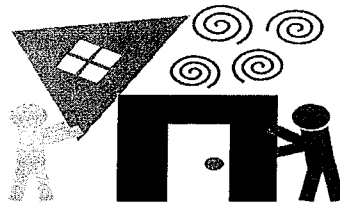
BEVERLY K. BRIDGES, CMC, CITY CLERK

ATTEST:

By: _____

COUNCIL ACTION: 7/4/07

APPROVED AS TO FORM: V. Ponticello 4/9/07



NPF Funding Awarded
FY 2007-2008

Applicant Name: Rancho Sereno Neighborhood Association

Project: Operation Neighborhood Watch Signage

Date Requested: Tuesday, May 29, 2007

Original Request by Applicant: \$ 200

Amount Awarded by NPF Board: \$ 200

Reasons for amendment:

Grant amount awarded at the recommendation of the Board.

Cost Estimates Sheet

If your project requires products or services from several vendors, then submit one quote for each vendor.

RANCHO SERENO NA

Quotes From official Neighborhood Watch Website.

Vendor Quotes

Amount

- | | | |
|---|---------------------|------------|
| 1. Two 18"x24" Reflective Aluminum Warning Signs (\$35.00 each) | \$ 70.00 | <i>SK</i> |
| 2. Three 18"x24" Aluminum Warning Signs (\$27.50 each) | \$ 82.50 | |
| 3. Five Adjustable Band Brackets (\$11.00 each) | \$ 55.00 | <i>JFL</i> |
| 4. Shipping charges for signs and brackets | \$ 18.20 | <i>JFL</i> |
| 5. Sign up for Non Profit.
(Refundable by The City) | 75.00 | |
| | <hr/> | <i>JFL</i> |
| | 44.00 | <i>JFL</i> |
| 6. Drinks/Desserts for 30 residents.
For Block Party. | <hr/> | |
| | 355.00 | |

Submit one quote per vendor proposed.

DONATIONS PLEDGE SHEET

(APPLICANT MUST PROVIDE COST ESTIMATES FOR PROJECT ON ATTACHED SHEET)

A. CASH

(a) City Grant Request (The amount your association is requesting) \$ 200

(b) Cash from Partners (list names & amount of donation)

Total Donations from neighborhood residents \$ 155.00

\$

\$

\$

(c) Total Cash from Partners \$ 155.00

(d) Total Cash (a+c) \$ 355.00

Chgs. per
Jason Carr
4/23/07

B. DONATIONS PLEDGE VALUE (Donated professional services & products)

(e) Donating Partners (list names & amount)

\$

\$

\$

\$

\$

\$

\$

\$

(f) Total Donations Pledge from Partners \$

(g) Volunteer Labor Pledge (number of hours x \$15) 67 hrs x \$15 \$ 1005
(This number MUST match total hours on the Volunteer Hours Pledge Sheet)(h) Total Donations Pledged from Contributions (f+g) \$ 1005
(NOT cash donations)

(i) Grand Total Project Revenues (d+h) \$ 1360

Charges
per Jason Carr
4/23/07

(j) Total Neighborhood Match (c+ h)

(total cash from partners + total donations pledge from contributions -
includes volunteer hours)

\$ 1160

Total Neighborhood Match MUST exceed the City Grant Request listed
on this line and on Section A (a) above.

\$ 200

CITY OF LAS VEGAS
NEIGHBORHOOD SERVICES DEPARTMENT
NEIGHBORHOOD PARTNERS FUND
REQUEST FOR FUNDS

SECTION I : THIS SECTION TO BE COMPLETED BY REQUESTOR OF FUNDS

REQUEST NO. _____ DATE _____

NEIGHBORHOOD ASSOCIATION NAME: _____

PROJECT TITLE _____

REPORTING PERIOD START _____ END _____

VENDOR:

NAME: _____

ADDRESS: _____

CITY _____ STATE _____ ZIP CODE _____

CONTACT PERSON _____ PHONE _____

GRANT AMOUNT	PREVIOUS PAYMENTS	AMOUNT OF THIS REQUEST	GRANT BALANCE

PRICE QUOTATION SUBSTANTIATING THE ABOVE AMOUNT MUST BE ATTACHED TO THIS DOCUMENT.

I CERTIFY THAT THE ABOVE AMOUNT IS TRUE AND CORRECT WILL BE USED FOR THE PURPOSES FOR WHICH IT IS INTENDED.

SIGNATURE _____

TITLE _____

NAME (Printed) _____ PHONE _____ FAX _____

FOR OFFICE USE ONLY:

SECTION II: THIS SECTION FOR CITY OF LAS VEGAS NEIGHBORHOOD SERVICES DEPARTMENT USE ONLY

REVIEWED BY PROGRAM ADMINISTRATOR: _____ DATE: _____

Supervisor/DIV. MGR. APPROVAL: _____ DATE: _____

VENDOR NO: _____ P.O. NO: _____

Please describe your project accomplishments for this month. Identify which project goals (as described in your contract) your organization has addressed and be sure to include any trouble spots or areas of concern.

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There is no handwriting or other markings on the paper.

MATCH EXPENDED REPORT

Project Name _____ Reporting Period: _____

CASH					
Date Received	Source	Purpose	Doc. Number Attached *	Value Amount	
Subtotal				\$	
VOLUNTEER LABOR					
Date	Number of Volunteers	Hours Worked	Labor Activity	Doc. Number Attached *	Value Amount
Subtotal				\$	
PROFESSIONAL SERVICES					
Date of Service	Type of Service	Hours Worked	Hourly Rate	Doc. Number Attached *	Value Amount
Subtotal				\$	
SUPPLIES/MATERIALS/EQUIPMENT					
Date Used	Description	Donor Name	Doc. Number Attached *	Value Amount	
Subtotal				\$	
Total Match				\$	

Start _____ End _____

I certify that the above amounts are true and correct.

Signature _____ Name (Printed) _____

Neighborhood Partners Fund VOLUNTEER LOG						
Type of Work	Date	Name of Volunteer	Signature of Volunteer	Address	Phone	Hours Worked
Total Hours						
Total Match Value						\$
						X \$15

Project Name:		
Neighborhood Association:		
Reporting Period:	Start:	End:
Date of Report:		
Contact Person:		
Phone Number:		
Amount of NPF Grant:		

Please write your final report in the space provided below or attach additional sheets.

[illegible]

**NEIGHBORHOOD PARTNERS FUND AGREEMENT
BETWEEN THE CITY OF LAS VEGAS AND
RANCHO SPRINGS NEIGHBORHOOD ASSOCIATION**

THIS AGREEMENT, made and entered into this **11th day of July, 2007** by and between the CITY OF LAS VEGAS, a municipal corporation of the State of Nevada, hereinafter referred to as "CITY", and **RANCHO SPRINGS NEIGHBORHOOD ASSOCIATION**, a nonprofit corporation duly organized under the laws of the State of Nevada, hereinafter referred to as "SUBRECIPIENT," whose primary mailing address at the date of execution is: **102 MARIGOLD LANE, LAS VEGAS, NV 89107**.

WITNESSETH

WHEREAS, the CITY has allocated funds for the Neighborhood Partners Fund, hereinafter referred to as "NPF"; and

WHEREAS, the CITY is responsible for planning, administering, implementing, and evaluating the NPF program to ensure that it conforms to the NPF Program Guidelines and Las Vegas City Council goals; and

WHEREAS, CITY as Grantor wishes to engage "SUBRECIPIENT" to assist the CITY in utilizing such funds by providing services to meet the NPF Program's objectives, as follows:

- to increase participation and cooperation among neighborhood residents, businesses, and the City;
- to support emerging and established registered neighborhood-based organizations working on significant neighborhood issues and concerns through achievable projects; and,
- to empower registered neighborhood-based organizations to effectively plan and implement programs that address neighborhood needs.

NOW, THEREFORE, it is agreed between the parties hereto that;

I. SCOPE OF SERVICE

A. ACTIVITIES

"SUBRECIPIENT" will be responsible for administering a **FY2007-2008** NPF-funded Program known as **ENTRYWAY NEIGHBORHOOD ROCK SIGN** that provides activities eligible under the Neighborhood Partners Fund as cited in the Scope of Services I.B.1, hereinafter referred to as "Program.". It is expressly agreed and understood that the total amount to be provided by the CITY under this Agreement shall not exceed **\$2800** in NPF funds to be allocated in accordance with the Cost Estimates and Donations Pledge Sheets as detailed in Exhibit "A," attached. "SUBRECIPIENT" hereby agrees to utilize said NPF funds made available pursuant to this Agreement to supplement rather than supplant funds otherwise available.

B. PROGRAM DESCRIPTION

1. Scope of Services to be Provided

Purpose of Services:

This project enhances the entryway into the neighborhood and provides community identity.

Tasks to be Performed:

- At the recommendation of the Board, obtain two more vendor quotes for the rock sign and go with the lowest bid.
- Seek other plant vendors, such as the Community College Southern Nevada (CCSN) in identifying lower prices for needed shrubbery and plants.
- Residents will work with vendor to select rock and identify the wording for the neighborhood rock sign; and
- Purchase refreshments for block party to celebrate completion of project.

Level of Service to be Provided:

Funding will pay for a neighborhood rock sign and plants/shrubbery. Rocks donated by Rancho Bel Air, its contiguous neighborhood, will help enhance and complement the work being performed for the entryway.

Measurable Goals for Grant period:

- Beautify entrance into this older neighborhood ;
- Enhance community pride; and
- Promote community activities

“SUBRECIPIENT” hereby agrees to meet the goals as stated above, to the greatest extent feasible, in order to ensure the success of the Program.

2. *The “SUBRECIPIENT” hereby appoints the following representative to attend any meetings of the neighborhood organization in partnership with the City of Las Vegas, Neighborhood Services Department:*

CHUCK GODMAN, Project Leader, or a designee chosen at the discretion of SUBRECIPIENT.

C. FINANCIAL MANAGEMENT

1. METHOD OF PAYMENT

The “SUBRECIPIENT” shall access the grant funding by completing a Request For Funds form, as outlined on Exhibit “B,” and attaching an invoice each time a service or product is requested. CITY staff shall make direct payment to vendors,

through a Direct Payment Request for purchases up to \$5000 or the SUBRECIPIENT's award amount, or through the use of a City Credit Card for purchases no greater than \$2500.

The CITY shall reimburse the "SUBRECIPIENT" only for expenses paid or incurred as outlined in Exhibit A, provided the expenditures are made after the Project's start date and before the completion date as indicated in Section I.D **and** an approval from the NPF Program Administrator or designee is obtained prior to these expenditures.

2. DOCUMENTATION OF COSTS

All costs submitted to CITY for vendor payment or reimbursement shall be recorded by budget line-items and be supported by properly executed time records, invoices, contracts, or vouchers, or other official documentation evidencing in proper detail the nature and propriety of the charge. All checks, invoices, contracts, and vouchers, orders or other accounting documents pertaining in whole or in part to the Agreements, shall be thoroughly identified and readily accessible.

3. FINANCIAL RECORDKEEPING

Financial records pertaining to all invoices, materials, payrolls, personnel records, if any, and other data concerning matters related to or arguably related to this Agreement may be requested from "SUBRECIPIENT" by duly authorized CITY representatives.

4. PROGRAM BUDGET

Invoice expenditures eligible for payment by the CITY will be in accordance with the Cost Estimates and Donations Pledge Sheets as delineated in Exhibit "A" and subject to any conditions imposed in the Scope of Services, to include monthly reports and narratives when seeking reimbursement from the City for Project costs. "SUBRECIPIENT" shall not make any changes in the Project budget unless permission is obtained in writing from the CITY.

5. UNEXPENDED FUNDS

In the event that CITY staff anticipates the total amount of funds allocated for this Agreement will not be expended in the time and manner prescribed in this Agreement, the CITY reserves the right to that portion for other Projects/programs operating under the CITY's NPF Program. The city's Finance Department will not authorize extending the **June 20, 2008** deadline to use unexpended funds.

6. ACCOUNTING METHODS

Expenditures charged to CITY fiscal year **2007-2008** NPF funds will be accounted for in a ledger separate from all other revenue sources. These records shall be maintained by "SUBRECIPIENT."

7. NON-EXPENDABLE PERSONAL PROPERTY, DEPRECIATION SCHEDULES, AND DISPOSITION OF PROPERTY

1. Non-expendable personal property will be defined as any property either tangible or intangible other than real property as defined herein which has a unit acquisition cost of \$1000 or more and a useful life of more than one year.
2. Organization purchasing or receiving non-expendable personal property as part of their project will give CITY rights to the non-expendable personal property for three years from the date of purchase. Should the organization be dissolved or should the non-expendable personal property not be used in accordance with the grant agreement, CITY will have the right to reappropriate the non-expendable personal property. Examples of non-expendable personal property are vehicles and computer equipment. If said property is a vehicle, the City shall be named as a lien-holder on the title.

D. PROGRAM REPORTING

"SUBRECIPIENT" will be required to collect for and provide to the CITY Program accomplishments and usage records beginning **July 1, 2007** or the date first written above, until **June 20, 2008**, unless this Agreement is modified at the express consent of the CITY and "SUBRECIPIENT." "SUBRECIPIENT" shall submit, on a monthly basis, due by the **1st day of each month**, and on occasion upon request of the CITY, a Monthly Progress Report, Match Expended Report and Volunteer Log, forms for which are attached as Exhibit "C". Records and reports shall contain, but not be limited to, the following data:

1. Statement of Program year goals cited in "SUBRECIPIENT" application and measurable accomplishments toward achieving said goals through reporting date of said report.
2. Whenever applicable, written narrative of activities. Written narrative and description of services shall be included in each monthly report.
3. The "SUBRECIPIENT" shall provide a copy of all written reports developed for the Project to the CITY. These may be included with the Monthly Progress Report or under separate cover materials which help document the progress of the Project include: project meeting or event flyers, project meeting minutes, draft reports, final reports, work party photographs, construction timelines, job descriptions, contractor contracts, and design drawings.
4. The "SUBRECIPIENT" shall provide a Final Report-a brief, written report after the project has been completed summarizing the Project's successes and lessons learned. This document is attached as Exhibit "D".

These reports will be forwarded to the City of Las Vegas Neighborhood Services Department, ATTN: Neighborhood Initiatives Division. CITY will monitor the performance of "SUBRECIPIENT" against goals and performance standards required herein. Substandard performance as determined by CITY will constitute non-compliance with this Agreement.

If action to correct such substandard performance is not taken by "SUBRECIPIENT" within a reasonable period of time after being notified by CITY, contract suspension or termination procedures will be initiated.

E. TIME OF PERFORMANCE

This Agreement provides for NPF funding of "SUBRECIPIENT" program rendered in accordance with this Agreement from **July 1, 2007**, or the date first written above, through **June 20, 2008**. The CITY shall bear no liability to fund or provide payment for "SUBRECIPIENT" program services in the event that no NPF grant award funds are received during fiscal year **2007-2008**. Furthermore, the CITY shall be liable only for payment proportional to the extent that NPF grant award funds are appropriated and allocated by the CITY. "SUBRECIPIENT" program expenses incurred after **June 20, 2008**, but prior to execution of this Agreement will not be reimbursed.

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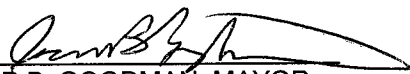
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C. **PROVISIONS REQUIRED BY LAW DEEMED INSERTED**

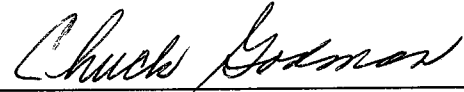
Each and every provision of law and clause required by law to be inserted in this Agreement will be deemed to be inserted herein, and this Agreement shall be read and enforced as though it were included herein and if through mistake or otherwise any such provisions not inserted, or is not correctly inserted, then upon the application of either party this Agreement shall forthwith be physically amended to make such insertion.

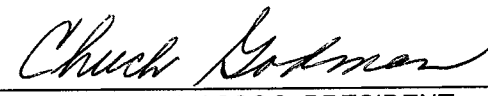
"IN WITNESS WHEREOF, the parties hereto have entered this Agreement by their duly authorized representatives on the day and year first above written."

CITY OF LAS VEGAS


OSCAR B. GOODMAN, MAYOR

RANCHO SPRINGS NEIGHBORHOOD ASSOCIATION


CHUCK GODMAN, PROJECT LEADER


CHUCK GODMAN, ASSOC. PRESIDENT

ATTEST:

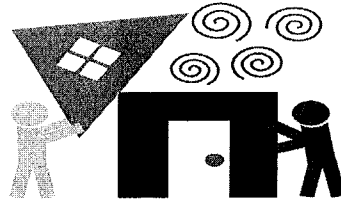

BEVERLY K. BRIDGES, CMC, CITY CLERK

ATTEST:

By: _____

COUNCIL ACTION: 7/11/07

APPROVED AS TO FORM: V. Pombalito 9/9/07



NPF Funding Awarded
FY 2007-2008

Applicant Name: Rancho Springs Neighborhood Association

Project: Entryway Neighborhood Rock Sign

Date Requested: Tuesday, May 29, 2007

Original Request by Applicant: \$ 3800

Amount Awarded by NPF Board: \$ 2800

Reasons for amendment:

Grant amount awarded at the recommendation of the Board.

Cost Estimates Sheet

If your project requires products or services from several vendors, then submit one quote for each vendor.

RANCHO SPRINGS NA

Vendor Quotes

Amount

1. *Aquarius Stone Products*
2. *Block Party Supplies*
- 3.
- 4.

\$ *3,800.00*

\$ *150.00*

\$

\$

\$ 3950

Submit one quote per vendor proposed.

05/17/2007 16:38 7025983938

NEIGHBORHOOD SERVICE

PAGE 00104

Exhibit A

RANCHO SPRINGS NA

DONATION PLEDGES SHEET

(APPLICANT MUST PROVIDE COST ESTIMATES FOR PROJECT ON ATTACHED SHEET)

A. CASH

(a) City Grant Request (The amount your association is requesting) \$ 3,800.00

(b) Cash from Partners (list names & amount of donation)

 (c) Total Cash from Partners \$ 150

(d) Total Cash (a+c) \$ 3950

B. DONATIONS PLEDGE VALUE (Donated professional services & products)

(e) Donating Partners (list names & amount)

Rancho Bel Air H.O.A. & P.A. \$ 1,600.00
 Aquarius Stone Products \$ 500.00
 Ray's Lawn + Sprinkler System \$ 141.00
 Rancho Springs - Trees, flowers, plants \$ 350

 (f) Total Donations Pledge from Partners \$ 2,591

(g) Volunteer Labor Pledge (number of hours x \$15) 296 hrs x \$15 \$ 4,440.00
 (This number MUST match total hours on the Volunteer Hours Pledge Sheet)

(h) Total Donations Pledged from Contributions (f+g) \$ 7031
 (NOT cash donations)

(i) Grand Total Project Revenues (d+h) \$ 10,981

(j) Total Neighborhood Match (c+h)

(total cash from partners + total donations pledge from contributions - includes volunteer hours)

\$ 7181

Total Neighborhood Match MUST exceed the City Grant Request listed on this line and on Section A (a) above.

\$ 3800

CITY OF LAS VEGAS
NEIGHBORHOOD SERVICES DEPARTMENT
NEIGHBORHOOD PARTNERS FUND
REQUEST FOR FUNDS

SECTION I : THIS SECTION TO BE COMPLETED BY REQUESTOR OF FUNDS
--

REQUEST NO. _____ DATE _____

NEIGHBORHOOD ASSOCIATION NAME: _____

PROJECT TITLE _____

REPORTING PERIOD START _____ END _____

VENDOR:

NAME: _____

ADDRESS: _____

CITY _____ STATE _____ ZIP CODE _____

CONTACT PERSON _____ PHONE _____

GRANT AMOUNT	PREVIOUS PAYMENTS	AMOUNT OF THIS REQUEST	GRANT BALANCE

PRICE QUOTATION SUBSTANTIATING THE ABOVE AMOUNT MUST BE ATTACHED TO THIS DOCUMENT.

I CERTIFY THAT THE ABOVE AMOUNT IS TRUE AND CORRECT WILL BE USED FOR THE PURPOSES FOR WHICH IT IS INTENDED.

SIGNATURE _____

TITLE _____

NAME (Printed) _____ PHONE _____ FAX _____

FOR OFFICE USE ONLY:

SECTION II: THIS SECTION FOR CITY OF LAS VEGAS NEIGHBORHOOD SERVICES DEPARTMENT USE ONLY
--

REVIEWED BY PROGRAM ADMINISTRATOR: _____ DATE: _____

Supervisor/DIV. MGR. APPROVAL: _____ DATE: _____

VENDOR NO: _____ P.O. NO: _____

Project Name:		
Neighborhood Association:		
Reporting Period:	Start:	End:
Date of Report:		
Person Preparing Report:		
Phone Number:		

[illegible]

MATCH EXPENDED REPORT

Project Name _____ Reporting Period: _____

CASH					
Date Received	Source	Purpose	Doc. Number Attached *	Value Amount	
Subtotal				\$	
VOLUNTEER LABOR					
Date	Number of Volunteers	Hours Worked	Labor Activity	Doc. Number Attached *	Value Amount
Subtotal				\$	
PROFESSIONAL SERVICES					
Date of Service	Type of Service	Hours Worked	Hourly Rate	Doc. Number Attached *	Value Amount
Subtotal				\$	
SUPPLIES/MATERIALS/EQUIPMENT					
Date Used	Description	Donor Name	Doc. Number Attached *	Value Amount	
Subtotal				\$	
Total Match				\$	

Start _____ End _____

I certify that the above amounts are true and correct.

Signature _____ Name (Printed) _____

Neighborhood Partners Fund VOLUNTEER LOG						
Type of Work	Date	Name of Volunteer	Signature of Volunteer	Address	Phone	Hours Worked
Total Hours						

X \$15

Total Match Value \$

**NEIGHBORHOOD PARTNERS FUND AGREEMENT
BETWEEN THE CITY OF LAS VEGAS AND
RULON EARL RESIDENT COUNCIL**

THIS AGREEMENT, made and entered into this **11th day of July, 2007** by and between the CITY OF LAS VEGAS, a municipal corporation of the State of Nevada, hereinafter referred to as "CITY", and **RULON EARL RESIDENT COUNCIL**, a nonprofit corporation duly organized under the laws of the State of Nevada, hereinafter referred to as "SUBRECIPIENT," whose primary mailing address at the date of execution is: **3901 E STEWART #68, LAS VEGAS, NV 89110**.

WITNESSETH

WHEREAS, the CITY has allocated funds for the Neighborhood Partners Fund, hereinafter referred to as "NPF"; and

WHEREAS, the CITY is responsible for planning, administering, implementing, and evaluating the NPF program to ensure that it conforms to the NPF Program Guidelines and Las Vegas City Council goals; and

WHEREAS, CITY as Grantor wishes to engage "SUBRECIPIENT" to assist the CITY in utilizing such funds by providing services to meet the NPF Program's objectives, as follows:

- to increase participation and cooperation among neighborhood residents, businesses, and the City;
- to support emerging and established registered neighborhood-based organizations working on significant neighborhood issues and concerns through achievable projects; and,
- to empower registered neighborhood-based organizations to effectively plan and implement programs that address neighborhood needs.

NOW, THEREFORE, it is agreed between the parties hereto that;

I. SCOPE OF SERVICE

A. ACTIVITIES

"SUBRECIPIENT" will be responsible for administering a **FY2007-2008** NPF-funded Program known as **SECURITY ASSISTANCE FOR SENIOR INDEPENDENT LIVING** that provides activities eligible under the Neighborhood Partners Fund as cited in the Scope of Services I.B.1, hereinafter referred to as "Program.". It is expressly agreed and understood that the total amount to be provided by the CITY under this Agreement shall not exceed **\$4100** in NPF funds to be allocated in accordance with the Cost Estimates and Donations Pledge Sheets as detailed in Exhibit "A," attached. "SUBRECIPIENT" hereby agrees to utilize said NPF funds made available pursuant to this Agreement to supplement rather than supplant funds otherwise available.

B. PROGRAM DESCRIPTION

1. Scope of Services to be Provided

Purpose of Services:

This grant will provide better safety for this senior mobile home park through a motion activated security lighting to be installed on the darker side of the mobile home park. This lighting will help eliminate the potential for criminal activity.

Tasks to be Performed:

- Work with vendor to purchase and install lights with motion detector; and
- Selected mobile home units will be supplied with two (2) 100 watt halogen bulbs.

Level of Service to be Provided:

Funding will purchase and install 20 outdoor security lights with motion detector at a \$200 per unit price.

Measurable Goals for Grant period:

- Improve safety for seniors living independently;
- Discourage neighborhood crime.
- Illuminate remote areas hiding potential criminal activity.
- Increase resident participation in the neighborhood association.

"SUBRECIPIENT" hereby agrees to meet the goals as stated above, to the greatest extent feasible, in order to ensure the success of the Program.

2. *The "SUBRECIPIENT" hereby appoints the following representative to attend any meetings of the neighborhood organization in partnership with the City of Las Vegas, Neighborhood Services Department:*

FRAN DREWREY, Project Leader, or a designee chosen at the discretion of SUBRECIPIENT.

C. FINANCIAL MANAGEMENT

1. METHOD OF PAYMENT

The "SUBRECIPIENT" shall access the grant funding by completing a Request For Funds form, as outlined on Exhibit "B," and attaching an invoice each time a service or product is requested. CITY staff shall make direct payment to vendors, through a Direct Payment Request for purchases up to \$5000 or the SUBRECIPIENT's award amount, or through the use of a City Credit Card for purchases no greater than \$2500.

The CITY shall reimburse the "SUBRECIPIENT" only for expenses paid or incurred as outlined in Exhibit A, provided the expenditures are made after the Project's start date and before the completion date as indicated in Section I.D and an approval from the NPF Program Administrator or designee is obtained prior to these expenditures.

2. DOCUMENTATION OF COSTS

All costs submitted to CITY for vendor payment or reimbursement shall be recorded by budget line-items and be supported by properly executed time records, invoices, contracts, or vouchers, or other official documentation evidencing in proper detail the nature and propriety of the charge. All checks, invoices, contracts, and vouchers, orders or other accounting documents pertaining in whole or in part to the Agreements, shall be thoroughly identified and readily accessible.

3. FINANCIAL RECORDKEEPING

Financial records pertaining to all invoices, materials, payrolls, personnel records, if any, and other data concerning matters related to or arguably related to this Agreement may be requested from "SUBRECIPIENT" by duly authorized CITY representatives.

4. PROGRAM BUDGET

Invoice expenditures eligible for payment by the CITY will be in accordance with the Cost Estimates and Donations Pledge Sheets as delineated in Exhibit "A" and subject to any conditions imposed in the Scope of Services, to include monthly reports and narratives when seeking reimbursement from the City for Project costs. "SUBRECIPIENT" shall not make any changes in the Project budget unless permission is obtained in writing from the CITY.

5. UNEXPENDED FUNDS

In the event that CITY staff anticipates the total amount of funds allocated for this Agreement will not be expended in the time and manner prescribed in this Agreement, the CITY reserves the right to that portion for other Projects/programs operating under the CITY's NPF Program. The city's Finance Department will not authorize extending the **June 20, 2008** deadline to use unexpended funds.

6. ACCOUNTING METHODS

Expenditures charged to CITY fiscal year **2007-2008** NPF funds will be accounted for in a ledger separate from all other revenue sources. These records shall be maintained by "SUBRECIPIENT."

7. NON-EXPENDABLE PERSONAL PROPERTY, DEPRECIATION SCHEDULES, AND DISPOSITION OF PROPERTY

1. Non-expendable personal property will be defined as any property either tangible or intangible other than real property as defined herein which has a unit acquisition cost of \$1000 or more and a useful life of more than one year.

2. Organization purchasing or receiving non-expendable personal property as part of their project will give CITY rights to the non-expendable personal property for three years from the date of purchase. Should the organization be dissolved or should the non-expendable personal property not be used in accordance with the grant agreement, CITY will have the right to reappropriate the non-expendable personal property. Examples of non-expendable personal property are vehicles and computer equipment. If said property is a vehicle, the City shall be named as a lien-holder on the title.

D. PROGRAM REPORTING

"SUBRECIPIENT" will be required to collect for and provide to the CITY Program accomplishments and usage records beginning **July 1, 2007** or the date first written above, until **June 20, 2008**, unless this Agreement is modified at the express consent of the CITY and "SUBRECIPIENT." "SUBRECIPIENT" shall submit, on a monthly basis, due by the **1st day of each month**, and on occasion upon request of the CITY, a Monthly Progress Report, Match Expended Report and Volunteer Log, forms for which are attached as Exhibit "C". Records and reports shall contain, but not be limited to, the following data:

1. Statement of Program year goals cited in "SUBRECIPIENT" application and measurable accomplishments toward achieving said goals through reporting date of said report.
2. Whenever applicable, written narrative of activities. Written narrative and description of services shall be included in each monthly report.
3. The "SUBRECIPIENT" shall provide a copy of all written reports developed for the Project to the CITY. These may be included with the Monthly Progress Report or under separate cover materials which help document the progress of the Project include: project meeting or event flyers, project meeting minutes, draft reports, final reports, work party photographs, construction timelines, job descriptions, contractor contracts, and design drawings.
4. The "SUBRECIPIENT" shall provide a Final Report-a brief, written report after the project has been completed summarizing the Project's successes and lessons learned. This document is attached as Exhibit "D".

These reports will be forwarded to the City of Las Vegas Neighborhood Services Department, ATTN: Neighborhood Initiatives Division. CITY will monitor the performance of "SUBRECIPIENT" against goals and performance standards required herein. Substandard performance as determined by CITY will constitute non-compliance with this Agreement.

If action to correct such substandard performance is not taken by "SUBRECIPIENT" within a reasonable period of time after being notified by CITY, contract suspension or termination procedures will be initiated.

E. TIME OF PERFORMANCE

This Agreement provides for NPF funding of "SUBRECIPIENT" program rendered in accordance with this Agreement from **July 1, 2007**, or the date first written above, through

June 20, 2008. The CITY shall bear no liability to fund or provide payment for "SUBRECIPIENT" program services in the event that no NPF grant award funds are received during fiscal year **2007-2008**. Furthermore, the CITY shall be liable only for payment proportional to the extent that NPF grant award funds are appropriated and allocated by the CITY. "SUBRECIPIENT" program expenses incurred after **June 20, 2008**, but prior to execution of this Agreement will not be reimbursed.

II. CITY GENERAL CONDITIONS

A. COMPLIANCE WITH OTHER APPLICABLE STATUTES AND REGULATIONS

"SUBRECIPIENT" shall obtain any and all Federal, State, and Local permits and licenses required to execute the Project or Program as described in the Agreement's Scope of Services. "SUBRECIPIENT" further agrees to abide by all applicable Federal, State, and Local codes, regulations, statutes, ordinances, and laws.

B. SUBRECIPIENT RETAINS EXCLUSIVE RIGHT OF PERFORMING SERVICES

"SUBRECIPIENT" has requested financial support of the CITY to enable "SUBRECIPIENT" to provide the services contemplated in Section I. The CITY shall have no relationship whatsoever with the services contemplated herein except the provision of financial support and the receipt of reports as provided herein. In any and all events, the services contemplated herein shall be rendered at the time, in the manner and under circumstances determined solely and exclusively by "SUBRECIPIENT," subject only to review by the City of Las Vegas, Neighborhood Services Director or other designee of the Neighborhood Services Director to assure continuing eligibility for NPF funding.

C. INDEMNIFICATION

"SUBRECIPIENT" agrees to protect, defend, indemnify and save harmless the CITY from and against any and all liability, damages, claims, suits, liens, and judgments of whatever nature, including but not limited to, claims for contribution and/or indemnification for injuries to or death of any person or persons, caused by, in connection with, or arising out of any activities undertaken pursuant to this Agreement. "SUBRECIPIENT's" obligation to protect, defend, indemnify, and save harmless as set forth in this paragraph, shall include any and all attorneys' fees incurred by the CITY in the defense and/or handling of said suits, demands, judgments, liens, claims and the like and all attorneys' fees and investigation expenses incurred by the CITY in enforcing and/or obtaining compliance with the provisions of this paragraph.

D. LIMIT ON ASSIGNMENT OF INTEREST

"SUBRECIPIENT" may not assign any part of its rights in this Agreement without consent of CITY. Any such assignment of rights without consent of CITY shall result in the forfeiture of all compensation, or any part thereof, as determined by CITY.

E. ON-SITE MONITORING

Projects and programs funded under this Agreement will be subject to on-site monitoring by duly authorized CITY representatives. Said representatives will be announced, at a minimum, 24 hours in advance of such visits. The representatives may request, and be granted access to records. Representatives may, on occasion, interview Program volunteers and participants who volunteer to be interviewed.

F. ACCESS TO RECORDS

At any time during normal business hours, "SUBRECIPIENT'S" records, with respect to matters covered by this Agreement shall be made available for audit, examination, and review by CITY representatives.

G. INSURANCE

If "SUBRECIPIENT" uses a vehicle in providing its services, it shall carry or provide a Comprehensive Automobile Liability Insurance covering bodily injury and property damage, with a minimum comprehensive single limit liability of \$1,000,000.00.

The CITY shall be named as an additional insured in all policies of insurance obtained pursuant to this Agreement. The CITY shall be furnished evidence that the foregoing insurance coverage(s) are in effect, and the CITY shall be notified at least thirty (30) days prior to the cancellation or material change of any such coverage.

H. RECORDS

Program records shall be maintained in accordance with CITY requirements with respect to all matters covered by this Agreement. Such program records shall be maintained for a period of four years after the term of this Agreement expires (a five year retention period).

I. RIGHT TO REVIEW AND AUDIT

1. The "SUBRECIPIENT" agrees to maintain financial records pertaining to all matters relative to this Agreement in accordance with standard accounting principles and procedures and to retain all records and supporting documentation applicable to this Agreement for a period of three years, except those records subject to audit findings shall be retained for three years after such findings have been resolved. In the event the Subrecipient goes out of existence, the Subrecipient shall turn over to the City all of its records relating to this Agreement to be retained by the City for the required period of time.
2. The Subrecipient agrees to permit the City or the City's designated representatives to inspect and audit its records and books relative to this Agreement at any time during normal business hours and under reasonable circumstances and to copy therefrom any information that the City desires concerning Subrecipient's operation hereunder. The Subrecipient further understands and agrees that said inspection and audit would be exercised upon written notice. If the Subrecipient or its records or books are not located within Clark County, Nevada, in the event of an inspection and audit, Subrecipient agrees to deliver the records or books or have the records or books delivered to the City or the City's designated representatives at an address within the City of Las Vegas as designated by the City. If the City or the City's designated representatives find that the records delivered by the Subrecipient are incomplete, the Subrecipient agrees to pay the City or the City representatives' costs to travel (including travel, lodging, meals, and other related expenses) to the Subrecipient's offices to inspect, audit, and retrieve the complete records. The Subrecipient further agrees to permit the City or the City's designated representatives to inspect and audit, as deemed necessary, all records of this project relating to finances, as well as other records including performance records that may be required by relevant directives of funding sources of the City.

III. OTHER GENERAL CONDITIONS

A. RELIGIOUS ACTIVITIES

As a general rule, in accordance with First Amendment Church/State Principles, NPF assistance may not be used for religious activities or provided to primarily religious entities for any activities, including secular activities.

B. POLITICAL ACTIVITIES

"SUBRECIPIENT" will comply with this section, which prohibits the use of NPF funds to finance the use of facilities or equipment for political purposes or to engage in other partisan political activities, such as candidate forums, voter transportation, or voter registration.

C. PROGRAM INCOME

"SUBRECIPIENT" agrees that program income, includes, but is not limited to, the following:

1. Proceeds from the disposition by sale or long-term lease of real property purchased or improved with NPF funds;
2. Proceeds from the disposition of equipment purchased with NPF funds;
3. Gross income from the use or rental of real or personal property acquired by "SUBRECIPIENT" with NPF funds, less costs incidental to generation of the income;
4. Gross income from the use or rental of real property, owned by "SUBRECIPIENT," that was constructed or improved with NPF funds, less costs incidental to generation of the income; and
5. Interest earned on program income pending its disposition.

D. DISPOSITION OF PROGRAM INCOME

If, applicable, income from the Project may be retained by "SUBRECIPIENT" provided that written notification is given to the Neighborhood Services Director and that the income is to be used for the exclusive benefit of the Program.

E. EXPIRATION OR REVOCATION OF AGREEMENT

Upon the expiration or revocation of this Agreement, "SUBRECIPIENT" shall transfer to CITY any NPF funds on hand at the time of expiration or revocation and any accounts receivable attributable to the use of NPF funds.

IV. MODIFICATION OR TERMINATION OF AGREEMENT

A. AMENDMENT OR REVISION REQUIRED BY CITY

"SUBRECIPIENT" and the CITY hereby agree to amend or otherwise revise this Agreement should such modification be required by CITY and/or any applicable federal statutes or regulations.

B. TERMINATION

If "SUBRECIPIENT" fails to fulfill in a timely and proper manner its obligation under this Agreement or shall violate any of the covenants, agreements or stipulations of this Agreement, the CITY shall thereupon have the right to suspend or terminate this Agreement and specify the effective date thereof. Such notice shall be given no less than ten (10) days before the effective date of such termination and sent to "SUBRECIPIENT" at: 3901 E STEWART #68, LAS VEGAS, NV 89110.

C. PROVISIONS REQUIRED BY LAW DEEMED INSERTED

Each and every provision of law and clause required by law to be inserted in this Agreement will be deemed to be inserted herein, and this Agreement shall be read and enforced as though it were included herein and if through mistake or otherwise any such provisions not inserted, or is not correctly inserted, then upon the application of either party this Agreement shall forthwith be physically amended to make such insertion.

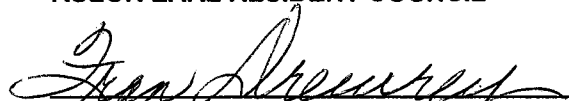
"IN WITNESS WHEREOF, the parties hereto have entered this Agreement by their duly authorized representatives on the day and year first above written."

CITY OF LAS VEGAS

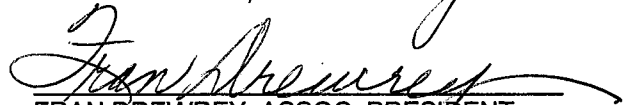


OSCAR B. GOODMAN, MAYOR

RULON EARL RESIDENT COUNCIL

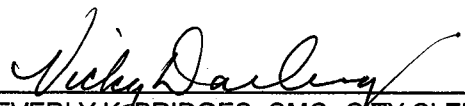


FRAN DREWREY, PROJECT LEADER



FRAN DREWREY, ASSOC. PRESIDENT

ATTEST:



~~BEVERLY K. BRIDGES, CMC, CITY CLERK~~
By: Vicky Darling
Acting Chief Deputy City Clerk

ATTEST:

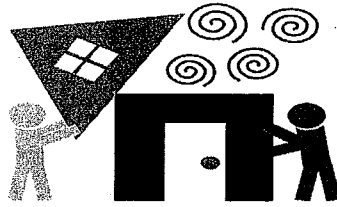
By: _____

COUNCIL ACTION: 7/11/07

APPROVED AS TO FORM:



7/9/07



NPF Funding Awarded
FY 2007-2008

Applicant Name: Rulon Earl Resident Council

Project: Security Assistance For Independent Living

Date Requested: Tuesday, May 29, 2007

Original Request by Applicant: \$ 5000

Amount Awarded by NPF Board: \$ 4100

Reasons for amendment:

Grant amount awarded at the recommendation of the Board.

Cost Estimates Sheet

RULON EARL RESIDENT COUNCIL

If your project requires products or services from several vendors, then submit ONE quote for each vendor.

Vendor Quotes	Amount
1 Vendor (1) Name: <i>CyBer Construction</i> <i>25 lights x \$200 = \$5,000</i>	<i>\$5000.-</i>
2 Vendor (2) Name:	\$ -
3 Vendor (3) Name:	\$ -
4 Vendor (4) Name:	\$ -
TOTAL	<i>\$5000.00</i>

DONATION PLEDGES SHEET

(APPLICANT MUST PROVIDE COST ESTIMATES FOR PROJECT ON ATTACHED SHEET)

A. CASH

(a) City Grant Request (The amount your association is requesting) \$ 5000.00

(b) Cash from Partners (list names & amount of donation)

	\$
	\$
	\$
	\$
(c) Total Cash from Partners	\$
(d) Total Cash (a+c)	\$ 5000.00

Moved
To Section
B-
see 5/3/07
per phone
w/ Fran

B. DONATIONS PLEDGE VALUE (Donated professional services & products)

(e) Donating Partners (list names & amount)

CyBr Construction

30 days follow up-adjustments	\$
Instruct each recipient	\$
\$25 discount per unit installed	\$
\$25 X 25 = \$625	\$
Rulon Earl office Supplies	\$
	\$
	\$
	\$
(f) Total Donations Pledge from Partners	\$ 625.00

75 mee
5/3/07
by phone
w/ Fran

(g) Volunteer Labor Pledge (number of hours x \$15) 294 hrs x \$15 \$ 4410
(This number MUST match total hours on the Volunteer Hours Pledge Sheet)

(h) Total Donations Pledged from Contributions (f+g) \$ 5110.00
(NOT cash donations)

(i) Grand Total Project Revenues (d+h) \$ 10,110.00

(j) Total Neighborhood Match (c+ h)

(total cash from partners + total donations pledge from contributions - includes volunteer hours)

\$ 5110.00

Total Neighborhood Match MUST exceed the City Grant Request listed on this line and on Section A (a) above.

\$ 5000.00

CITY OF LAS VEGAS
NEIGHBORHOOD SERVICES DEPARTMENT
NEIGHBORHOOD PARTNERS FUND
REQUEST FOR FUNDS

SECTION I : THIS SECTION TO BE COMPLETED BY REQUESTOR OF FUNDS

REQUEST NO. _____ DATE _____

NEIGHBORHOOD ASSOCIATION NAME: _____

PROJECT TITLE _____

REPORTING PERIOD START _____ END _____

VENDOR:

NAME: _____

ADDRESS: _____

CITY _____ STATE _____ ZIP CODE _____

CONTACT PERSON _____ PHONE _____

GRANT AMOUNT	PREVIOUS PAYMENTS	AMOUNT OF THIS REQUEST	GRANT BALANCE

PRICE QUOTATION SUBSTANTIATING THE ABOVE AMOUNT MUST BE ATTACHED TO THIS DOCUMENT.

I CERTIFY THAT THE ABOVE AMOUNT IS TRUE AND CORRECT WILL BE USED FOR THE PURPOSES FOR WHICH IT IS INTENDED.

SIGNATURE _____

TITLE _____

NAME (Printed) _____ PHONE _____ FAX _____

FOR OFFICE USE ONLY:

SECTION II: THIS SECTION FOR CITY OF LAS VEGAS NEIGHBORHOOD SERVICES DEPARTMENT USE ONLY

REVIEWED BY PROGRAM ADMINISTRATOR: _____ DATE: _____

Supervisor/DIV. MGR. APPROVAL: _____ DATE: _____

VENDOR NO: _____ P.O. NO: _____

Project Name:		
Neighborhood Association:		
Reporting Period:	Start:	End:
Date of Report:		
Person Preparing Report:		
Phone Number:		

Please describe your project accomplishments for this month. Identify which project goals (as described in your contract) your organization has addressed and be sure to include any trouble spots or areas of concern.

[illegible]

MATCH EXPENDED REPORT

Project Name _____ Reporting Period: _____

CASH					
Date Received	Source	Purpose	Doc. Number Attached *	Value Amount	
Subtotal				\$	
VOLUNTEER LABOR					
Date	Number of Volunteers	Hours Worked	Labor Activity	Doc. Number Attached *	Value Amount
Subtotal				\$	
PROFESSIONAL SERVICES					
Date of Service	Type of Service	Hours Worked	Hourly Rate	Doc. Number Attached *	Value Amount
Subtotal				\$	
SUPPLIES/MATERIALS/EQUIPMENT					
Date Used	Description	Donor Name	Doc. Number Attached *	Value Amount	
Subtotal				\$	
Total Match				\$	

Start _____ End _____

I certify that the above amounts are true and correct.

Signature _____ Name (Printed) _____

EXHIBIT C

Neighborhood Partners Fund VOLUNTEER LOG						
Type of Work	Date	Name of Volunteer	Signature of Volunteer	Address	Phone	Hours Worked
Total Hours						

X \$15

Total Match Value \$

**NEIGHBORHOOD PARTNERS FUND AGREEMENT
BETWEEN THE CITY OF LAS VEGAS AND
STUPAK NEIGHBORHOOD SUCCESS TEAM**

THIS AGREEMENT, made and entered into this 11th day of July, 2007 by and between the CITY OF LAS VEGAS, a municipal corporation of the State of Nevada, hereinafter referred to as "CITY", and **STUPAK NEIGHBORHOOD SUCCESS TEAM**, a nonprofit corporation duly organized under the laws of the State of Nevada, hereinafter referred to as "SUBRECIPIENT," whose primary mailing address at the date of execution is: **300 BOSTON AVE., LAS VEGAS, NV 89102.**

WITNESSETH

WHEREAS, the CITY has allocated funds for the Neighborhood Partners Fund, hereinafter referred to as "NPF"; and

WHEREAS, the CITY is responsible for planning, administering, implementing, and evaluating the NPF program to ensure that it conforms to the NPF Program Guidelines and Las Vegas City Council goals; and

WHEREAS, CITY as Grantor wishes to engage "SUBRECIPIENT" to assist the CITY in utilizing such funds by providing services to meet the NPF Program's objectives, as follows:

- to increase participation and cooperation among neighborhood residents, businesses, and the City;
- to support emerging and established registered neighborhood-based organizations working on significant neighborhood issues and concerns through achievable projects; and,
- to empower registered neighborhood-based organizations to effectively plan and implement programs that address neighborhood needs.

NOW, THEREFORE, it is agreed between the parties hereto that;

I. SCOPE OF SERVICE

A. ACTIVITIES

"SUBRECIPIENT" will be responsible for administering a **FY2007-2008** NPF-funded Program known as **BACK TO SCHOOL FAIR** that provides activities eligible under the Neighborhood Partners Fund as cited in the Scope of Services I.B.1, hereinafter referred to as "Program.". It is expressly agreed and understood that the total amount to be provided by the CITY under this Agreement shall not exceed **\$4100** in NPF funds to be allocated in accordance with the Cost Estimates and Donations Pledge Sheets as detailed in Exhibit "A," attached. "SUBRECIPIENT" hereby agrees to utilize said NPF funds made available pursuant to this Agreement to supplement rather than supplant funds otherwise available.

B. PROGRAM DESCRIPTION

1. Scope of Services to be Provided

Purpose of Services:

This annual Back-to-School project provides school supplies and educational tools for children living in near the Stupak Community Center, formerly called the Meadows Village neighborhood.

Tasks to be Performed:

- Contact businesses for donations of money and supplies.
- Arrange for purchases of backpacks and supplies.
- Organize volunteers and non-profit agencies that will be participating at the fair.
- Create and distribute flyers inviting families to participate in back-to-school fair.

Level of Service to be Provided:

Funding will pay for backpacks and school supplies, such as pencils, notebooks, paper, pens, crayons, folders, and markers to be distributed to youth in the Meadows Village neighborhood behind the Stratosphere Hotel. The number of backpacks will be determined by the donations received from K-mart, American Casino & Entertainment, Nextel Corporation, From Dreams To Reality, and other various local businesses in the community Stratosphere. About 1,000 backpacks have been provided to neighborhood youth each year for the past five years.

Measurable Goals for Grant period:

- Provide up to 1,000 backpacks containing valuable school supplies to children in need ages 5-18;
- Provide valuable health and nutritional information;
- Provide awareness of important services offered by the City of Las Vegas.

"SUBRECIPIENT" hereby agrees to meet the goals as stated above, to the greatest extent feasible, in order to ensure the success of the Program.

2. *The "SUBRECIPIENT" hereby appoints the following representative to attend any meetings of the neighborhood organization in partnership with the City of Las Vegas, Neighborhood Services Department:*

MARGARITA ALVAREZ, Project Leader, or a designee chosen at the discretion of SUBRECIPIENT.

C. FINANCIAL MANAGEMENT

1. METHOD OF PAYMENT

The "SUBRECIPIENT" shall access the grant funding by completing a Request For Funds form, as outlined on Exhibit "B," and attaching an invoice each time a service or product is requested. CITY staff shall make direct payment to vendors, through a Direct Payment Request for purchases up to \$5000 or the SUBRECIPIENT's award amount, or through the use of a City Credit Card for purchases no greater than \$2500.

The CITY shall reimburse the "SUBRECIPIENT" only for expenses paid or incurred as outlined in Exhibit A, provided the expenditures are made after the Project's start date and before the completion date as indicated in Section I.D and an approval from the NPF Program Administrator or designee is obtained prior to these expenditures.

2. DOCUMENTATION OF COSTS

All costs submitted to CITY for vendor payment or reimbursement shall be recorded by budget line-items and be supported by properly executed time records, invoices, contracts, or vouchers, or other official documentation evidencing in proper detail the nature and propriety of the charge. All checks, invoices, contracts, and vouchers, orders or other accounting documents pertaining in whole or in part to the Agreements, shall be thoroughly identified and readily accessible.

3. FINANCIAL RECORDKEEPING

Financial records pertaining to all invoices, materials, payrolls, personnel records, if any, and other data concerning matters related to or arguably related to this Agreement may be requested from "SUBRECIPIENT" by duly authorized CITY representatives.

4. PROGRAM BUDGET

Invoice expenditures eligible for payment by the CITY will be in accordance with the Cost Estimates and Donations Pledge Sheets as delineated in Exhibit "A" and subject to any conditions imposed in the Scope of Services, to include monthly reports and narratives when seeking reimbursement from the City for Project costs. "SUBRECIPIENT" shall not make any changes in the Project budget unless permission is obtained in writing from the CITY.

5. UNEXPENDED FUNDS

In the event that CITY staff anticipates the total amount of funds allocated for this Agreement will not be expended in the time and manner prescribed in this Agreement, the CITY reserves the right to that portion for other Projects/programs operating under the CITY's NPF Program. The city's Finance Department will not

6. ACCOUNTING METHODS

Expenditures charged to CITY fiscal year **2007-2008** NPF funds will be accounted for in a ledger separate from all other revenue sources. These records shall be maintained by "SUBRECIPIENT."

7. NON-EXPENDABLE PERSONAL PROPERTY, DEPRECIATION SCHEDULES, AND DISPOSITION OF PROPERTY

1. Non-expendable personal property will be defined as any property either tangible or intangible other than real property as defined herein which has a unit acquisition cost of \$1000 or more and a useful life of more than one year.
2. Organization purchasing or receiving non-expendable personal property as part of their project will give CITY rights to the non-expendable personal property for three years from the date of purchase. Should the organization be dissolved or should the non-expendable personal property not be used in accordance with the grant agreement, CITY will have the right to reappropriate the non-expendable personal property. Examples of non-expendable personal property are vehicles and computer equipment. If said property is a vehicle, the City shall be named as a lien-holder on the title.

D. PROGRAM REPORTING

"SUBRECIPIENT" will be required to collect for and provide to the CITY Program accomplishments and usage records beginning **July 1, 2007** or the date first written above, until **June 20, 2008**, unless this Agreement is modified at the express consent of the CITY and "SUBRECIPIENT." "SUBRECIPIENT" shall submit, on a monthly basis, due by the **1st day of each month**, and on occasion upon request of the CITY, a Monthly Progress Report, Match Expended Report and Volunteer Log, forms for which are attached as Exhibit "C". Records and reports shall contain, but not be limited to, the following data:

1. Statement of Program year goals cited in "SUBRECIPIENT" application and measurable accomplishments toward achieving said goals through reporting date of said report.
2. Whenever applicable, written narrative of activities. Written narrative and description of services shall be included in each monthly report.
3. The "SUBRECIPIENT" shall provide a copy of all written reports developed for the Project to the CITY. These may be included with the Monthly Progress Report or under separate cover materials which help document the progress of the Project include: project meeting or event flyers, project meeting minutes, draft reports, final reports, work party photographs, construction timelines, job descriptions, contractor contracts, and design drawings.
4. The "SUBRECIPIENT" shall provide a Final Report-a brief, written report after the project has been completed summarizing the Project's successes and lessons learned. This document is attached as Exhibit "D".

These reports will be forwarded to the City of Las Vegas Neighborhood Services Department, ATTN: Neighborhood Initiatives Division. CITY will monitor the performance of "SUBRECIPIENT" against goals and performance standards required herein. Substandard performance as determined by CITY will constitute non-compliance with this Agreement.

If action to correct such substandard performance is not taken by "SUBRECIPIENT" within a reasonable period of time after being notified by CITY, contract suspension or termination procedures will be initiated.

E. TIME OF PERFORMANCE

This Agreement provides for NPF funding of "SUBRECIPIENT" program rendered in accordance with this Agreement from **July 1, 2007**, or the date first written above, through **June 20, 2008**. The CITY shall bear no liability to fund or provide payment for "SUBRECIPIENT" program services in the event that no NPF grant award funds are received during fiscal year **2007-2008**. Furthermore, the CITY shall be liable only for payment proportional to the extent that NPF grant award funds are appropriated and allocated by the CITY. "SUBRECIPIENT" program expenses incurred after **June 20, 2008**, but prior to execution of this Agreement will not be reimbursed.

II. CITY GENERAL CONDITIONS

A. COMPLIANCE WITH OTHER APPLICABLE STATUTES AND REGULATIONS

"SUBRECIPIENT" shall obtain any and all Federal, State, and Local permits and licenses required to execute the Project or Program as described in the Agreement's Scope of Services. "SUBRECIPIENT" further agrees to abide by all applicable Federal, State, and Local codes, regulations, statutes, ordinances, and laws.

B. SUBRECIPIENT RETAINS EXCLUSIVE RIGHT OF PERFORMING SERVICES

"SUBRECIPIENT" has requested financial support of the CITY to enable "SUBRECIPIENT" to provide the services contemplated in Section I. The CITY shall have no relationship whatsoever with the services contemplated herein except the provision of financial support and the receipt of reports as provided herein. In any and all events, the services contemplated herein shall be rendered at the time, in the manner and under circumstances determined solely and exclusively by "SUBRECIPIENT," subject only to review by the City of Las Vegas, Neighborhood Services Director or other designee of the Neighborhood Services Director to assure continuing eligibility for NPF funding.

C. INDEMNIFICATION

"SUBRECIPIENT" agrees to protect, defend, indemnify and save harmless the CITY from and against any and all liability, damages, claims, suits, liens, and judgments of whatever nature, including but not limited to, claims for contribution and/or indemnification for injuries to or death of any person or persons, caused by, in connection with, or arising out of any activities undertaken pursuant to this Agreement. "SUBRECIPIENT's" obligation to protect, defend, indemnify, and save harmless as set forth in this paragraph, shall include any and all attorneys' fees incurred by the CITY in the defense and/or handling of said suits, demands, judgments, liens, claims and the like and all attorneys' fees and investigation expenses incurred by the CITY in enforcing and/or obtaining compliance with the provisions of this paragraph.

D. LIMIT ON ASSIGNMENT OF INTEREST

"SUBRECIPIENT" may not assign any part of its rights in this Agreement without consent of CITY. Any such assignment of rights without consent of CITY shall result in the forfeiture of all compensation, or any part thereof, as determined by CITY.

E. ON-SITE MONITORING

Projects and programs funded under this Agreement will be subject to on-site monitoring by duly authorized CITY representatives. Said representatives will be announced, at a minimum, 24 hours in advance of such visits. The representatives may request, and be granted access to records. Representatives may, on occasion, interview Program volunteers and participants who volunteer to be interviewed.

F. ACCESS TO RECORDS

At any time during normal business hours, "SUBRECIPIENT'S" records, with respect to matters covered by this Agreement shall be made available for audit, examination, and review by CITY representatives.

G. INSURANCE

If "SUBRECIPIENT" uses a vehicle in providing its services, it shall carry or provide a Comprehensive Automobile Liability Insurance covering bodily injury and property damage, with a minimum comprehensive single limit liability of \$1,000,000.00.

The CITY shall be named as an additional insured in all policies of insurance obtained pursuant to this Agreement. The CITY shall be furnished evidence that the foregoing insurance coverage(s) are in effect, and the CITY shall be notified at least thirty (30) days prior to the cancellation or material change of any such coverage.

H. RECORDS

Program records shall be maintained in accordance with CITY requirements with respect to all matters covered by this Agreement. Such program records shall be maintained for a period of four years after the term of this Agreement expires (a five year retention period).

I. RIGHT TO REVIEW AND AUDIT

1. The "SUBRECIPIENT" agrees to maintain financial records pertaining to all matters relative to this Agreement in accordance with standard accounting principles and procedures and to retain all records and supporting documentation applicable to this Agreement for a period of three years, except those records subject to audit findings shall be retained for three years after such findings have been resolved. In the event the Subrecipient goes out of existence, the Subrecipient shall turn over to the City all of its records relating to this Agreement to be retained by the City for the required period of time.
2. The Subrecipient agrees to permit the City or the City's designated representatives to inspect and audit its records and books relative to this Agreement at any time during normal business hours and under reasonable circumstances and to copy therefrom any information that the City desires concerning Subrecipient's operation hereunder. The Subrecipient further understands and agrees that said inspection and audit would be exercised upon written notice. If the Subrecipient or its records or books are not located within Clark County, Nevada, in the event of an inspection and audit, Subrecipient agrees to deliver the records or books or have the records or books delivered to the City or the City's designated representatives at an address within the City of Las Vegas as designated by the City. If the City or the City's designated representatives find that the records delivered by the Subrecipient are incomplete, the Subrecipient agrees to pay the City or the City representatives' costs

to travel (including travel, lodging, meals, and other related expenses) to the Subrecipient's offices to inspect, audit, and retrieve the complete records. The Subrecipient further agrees to permit the City or the City's designated representatives to inspect and audit, as deemed necessary, all records of this project relating to finances, as well as other records including performance records that may be required by relevant directives of funding sources of the City.

III. OTHER GENERAL CONDITIONS

A. RELIGIOUS ACTIVITIES

As a general rule, in accordance with First Amendment Church/State Principles, NPF assistance may not be used for religious activities or provided to primarily religious entities for any activities, including secular activities.

B. POLITICAL ACTIVITIES

"SUBRECIPIENT" will comply with this section, which prohibits the use of NPF funds to finance the use of facilities or equipment for political purposes or to engage in other partisan political activities, such as candidate forums, voter transportation, or voter registration.

C. PROGRAM INCOME

"SUBRECIPIENT" agrees that program income, includes, but is not limited to, the following:

1. Proceeds from the disposition by sale or long-term lease of real property purchased or improved with NPF funds;
2. Proceeds from the disposition of equipment purchased with NPF funds;
3. Gross income from the use or rental of real or personal property acquired by "SUBRECIPIENT" with NPF funds, less costs incidental to generation of the income;
4. Gross income from the use or rental of real property, owned by "SUBRECIPIENT," that was constructed or improved with NPF funds, less costs incidental to generation of the income; and
5. Interest earned on program income pending its disposition.

D. DISPOSITION OF PROGRAM INCOME

If, applicable, income from the Project may be retained by "SUBRECIPIENT" provided that written notification is given to the Neighborhood Services Director and that the income is to be used for the exclusive benefit of the Program.

E. EXPIRATION OR REVOCATION OF AGREEMENT

Upon the expiration or revocation of this Agreement, "SUBRECIPIENT" shall transfer to CITY any NPF funds on hand at the time of expiration or revocation and any accounts receivable attributable to the use of NPF funds.

IV. MODIFICATION OR TERMINATION OF AGREEMENT

A. **AMENDMENT OR REVISION REQUIRED BY CITY**

"SUBRECIPIENT" and the CITY hereby agree to amend or otherwise revise this Agreement should such modification be required by CITY and/or any applicable federal statutes or regulations.

B. **TERMINATION**

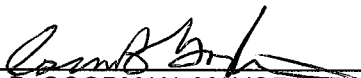
If "SUBRECIPIENT" fails to fulfill in a timely and proper manner its obligation under this Agreement or shall violate any of the covenants, agreements or stipulations of this Agreement, the CITY shall thereupon have the right to suspend or terminate this Agreement and specify the effective date thereof. Such notice shall be given no less than ten (10) days before the effective date of such termination and sent to "SUBRECIPIENT" at: 300 BOSTON AVE., LAS VEGAS, NV 89102.

C. **PROVISIONS REQUIRED BY LAW DEEMED INSERTED**

Each and every provision of law and clause required by law to be inserted in this Agreement will be deemed to be inserted herein, and this Agreement shall be read and enforced as though it were included herein and if through mistake or otherwise any such provisions not inserted, or is not correctly inserted, then upon the application of either party this Agreement shall forthwith be physically amended to make such insertion.

"IN WITNESS WHEREOF, the parties hereto have entered this Agreement by their duly authorized representatives on the day and year first above written."

CITY OF LAS VEGAS

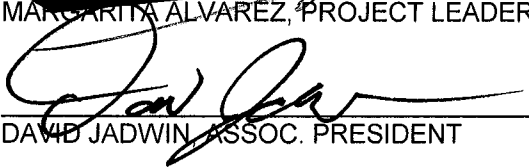


OSCAR B. GOODMAN, MAYOR

STUPAK NEIGHBORHOOD SUCCESS TEAM



MARGARITA ALVAREZ, PROJECT LEADER



DAVID JADWIN, ASSOC. PRESIDENT

ATTEST:



BEVERLY K. BRIDGES, CMC, CITY CLERK

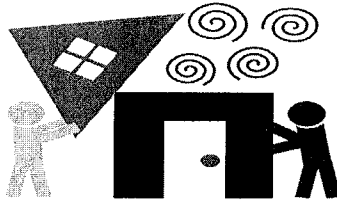
ATTEST:

By: _____

COUNCIL ACTION: 7/11/07

APPROVED AS TO FORM:


4/9/07



NPF Funding Awarded
FY 2007-2008

Applicant Name: Stupak Neighborhood Success Team

Project: Back To School Fair

Date Requested: Thursday, May 31, 2007

Original Request by Applicant: \$ 5000

Amount Awarded by NPF Board: \$ 4100

Reasons for amendment:

Grant amount awarded at the recommendation of the Board.

Cost Estimates Sheet

If your project requires products or services from several vendors, then submit one quote for each vendor.

STUPAK NA SUCCESS TEAM

Vendor Quotes	Amount
1. K-mart	\$ 6500.00
2.	\$
3.	\$
4.	\$

Submit one quote per vendor proposed.

DONATIONS PLEDGE SHEET

(APPLICANT MUST PROVIDE COST ESTIMATES FOR PROJECT ON ATTACHED SHEET)

A. CASH**(a) City Grant Request (The amount your association is requesting)** \$ 5000.00**(b) Cash from Partners (list names & amount of donation)**

From Dreams to Reality (FDR) Francisco Irias \$ 500.00 ✓

Local Business Community \$1000.00 ✓

\$

\$

(c) Total Cash from Partners \$1500.00**(d) Total Cash (a+c)** \$6500.00**B. DONATIONS PLEDGE VALUE (Donated professional services & products)****(e) Donating Partners (list names & amount)**

K-mart – Backpacks/School Supplies \$10,000.00 ✓

American Casino & Entertainment – School Supplies \$ 2,000.00 ✓

Nextel Corporation – School Supplies \$ 2,000.00

\$

\$

\$

\$

\$

(f) Total Donations Pledge from Partners \$14,000.00**(g) Volunteer Labor Pledge (number of hours x \$15)** 220hrs x \$15 \$ 3,300.00 ✓
(This number MUST match total hours on the Volunteer Hours Pledge Sheet)**(h) Total Donations Pledged from Contributions (f+g)** \$17,300.00
(**NOT** cash donations)**(i) Grand Total Project Revenues (d+h)** \$ 23,800.00**(j) Total Neighborhood Match (c+ h)**(total cash from partners + total donations pledge from contributions -
includes volunteer hours)

\$ 18,800.00

Total Neighborhood Match MUST exceed the City Grant Request listed
on this line and on Section A (a) above.

\$ 5,000.00

CITY OF LAS VEGAS
NEIGHBORHOOD SERVICES DEPARTMENT
NEIGHBORHOOD PARTNERS FUND
REQUEST FOR FUNDS

SECTION I : THIS SECTION TO BE COMPLETED BY REQUESTOR OF FUNDS
--

REQUEST NO. _____ DATE _____

NEIGHBORHOOD ASSOCIATION NAME: _____

PROJECT TITLE _____

REPORTING PERIOD START _____ END _____

VENDOR:

NAME: _____

ADDRESS: _____

CITY _____ STATE _____ ZIP CODE _____

CONTACT PERSON _____ PHONE _____

GRANT AMOUNT	PREVIOUS PAYMENTS	AMOUNT OF THIS REQUEST	GRANT BALANCE

PRICE QUOTATION SUBSTANTIATING THE ABOVE AMOUNT MUST BE ATTACHED TO THIS DOCUMENT.

I CERTIFY THAT THE ABOVE AMOUNT IS TRUE AND CORRECT WILL BE USED FOR THE PURPOSES FOR WHICH IT IS INTENDED.

SIGNATURE _____

TITLE _____

NAME (Printed) _____ PHONE _____ FAX _____

FOR OFFICE USE ONLY:

SECTION II: THIS SECTION FOR CITY OF LAS VEGAS NEIGHBORHOOD SERVICES DEPARTMENT USE ONLY
--

REVIEWED BY PROGRAM ADMINISTRATOR: _____ DATE: _____

Supervisor/DIV. MGR. APPROVAL: _____ DATE: _____

VENDOR NO: _____ P.O. NO: _____

Project Name:		
Neighborhood Association:		
Reporting Period:	Start:	End:
Date of Report:		
Person Preparing Report:		
Phone Number:		

Please describe your project accomplishments for this month. Identify which project goals (as described in your contract) your organization has addressed and be sure to include any trouble spots or areas of concern.

[illegible]

MATCH EXPENDED REPORT

Project Name _____ Reporting Period: _____

CASH					
Date Received	Source	Purpose	Doc. Number Attached *	Value Amount	
Subtotal				\$	
VOLUNTEER LABOR					
Date	Number of Volunteers	Hours Worked	Labor Activity	Doc. Number Attached *	Value Amount
Subtotal				\$	
PROFESSIONAL SERVICES					
Date of Service	Type of Service	Hours Worked	Hourly Rate	Doc. Number Attached *	Value Amount
Subtotal				\$	
SUPPLIES/MATERIALS/EQUIPMENT					
Date Used	Description	Donor Name	Doc. Number Attached *	Value Amount	
Subtotal				\$	
Total Match				\$	

Start _____ End _____

I certify that the above amounts are true and correct.

Signature _____ Name (Printed) _____

Neighborhood Partners Fund VOLUNTEER LOG						
Type of Work	Date	Name of Volunteer	Signature of Volunteer	Address	Phone	Hours Worked
Total Hours						

X \$15

Total Match Value \$

**NEIGHBORHOOD PARTNERS FUND AGREEMENT
BETWEEN THE CITY OF LAS VEGAS AND
TANGLEWOOD HOA**

THIS AGREEMENT, made and entered into this 11th day of July, 2007 by and between the CITY OF LAS VEGAS, a municipal corporation of the State of Nevada, hereinafter referred to as "CITY", and **TANGLEWOOD HOA**, a nonprofit corporation duly organized under the laws of the State of Nevada, hereinafter referred to as "SUBRECIPIENT," whose primary mailing address at the date of execution is: **2440 CHARTEROAK ST., LAS VEGAS, NV 89108**.

WITNESSETH

WHEREAS, the CITY has allocated funds for the Neighborhood Partners Fund, hereinafter referred to as "NPF"; and

WHEREAS, the CITY is responsible for planning, administering, implementing, and evaluating the NPF program to ensure that it conforms to the NPF Program Guidelines and Las Vegas City Council goals; and

WHEREAS, CITY as Grantor wishes to engage "SUBRECIPIENT" to assist the CITY in utilizing such funds by providing services to meet the NPF Program's objectives, as follows:

- to increase participation and cooperation among neighborhood residents, businesses, and the City;
- to support emerging and established registered neighborhood-based organizations working on significant neighborhood issues and concerns through achievable projects; and,
- to empower registered neighborhood-based organizations to effectively plan and implement programs that address neighborhood needs.

NOW, THEREFORE, it is agreed between the parties hereto that;

I. SCOPE OF SERVICE

A. ACTIVITIES

"SUBRECIPIENT" will be responsible for administering a **FY2007-2008** NPF-funded Program known as **PARK IMPROVEMENTS AND BLOCK PARTY** that provides activities eligible under the Neighborhood Partners Fund as cited in the Scope of Services I.B.1, hereinafter referred to as "Program.". It is expressly agreed and understood that the total amount to be provided by the CITY under this Agreement shall not exceed **\$3800** in NPF funds to be allocated in accordance with the Cost Estimates and Donations Pledge Sheets as detailed in Exhibit "A," attached. "SUBRECIPIENT" hereby agrees to utilize said NPF funds made available pursuant to this Agreement to supplement rather than supplant funds otherwise available.

B. PROGRAM DESCRIPTION

1. Scope of Services to be Provided

Purpose of Services:

This project enhances the common area park and entryway to make the areas more family friendly and promote community involvement.

Tasks to be Performed:

- Residents will work together to remove 20,000 square feet of grass and convert to xeriscape;
- Purchase 150 tons of red granite fines
- Purchase, install, and paint 2-3 concrete or metal picnic tables;
- Purchase and install 2 professional heavy duty outdoor charcoal grills;
- Purchase and install a combination lock box for dog pooper bag holder;
- Purchase and install electrical lock box for park light pole;
- Purchase supplies to create and build a horseshoe pit;
- Purchase supplies to create and build a volleyball field;
- Purchase supplies to reseed bare spots in balance of park;
- Purchase supplies to build secure metal mesh fence for park pump
- Purchase supplies to restore park community bulletin board;
- Replace broken baby swing;
- Work with Republic Services to rent grass and dirt refuse container; and
- Work with Ahern Rentals in securing Bobcat rental

Level of Service to be Provided:

Funding will help this older community begin the second phase of a physical improvement project.

Measurable Goals for Grant period:

- Promote community pride;
- Beautify and enhance the neighborhood park;
- Promote community involvement within the neighborhood; and
- Promote water conservation through xeriscape watering system.

"SUBRECIPIENT" hereby agrees to meet the goals as stated above, to the greatest extent feasible, in order to ensure the success of the Program.

2. *The "SUBRECIPIENT" hereby appoints the following representative to attend any meetings of the neighborhood organization in partnership with the City of Las Vegas, Neighborhood Services Department:*

~~RENEE FISHER~~ *SHARRON BEESLEY*
Project Leader, or a designee chosen at the discretion of
SUBRECIPIENT. *SB*

C. FINANCIAL MANAGEMENT

1. METHOD OF PAYMENT

The "SUBRECIPIENT" shall access the grant funding by completing a Request For Funds form, as outlined on Exhibit "B," and attaching an invoice each time a service or product is requested. CITY staff shall make direct payment to vendors, through a Direct Payment Request for purchases up to \$5000 or the SUBRECIPIENT's award amount, or through the use of a City Credit Card for purchases no greater than \$2500.

The CITY shall reimburse the "SUBRECIPIENT" only for expenses paid or incurred as outlined in Exhibit A, provided the expenditures are made after the Project's start date and before the completion date as indicated in Section I.D **and** an approval from the NPF Program Administrator or designee is obtained prior to these expenditures.

2. DOCUMENTATION OF COSTS

All costs submitted to CITY for vendor payment or reimbursement shall be recorded by budget line-items and be supported by properly executed time records, invoices, contracts, or vouchers, or other official documentation evidencing in proper detail the nature and propriety of the charge. All checks, invoices, contracts, and vouchers, orders or other accounting documents pertaining in whole or in part to the Agreements, shall be thoroughly identified and readily accessible.

3. FINANCIAL RECORDKEEPING

Financial records pertaining to all invoices, materials, payrolls, personnel records, if any, and other data concerning matters related to or arguably related to this Agreement may be requested from "SUBRECIPIENT" by duly authorized CITY representatives.

4. PROGRAM BUDGET

Invoice expenditures eligible for payment by the CITY will be in accordance with the Cost Estimates and Donations Pledge Sheets as delineated in Exhibit "A" and subject to any conditions imposed in the Scope of Services, to include monthly reports and narratives when seeking reimbursement from the City for Project costs. "SUBRECIPIENT" shall not make any changes in the Project budget unless permission is obtained in writing from the CITY.

5. UNEXPENDED FUNDS

In the event that CITY staff anticipates the total amount of funds allocated for this Agreement will not be expended in the time and manner prescribed in this Agreement, the CITY reserves the right to that portion for other Projects/programs operating under the CITY's NPF Program. The city's Finance Department will not authorize extending the **June 20, 2008** deadline to use unexpended funds.

6. ACCOUNTING METHODS

Expenditures charged to CITY fiscal year **2007-2008** NPF funds will be accounted for in a ledger separate from all other revenue sources. These records shall be maintained by "SUBRECIPIENT."

7. NON-EXPENDABLE PERSONAL PROPERTY, DEPRECIATION SCHEDULES, AND DISPOSITION OF PROPERTY

1. Non-expendable personal property will be defined as any property either tangible or intangible other than real property as defined herein which has a unit acquisition cost of \$1000 or more and a useful life of more than one year.
2. Organization purchasing or receiving non-expendable personal property as part of their project will give CITY rights to the non-expendable personal property for three years from the date of purchase. Should the organization be dissolved or should the non-expendable personal property not be used in accordance with the grant agreement, CITY will have the right to reappropriate the non-expendable personal property. Examples of non-expendable personal property are vehicles and computer equipment. If said property is a vehicle, the City shall be named as a lien-holder on the title.

D. PROGRAM REPORTING

"SUBRECIPIENT" will be required to collect for and provide to the CITY Program accomplishments and usage records beginning **July 1, 2007** or the date first written above, until **June 20, 2008**, unless this Agreement is modified at the express consent of the CITY and "SUBRECIPIENT." "SUBRECIPIENT" shall submit, on a monthly basis, due by the **1st day of each month**, and on occasion upon request of the CITY, a Monthly Progress Report, Match Expended Report and Volunteer Log, forms for which are attached as Exhibit "C". Records and reports shall contain, but not be limited to, the following data:

1. Statement of Program year goals cited in "SUBRECIPIENT" application and measurable accomplishments toward achieving said goals through reporting date of said report.
2. Whenever applicable, written narrative of activities. Written narrative and description of services shall be included in each monthly report.
3. The "SUBRECIPIENT" shall provide a copy of all written reports developed for the Project to the CITY. These may be included with the Monthly Progress Report or under separate cover materials which help document the progress of the Project include: project meeting or event flyers, project meeting minutes, draft reports, final reports, work party photographs, construction timelines, job descriptions, contractor contracts, and design drawings.
4. The "SUBRECIPIENT" shall provide a Final Report-a brief, written report after the project has been completed summarizing the Project's successes and lessons learned. This document is attached as Exhibit "D".

These reports will be forwarded to the City of Las Vegas Neighborhood Services Department, ATTN: Neighborhood Initiatives Division. CITY will monitor the performance of "SUBRECIPIENT" against goals and performance standards required herein.

Substandard performance as determined by CITY will constitute non-compliance with this Agreement.

If action to correct such substandard performance is not taken by "SUBRECIPIENT" within a reasonable period of time after being notified by CITY, contract suspension or termination procedures will be initiated.

E. TIME OF PERFORMANCE

This Agreement provides for NPF funding of "SUBRECIPIENT" program rendered in accordance with this Agreement from **July 1, 2007**, or the date first written above, through **June 20, 2008**. The CITY shall bear no liability to fund or provide payment for "SUBRECIPIENT" program services in the event that no NPF grant award funds are received during fiscal year **2007-2008**. Furthermore, the CITY shall be liable only for payment proportional to the extent that NPF grant award funds are appropriated and allocated by the CITY. "SUBRECIPIENT" program expenses incurred after **June 20, 2008**, but prior to execution of this Agreement will not be reimbursed.

II. CITY GENERAL CONDITIONS

A. COMPLIANCE WITH OTHER APPLICABLE STATUTES AND REGULATIONS

"SUBRECIPIENT" shall obtain any and all Federal, State, and Local permits and licenses required to execute the Project or Program as described in the Agreement's Scope of Services. "SUBRECIPIENT" further agrees to abide by all applicable Federal, State, and Local codes, regulations, statutes, ordinances, and laws.

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at: 2440 CHARTEROAK ST., LAS VEGAS, NV 89108.

7-1307
2420 CYCAD TREE ST

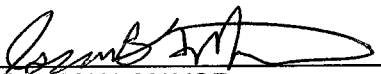
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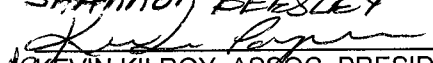
CITY OF LAS VEGAS

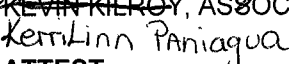
TANGLEWOOD HOA



OSCAR B. GOODMAN, MAYOR



~~SB KEVIN KILROY~~ PROJECT LEADER
SHANNON BEESLEY


~~KEVIN KILROY~~, ASSOC. PRESIDENT


ATTEST:

ATTEST:



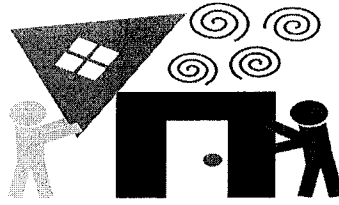
BEVERLY K. BRIDGES, CMC, CITY CLERK

By: _____

COUNCIL ACTION: 7/11/07

APPROVED AS TO FORM:


4/9/07



NPF Funding Awarded
FY 2007-2008

Applicant Name: Tanglewood Homeowners Association

Project: Park Improvements and Block Party

Date Requested: Thursday, May 31, 2007

Original Request by Applicant; \$ 5000

Amount Awarded by NPF Board: \$ 3800

Reasons for amendment:

Grant amount awarded at the recommendation of the Board.

Cost Estimates Sheet

If your project requires products or services from several vendors, then submit one quote for each vendor.

TANGLEWOOD HOA

Vendor Quotes	Amount
1. Vender Name: Home Depot	\$ 2,868.00
Home Depot	\$ 575.08
2. Vender Name: Ahearn Rentals	\$ 299.75
3. Vender Name: The Sportsman's Guide	\$ 177.94
4. Vender Name: Republic Services	\$ 500.00
5. Vender Name: Great Western	\$ 152.75
Great Western	\$ 2,257.00

Submit one quote per vendor proposed.

DONATIONS PLEDGE SHEET

(APPLICANT MUST PROVIDE COST ESTIMATES FOR PROJECT ON ATTACHED SHEET)

A. CASH**(a) City Grant Request (The amount your association is requesting)** \$ 5,000.00**(b) Cash from Partners (list names & amount of donation)**

The Masters Management LLC \$ 110.00

Cesar & Kerri Paniagua \$ 40.00

Kevin Kilroy \$ 20.00

Shannon Beesley \$ 10.00

Richard Schrum \$ 10.00

Chris & Jennifer Martinez \$ 10.00

(c) Total Cash from Partners \$ 200.00**(d) Total Cash (a+c)** \$5,200.00**B. DONATIONS PLEDGE VALUE (Donated professional services & products)****(e) Donating Partners (list names & amount)**

Schrum Finish Carpentry Professional Services donated \$ 800.00

Home Depot (Discount on rock) \$ 572.00

Chris Martinez Professional Services donated \$1,800.00

Jo-Span Productions Professional Services donated \$ 600.00

Home Depot (Discount on supplies) \$ 101.47

\$

\$

(f) Total Donations Pledge from Partners \$ 2,803.47**(g) Volunteer Labor Pledge (number of hours x \$15)** 895+ hrs x \$15 \$13,425.00*(This number MUST match total hours on the Volunteer Hours Pledge Sheet)***(h) Total Donations Pledged from Contributions (f+g)** \$16,228.47**(NOT cash donations)****Grand Total Project Revenues (d+h)**

\$21,428.47

(j) Total Neighborhood Match (c+ h)*(total cash from partners + total donations pledge from contributions – includes volunteer hours)*

\$16,428.47

Total Neighborhood Match MUST exceed the City Grant Request listed on this line and on Section A (a) above.

\$ 5,000.00

CITY OF LAS VEGAS
NEIGHBORHOOD SERVICES DEPARTMENT
NEIGHBORHOOD PARTNERS FUND
REQUEST FOR FUNDS

SECTION I : THIS SECTION TO BE COMPLETED BY REQUESTOR OF FUNDS

REQUEST NO. _____ DATE _____

NEIGHBORHOOD ASSOCIATION NAME: _____

PROJECT TITLE _____

REPORTING PERIOD START _____ END _____

VENDOR:

NAME: _____

ADDRESS: _____

CITY _____ STATE _____ ZIP CODE _____

CONTACT PERSON _____ PHONE _____

GRANT AMOUNT	PREVIOUS PAYMENTS	AMOUNT OF THIS REQUEST	GRANT BALANCE

PRICE QUOTATION SUBSTANTIATING THE ABOVE AMOUNT MUST BE ATTACHED TO THIS DOCUMENT.

I CERTIFY THAT THE ABOVE AMOUNT IS TRUE AND CORRECT WILL BE USED FOR THE PURPOSES FOR WHICH IT IS INTENDED.

SIGNATURE _____

TITLE _____

NAME (Printed) _____ PHONE _____ FAX _____

FOR OFFICE USE ONLY:

SECTION II: THIS SECTION FOR CITY OF LAS VEGAS NEIGHBORHOOD SERVICES DEPARTMENT USE ONLY

REVIEWED BY PROGRAM ADMINISTRATOR: _____ DATE: _____

Supervisor/DIV. MGR. APPROVAL: _____ DATE: _____

VENDOR NO: _____ P.O. NO: _____

Please describe your project accomplishments for this month. Identify which project goals (as described in your contract) your organization has addressed and be sure to include any trouble spots or areas of concern.

[illegible]

MATCH EXPENDED REPORT

Project Name _____ Reporting Period: _____

CASH					
Date Received	Source	Purpose	Doc. Number Attached *	Value Amount	
Subtotal				\$	
VOLUNTEER LABOR					
Date	Number of Volunteers	Hours Worked	Labor Activity	Doc. Number Attached *	Value Amount
Subtotal				\$	
PROFESSIONAL SERVICES					
Date of Service	Type of Service	Hours Worked	Hourly Rate	Doc. Number Attached *	Value Amount
Subtotal				\$	
SUPPLIES/MATERIALS/EQUIPMENT					
Date Used	Description	Donor Name	Doc. Number Attached *	Value Amount	
Subtotal				\$	
Total Match				\$	

Start _____ End _____

I certify that the above amounts are true and correct.

Signature _____ Name (Printed) _____

EXHIBIT C

Neighborhood Partners Fund VOLUNTEER LOG						
Type of Work	Date	Name of Volunteer	Signature of Volunteer	Address	Phone	Hours Worked
Total Hours						
Total Match Value						\$
						X \$15

**NEIGHBORHOOD PARTNERS FUND AGREEMENT
BETWEEN THE CITY OF LAS VEGAS AND
VERA JOHNSON B. MANOR RESIDENT COUNCIL**

THIS AGREEMENT, made and entered into this 11th day of July, 2007 by and between the CITY OF LAS VEGAS, a municipal corporation of the State of Nevada, hereinafter referred to as "CITY", and VERA JOHNSON B. MANOR RESIDENT COUNCIL, a nonprofit corporation duly organized under the laws of the State of Nevada, hereinafter referred to as "SUBRECIPIENT," whose primary mailing address at the date of execution is: ~~509~~⁵²³ N. LAMB BLVD ~~#4~~^{#6}, LAS VEGAS, NV 89104.

WITNESSETH

WHEREAS, the CITY has allocated funds for the Neighborhood Partners Fund, hereinafter referred to as "NPF"; and

WHEREAS, the CITY is responsible for planning, administering, implementing, and evaluating the NPF program to ensure that it conforms to the NPF Program Guidelines and Las Vegas City Council goals; and

WHEREAS, CITY as Grantor wishes to engage "SUBRECIPIENT" to assist the CITY in utilizing such funds by providing services to meet the NPF Program's objectives, as follows:

- to increase participation and cooperation among neighborhood residents, businesses, and the City;
- to support emerging and established registered neighborhood-based organizations working on significant neighborhood issues and concerns through achievable projects; and,
- to empower registered neighborhood-based organizations to effectively plan and implement programs that address neighborhood needs.

NOW, THEREFORE, it is agreed between the parties hereto that;

I. SCOPE OF SERVICE

A. ACTIVITIES

"SUBRECIPIENT" will be responsible for administering a **FY2007-2008** NPF-funded Program known as **ADVANCEMENT IS VICTORY FOR BETTER FUTURES** that provides activities eligible under the Neighborhood Partners Fund as cited in the Scope of Services I.B.1, hereinafter referred to as "Program.". It is expressly agreed and understood that the total amount to be provided by the CITY under this Agreement shall not exceed **\$3300** in NPF funds to be allocated in accordance with the Cost Estimates and Donations Pledge Sheets as detailed in Exhibit "A," attached. "SUBRECIPIENT" hereby agrees to utilize said NPF funds made available pursuant to this Agreement to supplement rather than supplant funds otherwise available.

B. PROGRAM DESCRIPTION

1. Scope of Services to be Provided

Purpose of Services:

This project funds three (3) desktop computers and one (1) computer printer which will be utilized to train residents of this Las Vegas Housing complex to create resumes, conduct job searches, and communicate with the outside world to become self-sufficient.

Tasks to be Performed:

- Purchase and install one (1) computer printer; and
- Purchase and install three (3) desktop computers.

Level of Service to be Provided:

Funding will help purchase three (3) desktop computers and one (1) computer printer and additional supplies.

Measurable Goals for Grant period:

- Residents will learn to create resumes;
- Residents will have access to employment search engines; and
- Residents will learn to utilize technology in ways to assist in self sufficiency.

"SUBRECIPIENT" hereby agrees to meet the goals as stated above, to the greatest extent feasible, in order to ensure the success of the Program.

2. *The "SUBRECIPIENT" hereby appoints the following representative to attend any meetings of the neighborhood organization in partnership with the City of Las Vegas, Neighborhood Services Department:*

ALTAGRACIA FONG, Project Leader, or a designee chosen at the discretion of SUBRECIPIENT.

C. FINANCIAL MANAGEMENT

1. METHOD OF PAYMENT

The "SUBRECIPIENT" shall access the grant funding by completing a Request For Funds form, as outlined on Exhibit "B," and attaching an invoice each time a service or product is requested. CITY staff shall make direct payment to vendors, through a Direct Payment Request for purchases up to \$5000 or the SUBRECIPIENT's award amount, or through the use of a City Credit Card for purchases no greater than \$2500.

The CITY shall reimburse the "SUBRECIPIENT" only for expenses paid or incurred as outlined in Exhibit A, provided the expenditures are made after the Project's start date and before the completion date as indicated in Section I.D and

an approval from the NPF Program Administrator or designee is obtained prior to these expenditures.

2. DOCUMENTATION OF COSTS

All costs submitted to CITY for vendor payment or reimbursement shall be recorded by budget line-items and be supported by properly executed time records, invoices, contracts, or vouchers, or other official documentation evidencing in proper detail the nature and propriety of the charge. All checks, invoices, contracts, and vouchers, orders or other accounting documents pertaining in whole or in part to the Agreements, shall be thoroughly identified and readily accessible.

3. FINANCIAL RECORDKEEPING

Financial records pertaining to all invoices, materials, payrolls, personnel records, if any, and other data concerning matters related to or arguably related to this Agreement may be requested from "SUBRECIPIENT" by duly authorized CITY representatives.

4. PROGRAM BUDGET

Invoice expenditures eligible for payment by the CITY will be in accordance with the Cost Estimates and Donations Pledge Sheets as delineated in Exhibit "A" and subject to any conditions imposed in the Scope of Services, to include monthly reports and narratives when seeking reimbursement from the City for Project costs. "SUBRECIPIENT" shall not make any changes in the Project budget unless permission is obtained in writing from the CITY.

5. UNEXPENDED FUNDS

In the event that CITY staff anticipates the total amount of funds allocated for this Agreement will not be expended in the time and manner prescribed in this Agreement, the CITY reserves the right to that portion for other Projects/programs operating under the CITY's NPF Program. The city's Finance Department will not authorize extending the **June 20, 2008** deadline to use unexpended funds.

6. ACCOUNTING METHODS

Expenditures charged to CITY fiscal year **2007-2008** NPF funds will be accounted for in a ledger separate from all other revenue sources. These records shall be maintained by "SUBRECIPIENT."

7. NON-EXPENDABLE PERSONAL PROPERTY, DEPRECIATION SCHEDULES, AND DISPOSITION OF PROPERTY

1. Non-expendable personal property will be defined as any property either tangible or intangible other than real property as defined herein which has a unit acquisition cost of \$1000 or more and a useful life of more than one year.

2. Organization purchasing or receiving non-expendable personal property as part of their project will give CITY rights to the non-expendable personal property for three years from the date of purchase. Should the organization be dissolved or should the non-expendable personal property not be used in accordance with the grant agreement, CITY will have the right to reappropriate the non-expendable personal property. Examples of non-expendable personal property are vehicles and computer equipment. If said property is a vehicle, the City shall be named as a lien-holder on the title.

D. PROGRAM REPORTING

"SUBRECIPIENT" will be required to collect for and provide to the CITY Program accomplishments and usage records beginning **July 1, 2007** or the date first written above, until **June 20, 2008**, unless this Agreement is modified at the express consent of the CITY and "SUBRECIPIENT." "SUBRECIPIENT" shall submit, on a monthly basis, due by the **1st day of each month**, and on occasion upon request of the CITY, a Monthly Progress Report, Match Expended Report and Volunteer Log, forms for which are attached as Exhibit "C". Records and reports shall contain, but not be limited to, the following data:

1. Statement of Program year goals cited in "SUBRECIPIENT" application and measurable accomplishments toward achieving said goals through reporting date of said report.
2. Whenever applicable, written narrative of activities. Written narrative and description of services shall be included in each monthly report.
3. The "SUBRECIPIENT" shall provide a copy of all written reports developed for the Project to the CITY. These may be included with the Monthly Progress Report or under separate cover materials which help document the progress of the Project include: project meeting or event flyers, project meeting minutes, draft reports, final reports, work party photographs, construction timelines, job descriptions, contractor contracts, and design drawings.
4. The "SUBRECIPIENT" shall provide a Final Report-a brief, written report after the project has been completed summarizing the Project's successes and lessons learned. This document is attached as Exhibit "D".

These reports will be forwarded to the City of Las Vegas Neighborhood Services Department, ATTN: Neighborhood Initiatives Division. CITY will monitor the performance of "SUBRECIPIENT" against goals and performance standards required herein. Substandard performance as determined by CITY will constitute non-compliance with this Agreement.

If action to correct such substandard performance is not taken by "SUBRECIPIENT" within a reasonable period of time after being notified by CITY, contract suspension or termination procedures will be initiated.

E. TIME OF PERFORMANCE

This Agreement provides for NPF funding of "SUBRECIPIENT" program rendered in accordance with this Agreement from **July 1, 2007**, or the date first written above, through **June 20, 2008**. The CITY shall bear no liability to fund or provide payment for "SUBRECIPIENT" program services in the event that no NPF grant award funds are received during fiscal year **2007-2008**. Furthermore, the CITY shall be liable only for payment proportional to the extent that NPF grant award funds are appropriated and allocated by the CITY. "SUBRECIPIENT" program expenses incurred after **June 20, 2008**, but prior to execution of this Agreement will not be reimbursed.

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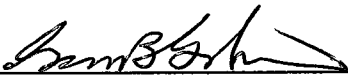
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"IN WITNESS WHEREOF, the parties hereto have entered this Agreement by their duly authorized representatives on the day and year first above written."

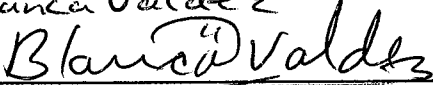
CITY OF LAS VEGAS

VERA JOHNSON B. MANOR RESIDENT COUNCIL



OSCAR B. GOODMAN, MAYOR

one att 6/11/07


ALTAGRACIA FONG, PROJECT LEADER


ADRIANA VALOS, ASSOC. PRESIDENT

ATTEST:

ATTEST:

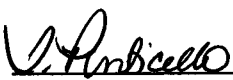


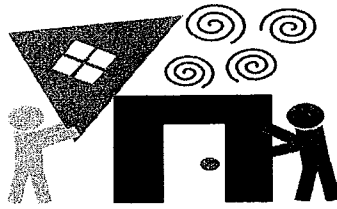
BEVERLY K. BRIDGES, CMC, CITY CLERK

By: _____

By: Vicky Darling
Acting Chief Deputy City Clerk

COUNCIL ACTION: 7/11/07

APPROVED AS TO FORM:  4/9/07



**NPF Funding Awarded
FY 2007-2008**

Applicant Name: Vera Johnson B. Manor Resident Council

Project: Advancement is Victory for Better Futures Project

Date Requested: Tuesday, May 29, 2007

Original Request by Applicant: \$ 4200

Amount Awarded by NPF Board: \$ 3300

Reasons for amendment:

Grant amount awarded at the recommendation of the Board.

Cost Estimates Sheet

If your project requires products or services from several vendors, then submit one quote for each vendor.

VERA JOHNSON B. MANOR

Vendor Quotes		Amount	
1.	LEXMARK	\$ 399.99	400
2.	CDW Toner Cartidge for two	\$ 257.99	258
3.	CDW Acer power Fh 4 computer $4 \times 818 =$	\$3271.92	3272
4.	Shipping and handling	\$187.84	188
			4118
			4200

Submit one quote per vendor proposed.

DONATIONS PLEDGE SHEET

(APPLICANT MUST PROVIDE COST ESTIMATES FOR PROJECT ON ATTACHED SHEET)

A. CASH(a) City Grant Request (The amount your association is requesting) \$ 4200

(b) Cash from Partners (list names & amount of donation)

	\$
	\$
	\$
	\$
(c) Total Cash from Partners	\$ 0
(d) Total Cash (a+c)	\$ <u>4200</u>

B. DONATIONS PLEDGE VALUE (Donated professional services & products)

(e) Donating Partners (list names & amount)

	\$
Housing Authority of the City of Las Vegas 1 Rm @ 900 sq ft x .75 per \$	
Square foot (900 x .75 = 675 x 12mo = 8100)	\$7200
EAST VALLEY FAMILY SERVICES	\$18,720
Training, Resume development etc	\$
	\$
	\$
(f) Total Donations Pledge from Partners	\$ <u>25,920</u>

(g) Volunteer Labor Pledge (number of hours x \$15) 368 hrs x \$15 \$5520
(This number MUST match total hours on the Volunteer Hours Pledge Sheet)(h) Total Donations Pledged from Contributions (f+g) \$ 31,440
(NOT cash donations)(i) Grand Total Project Revenues (d+h) \$ 35,640

(j) Total Neighborhood Match (c+ h)

(total cash from partners + total donations pledge from contributions - includes volunteer hours)

\$ 31,440

Total Neighborhood Match MUST exceed the City Grant Request listed on this line and on Section A (a) above.

\$ 4200

CITY OF LAS VEGAS
NEIGHBORHOOD SERVICES DEPARTMENT
NEIGHBORHOOD PARTNERS FUND
REQUEST FOR FUNDS

SECTION I : THIS SECTION TO BE COMPLETED BY REQUESTOR OF FUNDS

REQUEST NO. _____ DATE _____

NEIGHBORHOOD ASSOCIATION NAME: _____

PROJECT TITLE _____

REPORTING PERIOD START _____ END _____

VENDOR:

NAME: _____

ADDRESS: _____

CITY _____ STATE _____ ZIP CODE _____

CONTACT PERSON _____ PHONE _____

GRANT AMOUNT	PREVIOUS PAYMENTS	AMOUNT OF THIS REQUEST	GRANT BALANCE

PRICE QUOTATION SUBSTANTIATING THE ABOVE AMOUNT MUST BE ATTACHED TO THIS DOCUMENT.

I CERTIFY THAT THE ABOVE AMOUNT IS TRUE AND CORRECT WILL BE USED FOR THE PURPOSES FOR WHICH IT IS INTENDED.

SIGNATURE _____

TITLE _____

NAME (Printed) _____ PHONE _____ FAX _____

FOR OFFICE USE ONLY:

SECTION II: THIS SECTION FOR CITY OF LAS VEGAS NEIGHBORHOOD SERVICES DEPARTMENT USE ONLY

REVIEWED BY PROGRAM ADMINISTRATOR: _____ DATE: _____

Supervisor/DIV. MGR. APPROVAL: _____ DATE: _____

VENDOR NO: _____ P.O. NO: _____

Please describe your project accomplishments for this month. Identify which project goals (as described in your contract) your organization has addressed and be sure to include any trouble spots or areas of concern.

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There is no handwriting or other markings on the paper.

MATCH EXPENDED REPORT

Project Name _____ Reporting Period: _____

CASH					
Date Received	Source	Purpose	Doc. Number Attached *	Value Amount	
Subtotal				\$	
VOLUNTEER LABOR					
Date	Number of Volunteers	Hours Worked	Labor Activity	Doc. Number Attached *	Value Amount
Subtotal				\$	
PROFESSIONAL SERVICES					
Date of Service	Type of Service	Hours Worked	Hourly Rate	Doc. Number Attached *	Value Amount
Subtotal				\$	
SUPPLIES/MATERIALS/EQUIPMENT					
Date Used	Description	Donor Name	Doc. Number Attached *	Value Amount	
Subtotal				\$	
Total Match				\$	

Start _____ End _____

I certify that the above amounts are true and correct.

Signature _____ Name (Printed) _____

Neighborhood Partners Fund VOLUNTEER LOG

Type of Work	Date	Name of Volunteer	Signature of Volunteer	Address	Phone	Hours Worked
Total Hours						

X \$15

Total Match Value \$

**NEIGHBORHOOD PARTNERS FUND AGREEMENT
BETWEEN THE CITY OF LAS VEGAS AND
WHISPERING TIMBERS HOA**

THIS AGREEMENT, made and entered into this 11th day of July, 2007 by and between the CITY OF LAS VEGAS, a municipal corporation of the State of Nevada, hereinafter referred to as "CITY", and **WHISPERING TIMBERS HOA**, a nonprofit corporation duly organized under the laws of the State of Nevada, hereinafter referred to as "SUBRECIPIENT," whose primary mailing address at the date of execution is: **1724 WENDELL WILLIAMS AVE., LAS VEGAS, NV 89106**.

WITNESSETH

WHEREAS, the CITY has allocated funds for the Neighborhood Partners Fund, hereinafter referred to as "NPF"; and

WHEREAS, the CITY is responsible for planning, administering, implementing, and evaluating the NPF program to ensure that it conforms to the NPF Program Guidelines and Las Vegas City Council goals; and

WHEREAS, CITY as Grantor wishes to engage "SUBRECIPIENT" to assist the CITY in utilizing such funds by providing services to meet the NPF Program's objectives, as follows:

- to increase participation and cooperation among neighborhood residents, businesses, and the City;
- to support emerging and established registered neighborhood-based organizations working on significant neighborhood issues and concerns through achievable projects; and,
- to empower registered neighborhood-based organizations to effectively plan and implement programs that address neighborhood needs.

NOW, THEREFORE, it is agreed between the parties hereto that;

I. SCOPE OF SERVICE

A. ACTIVITIES

"SUBRECIPIENT" will be responsible for administering a **FY2007-2008** NPF-funded Program known as **COMMUNITY SECURITY PHASE II** that provides activities eligible under the Neighborhood Partners Fund as cited in the Scope of Services I.B.1, hereinafter referred to as "Program.". It is expressly agreed and understood that the total amount to be provided by the CITY under this Agreement shall not exceed **\$4000** in NPF funds to be allocated in accordance with the Cost Estimates and Donations Pledge Sheets as detailed in Exhibit "A," attached. "SUBRECIPIENT" hereby agrees to utilize said NPF funds made available pursuant to this Agreement to supplement rather than supplant funds otherwise available.

B. PROGRAM DESCRIPTION

1. Scope of Services to be Provided

Purpose of Services:

This project will help pay for a security system at the community main entrance and park locations to support residents' efforts in improving safety and reducing property damage.

Tasks to be Performed:

- Residents will work with vendor to purchase and install security cameras in various locations within the community.
- Implement door-to-door campaign to encourage residents to participate in the Neighborhood Watch program.
- Encourage youth to attend extra curricular activities to keep them entertained and not focused on destroying property.

Level of Service to be Provided:

Funding will allow project team to purchase and install security camera surveillance at the entrance gate and at the community park.

Measurable Goals for Grant period:

- Reduce crime and graffiti;
- Promote safety within the community;
- Encourage residents to be more pro-active to reduce crime; and
- Promote resident participation in the Neighborhood Watch program.

"SUBRECIPIENT" hereby agrees to meet the goals as stated above, to the greatest extent feasible, in order to ensure the success of the Program.

2. *The "SUBRECIPIENT" hereby appoints the following representative to attend any meetings of the neighborhood organization in partnership with the City of Las Vegas, Neighborhood Services Department:*

ANTHONY R. BOOKER, Project Leader, or a designee chosen at the discretion of SUBRECIPIENT.

C. FINANCIAL MANAGEMENT

1. METHOD OF PAYMENT

The "SUBRECIPIENT" shall access the grant funding by completing a Request For Funds form, as outlined on Exhibit "B," and attaching an invoice each time a service or product is requested. CITY staff shall make direct payment to vendors, through a Direct Payment Request for purchases up to \$5000 or the SUBRECIPIENT's award amount, or through the use of a City Credit Card for purchases no greater than \$2500.

The CITY shall reimburse the "SUBRECIPIENT" only for expenses paid or incurred as outlined in Exhibit A, provided the expenditures are made after the Project's start date and before the completion date as indicated in Section I.D and an approval from the NPF Program Administrator or designee is obtained prior to these expenditures.

2. DOCUMENTATION OF COSTS

All costs submitted to CITY for vendor payment or reimbursement shall be recorded by budget line-items and be supported by properly executed time records, invoices, contracts, or vouchers, or other official documentation evidencing in proper detail the nature and propriety of the charge. All checks, invoices, contracts, and vouchers, orders or other accounting documents pertaining in whole or in part to the Agreements, shall be thoroughly identified and readily accessible.

3. FINANCIAL RECORDKEEPING

Financial records pertaining to all invoices, materials, payrolls, personnel records, if any, and other data concerning matters related to or arguably related to this Agreement may be requested from "SUBRECIPIENT" by duly authorized CITY representatives.

4. PROGRAM BUDGET

Invoice expenditures eligible for payment by the CITY will be in accordance with the Cost Estimates and Donations Pledge Sheets as delineated in Exhibit "A" and subject to any conditions imposed in the Scope of Services, to include monthly reports and narratives when seeking reimbursement from the City for Project costs. "SUBRECIPIENT" shall not make any changes in the Project budget unless permission is obtained in writing from the CITY.

5. UNEXPENDED FUNDS

In the event that CITY staff anticipates the total amount of funds allocated for this Agreement will not be expended in the time and manner prescribed in this Agreement, the CITY reserves the right to that portion for other Projects/programs operating under the CITY's NPF Program. The city's Finance Department will not authorize extending the **June 20, 2008** deadline to use unexpended funds.

6. ACCOUNTING METHODS

Expenditures charged to CITY fiscal year **2007-2008** NPF funds will be accounted for in a ledger separate from all other revenue sources. These records shall be maintained by "SUBRECIPIENT."

7. NON-EXPENDABLE PERSONAL PROPERTY, DEPRECIATION SCHEDULES, AND DISPOSITION OF PROPERTY

1. Non-expendable personal property will be defined as any property either tangible or intangible other than real property as defined herein which has a unit acquisition cost of \$1000 or more and a useful life of more than one year.

2. Organization purchasing or receiving non-expendable personal property as part of their project will give CITY rights to the non-expendable personal property for three years from the date of purchase. Should the organization be dissolved or should the non-expendable personal property not be used in accordance with the grant agreement, CITY will have the right to reappropriate the non-expendable personal property. Examples of non-expendable personal property are vehicles and computer equipment. If said property is a vehicle, the City shall be named as a lien-holder on the title.

D. PROGRAM REPORTING

"SUBRECIPIENT" will be required to collect for and provide to the CITY Program accomplishments and usage records beginning **July 1, 2007** or the date first written above, until **June 20, 2008**, unless this Agreement is modified at the express consent of the CITY and "SUBRECIPIENT." "SUBRECIPIENT" shall submit, on a monthly basis, due by the **1st day of each month**, and on occasion upon request of the CITY, a Monthly Progress Report, Match Expended Report and Volunteer Log, forms for which are attached as Exhibit "C". Records and reports shall contain, but not be limited to, the following data:

1. Statement of Program year goals cited in "SUBRECIPIENT" application and measurable accomplishments toward achieving said goals through reporting date of said report.
2. Whenever applicable, written narrative of activities. Written narrative and description of services shall be included in each monthly report.
3. The "SUBRECIPIENT" shall provide a copy of all written reports developed for the Project to the CITY. These may be included with the Monthly Progress Report or under separate cover materials which help document the progress of the Project include: project meeting or event flyers, project meeting minutes, draft reports, final reports, work party photographs, construction timelines, job descriptions, contractor contracts, and design drawings.
4. The "SUBRECIPIENT" shall provide a Final Report-a brief, written report after the project has been completed summarizing the Project's successes and lessons learned. This document is attached as Exhibit "D".

These reports will be forwarded to the City of Las Vegas Neighborhood Services Department, ATTN: Neighborhood Initiatives Division. CITY will monitor the performance of "SUBRECIPIENT" against goals and performance standards required herein. Substandard performance as determined by CITY will constitute non-compliance with this Agreement.

If action to correct such substandard performance is not taken by "SUBRECIPIENT" within a reasonable period of time after being notified by CITY, contract suspension or termination procedures will be initiated.

E. TIME OF PERFORMANCE

This Agreement provides for NPF funding of "SUBRECIPIENT" program rendered in accordance with this Agreement from **July 1, 2007**, or the date first written above, through **June 20, 2008**. The CITY shall bear no liability to fund or provide payment for "SUBRECIPIENT" program services in the event that no NPF grant award funds are received during fiscal year **2007-2008**. Furthermore, the CITY shall be liable only for payment proportional to the extent that NPF grant award funds are appropriated and allocated by the CITY. "SUBRECIPIENT" program expenses incurred after **June 20, 2008**, but prior to execution of this Agreement will not be reimbursed.

II. CITY GENERAL CONDITIONS

A. COMPLIANCE WITH OTHER APPLICABLE STATUTES AND REGULATIONS

"SUBRECIPIENT" shall obtain any and all Federal, State, and Local permits and licenses required to execute the Project or Program as described in the Agreement's Scope of Services. "SUBRECIPIENT" further agrees to abide by all applicable Federal, State, and Local codes, regulations, statutes, ordinances, and laws.

B. SUBRECIPIENT RETAINS EXCLUSIVE RIGHT OF PERFORMING SERVICES

"SUBRECIPIENT" has requested financial support of the CITY to enable "SUBRECIPIENT" to provide the services contemplated in Section I. The CITY shall have no relationship whatsoever with the services contemplated herein except the provision of financial support and the receipt of reports as provided herein. In any and all events, the services contemplated herein shall be rendered at the time, in the manner and under circumstances determined solely and exclusively by "SUBRECIPIENT," subject only to review by the City of Las Vegas, Neighborhood Services Director or other designee of the Neighborhood Services Director to assure continuing eligibility for NPF funding.

C. INDEMNIFICATION

"SUBRECIPIENT" agrees to protect, defend, indemnify and save harmless the CITY from and against any and all liability, damages, claims, suits, liens, and judgments of whatever nature, including but not limited to, claims for contribution and/or indemnification for injuries to or death of any person or persons, caused by, in connection with, or arising out of any activities undertaken pursuant to this Agreement. "SUBRECIPIENT's" obligation to protect, defend, indemnify, and save harmless as set forth in this paragraph, shall include any and all attorneys' fees incurred by the CITY in the defense and/or handling of said suits, demands, judgments, liens, claims and the like and all attorneys' fees and investigation expenses incurred by the CITY in enforcing and/or obtaining compliance with the provisions of this paragraph.

D. LIMIT ON ASSIGNMENT OF INTEREST

"SUBRECIPIENT" may not assign any part of its rights in this Agreement without consent of CITY. Any such assignment of rights without consent of CITY shall result in the forfeiture of all compensation, or any part thereof, as determined by CITY.

E. ON-SITE MONITORING

Projects and programs funded under this Agreement will be subject to on-site monitoring by duly authorized CITY representatives. Said representatives will be announced, at a

minimum, 24 hours in advance of such visits. The representatives may request, and be granted access to records. Representatives may, on occasion, interview Program volunteers and participants who volunteer to be interviewed.

F. ACCESS TO RECORDS

At any time during normal business hours, "SUBRECIPIENT'S" records, with respect to matters covered by this Agreement shall be made available for audit, examination, and review by CITY representatives.

G. INSURANCE

If "SUBRECIPIENT" uses a vehicle in providing its services, it shall carry or provide a Comprehensive Automobile Liability Insurance covering bodily injury and property damage, with a minimum comprehensive single limit liability of \$1,000,000.00.

The CITY shall be named as an additional insured in all policies of insurance obtained pursuant to this Agreement. The CITY shall be furnished evidence that the foregoing insurance coverage(s) are in effect, and the CITY shall be notified at least thirty (30) days prior to the cancellation or material change of any such coverage.

H. RECORDS

Program records shall be maintained in accordance with CITY requirements with respect to all matters covered by this Agreement. Such program records shall be maintained for a period of four years after the term of this Agreement expires (a five year retention period).

I. RIGHT TO REVIEW AND AUDIT

1. The "SUBRECIPIENT" agrees to maintain financial records pertaining to all matters relative to this Agreement in accordance with standard accounting principles and procedures and to retain all records and supporting documentation applicable to this Agreement for a period of three years, except those records subject to audit findings shall be retained for three years after such findings have been resolved. In the event the Subrecipient goes out of existence, the Subrecipient shall turn over to the City all of its records relating to this Agreement to be retained by the City for the required period of time.
2. The Subrecipient agrees to permit the City or the City's designated representatives to inspect and audit its records and books relative to this Agreement at any time during normal business hours and under reasonable circumstances and to copy therefrom any information that the City desires concerning Subrecipient's operation hereunder. The Subrecipient further understands and agrees that said inspection and audit would be exercised upon written notice. If the Subrecipient or its records or books are not located within Clark County, Nevada, in the event of an inspection and audit, Subrecipient agrees to deliver the records or books or have the records or books delivered to the City or the City's designated representatives at an address within the City of Las Vegas as designated by the City. If the City or the City's designated representatives find that the records delivered by the Subrecipient are incomplete, the Subrecipient agrees to pay the City or the City representatives' costs to travel (including travel, lodging, meals, and other related expenses) to the Subrecipient's offices to inspect, audit, and retrieve the complete records. The

Subrecipient further agrees to permit the City or the City's designated representatives to inspect and audit, as deemed necessary, all records of this project relating to finances, as well as other records including performance records that may be required by relevant directives of funding sources of the City.

III. OTHER GENERAL CONDITIONS

A. RELIGIOUS ACTIVITIES

As a general rule, in accordance with First Amendment Church/State Principles, NPF assistance may not be used for religious activities or provided to primarily religious entities for any activities, including secular activities.

B. POLITICAL ACTIVITIES

"SUBRECIPIENT" will comply with this section, which prohibits the use of NPF funds to finance the use of facilities or equipment for political purposes or to engage in other partisan political activities, such as candidate forums, voter transportation, or voter registration.

C. PROGRAM INCOME

"SUBRECIPIENT" agrees that program income, includes, but is not limited to, the following:

1. Proceeds from the disposition by sale or long-term lease of real property purchased or improved with NPF funds;
2. Proceeds from the disposition of equipment purchased with NPF funds;
3. Gross income from the use or rental of real or personal property acquired by "SUBRECIPIENT" with NPF funds, less costs incidental to generation of the income;
4. Gross income from the use or rental of real property, owned by "SUBRECIPIENT," that was constructed or improved with NPF funds, less costs incidental to generation of the income; and
5. Interest earned on program income pending its disposition.

D. DISPOSITION OF PROGRAM INCOME

If, applicable, income from the Project may be retained by "SUBRECIPIENT" provided that written notification is given to the Neighborhood Services Director and that the income is to be used for the exclusive benefit of the Program.

E. EXPIRATION OR REVOCATION OF AGREEMENT

Upon the expiration or revocation of this Agreement, "SUBRECIPIENT" shall transfer to CITY any NPF funds on hand at the time of expiration or revocation and any accounts receivable attributable to the use of NPF funds.

IV. MODIFICATION OR TERMINATION OF AGREEMENT

A. AMENDMENT OR REVISION REQUIRED BY CITY

"SUBRECIPIENT" and the CITY hereby agree to amend or otherwise revise this Agreement should such modification be required by CITY and/or any applicable federal statutes or regulations.

B. TERMINATION

If "SUBRECIPIENT" fails to fulfill in a timely and proper manner its obligation under this Agreement or shall violate any of the covenants, agreements or stipulations of this Agreement, the CITY shall thereupon have the right to suspend or terminate this Agreement and specify the effective date thereof. Such notice shall be given no less than ten (10) days before the effective date of such termination and sent to "SUBRECIPIENT" at: 1724 WENDELL WILLIAMS AVE., LAS VEGAS, NV 89106.

C. PROVISIONS REQUIRED BY LAW DEEMED INSERTED

Each and every provision of law and clause required by law to be inserted in this Agreement will be deemed to be inserted herein, and this Agreement shall be read and enforced as though it were included herein and if through mistake or otherwise any such provisions not inserted, or is not correctly inserted, then upon the application of either party this Agreement shall forthwith be physically amended to make such insertion.

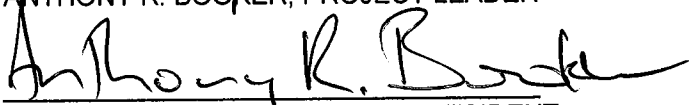
"IN WITNESS WHEREOF, the parties hereto have entered this Agreement by their duly authorized representatives on the day and year first above written."

CITY OF LAS VEGAS


OSCAR B. GOODMAN, MAYOR

WHISPERING TIMBERS HOA


ANTHONY R. BOOKER, PROJECT LEADER


ANTHONY R. BOOKER, ASSOC. PRESIDENT

ATTEST:


BEVERLY K. BRIDGES, CMC, CITY CLERK

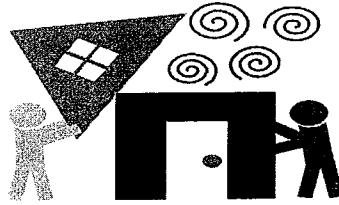
ATTEST:

By: _____

COUNCIL ACTION: 7/11/07

APPROVED AS TO FORM: J. P. Peralta

4/9/07



NPF Funding Awarded
FY 2007-2008

Applicant Name: Whispering Timbers Homeowners Association

Project: Community Security Phase II

Date Requested: Tuesday, May 29, 2007

Original Request by Applicant: \$ 5000

Amount Awarded by NPF Board: \$ 4000

Reasons for amendment:

Grant amount awarded at the recommendation of the Board.

Cost Estimates Sheet

If your project requires products or services from several vendors, then submit one quote for each vendor.

WHISPERING TIMBERS HOA

Vendor Quotes**Amount**

- | | |
|--------------------------------|-------------|
| 1. Surveillance Camera Systems | \$11,628.90 |
| 2. | \$ |
| 3. | \$ |
| 4. | \$ |

Submit one quote per vendor proposed.

DONATION PLEDGES SHEET

(APPLICANT MUST PROVIDE COST ESTIMATES FOR PROJECT ON ATTACHED SHEET)

A. CASH

(a) City Grant Request (The amount your association is requesting) \$5,000

(b) Cash from Partners (list names & amount of donation)

Whispering Timbers, HOA

\$ 6629

\$

\$

\$

(c) Total Cash from Partners

\$ 6629.00

(d) Total Cash (a+c)

\$ 11,629.00

B.

DONATIONS PLEDGE VALUE (Donated professional services & products)

(e) Donating Partners (list names & amount)

Surveillance Camera Systems

\$1,132

\$

\$

\$

\$

\$

\$

\$

(f) Total Donations Pledge from Partners

\$1,132

(g) Volunteer Labor Pledge (number of hours x \$15) 139 hrs x \$15 \$2085
(This number MUST match total hours on the Volunteer Hours Pledge Sheet)(h) Total Donations Pledged from Contributions (f+g) \$3217
(NOT cash donations)

(i) Grand Total Project Revenues (d+h)

\$14,846

(j) Total Neighborhood Match (c+ h)

(total cash from partners + total donations pledge from contributions - includes volunteer hours)

\$ 9846

Total Neighborhood Match MUST exceed the City Grant Request listed on this line and on Section A (a) above.

\$5,000

CITY OF LAS VEGAS
NEIGHBORHOOD SERVICES DEPARTMENT
NEIGHBORHOOD PARTNERS FUND
REQUEST FOR FUNDS

SECTION I : THIS SECTION TO BE COMPLETED BY REQUESTOR OF FUNDS

REQUEST NO. _____ DATE _____

NEIGHBORHOOD ASSOCIATION NAME: _____

PROJECT TITLE _____

REPORTING PERIOD START _____ END _____

VENDOR:

NAME: _____

ADDRESS: _____

CITY _____ STATE _____ ZIP CODE _____

CONTACT PERSON _____ PHONE _____

GRANT AMOUNT	PREVIOUS PAYMENTS	AMOUNT OF THIS REQUEST	GRANT BALANCE

PRICE QUOTATION SUBSTANTIATING THE ABOVE AMOUNT MUST BE ATTACHED TO THIS DOCUMENT.

I CERTIFY THAT THE ABOVE AMOUNT IS TRUE AND CORRECT WILL BE USED FOR THE PURPOSES FOR WHICH IT IS INTENDED.

SIGNATURE _____

TITLE _____

NAME (Printed) _____ PHONE _____ FAX _____

FOR OFFICE USE ONLY:

SECTION II: THIS SECTION FOR CITY OF LAS VEGAS NEIGHBORHOOD SERVICES DEPARTMENT USE ONLY

REVIEWED BY PROGRAM ADMINISTRATOR: _____ DATE: _____

Supervisor/DIV. MGR. APPROVAL: _____ DATE: _____

VENDOR NO: _____ P.O. NO: _____

Project Name:		
Neighborhood Association:		
Reporting Period:	Start:	End:
Date of Report:		
Person Preparing Report:		
Phone Number:		

Please describe your project accomplishments for this month. Identify which project goals (as described in your contract) your organization has addressed and be sure to include any trouble spots or areas of concern.

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There is no handwriting or other markings on the paper.

MATCH EXPENDED REPORT

Project Name _____ Reporting Period: _____

CASH					
Date Received	Source	Purpose	Doc. Number Attached *	Value Amount	
Subtotal				\$	
VOLUNTEER LABOR					
Date	Number of Volunteers	Hours Worked	Labor Activity	Doc. Number Attached *	Value Amount
Subtotal				\$	
PROFESSIONAL SERVICES					
Date of Service	Type of Service	Hours Worked	Hourly Rate	Doc. Number Attached *	Value Amount
Subtotal				\$	
SUPPLIES/MATERIALS/EQUIPMENT					
Date Used	Description	Donor Name	Doc. Number Attached *	Value Amount	
Subtotal				\$	
Total Match				\$	

Start _____ End _____

I certify that the above amounts are true and correct.

Signature _____ Name (Printed) _____

Neighborhood Partners Fund VOLUNTEER LOG						
Type of Work	Date	Name of Volunteer	Signature of Volunteer	Address	Phone	Hours Worked
Total Hours						

X \$15

Total Match Value \$

Please write your final report in the space provided below or attach additional sheets.

NPF FY2007-2008 AGREEMENT