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2006 OCT -5 P 2:04

City of Las Vegas Board, Commission, or Committee Interest Form

Name: MELINDA VERREN

Home Street Address: 7021 BOCAIRU DRIVE

City: LAS VEGAS ZIP Code: 89131

Work Street Address: _____

City: _____ ZIP Code: _____

Employer: N/A Occupation: Paralegal

Home Phone Number: 256-9455 Work Phone Number: _____

Other Phone Number: 343-4496 Email Address: MELINDA.VERREN@aol.com

Please list the boards, commissions, or committees that you are interested in serving on:

CITIZEN REVIEW BOARD

COMMUNITY DEVELOPMENT RECOMMENDING BOARD

CITIZENS PRIORITY ADVISORY COMMITTEE

Board of Civil Service Trustees

ANIMAL ADVISORY COMMITTEE

For office use only	
CLV	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Ward	<u>6</u>
Date	<u>10.5.2006</u>

Please list any boards, commissions, or committees that you serve on, or have served on in the past (Use additional pages, if necessary):

NONE

Please discuss your qualifications to serve on any boards, commissions, or committees (Use additional pages, if necessary):

I AM A LAS VEGAS RESIDENT WHO IS DEDICATED TO THE DEVELOPMENT OF THE CITY. I AM AN HONEST AND TRUSTWORTHY CITIZEN WHO WOULD LOVE TO SERVE AS A BOARD OR COMMITTEE MEMBER. PLEASE SEE MY RESUME FOR FURTHER QUALIFICATIONS.

Please list any of your relatives or friends that work for the entity in which you would be serving:

NONE

Feel free to attach a resume to this form. Upon submitting this form, all information will be considered public information. This form will be kept on file for 6 months from date of submittal. It is the applicant's responsibility to submit a new form after that time. This form does not constitute an application for employment. Please do not to submit this form electronically. It should be printed, completed and mailed along with a letter and resume.

Please submit to: City Clerk
City of Las Vegas
400 Stewart Avenue
Las Vegas, NV 89101

Fax: (702) 382-4803

**You may be required to be resident of the City of Las Vegas to serve certain boards, committees, or commissions.*

MELINDA A. VEREEN
7021 Boaire Drive
Las Vegas, NV 89131
(702) 343-4496 or (702) 256-9455

SUMMARY OF QUALIFICATIONS

Experience: 15+ year's paralegal experience.
Skilled in litigation preparation.
Knowledge of Arbitration Rules.
Proficient in discovery procedures.
Knowledge of court filing procedures.
Excellent organizational skills.
Excellent verbal and written communication skills.
Excellent settlement negotiation skills.

Education: University of Phoenix, Las Vegas, NV
Currently pursuing a Bachelors of Science Degree
in Business Law/Public Administration with 72 credits

Aristone's Business School, Maple Shade, NJ
Paralegal Certification

SPECIAL TRAINING: Medical Records Management for Nevada Paralegals
Community Association Law of Paralegals

EMPLOYMENT HIGHLIGHTS

Oct 2004 **Paralegal/Legal Administration**
March 2006 The Law Office of Bruce D. Schupp, Las Vegas, NV
Managing the Litigation Department. Handling all litigation cases from the Summons and Complaint to settlement or trial. Preparing motions, briefs and discovery. Responsible for keeping accurate calendars, scheduling depositions and court Reporters. Preparing disbursement of funds; contacting health care providers for balances, maintaining medical records and billing statements. Meeting with clients. Conversant of all phases of each case's status.

June 2003
Oct 2004

Legal Assistant/Paralegal
Cobeaga Tomlinson, Las Vegas, NV
Personal Injury and Medical Malpractice Legal Assistant for two attorneys.

Oct 1999
June 2003

Legal Office Assistant II
Clark County Justice Court, Las Vegas, NV
Provided court dates, case numbers, inmate numbers, charges, department numbers and any information pertaining to the incarceration of an individual, judges and attorneys. Implemented and designed an excel program for the Pretrial Services Department. Provided information to the public, which required the application of court policies, rules and procedures for the Traffic Court Department.

Sept 1998
Oct 1999

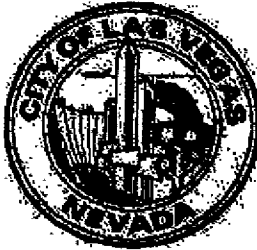
Legal Secretary/Office Manager
Skinner, Sutton, Watson & Rounds, Las Vegas, NV
Legal Secretary to Personal Injury and Insurance Defense Attorney.

June 1988
Sept 1998

Paralegal
Attorney General's Office, Trenton, NJ
Personal Injury Paralegal in the Tort Litigation Department for four attorneys

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2007 JAN 30 P 4: 11



City of Las Vegas Board, Commission, or Committee Interest Form

Name: STACIE TRUESDELL

Home Street Address: 265 WILTED JASMINE

City: LAS VEGAS ZIP Code: 89106

Work Street Address: 3773 HOWARD HUGHES PKWY; 3RD FLOOR

City: LAS VEGAS ZIP Code: 89169 SMITH

Employer: JONES VARGAS Occupation: ATTORNEY

Home Phone Number: 888-4675 Work Phone Number: 862-8342

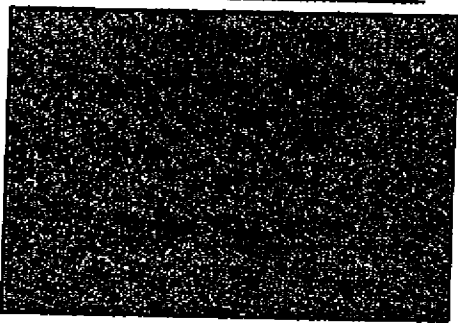
Other Phone Number: 416-4596 Email Address: STRUESDELL
@JONESVARGAS.COM

Please list the boards, commissions, or committees that you are interested in serving on:

ANY CITY OF LAS VEGAS BOARD, COMMISSION, OR COMMITTEE

Ward 5 Resident

- ✓ Park + Rec
- ✓ Animal Advisory
- ✓ Neighborhood Partners
- ✓ Arts Commission
- ✓ CPAC
- ✓ Senior Citizens' Advisory
- ✓ Housing
- ✓ Senior Citizen Law Project



Please list any boards, commissions, or committees that you serve on, or have served on in the past (Use additional pages, if necessary):

THE HEADERS SCHOOL Alumni Association

Please discuss your qualifications to serve on any boards, commissions, or committees (Use additional pages, if necessary):

I am 2006 graduate of the City of Las Vegas Citizens Leadership Academy. Additionally, I am an attorney and lifetime resident of the City of Las Vegas.

Please list any of your relatives or friends that work for the entity in which you would be serving:

Ric TRUEDELL, Father, Planning Commissioner

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City of Las Vegas
400 Stewart Avenue
Las Vegas, NV 89101

Fax: (702) 382-4803

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Stacie Anne Truesdell
 265 Wilted Jasmine Ct.
 Las Vegas, NV 89106
 struesdell@jonesvargas.com

EDUCATION: New York Law School, New York, NY

JD, *Magna Cum Laude*, May 2005

Class Rank: Top 2 % (10/423) GPA: 3.72

Honors: *New York Law School Law Review*, Symposia Editor

Justice John Marshall Harlan Scholar

Affiliated with the Center for Professional Values and Practice

Dean's List: Fall 2002 & Spring 2003

Dean's List High Honors: Fall 2003, Spring 2004, Fall 2004 & Spring 2005

Activities: Upper Class Mentor

Lafayette College, Easton, PA

BA, Government & Law and Art, May 2002

Honors: Dean's List (six semesters)

Council of Lafayette Women, Greek Woman Representative 2001

Activities: Pi Beta Phi Sorority: President, Interest Group Chairman and Risk Manager

Lafayette College Cheerleading Team: Captain

Senior Class Fund Drive: Captain

Yearbook: Assistant Special Events Editor

University of Pennsylvania, Florence, Italy

Study Abroad Program, June & July 2000

Course Work: Italian and Art History

EXPERIENCE:

Jones Vargas, Las Vegas, NV

Associate Attorney, August 2005 – Present

Practice in the government affairs practice group. Appear on behalf of clients before the local governing bodies in the Las Vegas valley regarding zoning, land use and licensing issues.

New York Law School Employment Law Clinic, New York, NY

Student Intern, August – December 2004

Worked for school credit with a non-profit legal services provider on employment law cases. Interviewed clients and assisted them in obtaining unemployment benefits from the New York State Department of Labor by representing them at their administrative hearings. In addition, counseled clients on pursuing claims against their employers in small claims court.

Jones Vargas, Las Vegas, NV

Summer Law Clerk, May – August 2004

Conducted legal research on a variety of topics including corporations, eminent domain, and civil procedure. Worked on closing documents for the sale of a subsidiary company. Wrote a Motion for Service of Process Upon the Secretary of State and an Application for Default Judgment. Assisted in government affairs work by attending meetings of local governmental agencies.

Professor Andrew Berman, New York, NY

Research Assistant, January – May 2004

Conducted legal research on Mitchell Lama subsidized public housing for a pro bono case.

New York State Supreme Court, Justice Michael A. Corriero, New York, NY

Judicial Intern, January - May 2003

Observed juvenile criminal court proceedings from pre-trial phase through sentencing. Conducted legal research. Assisted in weekly calendar call. Completed special assignments from the Judge.

COMMUNITY ACTIVITIES: City of Las Vegas, Citizens Leadership Academy Graduate (2006), The Meadows School Alumni Association, Vice-President of School Relations (2004 – Present), Lafayette College, Alumni Admissions Representative (2005 – Present), and Pi Beta Phi, Las Vegas Alumni Association (2005 – Present).