



Las Vegas

Agenda Item No.: 10.

AGENDA SUMMARY PAGE
AUDIT OVERSIGHT COMMITTEE MEETING OF: JULY 19, 2007

DEPARTMENT: CITY AUDITOR'S OFFICE
DIRECTOR: RADFORD SNELDING

Consent Discussion

SUBJECT:
Discussion and possible action on a report from Information Technologies regarding the Audit of City Cell Phone Charges (2005-0607-10)

Fiscal Impact:

- No Impact Augmentation Required
 Budget Funds Available

Amount:
Funding Source:
Dept./Division:

PURPOSE/BACKGROUND:

To clarify information in the Audit of City Cell Phone Charges per request of the Audit Committee.

RECOMMENDATION:

Accept report.

BACKUP DOCUMENTATION:

None

Motion made by PAUL WORKMAN to Approve the report from Information Technologies regarding the Audit of City Cell Phone Charges (2005-0607-10) with direction to Mike Hougen to report back during the October 2007 meeting with an update on the plan transition

Passed For: 3; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 2

LARRY BROWN, STEVE WOLFSON, PAUL WORKMAN; (Against-None); (Abstain-None); (Did Not Vote-None); (Excused-JOSE TRONCOSO, MICHAEL W. KERN)

Minutes:

Mr. Snelding introduced Mr. Mike Hougen, Manager of Information Technologies Department to give a follow up report from the April 19, 2007 Audit Committee Meeting.

Mr. Hougen explained that the City's transition to new cell phone plans will take place in early September of 2007. These plans will have pooled minutes citywide, which will eliminate overage charges. The plans will be managed internally. The Information Technologies and Finance and Business Services departments have coordinated and will be transitioning the billing process from direct cost to the user to a single standard price to users depending on the device used. This will also be accomplished in conjunction with the conversion to the new vendor cell phone plans in September.

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Mr. Hougen indicated a new set of management reports will be rolled out in October of 2007. These will provide department management with a means to review and validate the use and assignment of each cell phone on an ongoing basis. Upon completion of the first review period, unneeded phones will be eliminated.

Vice-Chair Brown stated this audit provides an example of the types of savings he is looking for. First, there will be a savings in the elimination of overage charges and second, the savings associated with eliminating unneeded phones.

Mr. Hougen told the Committee he would return with a savings report in January of 2008, as the next Audit meeting is in October and the plan will not be fully implemented by then.

Member Workman stated it is critical to know how the implementation is going and also if the expectations are being met. He asked if Mr. Hougen could report those aspects during the October meeting. He understood it would not include full savings reports. Mr. Hougen agreed to come back and report on the transition.