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City of Las Vegas Board, Commission, or Committee Interest Form

Name: Malcolm White

Home Street Address: 8504 Copper Falls

City: Las Vegas ZIP Code: 89129

Work Street Address: 1600 Pinto Ln

City: Las Vegas ZIP Code: 89106

Employer: Clark County Occupation: Sr. Mediation Specialist

Home Phone Number: 240-3110 Work Phone Number: 955-

Other Phone Number: 491-7204 Email Address: MZWO@CO.Clark.NV.

Please list the boards, commissions, or committees that you are interested in serving on:

Board of Civil Service Trustees

For office use only

CLV Y N

Ward 4

Date 9-29-2006

Please list any boards, commissions, or committees that you serve on, or have served on in the past (Use additional pages, if necessary):

U. Park and Recreation Advisory Commission (Chairman)
Urban League Young Professionals - Development Committe

Please discuss your qualifications to serve on any boards, commissions, or committees (Use additional pages, if necessary):

As a professional mediator many of the logic
skills needed will help to maintain a neutral
position as a board member. My training and
facilitation skills should help bring clarity during
group discussions.

Please list any of your relatives or friends that work for the entity in which you would be serving:

None

Feel free to attach a resume to this form. Upon submitting this form, all information will be considered public information. This form will be kept on file for 6 months from date of submittal. It is the applicant's responsibility to submit a new form after that time. This form does not constitute an application for employment.

Please submit to: **City Clerk**
City of Las Vegas
400 Stewart Avenue
Las Vegas, NV 89101

Fax: (702) 382-4803

**You may be required to be resident of the City of Las Vegas to serve certain boards, committees, or commissions.*

MALCOLM D. WHITE

8504 Copper Falls
 Las Vegas, NV 89129
 702.240.3110
 491.7204 (cell)

Education:

UNIVERSITY OF NEVADA, LAS VEGAS 1986-89
 BACHELOR OF SCIENCE IN EDUCATION
 RECREATION LEISURE STUDIES
 ATHLETIC SCHOLARSHIP

RIVERSIDE CITY COLLEGE 1984-86
 ASSOCIATE IN GENERAL EDUCATION
 CHILD PSYCHOLOGY

Professional Experience:

11/00 – **Senior Mediation Specialist; Clark County Neighborhood Justice Center, Justice Court**

- * Facilitate program goals and objectives to youth and community 8-18 years
- Develop new programs
- Train Clark County School District staff to facilitate peer-mediation program
- * Mediate adult community disputes
- * Develop community partnerships with education/ violence prevention programs
- * Conflict Intervention Team (CIT) member
- * Curriculum development
- * Facilitate conference workshops on conflict resolution
- * Research/write grant, funding opportunities for NJC Peer-Mediation program

Key Accomplishments

- * Facilitated Community Focus Groups initiated by Yvonne Atkinson -Gates
- * Clark County leadership graduate
- * Trainer/ facilitator of Clark County Alliance Building
- * Presenter: 2006 International Conference On Violence, Abuse And Trauma

1/97 – 8-11/00 **Senior Program Director / Associate Executive Director; YMCA of Nevada**

- * Designed and directed operation of a 7 million dollar newly constructed facility
- Develop new programs and curriculum for Las Vegas youth & seniors
- Volunteer Development (150 volunteers)
- * Supervised curriculum development for Child Care, Day Camp, Teen and Physical Education Programs
- * Develop and manage program budget of 700k
- * Supervised three professional directors, (120) full/part time staff and volunteers
- * Northwest outreach program development with Summerlin Hospital
- * Develop strategies to increase grant funding

Key Accomplishments

- * Re-vitalized current adult program profile
- * Developed and expanded Youth & Adult Computer programs
- * Improved program participant communications
- * YMCA crisis management team
- * Reviewed and updated policy manual for staff and volunteers

1/95 – 11/96 **Greater Las Vegas Inner-City Games; Sports Coordinator, Las Vegas NV**

- * Develop sports program for at risk Las Vegas youth
- * Logistical event planning
- * Direct the Board Program Committee
- * Recruit/ develop/ maintain community partnerships with grass root organizations
- * Present oral overview of program to community based organizations
- * Initiated programs directives given by Yvonne Atkinson- Gates & Elaine Wynn

3/94 – 1/95 **Southwest Association of Fitness & Exercise, Las Vegas; Co-Founder.**

- * Design and direct operations of newly created non-profit company
- * Develop membership and sales materials
- * Develop Marketing, Promotions and Sales Material

MALCOLM D. WHITE

8504 Copper Falls
Las Vegas, NV 89129
240.3110 (hm) 491.7204(cell)

Professional Skills

- Proficient in *Microsoft Word, Excel, Word Perfect, Outlook and Adobe Page Maker*
- *Certified training in Management Supervision*
- *Certified training Fiscal planning/Budget Development*
- *Certified training in YMCA Principles and Practices*
- *IDEA personal trainer*
- *Graduate of PSI personal development 1993*
- *Graduate of Rappori Institute for personal growth (fire walker) 1994*
- *Certified Mediator*
- *Member of NPRS*

Personal Highlights

- * My two children.
- * Team member of the first Greater Las Vegas Inner-City Games
- **City of Las Vegas Citizen Fire Academy**
- **Appointed official to City of Las Vegas Parks and Recreation Commission, Chairman 2004, 2006 Councilwoman Lynette B. McDonald Ward 2**

Professional References:

Mike Lubbe
CEO, YMCA of Southern Nevada
702.877.9622

Shannon West
Parks and Community Services
Assistant Director
Clark County
702.455.8200

Dr. Barbara Jackson
Director of Leisure Services
City of Las Vegas
702.229.6588

Leah Stromberg
Neighborhood Justice Center Manager
Clark County
702.455.3642



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2006 OCT -5 P 2:04

City of Las Vegas Board, Commission, or Committee Interest Form

Name: MELINDA VERGÉN

Home Street Address: 7021 BOCAIRE DRIVE

City: LAS VEGAS ZIP Code: 89131

Work Street Address: _____

City: _____ ZIP Code: _____

Employer: N/A Occupation: PARALEGAL

Home Phone Number: 256-9455 Work Phone Number: _____

Other Phone Number: 343-4496 Email Address: MELINDAVERGEN@aol.com

Please list the boards, commissions, or committees that you are interested in serving on:

CITIZEN REVIEW BOARD

COMMUNITY DEVELOPMENT RECOMMENDING BOARD

CITIZENS PRIORITY ADVISORY COMMITTEE

BOARD OF CIVIL SERVICE TRUSTEES

ANIMAL ADVISORY COMMITTEE

For office use only	
CLV	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Ward	<u>6</u>
Date	<u>10.5.2006</u>

Please list any boards, commissions, or committees that you serve on, or have served on in the past (Use additional pages, if necessary):

NONE

Please discuss your qualifications to serve on any boards, commissions, or committees (Use additional pages, if necessary):

I AM A LAS VEGAS RESIDENT WHO IS DEDICATED TO THE DEVELOPMENT OF THE CITY. I AM AN HONEST AND TRUSTWORTHY CITIZEN WHO WOULD LOVE TO SERVE AS A BOARD OR COMMITTEE MEMBER. PLEASE SEE MY RESUME FOR FURTHER QUALIFICATIONS.

Please list any of your relatives or friends that work for the entity in which you would be serving:

NONE

Feel free to attach a resume to this form. Upon submitting this form, all information will be considered public information. This form will be kept on file for 6 months from date of submittal. It is the applicant's responsibility to submit a new form after that time. This form does not constitute an application for employment. Please do not to submit this form electronically. It should be printed, completed and mailed along with a letter and resume.

Please submit to: City Clerk
City of Las Vegas
400 Stewart Avenue
Las Vegas, NV 89101

Fax: (702) 382-4803

**You may be required to be resident of the City of Las Vegas to serve certain boards, committees, or commissions.*

MELINDA A. VEREEN
7021 Boaire Drive
Las Vegas, NV 89131
(702) 343-4496 or (702) 256-9455

SUMMARY OF QUALIFICATIONS

Experience: 15+ year's paralegal experience.
Skilled in litigation preparation.
Knowledge of Arbitration Rules.
Proficient in discovery procedures.
Knowledge of court filing procedures.
Excellent organizational skills.
Excellent verbal and written communication skills.
Excellent settlement negotiation skills.

Education: University of Phoenix, Las Vegas, NV
Currently pursuing a Bachelors of Science Degree
in Business Law/Public Administration with 72 credits

Aristone's Business School, Maple Shade, NJ
Paralegal Certification

SPECIAL TRAINING: Medical Records Management for Nevada Paralegals
Community Association Law of Paralegals

EMPLOYMENT HIGHLIGHTS

Oct 2004 **Paralegal/Legal Administration**
March 2006 The Law Office of Bruce D. Schupp, Las Vegas, NV
Managing the Litigation Department. Handling all litigation cases from the Summons and Complaint to settlement or trial. Preparing motions, briefs and discovery. Responsible for keeping accurate calendars, scheduling depositions and court Reporters. Preparing disbursement of funds; contacting health care providers for balances, maintaining medical records and billing statements. Meeting with clients. Conversant of all phases of each case's status.

June 2003
Oct 2004

Legal Assistant/Paralegal
Cobeaga Tomlinson, Las Vegas, NV
Personal Injury and Medical Malpractice Legal Assistant for two attorneys.

Oct 1999
June 2003

Legal Office Assistant II
Clark County Justice Court, Las Vegas, NV
Provided court dates, case numbers, inmate numbers, charges, department numbers and any information pertaining to the incarceration of an individual, judges and attorneys. Implemented and designed an excel program for the Pretrial Services Department. Provided information to the public, which required the application of court policies, rules and procedures for the Traffic Court Department.

Sept 1998
Oct 1999

Legal Secretary/Office Manager
Skinner, Sutton, Watson & Rounds, Las Vegas, NV
Legal Secretary to Personal Injury and Insurance Defense Attorney.

June 1988
Sept 1998

Paralegal
Attorney General's Office, Trenton, NJ
Personal Injury Paralegal in the Tort Litigation Department for four attorneys