

**AMENDED RESOLUTION CONCERNING THE FEES CHARGEABLE FOR
COPYING AND CERTIFYING PUBLIC RECORDS, AND FOR
PROVIDING OTHER SERVICES REGARDING PUBLIC RECORDS**

WHEREAS, in 2001 the City Council adopted Resolution No. R-103-2001, establishing fees to charge the public for copying and certification of general public records; and

WHEREAS, the City Council adopted updated and superseding resolutions in 2013 and 2016 to 1) account for intervening legislative and recordkeeping changes, 2) establish a means by which records requests could be processed in a consistent manner, and 3) reestablish in one place the charges for copying and certification, as well as the City's policies and charges applicable to the circumstances addressed by intervening legislation; and

WHEREAS, the City Council desires by means of this Resolution to continue the previous approach and to update the listing of fees and policies in accordance with applicable State legislation.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Las Vegas as follows:

1. The charge for copying records that are to be produced as paper copies shall continue to be one dollar (\$1.00) per page up to a size of 11 inches by 17 inches, and the charge for certification of records shall continue to be two dollars (\$2.00) per document.
2. The charge for copying records that are to be produced as paper copies with a size in excess of 11 inches by 17 inches shall continue to be three dollars (\$3.00) per page.
3. Except as provided in Paragraph 7, there is no charge for providing copies electronically.
4. Per NRS 629.061(4) and (5), the photocopying fee for health care records, as defined in that chapter, cannot exceed sixty cents (\$0.60) per page.
5. In accordance with State law, a copy of meeting minutes and a copy of an audio recording of a meeting (including a video recording where that recording constitutes the audio recording) shall be provided to a requester at no charge.
6. A flat research fee of thirty-two dollars (\$32.00) per hour shall be charged for staff time spent in excess of ten hours, for the research, collection and compilation of information and documents pursuant to a public records request. There is no fee for the first ten hours, and the fee applies regardless of the staff

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involved in the processing of the request. The flat research fee described in this Paragraph is deemed to be an actual cost incurred by the City in the provision of the public record, exclusive of and in addition to any costs that the City incurs regardless of whether or not a person requests a copy of a particular public record.

7. The charge for providing electronic files on a USB (aka thumb) drive is ten dollars (\$10.00) per device.

8. If there are any additional material costs to the City for the production of a public record, such as other storage media for electronic files, those costs will be charged to the requester. These costs will be estimated and disclosed in advance.

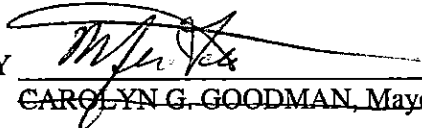
9. The fee schedule for the Municipal Court is set by judicial order, and therefore it is acknowledged that some Municipal Court records requests fees may depart from the above-mentioned amounts.

10. The City Attorney and the City Clerk shall have the authority to consider and set departures from the standard copying and certification fees upon a showing of good cause.

11. This Resolution supersedes Resolution No. R-23-2016 previously adopted by the City Council.

PASSED, ADOPTED, AND APPROVED this 18th day of December, 2019.

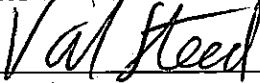
CITY OF LAS VEGAS

BY 
CAROLYN G. GOODMAN, Mayor
Michele Flore, Mayor Pro-Tem

ATTEST:


LUANN D. HOLMES, MMC
City Clerk

APPROVED AS TO FORM

 11-26-19
Val Steed, Date
Deputy City Attorney