

City of Las Vegas

STAFF REPORT

HISTORIC PRESERVATION COMMISSION MEETING DATE: 7/28/10

DEPARTMENT: PLANNING AND DEVELOPMENT

ITEM DESCRIPTION: Consideration of recommendations for digital records collection and compilation for Woodlawn Cemetery burial record, located at 1500 Las Vegas Boulevard North, (APN 139-26-101-003), C-V (Civic) Zone, Ward 5 (Barlow).

BACKGROUND

- 11/21/06 The Keeper of the National Register approved the designation of the Woodlawn Cemetery on the National Register of Historic Places.

- 04/23/08 HPC voted to approve the designation of Woodlawn Cemetery as an Historic Property within the city of Las Vegas on 37.31 acres at 1500 Las Vegas Boulevard North (APN 139-26-101-003) Ward 5 (Barlow).

- 07/10/08 DIR-27611 – Las Vegas Planning Commission voted to approve request to designate Woodlawn Cemetery as an Historic Landmark within the city of Las Vegas on 42.24 acres at 1500 Las Vegas Boulevard North (APN 139-26-101-003), C-V (Civic) Zone, Ward 5 (Barlow).

- 08/06/08 DIR-27611 – Las Vegas City Council approved request to designate Woodlawn Cemetery as an Historic Landmark within the city of Las Vegas on 42.24 acres at 1500 Las Vegas Boulevard North (APN 139-26-101-003), C-V (Civic) Zone, Ward 5 (Barlow).

- 09/24/08 HPC-30085 – HPC approved selection of plaques for properties listed on the National Register of Historic Places within the city of Las Vegas. Locations included Woodlawn Cemetery, located at 1500 Las Vegas Boulevard North (APN 139-26-101-003) Ward 5 (Barlow).

ANALYSIS

At the May 26, 2010 HPC meeting, the commission requested information regarding options for digitizing any documents and records that were not previously digitized, and compiling all digital information in one location to be accessible to the public for research.

Staff contacted the City Clerk's office, Lied Library Special Collections and the Nevada State Museum for cost estimates for services.

The City Clerk stated that they will not allow the historic ledgers to be removed from the City Clerk's office. City Clerk staff will purchase a book scanner to scan the ledgers. Planning staff has requested a timeline from City Clerk staff and is will report to the HPC as soon as an answer is received.

The Nevada State Museum has offered to photograph the historic cemetery plat maps onsite and at no charge.

Next steps:

- Staff to prepare requests for proposals for data compilation.

Status of existing records:

Existing digitized records at Office of the City Clerk:

- Burial permits.
- Plot registration cards (with names, date of birth, date of death and lot #).
- Cemetery deeds.
- Plot contracts.

Existing non-digitized records at the City Clerk:

- Historic ledgers.

Existing non-digitized records at Woodlawn Cemetery:

- Original plot registration cards (digital copies at City Clerk's office).
- Historic maps.

STAFF RECOMMENDATION

APPROVAL of staff to prepare request for proposal for data compilation.

BACKUP DOCUMENTS

None.

City of Las Vegas
400 Stewart Ave
Las Vegas, NV 89101-2927

HIST. PRESERVATION COMMISSION

Report Date 07/22/2010 01:35 PM

Submitted By

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A/P # 38930 Type HPC Issued Date Issued By

Parcel 13926101003

Location

Owner CITY OF LAS VEGAS
Phone (702)229-1022 x
Address 400 E STEWART AVE
LAS VEGAS NV 89101-2913
Country ☐ Foreign

Applicant's Full Name CITY OF LAS VEGAS

Day Phone Fax
Pager

Address 400 STEWART AVE
LAS VEGAS NV
89101-2927

Fees

Total Paid 0.00

Declared Value	0.00	Type of Work Z-ADMN	ADMINISTRATIVE APPLICATION
Calculated Value	0.00	Square Footage	0.00
Actual Value	0.00		

Comments

HPC-38930 - Consideration of recommendations for digital records collection and compilation for Woodlawn Cemetery burial record, located at 1500 Las Vegas Boulevard North, (APN 139-26-101-003), C-V (Civic) Zone, Ward 5 (Barlow)

Signature of Owner (If Owner Builder)

Date

Signature of Contractor or Authorized Agent

Date