

**ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR ACTION UNLESS SPECIFICALLY NOTED
OTHERWISE**

**AGENDA
CITY OF LAS VEGAS
CENTENNIAL HILLS ARCHITECTURAL REVIEW COMMITTEE (CHARC)
TUESDAY MAY 6, 2003
12:00 PM**

**CALL TO ORDER: CITY OF LAS VEGAS PLANNING AND DEVELOPMENT DEPARTMENT
DEVELOPMENT SERVICES CENTER—731 SOUTH FOURTH STREET
CONFERENCE ROOM 2B**

ANNOUNCEMENT: SATISFACTION OF OPEN MEETING LAW REQUIREMENT

NOTICE: THIS MEETING HAS BEEN PROPERLY NOTICED AT THE FOLLOWING LOCATIONS:

**CLARK COUNTY GOVERNMENT CENTER, 500 SOUTH GRAND CENTRAL PARKWAY
CITY HALL PLAZA, PUBLIC BULLETIN BOARD (NEAR COUNCIL CHAMBERS)
CITY HALL PLAZA, PUBLIC BULLETIN BOARD (NEAR COURT CLERK'S OFFICE)
SENIOR CITIZENS CENTER, 450 EAST BONANZA ROAD
CLARK COUNTY COURTHOUSE, 200 EAST CARSON AVENUE**

ITEM 1: OPEN MEETING LAW

ITEM 2: APPROVAL OF MARCH 4, 2003 MEETING MINUTES

**ITEM 3: CHR-0010-03: REQUEST FOR APPROVAL OF A MASTER SIGN PLAN FOR
THE CENTENNIAL HILLS CENTER ON PROPERTY LOCATED AT THE
SOUTHWEST CORNER OF CENTENNIAL PARKWAY AND DURANGO DRIVE.**

**ITEM 4: CHR-0011-03: REQUEST FOR APPROVAL OF A MODIFICATION TO THE
MASTER SIGN PLAN FOR MONTECITO TOWN CENTER, LOCATED AT THE
SOUTHWEST CORNER OF RILEY STREET AND DEER SPRINGS WAY.**

ITEM 5: CITIZEN PARTICIPATION

ITEM 6: SET NEXT MEETING DATE/ADJOURNMENT

**IF YOU NEED ANY ACCOMMODATIONS TO ATTEND AND PARTICIPATE IN THIS MEETING, PLEASE CALL THE
DEPARTMENT OF PLANNING AND DEVELOPMENT AT 229-6301 AND ADVISE OF YOUR NEED AT LEAST 48 HOURS IN
ADVANCE OF THE MEETING. THE CITY'S TDD NUMBER IS 386-9108. FACILITIES ARE PROVIDED THROUGHOUT CITY
HALL FOR THE CONVENIENCE OF PERSONS WITH DISABILITIES. FOR MEETINGS HELD IN THE NEVADA STATE
MUSEUM SOUND EQUIPMENT IS AVAILABLE FOR PERSONS WITH HEARING IMPAIRMENTS.**

**CITY OF LAS VEGAS
CENTENNIAL HILLS ARCHITECTURAL REVIEW COMMITTEE (CHARC)
May 6, 2003
12:00 PM
Development Services Center
731 South Fourth Street
Las Vegas, NV 89101**

DRAFT ANNOTATED MINUTES

Members Present

Lewis Brandon, Chairman
Stephen Reilly, Vice Chairman
Laura McSwain

Members Excused

Craig Galati
Steven Swisher

Members Absent

Citizens

Todd Holzer
Steve Nichols
George Adams
Patti Skoglund
Benjamin Gray

City Staff

Flinn Fagg
Kathy McDonald

ITEM 1: OPEN MEETING LAW/CALL TO ORDER

The meeting was called to order at 12:05p.m. by Lewis Brandon, Chairman. Flinn Fagg noted the meeting has been properly noticed in accordance with the Open Meeting Law.

ITEM 2: APPROVAL OF MARCH 4, 2003 MEETING MINUTES

Laura McSwain made a motion to approve the March 4, 2003 meeting minutes. Stephen Reilly seconded the motion. Unanimous approval.

ITEM 3: CHR-0010-03; REQUEST FOR APPROVAL OF A MASTER SIGN PLAN FOR THE CENTENNIAL HILLS CENTER ON PROEPRTY LOCATED AT THE SOUTHWEST CORNER OF CENTENNIAL PARKWAY AND DURANGO DRIVE

Flinn Fagg read the staff report from the Planning Department stating staff recommendation for was for Approval, subject to the following conditions:

1. Any modification of the Master Sign Plan shall require review and approval by the Centennial Hills Architectural Review Committee.
2. No more than nine monument signs shall be permitted.
3. The Project Entry monument signs (identified as "Type B") shall be restricted to a maximum height of 8'-0".
4. 12" high address numbers shall be included on the Project Entry ("Type B") and Monument ("Type C") signs.
5. The graphics and text for the "Type L" signage on page 20 shall be revised so that there is a consistent height for tenant suite numbers.
6. The "Type O" marketing signage shall be deleted from the master sign plan; construction signage in accordance with Title 19.14.090(F) may be permitted.

Representatives of the applicant included Patti Skogland from Superior Electrical and Steve Nichols, representing Jim Marsh. The applicant's representatives agreed with staff's conditions and noted the only tenants ready to open were Bank West and the Chevron/McDonalds.

The Commission members questioned approval of the site plan and it was clarified that an original site plan with the Jim Marsh dealership had previously been approved. The Commission members had concerns regarding a new site plan, not yet approved for additional tenants on the site.

There was discussion regarding the process of approving a Master Sign Plan versus approving individual signs. It was determined by the Commission that a Master Sign Plan must be approved for the entire site, prior to issuing permits for individual tenants.

Lewis Brandon made a motion to abey this item until May 20, 2003. Laura McSwain seconded the motion. The motion passed with unanimous approval.

Benjamin Gray, a representative of McDonald's Corporation asked staff if there was anything that would prevent them from applying for their permits to be approved based on the outcome of the May 20, 2003 meeting. Staff replied they had no knowledge of anything that would limit them from making their application, but no permits could be approved without the Master Sign Plan being approved.

ITEM 4: CHR-0011-03 – REQUEST FOR APPROVAL OF A MODIFICATION TO THE MASTER SIGN PLAN FOR MONTECITO TOWN CENTER, LOCATED AT THE SOUTHWEST CORNER OF CENTENNIAL PARKWAY AND DURANGO DRIVE.

Flinn Fagg read the staff report recommending Approval of the modification with the following conditions:

1. This application shall be limited to nine monument signs.
2. This application shall be limited to three monument signs along Durango Drive, unless the applicant can furnish proof that there is a minimum of 1,200 lineal feet of street frontage along Durango Drive.
3. Address number shall be a minimum of 12 inches tall.
4. All signage shall be situated as to not interfere with Sight Visibility Restriction Zones; final sign locations shall be approved by the Traffic Engineer.

Todd Holzer, representing the applicant agreed to all staff conditions.

Stephen Reilly made a motion to Approve with staff conditions, Laura McSwain seconded the motion. The motion passed with unanimous approval.

ITEM 5: CITIZEN PARTICIPATION

None

ITEM 6: SET NEXT MEETING DATE/ADJOURNMENT

The next meeting of the Centennial Hills Architectural Review Committee will be held May 20, 2003 at the Development Services Center, 731 South Fourth Street in conference room 2B.

Chairman Lewis Brandon adjourned the meeting at 1:25 pm.